

A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on January 14th, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 5:50 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella, Trustee Terry Kelly and Chairman of the Public Safety Committee Dennis Baker.

1. Reviewed the November 12th, 2012 Meeting Minutes.
The Committee approved the November 12th, 2012 Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 10/15/2012-12/09/2012, 11/12/2012-12/09/2012, 12/10/2012-01/06/2013 - Information.
The Committee was advised that Holiday Pay, DEA O.T. (reimbursement) and Special Detail Assignments were included in the total number. Reimbursable overtime to be noted on future reports to allow for better clarification.
4. Reviewed the Monthly Offense Summary Report for November and December - Information.
5. Reviewed the Monthly Expenditure Report for November and December – Information.
6. Reviewed the V.A.P. (Victim Assistance Program) Follow-Up Call Responses for November and December.
7. Reviewed Letter(s) Of Recognition and Appreciation – Information
 - Chief Mark Shelton
 - Deputy Chief Paul Oggerino
 - Detective Michelle Strugala
 - Officer Daniel Polfliet
 - Officer Andrew Pelliccioni
 - Officer David Gaddis
 - Secretary Lori Rinella
 - Secretary Laurie Schmitz
8. DISCUSSION ITEMS
 - Police Testing Update
Chief Shelton advised the Committee that approximately (50) applicants are expected to attend the Patrol Testing which has been scheduled for January 26, 2013.
 - Evidence Changeover
Deputy Chief Altobella explained to the Committee that a complete evidence inventory was conducted with Detective Strugala, who is assuming responsibility of evidence. The Committee was advised that each individual item was inventoried and signed for by Detective Strugala.

- Scheduling
Chief Shelton advised the Committee that scheduling has been completed for the 2013 – 2014 schedules for the Patrol Division. Until an officer is hired for the afternoon 3p.m. – 11p.m. shift, there will be one officer short on the shift. This will require overtime shift coverage until this position is filled. It was explained that all efforts are being made through manpower allocation/re-scheduling to keep overtime reduced to a minimum without affecting services.
- Report Writing System Implementation
The Committee was advised the new reporting writing system installation will begin on January 17, 2013.

The Committee was advised that school safety plans will be reviewed with both of the elementary schools.

The Committee approved the return of the excess gas masks to the vendor in exchange for credit against future purchases of police equipment.

The Committee was advised that the current red light camera contract is due to expire and we will seek an extension to the current contract.

9. VISITOR'S BUSINESS*

10. ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED FEBRUARY 11TH, 2013 AT 6:00 P.M.