



Village of Willowbrook

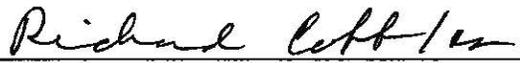
7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

N O T I C E

NOTICE IS HEREBY GIVEN that the regular meeting of the Parks and Recreation Commission of the Village of Willowbrook, 7760 Quincy Street, Willowbrook, DuPage County, Illinois has been **rescheduled** as follows:

- DATE: March 12 - Tuesday
- TIME: 7:00 p.m.
- PLACE: Willowbrook Village Hall
7760 Quincy Street
Willowbrook, Illinois 60527
- AGENDA: See attached.


Richard Cobb, Chairman

The following were notified by facsimile on March 5, 2013:

- Chicago Tribune
- Chicago Sun Times
- Liberty Suburban Newspapers

THIS NOTICE WAS PLACED ON THE BULLETIN BOARD IN THE LOBBY OF THE VILLAGE HALL, VILLAGE OF WILLOWBROOK, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS ON MARCH 5, 2013.


Leroy R. Hansen
Village Clerk

ACCOMMODATIONS FOR THE DISABLED

Any individual with a disability requiring a reasonable accommodation in order to participate in any public meeting held under the authority of the Village of Willowbrook, should contact Timothy Halik, ADA Compliance Officer, Village of Willowbrook, 7760 Quincy Street, Willowbrook, IL 60527, or call (630)920-2261 voice, or (630)920-2259 TDD, Monday through Friday, between 8:30 a.m. and 4:30 p.m., within a reasonable time before the meeting. Requests for sign language interpreters should be made a minimum of five working days in advance of the meeting.



"A Place of American History"

Mayor
Robert A. Napoli

Village Clerk
Leroy R. Hansen



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Mayor

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AGENDA

SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD TUESDAY, MARCH 12, 2013 AT 7:00PM AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY STREET, DU PAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES
 - A. February 5, 2013
4. REPORTS
 - A. Park News In Brief
5. OLD BUSINESS
 - A. Fall Programming – tree lighting
 - B. Master Plan Update
 - C. Holiday Party
 - D. Movies in the Park
6. NEW BUSINESS
 - A. Easter Egg Hunt
 - B. Soccer Goal Safety and Education Policy
7. CORRESPONDENCE/COMMUNICATIONS
8. VISITOR'S BUSINESS – (Public comment is limited to three minutes per person and only those items that are on the agenda.)
9. ADJOURNMENT



"A Place of American History"

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, FEBRUARY 5, 2013, AT THE WILLOWBROOK VILLAGE HALL, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Doug Stetina, and Ramona Weigus.

ABSENT: Commissioner Rene Schuurman.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – JANUARY 17, 2013

The Commission reviewed the January 17, 2013 minutes.

MOTION: A Motion was made by Commissioner Stetina and seconded by Commissioner Landsman to approve the January 17, 2013 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, Stetina, and Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

MOTION DECLARED CARRIED

4. REPORTS

A. *Park News in Brief*

Master Plan Focus Group Meetings

Superintendent Violante stated four focus group meetings were held to gather feedback from Village residents about the recreation department. An average of ten individuals attended each of the meetings. At the final group meeting held on January 17, Tod Stanton from Design Perspectives reviewed the results of the village wide recreation survey and introduced a preliminary capital improvement plan. Feedback from these focus meetings will be used to assist in putting together the Comprehensive Master Plan.

5. OLD BUSINESS

Chairman Cobb requested that the master plan update be discussed at this time.

C. Master Plan Update

Superintendent Violante stated she met with Tod Stanton and Public Works Foreman Tony Witt to help narrow the focus on capital projects to be submitted in the FY13/14 budget. Administrator Halik advised her that the commission should recommend possible discretionary projects, as well as a project that will be featured in the upcoming OSLAD grant application process. Superintendent Violante indicated a decision on potential projects needs to be made tonight so she can propose the items to the Village Board for approval.

Superintendent Violante stated she will be meeting with Village Administrator Tim Halik, Management Analyst Garrett Hummel, and Tod Stanton to go over the preliminary master plan. Superintendent Violante stated a special workshop may be scheduled in April between the Village Board and the Parks and Recreation Commission to review the master plan. The plan needs to be completed by May and a grant submission done by July.

Superintendent Violante described two potential discretionary projects to present to the Village Board. The first project involves an accessible entrance into Waterford Park. The plan Tod Stanton has projected is a very large plan and may not be completely considered by the Village Board until the master plan is completed. Village Administrator Tim Halik stated that the Board may be in favor of installing an accessible entrance and walking path at Waterford Park. Money is in the budget from the Special Recreation Levy to help cover the costs for the accessible portion of this project.

