

A G E N D A

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on March 11th, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terry Kelly.

1. Reviewed the January 14th, 2013 Public Safety Committee Meeting Minutes.
The Committee approved the January 14th, 2013 Meeting Minutes.
2. Reviewed the February 13th, 2013 Special Joint Meeting of the Municipal Services Committee, the Finance & Administration Committee and the Public Safety Committee Meeting Minutes.
The Committee approved the February 13th, 2013 Meeting Minutes.
3. Reviewed the Weekly Press Releases – Information.
4. Reviewed the Overtime Report for 01/07/2013-02/03/2013 & 02/04/2013-03/03/2013 - Information.
Chief Shelton commented on the reduction in overtime for the past two months, advising there was no accumulation of Holiday Time in the month of February. Chief Shelton explained the On-Shift Schedule showing where Officer's shifts were changed, Officer's scheduled days off were re-scheduled and Detectives were utilized for shift coverage during Field Court sessions. Chief Shelton advised there was an off-duty injury to an Officer who is assigned to the 3p.m. – 11p.m. shift, therefore overtime did increase due to shift coverage for this Officer. The Committee did not have any questions regarding overtime.
5. Reviewed the Monthly Offense Summary Report for January and February - Information.
6. Reviewed the Monthly Expenditure Report for January and February – Information.
7. Reviewed the V.A.P. (Victim Assistance Program) follow-up call responses for January and February.
8. Reviewed Letter(s) of Recognition and Appreciation – Information
 - Detective Michelle Strugala
 - Officer Andrew Pelliccioni
 - Officer Scott Eisenbeis

- Officer John Handzik
- Officer Nicholas Volek
- Officer Darren Biggs
- Officer Chris Drake
- Secretary Lori Rinella
- Secretary Debbie Hahn

9. DISCUSSION ITEMS

- STARCOM Radio System
The Committee was advised that the STARCOM system is working and the second touch for radio identifiers will be conducted in the near future. There have been no radio problems.
- SWAC / Bingo (March 22nd, 2013)
The Committee was advised that approximately (110) individuals have called to register for the upcoming SWAC bingo event.
- School Safety (ALICE Program Training)
The Committee was advised that Chief Mark Shelton, Burr Ridge Police Chief John Madden and Gower School District Superintendent Steve Griesbach attended a (4) hour overview of the ALICE / School Safety Program. The ALICE program suggests that students exit the school classrooms, when possible, instead remaining in the classroom under a lockdown, as previously trained. ALICE is a combination of a lockdown and escape method in the event of an intruder. ALICE is being considered as protocol for future policy / procedure at the schools.
- New Hire Update (Academy Date 04/08/2013)
The Committee was advised that the New Hire process is going well. The psychological and polygraph testing and the background investigations are almost complete. The number one applicant is scheduled to attend the April 8th, 2013 academy class.
- New Detective Training Classes Scheduled
The Committee was advised that Detective Kaspar has attended several investigative classes and is doing well in the new assignment.
- Update on Report Writing Program
The Committee was advised that the CAPERS report writing and records management system will be implemented the second week of April. Currently, data is being uploaded to the server.

10. VISITOR'S BUSINESS*

11. ADJOURNMENT

The meeting was adjourned at 6:21p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED APRIL 8TH, 2013 AT 6:00 P.M.