



THE VILLAGE OF  
**WILLOWBROOK**

***PUBLIC SAFETY  
COMMITTEE***

***APRIL  
PACKET  
2013***

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON APRIL 8<sup>TH</sup>, 2013 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

### CALL TO ORDER

### ROLL CALL

1. REVIEW MARCH 11<sup>TH</sup>, 2013 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 03/04/2013-03/31/2013 - INFORMATION.
4. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR MARCH - INFORMATION.
5. REVIEW MONTHLY EXPENDITURE REPORT FOR MARCH – INFORMATION.
6. REVIEW V.A.P. (VICTIM ASSISTANCE PROGRAM) FOLLOW-UP CALL RESPONSES FOR MARCH.
7. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
  - Officer Dave Gaddis
  - Officer John Handzik
  - Officer Mark Long
  - Officer Ted Kolodziej
  - Officer Scott Eisenbeis
  - Detective Michelle Strugala
  - Detective Lauren Kaspar
8. DISCUSSION ITEMS
  - Cadet Conference Dates
  - Update – New Patrol Officer
  - Recent Arrests
  - Update – New Report Writing System
  - Scheduling
9. VISITOR'S BUSINESS\*

10. ADJOURNMENT

- \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED MAY 13<sup>TH</sup>, 2013 AT 6:00 P.M.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON MARCH 11<sup>TH</sup>, 2013

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- |  |   |
|--|---|
| <input type="checkbox"/> Discussion Only           | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback          | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached minutes are from the Public Safety Meeting held on March 11<sup>th</sup>, 2013.

**STAFF RECOMMENDATION (if any)**

APPROVE MOTION.



## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on March 11<sup>th</sup>, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 6:01 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terry Kelly.*

1. Reviewed the January 14<sup>th</sup>, 2013 Public Safety Committee Meeting Minutes.  
*The Committee approved the January 14<sup>th</sup>, 2013 Meeting Minutes.*
2. Reviewed the February 13<sup>th</sup>, 2013 Special Joint Meeting of the Municipal Services Committee, the Finance & Administration Committee and the Public Safety Committee Meeting Minutes.  
*The Committee approved the February 13<sup>th</sup>, 2013 Meeting Minutes.*
3. Reviewed the Weekly Press Releases – Information.
4. Reviewed the Overtime Report for 01/07/2013-02/03/2013 & 02/04/2013-03/03/2013 - Information.  
*Chief Shelton commented on the reduction in overtime for the past two months, advising there was no accumulation of Holiday Time in the month of February. Chief Shelton explained the On-Shift Schedule showing where Officer's shifts were changed, Officer's scheduled days off were re-scheduled and Detectives were utilized for shift coverage during Field Court sessions. Chief Shelton advised there was an off-duty injury to an Officer who is assigned to the 3p.m. – 11p.m. shift, therefore overtime did increase due to shift coverage for this Officer. The Committee did not have any questions regarding overtime.*
5. Reviewed the Monthly Offense Summary Report for January and February - Information.
6. Reviewed the Monthly Expenditure Report for January and February – Information.
7. Reviewed the V.A.P. (Victim Assistance Program) follow-up call responses for January and February.
8. Reviewed Letter(s) of Recognition and Appreciation – Information
  - Detective Michelle Strugala
  - Officer Andrew Pelliccioni
  - Officer Scott Eisenbeis
  - Officer John Handzik

- Officer Nicholas Volek
- Officer Darren Biggs
- Officer Chris Drake
- Secretary Lori Rinella
- Secretary Debbie Hahn

## 9. DISCUSSION ITEMS

- STARCOM Radio System  
*The Committee was advised that the STARCOM system is working and the second touch for radio identifiers will be conducted in the near future. There have been no radio problems.*
- SWAC / Bingo (March 22<sup>nd</sup>, 2013)  
*The Committee was advised that approximately (110) individuals have called to register for the upcoming SWAC bingo event.*
- School Safety (ALICE Program Training)  
*The Committee was advised that Chief Mark Shelton, Burr Ridge Police Chief John Madden and Gower School District Superintendent Steve Griesbach attended a (4) hour overview of the ALICE / School Safety Program. The ALICE program suggests that students exit the school classrooms, when possible, instead remaining in the classroom under a lockdown, as previously trained. ALICE is a combination of a lockdown and escape method in the event of an intruder. ALICE is being considered as protocol for future policy / procedure at the schools.*
- New Hire Update (Academy Date 04/08/2013)  
*The Committee was advised that the New Hire process is going well. The psychological and polygraph testing and the background investigations are almost complete. The number one applicant is scheduled to attend the April 8<sup>th</sup>, 2013 academy class.*
- New Detective Training Classes Scheduled  
*The Committee was advised that Detective Kaspar has attended several investigative classes and is doing well in the new assignment.*
- Update on Report Writing Program  
*The Committee was advised that the CAPERS report writing and records management system will be implemented the second week of April. Currently, data is being uploaded to the server.*

10. VISITOR'S BUSINESS\*

11. ADJOURNMENT

*The meeting was adjourned at 6:21p.m.*

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED APRIL 8<sup>TH</sup>, 2013 AT 6:00 P.M.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION ONLY – PRESS RELEASES

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached are press releases approved for the weeks of:

- March 4<sup>th</sup> – 10<sup>th</sup>, 2013
- March 11<sup>th</sup> – 17<sup>th</sup>, 2013
- March 18<sup>th</sup> – 24<sup>th</sup>, 2013
- March 25<sup>th</sup> – 31<sup>st</sup>, 2013

**STAFF RECOMMENDATION (if any)**

None.