The second project involves a dog park at Lake Hinsdale Village. Superintendent Violante stated she has spoken to the Lake Hinsdale Village management company and they are not in favor of a dog park. Superintendent Violante stated that Commissioner Lazarski had suggested installing a dog park on the Village owned land east of the Public Works Building and Commissioner Lazarski asked for it to be placed in the master plan.

After speaking with Administrator Halik, the suggestion was to do one project at Lake Hinsdale Village and one at Waterford Park, and submit the project at Willow Pond for the grant. The Commission began discussing the Waterford Park proposal.

Commissioner Landsman asked if a crushed limestone walkway path is wheelchair accessible. Tod Stanton stated it does compact to a hard, firm base. Commissioner Landsman asked if there are alternative options we can use for the walking surface. Mr. Stanton mentioned asphalt and rubberized surfaces, but stated they are more expensive.

Chairman Cobb asked how the path would hold up since the park is in a retention pond. Superintendent Violante stated she had spoken to Administrator Halik about how a crushed limestone path would hold up, and he concluded it would hold up under wet conditions. Commissioner Kanaverskis concurred with Mr. Halik's assertions.

Mr. Stanton reminded the Commission to keep in mind that this project at Waterford Park is a proposal for discretionary funding towards ADA compliance, not for grant submission.

Commissioner Lazarski suggested submitting the entire Waterford Park project as a discretionary item, including the removal of the current stairs, but possibly adding new stairs at a later date.

Superintendent Violante then reviewed Mr. Stanton's recommendations for Lake Hinsdale Park. Commissioner Weigus asked if anybody uses the existing playground. Superintendent Violante stated when she spoke with the Lake Hinsdale Village management company they indicated it is never used. Chairman Cobb questioned why money should be spent there if no one uses the park. Commissioner Lazarski reminded the Commission that no one used Prairie Trail Park until amenities were added to the park. Mr. Stanton advised the Commission that his recommendations for the park were derived from the resident recreation surveys. After discussion about potential uses of the park, the commissioners agreed to wait on a project at Lake Hinsdale Village.

Mr. Stanton made suggestions of alternate revenue sources available from Village funds such as red light camera fine revenue. Mr. Stanton was advised this meeting is not the proper place for this type of discussion.

There was discussion about other potential discretionary projects for the FY 13/14 budget. Superintendent Violante indicated any projects pertaining to Willow Pond will be submitted in the upcoming grant proposal. Superintendent Violante reminded the Commission that the Board has not seen the master plan yet and may not approve design enhancements and additions until the master plan is completed.

After further discussion, the consensus of the Commission was to submit the Waterford Park updates for a FY 13/14 discretionary project and submit the Willow Pond project for the grant.

Commissioner Lazarski questioned if a vehicle can be added to the master plan. Mr. Stanton stated that the master plan is for parks only.

A. Fall Programming – Tree Lighting

Superintendent Violante stated a tree for the tree lighting ceremony cannot be planted at the corner of Plainfield Road and Route 83 at the Town Center.

Superintendent Violante presented a photo of a tree that is being donated by Executive Secretary Cindy Stuchl. Administrator Halik would like to replant it to use as the official Village holiday tree. The Village is looking for guidance from the commission on where they would like it replanted. The commissioners wished to review locations and return with a recommendation at a future meeting.

Superintendent Violante stated that \$812 was spent on this year's tree lighting event. She has budgeted \$1,000 for FY 13-14.

B. Holiday Party

The commission reviewed a summary of this year's event. Superintendent Violante stated that although she publicized this event a lot, the attendance was still lower than past years. Chairman Cobb stated there may have been more adults in attendance than previous years.

D. 2013/2014 Budget

Superintendent Violante reviewed what she submitted for 2013/14 FY Budget. The commissioners did not have any additional questions.

6. NEW BUSINESS

A. Maercker PTA Raffle Prize Donation

Superintendent Violante stated she received a request for raffle donations from Maercker PTA. Last year, a karate class and fishing party were donated. The karate class was not used. The consensus of the commissioners was to donate a fishing party and a dance class.

B. Movies in the Park

Superintendent Violante suggested showing older movies at movie night like Raiders of the Lost Ark. There could then be activities and concessions related to the theme of the movie. The commissioners requested to review a list of potential movies at the next meeting. Superintendent Violante indicated she would include a list in next meeting's meeting packet. Commissioner Stetina suggested having a family picnic coincide with the movie.

