

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL  
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,  
APRIL 8, 2013 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE  
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

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1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:00 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Suzanne Berglund, and Administrator Tim Halik. Absent: None.

3. APPROVAL OF MINUTES

After review of the draft minutes from the March 11, 2013 Regular Meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Berglund seconded the motion. Motion carried.

4. DISCUSSION – Proposed Building Code Amendment:

Administrator Halik advised that when the Village Board adopted our latest Building Code in July of 2011, a local amendment was included requiring that tenant separation walls in multi-tenant buildings be constructed as fire rated demising walls rather than merely partition walls between units. Halik advised that the intent of this local amendment was to ensure that the tenant demising walls constructed in strip centers were fire rated since different tenant use types would be located next to each other. The Fire District had also supported this amendment. An unintended result of this amendment was that multi-tenant office buildings would also need to construct rated walls between units that are all office uses. Halik advised that the Village has received a concern from the owners of a local multi-tenant office building. The effect of our local amendment is that, due to the construction of this particular building, designing rated demising walls between same use tenants are difficult to build and thus expensive. It was not the intent of our amendment to require rated fire walls between similar type tenants in a sprinklered building. Staff has held several meetings with the owners of the property in question, and concurs that the condition created by this particular amendment was unintended. We have since reviewed the amendment language and believe that an exception should be added to the section to eliminate the rated demising wall requirement in Use Group B, business, occupancies used primarily for offices. Smoke partition walls would be constructed instead of rated fire walls between office tenants, which is consistent with the requirements of the model codes. The Committee concurred with the staff recommendation. Chairman Mistele also suggested that staff determine whether demising walls need to be added as a defined term.

5. DISCUSSION – Spring Brush Collection Program

Administrator Halik advised that last year, the Village's regular tree maintenance contractor, Mario's Tree Service, completed the Village-wide Spring brush collection program. At that time, as a cost savings measure, the Village performed a curb-side brush chipping program, rather than a curb-side brush collection/grinding program. Therefore, no usable mulch resulted from the program. Since then, the Municipal Services Committee discussed and recommended that the Spring 2013 collection program include a tub grinder component to provide usable mulch to residents and for

use in our parks. Halik advised that staff has solicited proposals from several reputable landscape contractors to perform the typical curb-side chipping program along with completing the tub grinding process. The low proposal for unit prices was received from Mario's Tree Service. Staff anticipates that two chipping crews would be required to work approximately 40 hours time to complete the Spring collection program. Afterwards, the tub grinding is expected to require one full days work. Therefore, the estimated cost of the program, including the grinding component, would be \$14,350. Chairman Mistele asked whether we would need to increase the budgeted amount. Halik advised that he believes the F.Y. 2013/14 Budget includes sufficient funding to conduct both the Spring and Fall Brush Collection Programs. The Committee authorized the proposal from Mario's Tree Service to be placed on the Board's agenda for consideration.

6. REPORT – Municipal Services Department

- a. Administrator Halik shared the monthly permit activity report for March showing that we have taken in about \$19,000 in permit revenue for the month. In total, we have taken in about 182% of our anticipated FY2012/13 budgeted revenue to date.
- b. Administrator Halik shared the water system pumpage report. The report indicates that through March we have pumped about 26 million gallons more this year than we did in the same period last year. Overall we are tracking at about 94.5% of our pumpage projection eleven months into the year, so we're about 3% over our projection.

7. VISITOR'S BUSINESS

(none)

8. COMMUNICATIONS

Chairman Mistele inquired about the water rate increase amount under consideration. Administrator Halik advised that staff had run some additional rate increase scenarios and, based on the cost of known water projects to be completed in the short term, it appears at this time that a 25% rate increase would provide enough funding for those projects and to maintain near our target operating reserve in the Water Fund.

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Berglund. The meeting was adjourned at 6:15 PM.

(Minutes transcribed by: Tim Halik, 5/7/13)