Willowbrook Police Department  
Press Release for the week of March 4<sup>th</sup> – 10<sup>th</sup>, 2013  
March 11<sup>th</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808



FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/06/2013 At 2:52 p.m. Officers responded to the 7800 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed an Epson Powerlite Projector. The cost to replace the item was estimated at \$800.00 U.S.C.

**Willowbrook Police Department**  
**Press Release for the week of March 11<sup>th</sup> – 17<sup>th</sup>, 2013**  
**March 18<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**



FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 03/11/2013 At 10:20 a.m. Officers responded to the 600 block of Willowbrook Center Parkway for the report of a THEFT. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended vehicle. The cost to replace the item was estimated at \$1,000.00 U.S.C.
- 03/13/2013 At 11:23 a.m. Reese, Erin C., 33, 10S100 block of Hyacinth, Willowbrook, Illinois was arrested for alleged RETAIL THEFT of miscellaneous merchandise having a total estimated value of \$1,700.00 U.S.C. following an incident in the 800 block of Plainfield Road. Ms. Reese was transported to the Willowbrook Police Department and released after posting bond.
- 03/14/2013 At 9:53 a.m. Cevizovic, Nikola, 20, 200 block of Plainfield Road, LaGrange, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, IMPROPER LANE USAGE, FAILURE TO GIVE INFORMATION AFTER STRIKING UNATTENDED VEHICLE ON PROPERTY, and OPERATION OF AN UNINSURED MOTOR VEHICLE following a property damage only accident in the 200 block of Somerset Road. Mr. Cevizovic was transported to the Willowbrook Police Department and released after posting bond.
- 03/14/2013 At 12:07 p.m. Officers responded to the 6100 block of Knollwood Road for the report of a MOTOR VEHICLE THEFT. Offender(s) unknown, by unknown means, removed a parked/unattended 1999 Dodge Intrepid motor vehicle. The cost to replace the vehicle was estimated at \$2,000.00 U.S.C.
- 03/14/2013 At 4:52 p.m. Quintana, Sergio M., 23, 6700 block of Lakeshore Drive, Westmont, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and DISOBEYING A TRAFFIC CONTROL DEVICE following a traffic stop at the intersection of Kingery Highway and 63<sup>rd</sup> Street. Mr. Quintana was transported to the Willowbrook Police Department and released after posting bond.
- 03/15/2013 At 10:28 p.m. Bautista, Victor, 25, 2800 block of Harding, Chicago, Illinois was arrested for alleged DRIVING WHILE SUSPENDED, DISOBEYING A TRAFFIC CONTROL DEVICE and UNSECURED PASSENGER following a traffic stop in the 800 block of Midway Drive. Mr. Bautista was transported to the Willowbrook Police Department and released after posting bond.

9/1/13

**Willowbrook Police Department**  
**Press Release for the week of March 18<sup>th</sup> – 24<sup>th</sup>, 2013**  
**March 25<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Deputy Chief Mark Altobella**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 03/18/2013 At 11:40 a.m. Officers responded to the 6300 block of Americana Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown sharp type object, damaged the paint on the parked/unattended motor vehicle. The cost to repair the damage was estimated at \$1,000.00 U.S.C.
- 03/19/2013 At 9:22 a.m. Kelly, Nicole P., 30, 500 block of Cuyler Avenue, Oak Park, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SPEEDING and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop in the 400 block of 63<sup>rd</sup> Street. Ms. Kelly was transported to the Willowbrook Police Department and released after posting bond.
- 03/20/2013 At 8:16 a.m. Stephenson, Susan G., 34, 6900 block of Bennington Drive, Gurnee, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop in the 7600 block of Clarendon Hills Road. Mr. Stephenson was transported to the Willowbrook Police Department and released after posting bond.
- 03/23/2013 At 9:18 a.m. Maldonado, Juan C., 32, 700 block of 65<sup>th</sup> Street, Westmont, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, OPERATION OF AN UNINSURED MOTOR VEHICLE and FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT following a property damage only accident at the intersection of 75<sup>th</sup> Street and Kingery Highway. Mr. Maldonado was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department  
Press Release for the week of March 25<sup>th</sup> – 31<sup>st</sup>, 2013  
April 1<sup>st</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808



FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 03/27/2013 At 8:23 a.m. Oelker, Debra K., 44, 6000 block of High Road, Darien, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and SUSPENDED REGISTRATION following a traffic stop at the intersection of 63<sup>rd</sup> Street and Kingery Highway. Ms. Oelker was transported to the Willowbrook Police Department and released after posting bond.
- 03/27/2013 At 1:40 p.m. Davies-Salahuddin, Kim M., 47, 700 block of Parnell, Chicago, Illinois was arrested for alleged POSSESSION OF A CONTROLLED SUBSTANCE, THEFT and FINANCIAL IDENTITY THEFT following an incident in the 7100 block of Kingery Highway. Ms. Davies-Salahuddin was transported to the DuPage County Jail.
- 03/27/2013 At 1:40 p.m. Rowlett, Sharon A., 43, 10800 block of Normal, Chicago, Illinois was arrested for alleged THEFT and FINANCIAL IDENTITY THEFT following an incident in the 7100 block of Kingery Highway. Ms. Rowlett was transported to the DuPage County Jail.
- 03/29/2013 At 4:34 a.m. Homerding, Katherine M., 44, 400 block of Ruby, Clarendon Hills, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, DRIVING WHILE LICENSE SUSPENDED, ILLEGAL TRANSPORTATION OF ALCOHOL, IMPROPER LANE USAGE and FAILURE TO YIELD TO AN EMERGENCY VEHICLE following a traffic stop in the 6700 block of Kingery Highway. Ms. Homerding was transported to the DuPage County Jail.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION – MONTHLY OVERTIME REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a summary of the overtime expenditure between the dates of:

03/04/2013 – 03/31/2013

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

Willowbrook Police Department  
Overtime Breakdown Schedule

Overtime Categories:	12/10/2012 to 1/6/2013	1/7/2013 to 2/3/2013	2/4/2013 to 3/3/2013	3/4/2013 to 3/31/2013
SHIFT COVERAGE	224.50	225.50	224.50	331.00
WHEATON COURT (MISD & FEL CASES)	3.00	7.50	10.50	18.00
WHEATON COURT CALL-IN (1-HR PER CASE)	1.00	1.00	1.00	3.50
SUMMARY SUSPENSION HEARINGS (DUI CASES)	6.00	6.00	3.00	7.00
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	31.00	27.00	33.00	30.00
LATE CALLS OR ARRESTS	18.00	18.50	21.25	13.25
INVESTIGATIVE CALL-OUT / FOLLOW-UP	5.00	29.00	35.00	32.00
SPECIAL DETAILS / POLICE HIRED SERVICES	36.50	3.00		15.00
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS		8.00	6.00	6.00
RANGE / FIREARMS TRAINING	3.00			
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL				
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS		22.00		
MISCELLANEOUS MEETINGS	10.75	2.00	1.50	
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				0.50
MISCELLANEOUS TRAINING	3.00			1.00
PEER JURY				
BREATHALIZER OPERATION				
K-9 UNIT			10.50	
EVIDENCE/DESTRUCTION				
ACCIDENT RECONSTRUCTION				
CADET MEETING	3.00		6.00	
DEA OVERTIME	6.00	24.00	11.00	4.00
DEPT. DETAIL				
HOLIDAY PAY	293.00	83.00		65.50
<b>Total Accumulated Hours:</b>	<b>643.75</b>	<b>456.50</b>	<b>363.25</b>	<b>526.75</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY OFFENSE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report  | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached report is a monthly offense summary report for the month of March 2013.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

Willowbrook Police Department  
Criminal Investigation Division / Monthly Offense Summary Report

For: **March 2013**

SC#	Offense Classification	Location	Premise Type	DATES	DAY	TIMES	S
151301290	THEFT UNDER \$300	7125 Kingery	BUSINESS PLACE-COMMERCIAL	3/1/2013 to	Fri	19:21/	3
151301295	DUI ALCOHOL	79th St/frontage Rd	STREET	3/2/2013 to	Sat	1:11/	1
151301381	THEFT OF LABOR	7505 Kingery	GAS/AUTO SERVICE STATION	3/5/2013 to	Tue	18:00/ 19:00	3
151301392	THEFT OVER \$300	7800 Kingery	MOTEL/HOTEL	2/27/2013 to 3/1/2013	Wed Fri	0:00/ 14:52	3
151301504	THEFT OF MV PARTS/ACCESSORI	625 Willowbrook Center Pkwy	PARKING LOT-BUSINESS	3/8/2013 to/11/2013	Fri Mon	19:00/ 10:20	2
151301556	RETAIL THEFT	840 Plainfield	BUSINESS PLACE-COMMERCIAL	2/28/2013 to 3/1/2013	Thu Fri	0:01/ 11:23	2
151301592	MOTOR VEH THEFT	6150 Knollwood Rd	PARKING LOT-GENERAL USE	3/14/2013 to	Thu	0:10/ 9:00	2
151301624	TELEPHONE THREAT	7 Stirling Ln #1912	CONDO	3/15/2013 to	Fri	18:32/	3
151301680	DAMAGE TO PROPERTY	6340 Americana #1003	CONDO-PARKING LOT	3/7/2013 to/13/2013	Thu Wed	0:01/ 12:00	2
151301683	RESIDENTIAL BURGLARY	6190 Pinewood Ct	CONDO	3/18/2013 to	Mon	12:38/ 14:47	2
151301810	RETAIL THEFT	840 Plainfield	DEPARTMENT STORE-CHAIN	2/1/2013 to/23/2013	Fri Sat	8:00/ 14:01	3
151301812	RETAIL THEFT	84 Plainfield Rd	DEPARTMENT STORE-CHAIN	2/1/2013 to/23/2013	Fri Sat	8:00/ 16:34	3
151301821	ALL OTHER DISORDERLY CONDU	7800 Kingery	MOTEL/HOTEL	3/24/2013 to	Sun	0:30/ 0:35	1
151301821	BATTERY	7800 Kingery	MOTEL/HOTEL	3/24/2013 to	Sun	0:30/ 0:35	1
151301857	ASSAULT	6101 Knoll Wood Rd	CONDO	3/25/2013 to	Mon	19:24/	3
151301866	CRIMINAL DEFACEMENT	6715 Kingery	BUSINESS PLACE-COMMERCIAL	3/26/2013 to	Tue	9:31/	2
151301870	RECOVERED STOLEN PROPERTY	7117 Kingery	SPORTING GOODS STORE-CHAIN	3/26/2013 to	Tue	15:30/	3
151301886	POSS CONTROLLED SUBSTANCE	7195 Kingery	RESTAURANT-CHAIN	3/27/2013 to	Wed	12:30/ 13:40	2
151301886	THEFT UNDER \$300	7195 Kingery	RESTAURANT-CHAIN	3/27/2013 to	Wed	12:30/ 13:40	2
151301886	DECEPTIVE PRACTICE	7195 Kingery	RESTAURANT-CHAIN	3/27/2013 to	Wed	12:30/ 13:40	2
151301914	DUI ALCOHOL	6700 Blk Kingery	HIGHWAY	3/29/2013 to	Fri	4:34/	1
151301914	SUSPENDED/REVOKED DL	6700 Blk Kingery	HIGHWAY	3/29/2013 to	Fri	4:34/	1
151301914	ILLEGAL CONSUMPTION BY MINO	6700 Blk Kingery	HIGHWAY	3/29/2013 to	Fri	4:34/	1