7. CORRESPONDENCE/COMMUNICATIONS

There was no correspondence.

8. VISITORS' BUSINESS

There was no visitors' business.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 8:35 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, Stetina, and Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

March 5, 2013

Chairman

Minutes transcribed by Cindy Stuchl.

Monthly Report for February 2013

Computer Classes

The new computer classes taking place at the Village are up and running. In fact, most of them are at capacity. The following is the breakdown of classes:

Senior Computers - 6 registrants
Cell Phone/Tablet - 6 registrants
Intro to Computer - 6 registrants
Session 1
Intro to Computers - 6 registrants
Session 2
Intro to Computers - 4 registrants

Gateway Special Recreation Association

The following is the participation by agency for the Gateway Special Recreation Association:

Fall 2012

Burr Ridge - 10 participants
Elmhurst - 48 participants
Hinsdale - 23 participants
Oak Brook - 11 participants
Pleasantdale - 3 participants
Westchester - 4 participants
Willowbrook - 8 participants
York Center - 1 participant
Non-Resident - 13 participants

Winter 2013

Burr Ridge - 9 participants
Elmhurst - 45 participants
Hinsdale - 21 participants
Oak Brook - 7 participants
Pleasantdale - 3 participants
Westchester - 3 participants
Willowbrook - 6 participants
York Center - 1 participant
Non-Resident - 9 participants

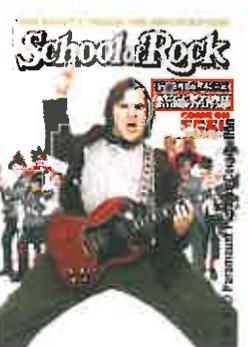
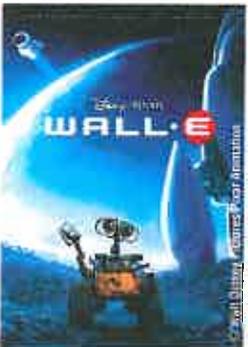
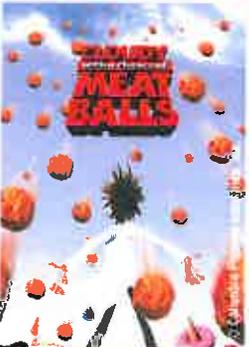
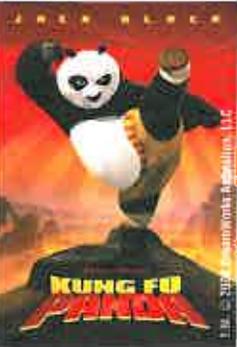
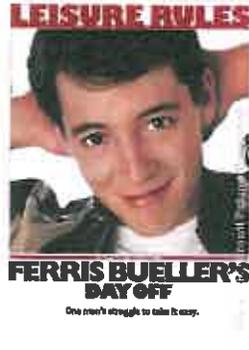
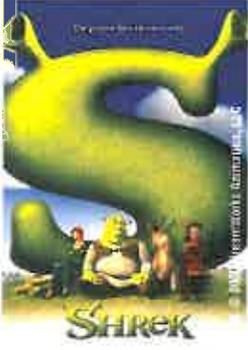
2013/2014 Budget

A special joint committee meeting of the finance and administration, municipal services and public safety committees was held on Monday, February 11 to review the Village budget. There were no questions about the recreation budget at this time. A Budget Workshop is scheduled for March 18. This is when all department budgets will be presented to the Village Board.



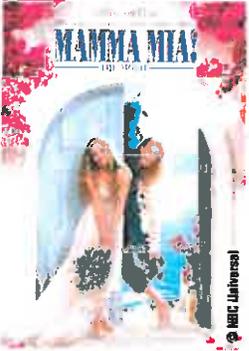
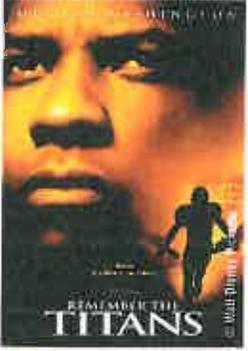
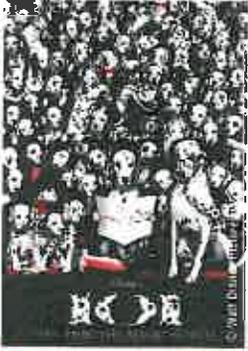
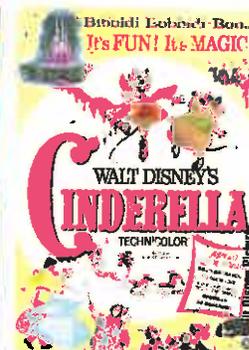
ALL TIME FAVORITES

Here are our TOP 100 timeless favorites that are proven crowd pleasers.



