

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 11, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker (via teleconference), Terrence Kelly, Michael Mistele, Sue Berglund, and Umberto Davi.

ABSENT: Trustee Frank Trilla

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Napoli asked Trustee Davi to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Willowbrook Police Officer Tim Kobler, 7760 Quincy Street, Willowbrook, IL. Officer Kobler spoke on behalf of the members of the Fraternal Order of Police Lodge #128. He stated that this is the fifth year that the officers have teamed up with the Kerry Piper Pub in hosting the annual St. Baldrick's Day event to be held on March 17th beginning at 9:00 a.m. Officer Kobler reminded the Board that St. Baldrick's is a leading pediatric cancer research organization. St. Baldrick's Day raises money by participants shaving their heads in support of children that are going through chemo treatments. In 2012, the goal was \$100,000 and exceeding the goal by collecting \$123,000. For 2013, the goal is again \$100,000. As of this date, the event has raised almost \$37,000. Officer Kobler invited the Board to attend the event, which includes a band and silent auction. Mayor Napoli stated that the Board will provide all the support that they can.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 25, 2013 (APPROVE)
- c. Minutes - Executive Session - February 11, 2013 (APPROVE)
- d. Warrants - \$142,983.51 (APPROVE)
- e. Monthly Financial Report - February 28, 2013 (APPROVE)
- f. Ordinance - An Ordinance Amending the Village Code of the Village of Willowbrook - Title 1, Chapter 5, Section 1-5-3 - Meetings; Public Comment - Ordinance No. 13-O-06 (PASS)
- g. Ordinance - An Ordinance Providing for the Official Zoning Map of the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 13-O-07 (PASS)
- h. Proclamation - A Proclamation Recognizing the Week of April 13-20, 2013 as National Public Safety Telecommunicators Week in the Village of Willowbrook (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Baker and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Misteale. NAYS: None. ABSENT: Trustee Trilla.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION APPOINTING DEPUTY CHIEF MARK ALTOBELLA AS COORDINATOR OF THE VILLAGE EMERGENCY MANAGEMENT AGENCY AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE DUPAGE COUNTY OFFICE OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT NOTICE OF APPOINTMENT FORM DESIGNATING HIM AS SUCH

Administrator Halik advised that with the retirement of Deputy Chief Paul Oggerino, a new Village Emergency Management Coordinator needs to be appointed. Deputy Chief Mark Altobella does not live locally; however, he does have the ability to check in with police dispatch and officers on shift to monitor weather and emergency conditions that may present itself.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 13-R-13.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Trilla.

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND DISCOVERY BENEFITS, INC. (DBI) TO PROVIDE THIRD-PARTY ADMINISTRATIVE SERVICE ASSISTANCE TO THE VILLAGE IN THE ADMINISTRATION OF THE EMPLOYEE FLEXIBLE SPENDING PLAN

Administrator Halik advised that in 1996 the Village had adopted a Section 125 Cafeteria Plan that enables a pre-tax deduction from an employee's payroll check to be deposited into a flexible spending account to be used for eligible medical and dependent care coverage expenses. AFLAC has been used in the past to administer this program. AFLAC has made recent changes to their program that is unacceptable to the Village. As a result, AFLAC services related to this plan would end after February 28th.

The Village must now obtain a new third-party provider to finish out the plan year. Discovery Benefits provided the lowest proposal. The Village Attorney has reviewed the contract and does not object to the proposed terms. The Finance and Administration Committee reviewed this item immediately prior to tonight's meeting.

Trustee Davi stated that the Finance and Administration Committee did review and discuss this matter and is in support of this recommendation by staff. Trustee Mistele stated that Trustee Trilla, who is not present at tonight's meeting, had also shared with him his notes and also supports this item.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 13-R-14.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Trilla.

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele highlighted the report on the water metering system and the replacement of the meters over the next three to four years.

Trustee Berglund had no report.

Trustee Davi had no report.

9. ATTORNEY'S REPORT

Attorney Hennessy stated that he is preparing a comprehensive revision of the Solicitation Ordinance. He is waiting for the General Assembly to pass House Bill 09-56 which creates a new category of exemption for police and fire charitable solicitation and include in the new ordinance. He is hoping to have it for the Board before the next meeting.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik reviewed with the Board the Local Governmental Distributive Fund (LGDF) issue that is occurring at the state level. The Governor's Office has announced that part of the state's budget will include a reduction of LGDF income tax revenue that is typically shared with municipalities. If a bill is passed, the state is planning to freeze the Village's LDGF revenues to 2012 levels.

There is disagreement as to the exact impact to the Village of Willowbrook. Early estimations were a per capita figure of \$18.70 which translated to approximately \$160,000. Last Friday, additional news stated that the state claims the impact to municipalities would only be approximately \$5.30 per capita, or \$45,000. DuPage Mayors and Managers disagrees with the state figures and believes that the impact would be \$11.50 per capita, or \$98,000.

At the present time, we do not know what the true impact will be. In revenue projections for the upcoming fiscal year, conservative revenue assumptions are being used.

Staff recommendation is to wait until the State Bill comes out at which time we will review the final language. If revenue assumptions need to be revised, that can be brought before Board at a later date.

Mayor Napoli stated that the State has consistently found ways to take away agreed upon reimbursements to the municipalities.

Trustee Mistele questioned if the IML and Mayors and Managers have taken a position against this. Administrator Halik stated that they have.

Administrator Halik also reminded the Board that the Budget Workshop is scheduled for Monday, March 18th at 5:30 p.m.

12. MAYOR'S REPORT

Mayor Napoli had no report.

13. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of a Matter of Probable Litigation Affecting the Village Pursuant to 5 ILCS 120/2(c)(11)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to recess into Executive Session at the hour of 6:51 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, David, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Trilla.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:22 p.m.

Mayor Napoli asked for a consensus that the Village Administrator and Village Attorney are directed to proceed with the recommended course of action discussed during Executive Session. All trustees agreed.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly, to adjourn the Regular Meeting at the hour of 7:24 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Trilla.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

March 25, 2013.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.