**Crime Analysis Breakdown for March 2013**

PCLASS	Number of Occurrences
ALL OTHER DISORDERLY CONDUCT	1
ASSAULT	1
BATTERY	1
CRIMINAL DEFACEMENT	1
DAMAGE TO PROPERTY	1
DECEPTIVE PRACTICE	1
DUI ALCOHOL	2
ILLEGAL CONSUMPTION BY MINOR	1
MOTOR VEH THEFT	1
POSS CONTROLLED SUBSTANCE	1
RECOVERED STOLEN PROPERTY	1
RESIDENTIAL BURGLARY	1
RETAIL THEFT	3
SUSPENDED/REVOKED DL	1
TELEPHONE THREAT	1
THEFT OF LABOR	1
THEFT OF MV PARTS/ACCESSORIES	1
THEFT OVER \$300	1
THEFT UNDER \$300	2

PREMISE	Number of Occurrences
BUSINESS PLACE-COMMERCIAL	3
CONDO	3
CONDO-PARKING LOT	1
DEPARTMENT STORE-CHAIN	2
GAS/AUTO SERVICE STATION	1
HIGHWAY	3
MOTEL/HOTEL	3
PARKING LOT-BUSINESS	1
PARKING LOT-GENERAL USE	1
RESTAURANT-CHAIN	3
SPORTING GOODS STORE-CHAIN	1
STREET	1

DAYCODE	Number of Occurrences
Fri	5
Fri Mon	1
Fri Sat	2
Mon	2
Sat	1
Sun	2
Thu	1
Thu Fri	1
Thu Wed	1
Tue	3
Wed	3
Wed Fri	1

SUBDIV	Number of Occurrences
6900 KINGERY	1
ASCOT GLEN	1
HOLIDAY INN	3
KMART	3
LAKE HINSDALE TOWERS	1

SC#	Offense Classification	Location	Premise Type	DATES	DAY	TIMES	S
		NORTH OF PLAINFIELD/EAST OF RT 83					3
		SOUTH OF PLAINFIELD/EAST OF RT 83					3
		THE KNOLLS					2
		THE OAKS OF KNOLLWOOD					1
		TOWN CENTER					5

REPTAREA	Number of Occurrences
111	1
112	1
113	2
115	1
122	1
130	3
134	3
230	3
237	3
250	5

DUPAGE COUNTY CRIMINAL JUSTICE INFORMATION SYSTEM - C.J.I.S.  
 INCIDENT IUCR REPORT FOR - AGENCY: WL - 01/01/13 THRU 03/31/13