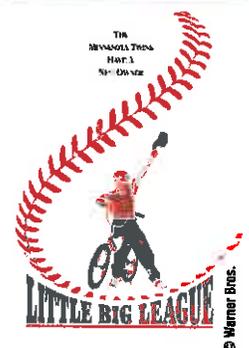
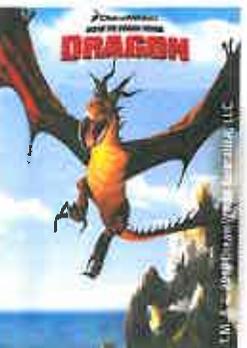
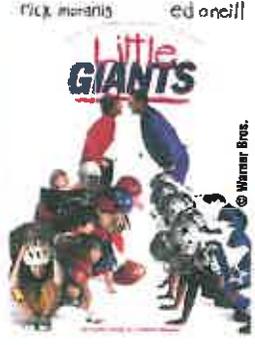
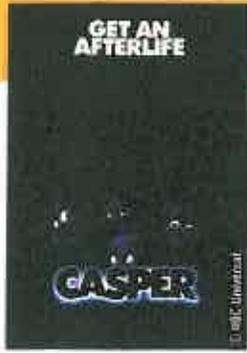
ALL TIME FAVORITES

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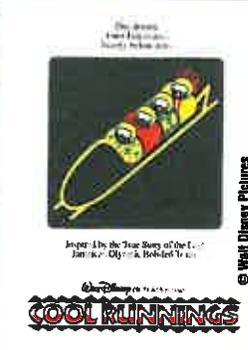
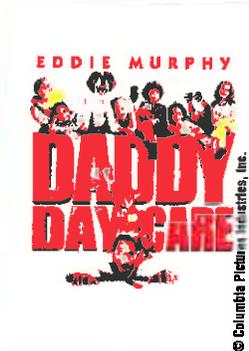
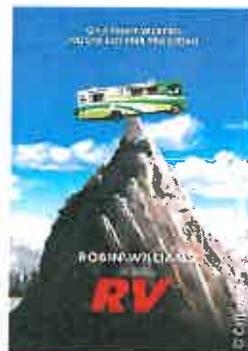
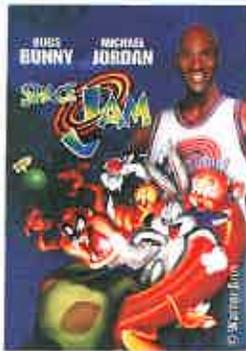
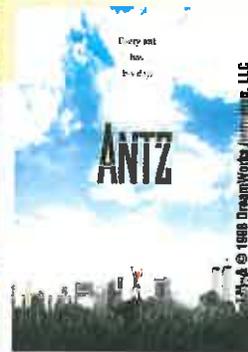
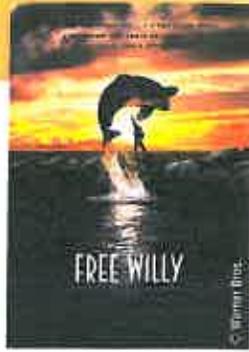
ALL TIME FAVORITES

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ALL TIME FAVORITES

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**VILLAGE OF WILLOWBROOK
SOCCER GOAL SAFETY AND EDUCATION POLICY**

I. INTRODUCTION AND IDENTIFICATION OF ACT

This Soccer Goal Safety and Education Policy ("Policy") is adopted pursuant to the Illinois Movable Soccer Goal Safety Act, also known as Zach's Law, 430 ILCS 145/ (the "Act"). The Act requires the Village of Willowbrook to create a policy to outline how it will specifically address the safety issues associated with movable soccer goals.

II. DEFINITIONS

The following words shall have the following meanings when used in this Policy.

"Act" means the Illinois Movable Soccer Goal Safety Act, also known as Zach's Law, 430 ILCS 145/.

"Authorized Personnel" means Permitted Users and all Village employees who have responsibility for or contact with Movable Soccer Goals.

"Board" means the Board of Trustees of the Village.

"Village" means the Village of Willowbrook.

"Movable Soccer Goal(s)" means a freestanding structure consisting of at least 2 upright posts, a crossbar, and support bars that is designed: (1) to be used for the purposes of a soccer goal; (2) to be used without any form of support or restraint other than pegs, stakes, augers, counter-weights, or other types of temporary anchoring devices; and (3) to be able to be moved to different locations.

"Organization" means any unit of local government other than the Village, and any school district, sporting club, soccer organization, religious organization, business, or other similar organization.

"Permitted User(s)" means an Organization and all of its employees, agents, coaches and volunteers that use Property for Soccer-Related Activities.

"Policy" means this Soccer Goal Safety and Education Policy.

"Property" means real property owned or leased by the Village where Movable Soccer Goals are used.

"Safety Guidelines" mean the Guidelines for Safely Securing Movable Soccer Goals attached to this Policy as Attachment 1.

"Soccer-Related Activity" means use of Movable Soccer Goals on Property, including without limitation, soccer games, scrimmages, practices and the like.

III. MOVING AND SECURING MOVABLE SOCCER GOALS; WARNING LABELS

Prior to the commencement of the soccer season each year, the Village will place and secure Movable Soccer Goals on its Property in accordance with the Safety Guidelines. Only the Village shall be permitted to move any Movable Soccer Goal the District owns, installs, or places on its Property.

Thereafter, if a Movable Soccer Goal becomes unanchored or improperly secured, only Authorized Personnel shall be permitted to re-secure it in accordance with the Safety Guidelines.

A warning label such as the following shall be posted on all Movable Soccer Goals:

ONLY AUTHORIZED PERSONNEL MAY MOVE AND ANCHOR THIS GOAL. IF THIS GOAL IS NOT ANCHORED DOWN, DO NOT USE IT AND CONTACT THE VILLAGE OF WILLOWBROOK AT 630-323-8215. SERIOUS INJURY INCLUDING DEATH CAN OCCUR IF IT TIPS OVER.

IV. ROUTINE INSPECTIONS BY VILLAGE

Village staff shall routinely inspect all Movable Soccer Goals that the District has installed or placed onto its Property to verify that they are properly secured and document such inspection in writing. See attachment 4.

V. PERMITTED USER INSPECTIONS, PLACEMENT IN NON-USE POSITION AND NOTICE TO PLAYERS

As a condition of the use of Property, before and after any Soccer-Related Activity, Permitted Users shall make a physical inspection of each Movable Soccer Goal to assure that the goal is secure in accordance with the Safety Guidelines. If any Movable Soccer Goal is not properly secured, the Permitted User shall secure the goal in accordance with the Safety Guidelines. If the Permitted User does not have the necessary equipment to secure the goal in accordance with the Safety Guidelines, the Permitted User shall place the goal in a non-use position by laying it forward onto its front bars and crossbar and shall immediately notify the Village of the location of the goal.

As a condition of the use of Property and prior to the commencement of the soccer season each year, each Organization shall advise their players and the players' parents and guardians that Movable Soccer Goals may not be moved and that any use of a Movable Soccer Goal that is inconsistent with Soccer-Related Activity is strictly prohibited, including without limitation, playing, climbing, or hanging on any part of the Movable Soccer Goal. According to the U.S. Consumer Product Safety Commission, these activities can result in serious injury, including death. A sample notice is attached hereto as Attachment 2.

VI. USE OF VILLAGE PROPERTY BY PERMITTED USERS

A copy of this Policy shall be provided to all Organizations using the Property for Soccer-Related Activity. Prior to using Property for Soccer-Related Activity, each Organization shall provide each of its Permitted Users with a copy of this Policy and shall require that each of its Permitted Users comply with all applicable provisions of this Policy.

VII. REMOVAL

At the conclusion of each soccer season, the Village will either remove all Movable Soccer Goals that it has installed or otherwise placed on its Property and store such goals at a secure location or otherwise secure such goals on its Property by placing the goal frames face to face (front posts and crossbars facing toward each other) and securing them at each goalpost with a lock and chain; or locking and chaining the goals to a suitable fixed structure such as a permanent fence; or locking unused portable goals in a secure storage room after each use; or fully disassembling the goals for season storage.

Val. ACQUISITION OF TIP-RESISTANT MOVABLE SOCCER GOALS

After the effective date of this Policy, the Village will not purchase any Movable Soccer Goal unless it is tip resistant. A Movable Soccer Goal whose inside measurements are 6.5 to 8 feet high and 18 to 24 feet wide is not tip-resistant unless it conforms to the American Society for Testing and Materials (ASTM) standard F2673-08 for tip-resistant Movable Soccer Goals or is otherwise equipped with another design-feature approved by the U.S. Consumer Product Safety Commission. Notwithstanding the foregoing provisions, the Village may continue to use its existing goals in a manner consistent with this Policy.