04/04/2013  
 10:25  
 PAGE 1

OFNS CODE CSA	OFFENSE CLASSIFICATION	OFFENSE STATUS CODES										TOTAL CLRD.	TOTAL PEND.	TOTAL ADMIN CLOSED			
		0	1	2	3	4	5	6	7	8	9						
	BATTERY																
0460	SIMPLE BATTERY	4	0	0	3	0	0	0	0	0	0	0	0	0	3	1	0
0486	DOMESTIC BATTERY	5	0	1	3	0	0	0	0	0	0	0	0	0	3	1	0
	TOTALS	9	0	1	6	0	0	0	0	0	0	0	0	0	6	2	0
	ASSAULT																
0560	SIMPLE ASSAULT	1	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0
	TOTALS	1	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0
	BURGLARY																
0610	BURGLARY	2	0	0	2	0	0	0	0	0	0	0	0	0	2	0	0
0625	BURGLARY RESIDENTIAL	2	0	0	0	0	0	0	0	0	0	0	0	0	0	2	0
	TOTALS	4	0	0	2	0	0	0	0	0	0	0	0	0	2	2	0
	BURGLARY/THEFT FROM MOTOR VEHICLE																
0710	THEFT FROM MOTOR VEHICLE	2	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1
0720	THEFT OF M/V PARTS/ACCSR	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1
0760	BURGLARY FROM MOTOR VEH	4	0	0	0	0	0	0	0	0	0	0	0	0	0	1	3
	TOTALS	7	0	0	0	0	0	0	0	0	0	0	0	0	0	2	5
	THEFT																
0810	THEFT OVER 150/300	8	1	0	1	0	0	0	0	0	0	0	0	0	3	3	1
0820	THEFT UNDER 150/300	10	1	0	3	0	0	0	0	0	0	0	0	0	5	3	1
0860	RETAIL THEFT	13	0	0	11	1	0	0	0	0	0	0	0	0	12	0	1
0895	THEFT FROM COIN OP DEVICE	1	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0
	TOTALS	32	2	0	15	1	0	0	0	0	0	0	0	0	20	7	3



DUPAGE COUNTY CRIMINAL JUSTICE INFORMATION SYSTEM - C.J.I.S.  
 INCIDENT IUCR REPORT FOR - AGENCY: WL - 01/01/13 THRU 03/31/13

OFFENSE STATUS CODES 0 1 2 3 4 5 6 7 8 9 10

OFNS CODE	CSA	OFFENSE CLASSIFICATION	TOTAL UNFD.	REF. OTHER	ADULT ARREST	JUV. ARREST	OFFENSES CLEARED	DEATH DENIED	REF. EXTRA.	PROS. DECL.	JUV CUST.	TOTAL CLRD.	PEND.	ADMIN. CLOS.
<b>CANNABIS CONTROL ACT</b>														
1811		CCA POSS OF 30 GRAMS OR L	2	0	2	0	0	0	0	0	0	2	0	0
		TOTALS	2	0	2	0	0	0	0	0	0	2	0	0
<b>CONTROLLED SUBSTANCES ACT</b>														
2020		CSA POSSESSING A CONT'LD	4	0	4	0	0	0	0	0	0	4	0	0
		TOTALS	4	0	4	0	0	0	0	0	0	4	0	0
<b>DRUG PARAPHERNALIA ACT</b>														
2170		POSS OF DRUG EQUIPMENT	1	0	1	0	0	0	0	0	0	1	0	0
		TOTALS	1	0	1	0	0	0	0	0	0	1	0	0
<b>LIQUOR CONTROL ACT VIOLATIONS</b>														
2230		ILL CONSUMP ALCOHOL/MINOR	1	0	0	1	0	0	0	0	0	1	0	0
		TOTALS	1	0	0	1	0	0	0	0	0	1	0	0
<b>MOTOR VEHICLE OFFENSES</b>														
2410		DRIVING UNDER THE INFL-AL	6	0	6	0	0	0	0	0	0	6	0	0
2411		DUI. BLOOD/ALCOHOL OVER .	2	0	2	0	0	0	0	0	0	2	0	0
2430		TRANS OF ALCOHOLIC LIQUOR	2	0	2	0	0	0	0	0	0	2	0	0
		TOTALS	10	0	10	0	0	0	0	0	0	10	0	0

OFFENSE STATUS CODES 0 1 2 3 4 5 6 7 8 9 10

OFNS CODE	CSA	OFFENSE CLASSIFICATION	TOTAL	UNFD.	REF. OTHER	ADULT ARREST	JUV. ARREST	DEATH	OFFENSES CLEARED	REF. DENIED	EXTRA. COOP.	PROS. DECL.	JUV NO CUST.	TOTAL CLRDR.	PEND.	ADMIN CLOSED
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DISORDERLY CONDUCT

2820		TELEPHONE THREAT	1	0	0	0	0	0	0	0	1	0	0	1	0	0
2825		TELEPHONE HARASSMENT	2	0	0	0	0	0	0	1	1	0	0	1	0	1
2890		DIS CONDUCT-OTHER-NOT DRU	2	0	0	0	0	0	0	0	0	0	0	0	2	0
		TOTALS	5	0	0	0	0	0	0	2	2	0	0	2	2	1

INTERFERENCE WITH PUBLIC OFFICERS

3710		RESIST OR OBSTRUCT A P/O	1	0	0	1	0	0	0	0	0	0	0	1	0	0
		TOTALS	1	0	0	1	0	0	0	0	0	0	0	1	0	0

OTHER OFFENSES

4387		VIOLATION OF ORDER OF PRO	2	0	0	2	0	0	0	0	0	0	0	2	0	0
5081		IN-STATE WARRANT	13	0	0	13	0	0	0	0	0	0	0	13	0	0
		TOTALS	15	0	0	15	0	0	0	0	0	0	0	15	0	0