IX. APPLICABILITY

If any provision of this Policy conflicts with any provision of the Act, the provisions of the Act shall prevail.

This Policy shall not create any new liability or increase any existing liability of the District, or any of its officers, employees, or agents, which exists under any other law, including but not limited to the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.* Nor shall this Policy alter, diminish, restrict, cancel, or waive any defense or immunity of the Village or any of its officers, employees, or agents, which exists under any other Law, including but not limited to the Local Governmental and Governmental Employees Tort Immunity Act, 745 ILCS 10/1-101 *et seq.*

X. AVAILABILITY OF POLICY

All Village employees who have responsibility for or contact with Movable Soccer Goals shall be advised of this Policy.

A copy of the Policy is available to all other employees and any member of the public by requesting a copy from the Superintendent of Parks & Recreation at 630/323-8215.

This Policy may be amended by the Village at any time.

XI. EFFECTIVE DATE

This Policy becomes effective

ATTACHMENT 1

NOTE: The Guidelines for Movable Soccer Goal Safety published by the U.S. Consumer Product Safety Commission state that there are several different ways to properly secure a soccer goal and that the number and type of anchors to be used depend on a number of factors, such as soil type, soil moisture content, and total goal weight. The following guidelines are taken from the CPSC recommendations for Anchoring/Securing/Counterweighting goals. It is advisable to adapt Attachment 1 to the extent the recommendations are appropriate to a Village's particular situation.

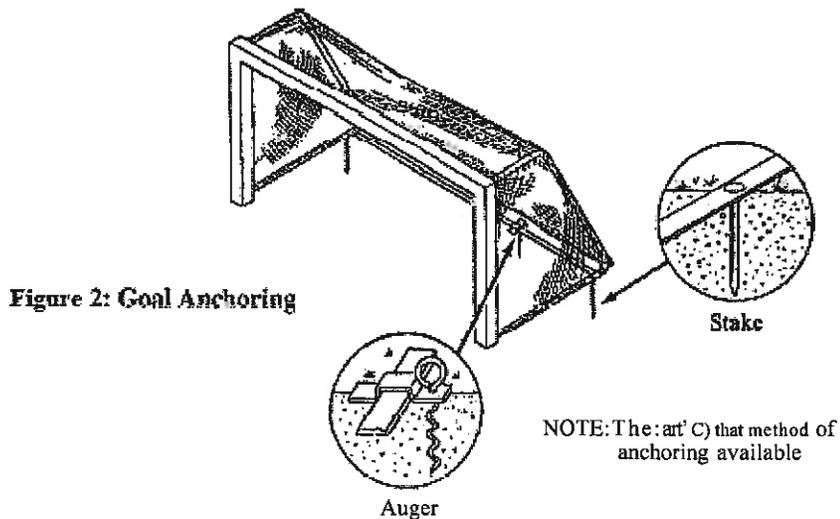
GUIDELINES FOR SAFELY SECURING MOVABLE SOCCER GOALS

According to the U.S. Consumer Product Safety Commission (CPSC), a properly anchored/counter-weighted movable soccer goal is much less likely to tip over. Accordingly, it is **IMPERATIVE** that ALL movable soccer goals are always anchored properly (*e.g.*, see Figure 2 below) and that they are secured to the ground (preferably at the rear of the goal), making sure the anchors are flush with the ground and clearly visible.

There are several different ways to secure a Movable Soccer Goal. The number and type of anchors to be used will depend on a number of factors, such as soil type, soil moisture content, and total goal weight. Each goal shall be secured in accordance with the appropriate anchoring system as set forth below.

In addition, warning labels required by the Village's Soccer Goal Safety and Education Policy will be attached to each goal. Nets shall be secured to posts, crossbars, and backdrops with tape or Velcro straps at intervals of no less than one every four feet.

Illustrations and Recommendations according to the U.S. Consumer Product Safety Commission



ATTACHMENT 1- continued

Anchor Types

1. Auger style

This style anchor is "helical" shaped and is screwed into the ground. A flange is positioned over the ground shoes (bar) and rear ground shoe (bar) to secure them to the ground. A minimum of two auger-style anchors (one on each side of the goal) are recommended. More may be required, depending on the manufacturer's specifications, the weight of the goal, and soil conditions.

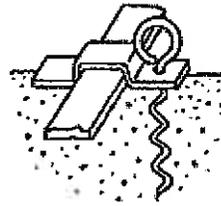


Figure 3.1: Auger Style Anchor

2. Semi-permanent

This anchor type is usually comprised of two or more functional components. The main support requires a permanently secured base that is buried underground. One type (3.2a) of semi-permanent anchor connects the underground base to the soccer goal by means of 2 tethers. Another design (3.2b) utilizes a buried anchor tube with a threaded opening at ground level. The goal is positioned over the buried tube and the bolt is passed through the goal ground shoes (bar) and rear ground shoe (bar) and screwed into the threaded hole of the buried tube.

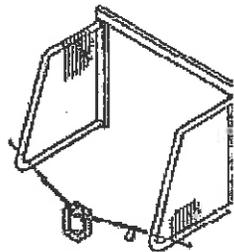


Figure 3.2a: Semipermanent Anchor

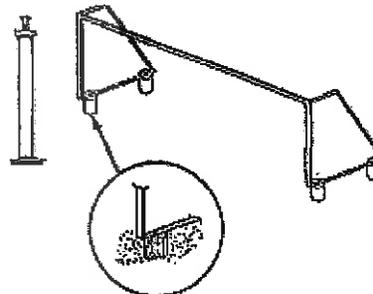


Figure 3.2b: Semipermanent Anchor

ATTACHMENT 1- continued

3. Peg or Stake style (varying lengths) Anchor

Typically two to four pegs or stakes are used per goal (more for heavier goals) (Figure 3.3). The normal length of a peg or stake is approximately 10 inches (250mm). Care should be taken when installing pegs or stakes. Pegs or stakes should be driven into the ground with a sledge-hammer as far as possible and at an angle if possible, through available holes in the ground shoes (bar) and rear ground shoe (bar) to secure them to the ground. If the peg or stake is not flush with the ground, it should be clearly visible to persons playing near the soccer goal. Stakes with larger diameters or textured surfaces have greater holding capacity.

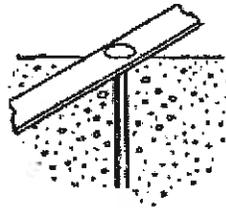


Figure 3.3: Peg or Stake-Style Anchor

4. J-Hook Shaped Stake style

This style is used when holes are not pre-drilled into the ground shoes (bars) or rear ground shoe (bar) of the goal. Similar to the peg or stake style, this anchor is hammered, at an angle if possible, directly into the earth. The curved (top) position of this anchor fits over the goal member to secure it to the ground (Figure 3.4). Typically, two to four stakes of this type are recommended (per goal), depending on stake structure, manufacturers specifications, weight of goal, and soil conditions. Stakes with larger diameters or textured surfaces have greater holding capacity.

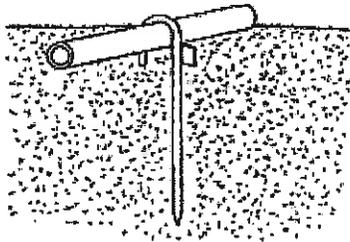


Figure 3.4: J-Hook Anchor

ATTACHMENT 1- continued

5. Sandbags/Counterweights

Sandbags or other counterweights could be an effective alternative on hard surfaces, such as artificial turf, where the surface cannot be penetrated by a conventional anchor (i. e., an indoor practice facility) (Figure 3.5). The number of bags or weights needed will vary and must be adequate for the size and total weight of the goal being supported.

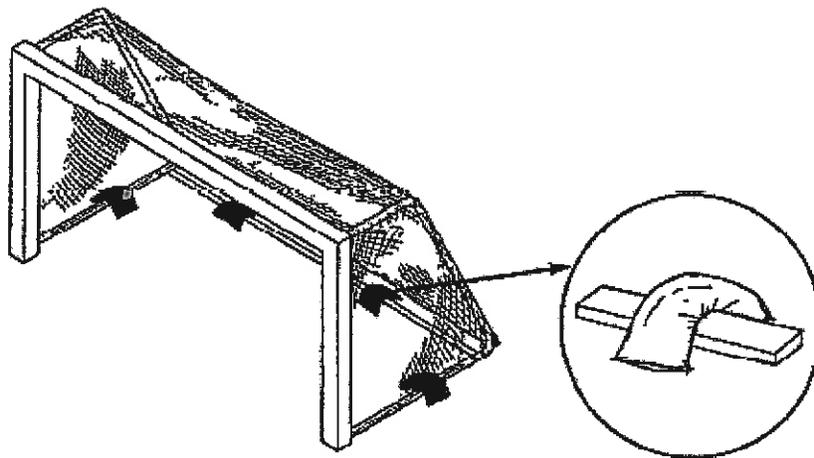
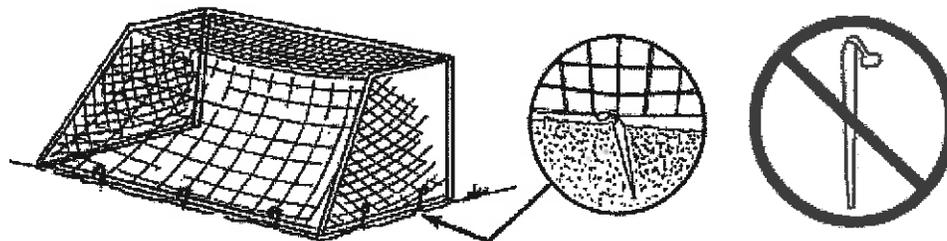