GRAND TOTAL

		GRAND TOTAL	122	12	1	58	3	0	0	9	0	0	0	70	18	21
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**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY EXPENDITURE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly Expenditure Report for the month of March 2013.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR MARCH, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	140,003.72	1,694,209.85	94.21	1,798,333.00	104,123.15	47.11	3,596,666.00
01-30-630-102	OVERTIME	23,171.23	256,290.97	110.90	231,100.00	-25,190.97	55.45	462,200.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	669.75	14,431.32	41.92	34,427.00	19,995.68	20.96	68,854.00
01-30-630-104	PART TIME CLERICAL	1,547.86	15,856.81	69.44	22,834.00	6,977.19	34.72	45,668.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	10,837.44	129,962.78	92.25	140,883.00	10,920.22	46.12	281,766.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	6,016.14	41.78	14,400.00	8,383.86	20.89	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	21,966.69	265,695.87	85.14	312,070.00	46,374.13	42.57	624,139.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	716.39	26.53	2,700.00	1,983.61	13.27	5,400.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,248.62	25,201.99	94.01	26,807.00	1,605.01	47.01	53,614.00
01-30-630-151	I M R F	2,175.08	25,116.11	88.63	28,338.00	3,221.89	44.32	56,676.00
01-30-630-155	POLICE PENSION	44,768.30	537,219.60	92.31	581,988.00	44,768.40	46.15	1,163,976.00
01-30-630-156	SLEP PENSION	2,695.83	38,540.85	84.37	45,680.00	7,139.15	42.19	91,360.00
01-30-630-161	SOCIAL SECURITY FICA	763.11	9,286.04	84.09	11,043.00	1,756.96	42.04	22,086.00
*TOTAL	PERSONNEL SERVICES	250,847.63	3,018,544.72	92.86	3,250,603.00	232,058.28	46.43	6,501,205.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	2,151.39	24,313.19	103.21	23,556.00	-757.19	51.61	47,112.00
01-30-630-202	ACCREDITATION	0.00	4,195.00	98.71	4,250.00	55.00	49.35	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	928.00	10,225.00	89.19	11,464.00	1,239.00	44.60	22,928.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	41.76	1.39	3,000.00	2,958.24	0.70	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	0.00	3,162.50	39.53	8,000.00	4,837.50	19.77	16,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	247,225.00	91.67	269,700.00	22,475.00	45.83	539,400.00
01-30-630-248	RED LIGHT - COM ED	161.49	1,927.16	80.30	2,400.00	472.84	40.15	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,755.45	14,059.10	200.84	7,000.00	-7,059.10	100.42	14,000.00
*TOTAL	CONTRACTUAL SERVICES	27,471.33	311,648.71	92.79	335,870.00	24,221.29	46.39	671,740.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	135.14	4,531.64	66.64	6,800.00	2,268.36	33.32	13,600.00
01-30-630-302	PRINTING & PUBLISHING	112.93	3,178.17	58.32	5,450.00	2,271.83	29.16	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	143.63	62,838.51	73.32	85,700.00	22,861.49	36.66	171,400.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	552.00	6,103.75	30.53	19,990.00	13,886.25	15.27	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	0.00	6,750.00	6,750.00	0.00	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	503.86	9,650.42	102.66	9,400.00	-250.42	51.33	18,800.00
01-30-630-311	POSTAGE & METER RENT	0.00	1,113.56	24.75	4,500.00	3,386.44	12.37	9,000.00
01-30-630-315	COPY SERVICE	252.56	2,139.79	53.49	4,000.00	1,860.21	26.75	8,000.00
01-30-630-331	OPERATING SUPPLIES	183.99	2,035.89	33.93	6,000.00	3,964.11	16.97	12,000.00
01-30-630-345	UNIFORMS	713.35	23,532.29	86.52	27,200.00	3,667.71	43.26	54,400.00
01-30-630-346	AMMUNITION	0.00	10,350.00	51.75	20,000.00	9,650.00	25.88	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	2,597.46	125,474.02	64.09	195,790.00	70,315.98	32.04	391,580.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	1,728.37	16,744.65	76.11	22,000.00	5,255.35	38.06	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	411.77	82.35	500.00	88.23	41.18	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	3,320.22	43,306.26	60.15	72,000.00	28,693.74	30.07	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	135.00	2.14	6,300.00	6,165.00	1.07	12,600.00
*TOTAL	EQUIPMENT - OFFICE	5,048.59	60,597.68	60.12	100,800.00	40,202.32	30.06	201,600.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR MARCH, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	285,965.01	3,516,265.13	90.55	3,883,063.00	366,797.87	45.28	7,766,125.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	250.00	5,420.72	104.24	5,200.00	-220.72	52.12	10,400.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
*TOTAL	CONTRACTUAL SERVICES	250.00	5,420.72	87.43	6,200.00	779.28	43.72	12,400.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATNG EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	250.00	5,420.72	66.11	8,200.00	2,779.28	33.05	16,400.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	0.00	236.66	1.89	12,500.00	12,263.34	0.95	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	236.66	1.89	12,500.00	12,263.34	0.95	25,000.00
**TOTAL	RISK MANAGEMENT	0.00	236.66	1.89	12,500.00	12,263.34	0.95	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	115.71	380.71	50.76	750.00	369.29	25.38	1,500.00
*TOTAL	CONTRACTUAL SERVICES	115.71	380.71	50.76	750.00	369.29	25.38	1,500.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	55.09	185.44	18.54	1,000.00	814.56	9.27	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	37,720.22	7,544.04	500.00	-37,220.22	3,772.02	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	3,907.50	781.50	500.00	-3,407.50	390.75	1,000.00
*TOTAL	SUPPLIES & MATERIAL #1	55.09	41,813.16	1,393.77	3,000.00	-38,813.16	696.89	6,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	170.80	42,193.87	1,125.17	3,750.00	-38,443.87	562.58	7,500.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR MARCH, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	70.00	7.00	1,000.00	930.00	3.50	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	70.00	5.19	1,350.00	1,280.00	2.59	2,700.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	70.00	5.19	1,350.00	1,280.00	2.59	2,700.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	486.13	4,126.59	89.24	4,624.00	497.41	44.62	9,248.00
*TOTAL	PERSONNEL SERVICES	486.13	4,126.59	89.24	4,624.00	497.41	44.62	9,248.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	486.13	4,126.59	89.24	4,624.00	497.41	44.62	9,248.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	0.00	715.75	119.29	600.00	-115.75	59.65	1,200.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	715.75	119.29	600.00	-115.75	59.65	1,200.00
**TOTAL	E S D A COORDINATOR	0.00	715.75	119.29	600.00	-115.75	59.65	1,200.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	177.43	3,514.50	78.10	4,500.00	985.50	39.05	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	177.43	3,514.50	63.90	5,500.00	1,985.50	31.95	11,000.00
**TOTAL	CRIME PREVENTION	177.43	3,514.50	63.90	5,500.00	1,985.50	31.95	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	17,930.77	197,238.47	91.67	215,169.00	17,930.53	45.83	430,338.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	17,930.77	197,238.47	91.67	215,169.00	17,930.53	45.83	430,338.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	17,930.77	197,238.47	91.45	215,669.00	18,430.53	45.73	431,338.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR MARCH, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>CAPITAL IMPROVEMENTS</u>							
	<u>CAPITAL EXPENDITURES</u>							
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	239.00	0.00	0.00	-239.00	0.00	0.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	28,243.03	105.84	26,684.00	-1,559.03	52.92	53,368.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	*TOTAL CAPITAL EXPENDITURES	0.00	28,482.03	106.74	26,684.00	-1,798.03	53.37	53,368.00
	**TOTAL CAPITAL IMPROVEMENTS	0.00	28,482.03	106.74	26,684.00	-1,798.03	53.37	53,368.00
	<u>CONTINGENCIES</u>							
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	**TOTAL CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	***TOTAL POLICE DEPARTMENT	304,980.14	3,798,263.72	91.26	4,161,940.00	363,676.28	45.63	8,323,879.00
	****TOTAL GENERAL CORPORATE FUND	304,980.14	3,798,263.72	91.26	4,161,940.00	363,676.28	45.63	8,323,879.00
	<u>FUND SUMMARY</u>							
1	GENERAL CORPORATE	304,980.14	3,798,263.72	91.26	4,161,940.00	363,676.28	45.63	8,323,879.00
	TOTALS ALL FUNDS	304,980.14	3,798,263.72	91.26	4,161,940.00	363,676.28	45.63	8,323,879.00