Figure 3.5: Sandbag Method of Anchoring

{Rear} Ground Bar/Shoe

6. Net Pegs

These tapered, metal stakes should be used to secure only the NET to the ground (Figure 3.6). Net pegs should NOT be used to anchor the movable soccer goal.



Net pegs should never be used to anchor a soccer goal

Figure 3.6: Net Pegs

ATTACHMENT 2

SAMPLE NOTICE

[INSERT DATE]

TO WHOM IT MAY CONCERN: All parents and guardians of soccer players:

One of our primary objectives is that children have safe recreation areas. To that end, soccer goals should remain securely anchored to the ground and nets firmly attached to the goals.

In an effort to keep the goals and nets secure and children safe, you are required to advise your children/soccer players and any other person accompanying you for whom you are responsible that the following is strictly prohibited: moving any soccer goals and any use of a soccer goal that is inconsistent with soccer-related activity, including without limitation, playing, climbing, or hanging on any part of the soccer goal. This especially applies to children climbing on or hanging from nets or goal frames. According to the U.S. Consumer Product Safety Commission, these activities can result in serious injury, including death.

If you observe any child inappropriately using a soccer goal or net, immediately and politely ask the child to stop. If the activity continues, please notify a coach or referee as soon as possible. Players violating this rule may be forced to sit out, at the coach's discretion.

Finally, if you see any soccer goal that is not anchored down or any net that is not firmly secured to the goal, please notify a coach or referee immediately.

Sincerely,

Village of Willowbrook

ATTACHMENT 3

SAMPLE NOTICE

[INSERT DATE]

TO WHOM IT MAY CONCERN: All Organization Representatives:

One of our primary objectives is that children have safe recreation areas. To that end, soccer goals should remain securely anchored to the ground and nets firmly attached to the goals.

In an effort to keep the goals and nets secure and children safe, you are required to advise your coaches, volunteers, referees and any other persons involved in the organization that the following is strictly prohibited: moving any soccer goals and any use of a soccer goal that is inconsistent with soccer-related activity, including without limitation, playing, climbing, or hanging on any part of the soccer goal. This especially applies to children climbing on or hanging from nets or goal frames. According to the U.S. Consumer Product Safety Commission, these activities can result in serious injury, including death.

If you are contacted regarding players not following these set rules you must take action by reinforcing this policy and continually educating all involved. Players violating this rule may be forced to sit out, at the coach's discretion.

Finally, if you are contacted in regard to any soccer goal that is not anchored down or any net that is not firmly secured to the goal, please make arrangements to fix the situation as soon as possible.

Sincerely,

Village of Willowbrook

I acknowledge that I received copy of the Soccer Goal Safety and Education Policy.

Name, Agency, Position

Date



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

February 26, 2013

Mayor

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Pat Rhea
Dell Rhea's Chicken Basket
645 Joliet Road
Willowbrook, IL 60527

Dear. Mr. Rhea,

I spoke with you back in December about sponsoring our Easter Egg Hunt. The hunt will take place Saturday, March 30, at Borse Park. At the time I spoke with you, you mentioned you could provide a donation of \$300.00. As a sponsor of the event, Dell Rhea's name will be on publicity flyers as well as banners advertising the event.

By far, our largest expense is for the candy and plastic eggs which are placed throughout the park by our park staff that morning. The cost for materials is around \$500 and staff costs are roughly \$150.00. A three hundred dollar donation will most certainly assist in offsetting these costs.

Our community is extremely fortunate to have received support and assistance from The Chicken Basket. If you need further information, please do not hesitate to contact me at the Village, 630-920-2251. Thank you.

Sincerely,

Kristin Violante
Superintendent of Parks and Recreation

cc: Mayor Napoli
Tim Halik
Parks & Recreation Commission



"A Place of American History"