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION ONLY – VICTIM ASSISTANCE PROGRAM

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached is the monthly Victim's Assistance Program Report for the month of March 2013.

**REQUEST FOR FEEDBACK (if any)**

None.

**STAFF RECOMMENDATION (if any)**

None.

# VICTIM ASSISTANCE PROGRAM

## 2013

### March

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- 03/05/2013 Officers responded to 6300 Kingery Highway for the report of Found Property Not Stolen (Inc. #13-001367). Contact with the complainant was attempted on 03/06/13 at 1956 hours. No one was available for comment.
- 03/05/2013 Officers responded to 7800 RT 83 Kingery Highway for the report of Burglary from motor vehicle (Inc. #13-001381). Contact with the victim was attempted on 03/13/13 at 1830 hours. No one was available for comment. A message was left at the number provided.
- 03/06/2013 Officers responded to 6300 Kingery Highway for the report of Lost Article (#13-001390). Contact with the Complainant was attempted on 03/13/13 @ 1834 hours. A message was left for the complainant at number he provided.
- 03/06/2013 Officers responded to 7800 Kingery Highway for the report of Theft over \$300 (Inc. #13-001392). The Complainant was contacted on 03/13/13 at 1836 hours. The complainant advised that he was pleased with the level of service provided by the R/O. All of his questions were answered thoroughly.
- 03/07/2013 Officers responded to 6060 Laurel Lane for the report of Damage to Property Non Criminal (Inc. #13-001408). Contact with the victim was made on 03/13/13 at 1855 hours. He indicated that all of his questions were answered and he was completely satisfied with the level of service provided by the R/O and WBPD. He made contact with the snow removal company and decided not to pursue any further.
- 03/08/2013 Officers responded to 11 Windward Circle for the report of Injured Sick Animal (Inc. #13-001423). Contact with the Complainant was attempted on 03/13/13 at 1857 hours. No one was available for comment.
- 03/23/2013 Officers responded to 840 Plainfield Road for the report of Retail Theft (Inc. #13-001810). Contact with the Complainant was attempted on 03/27/13 at 1828 hours. The complainant was not available for comment. Other contact, male store manager stated the complainant is most often at a different store location. Nothing further.

# VICTIM ASSISTANCE PROGRAM

## 2013

- 03/23/2013 Officers responded to 840 Plainfield Road for the report of Retail Theft (**Inc. #13-001812**). Contact with the Complainant was attempted on 03/27/13 at 1801 hours. Complainant was not available for comment. No message could be left at number provided.
- 03/26/2013 Officers responded to 6715 Kingery Highway for the report of Criminal Defacement (**Inc. #13-001866**). Contact with the Complainant was attempted on 03/27/13 at 1815 hours. Complainant was not available for comment. Doctors answering service answered the call.
- 03/26/2013 Officers responded to 7117 Kingery Highway for the report of Recovered Stolen Property (**Inc. #13-001870**). Contact with the Complainant was attempted on 03/27/13 at 1825 hours. The victim stated she was pleased with the service received from the R/O and WBPD. She was appreciative for the prompt response to this incident.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
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- Report/documents requested by Committee

### BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Officer Dave Gaddis
- Officer John Handzik
- Officer Mark Long
- Officer Ted Kolodziej
- Officer Scott Eisenbeis
- Detective Michelle Strugala
- Detective Lauren Kaspar

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.



# DEPARTMENT OF POLICE

## CITY OF WOOD DALE

404 NORTH WOOD DALE ROAD • WOOD DALE, ILLINOIS 60191-1599  
ADMINISTRATIVE: 630-766-2060 • EMERGENCY: 911 • FAX: 630-766-9178  
WEBSITE • [www.mywooddale.com](http://www.mywooddale.com)



March 11, 2013

Chief Mark Shelton  
Willowbrook Police Department  
7760 Quincy St.  
Willowbrook, IL 60527

Dear Chief Shelton,

On the afternoon of Friday, February 15<sup>th</sup>, officers of the Wood Dale Police Department responded to a call for an armed robbery that occurred in our town. After establishment of a perimeter, the watch commander requested assistance from other agencies. Your agency assigned your K-9 unit to participate in our search.

Please extend my thanks to Officer Gaddis for responding that afternoon. His quick response and assistance enabled us to cover a large search area. Although we were unsuccessful in apprehending a suspect, his efforts were greatly appreciated.

I appreciate the support from your agency and look forward to working with you again in the future. If I can be of any assistance to you, please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read "Greg Vesta".

Greg Vesta  
Chief of Police



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

## LETTER OF RECOGNITION

April 3, 2013

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

**OFFICER JOHN HANDZIK  
OFFICER MARK LONG  
OFFICER TED KOLODZIEJ  
OFFICER SCOTT EISENBEIS  
DETECTIVE MICHELLE STRUGALA  
DETECTIVE LAUREN KASPAR**

On 03/27/2013 at approximately 1340 hours, Officer John Handzik was dispatched to Portillo's Restaurant for the report of a theft of a wallet. While en-route, Officer Handzik had contacted Target Store Security Loss Prevention Officer Shondre Gilmore and advised him of the victim's last name. Previous incidents of thefts from Portillo's had shown the victim's credit cards had immediately been used at the Willowbrook Target Store. Loss Prevention Officer Gilmore advised that someone had just used the victim's credit card twice, stating the first transaction had been declined but the second transaction attempt was accepted.

Officer Handzik alerted fellow Officers and he was given an offender and offending vehicle description. Officer Handzik spotted the offending vehicle in the Target parking lot. Officer Handzik was advised by Target Security that the vehicle that Officer Handzik had spotted had two of the suspects inside. Officer Long, Officer Kolodziej and Officer Eisenbeis located two additional suspects, based on clothing description, running from the scene. Detective Strugala also responded to the Target to assist in the arrests. All four suspects were apprehended and transported to the police station.

Detective Strugala and Detective Kaspar conducted interviews of the four offenders. The Detectives obtained a written confession from two of the offenders, and Felony charges were obtained from the States Attorney's Office.

Detective Strugala and Detective Kaspar should be recognized for their diligence in conducting the interrogations of the suspects and obtaining the approval of the Felony charges. In addition, Loss Prevention Officer Gilmore should be commended for his diligence in the performance of his duties.

This was a perfect example of the professionalism of Willowbrook Police Department personnel working together with a business in Willowbrook.

I would like to commend Officer Handzik for his quick thinking and the entire shift for their quick response in the apprehension of the suspects.

This was a job well done and a credit to the Willowbrook Police Department and the Village of Willowbrook.

**MARK SHELTON  
CHIEF OF POLICE**



*"A Place of American History"*

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/08/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

- Cadet Conference Dates
- Update – New Patrol Officer
- Recent Arrests
- Update – New Report Writing System
- Scheduling

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.