

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 24, 2013, AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - June 10, 2013 (APPROVE)
 - c. Minutes - Executive Session - May 28, 2013 (APPROVE)
 - d. Warrants - \$356,374.12 (APPROVE)
 - e. Ordinance - An Ordinance Adopting Prevailing Wage Rates Pursuant to the Prevailing Wage Law (PASS)
 - f. Motion - A Motion to Approve an Application for a License to Hold a Raffle - Hinsdale South Booster Club (APPROVE)

NEW BUSINESS

6. DELINQUENT WATER BILLS
7. PROCLAMATION - A PROCLAMATION COMMENDING GEORGE SCUKANEC ON THIRTY-FIVE YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK
8. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR DOCUMENT MANAGEMENT SOFTWARE/EQUIPMENT AND DOCUMENT IMAGING SERVICES - DATAMATION IMAGING SERVICES CORPORATION, WILLOWBROOK
9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR PROFESSIONAL DESIGN SERVICES RELATED TO THE COMPLETION OF THE WATERFORD PARK RENOVATION PROJECT - DESIGN PERSPECTIVES, NAPERVILLE

PRIOR BUSINESS

10. COMMITTEE REPORTS
11. ATTORNEY'S REPORT
12. CLERK'S REPORT
13. ADMINISTRATOR'S REPORT
14. MAYOR'S REPORT
15. EXECUTIVE SESSION:
 - a) REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings that were Lawfully Closed Under the Open Meetings Act
 - b) Consideration of the Purchase or Lease of Real Property for the Use of the Village Pursuant to 5 ILCS 120/2(c)(5)
 - c) Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(C)(2)
16. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 10, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Clerk Leroy Hansen, Trustees Terrence Kelly, Michael Mistele, Sue Berglund, and Paul Oggerino.

ABSENT: Trustees Dennis Baker and Umberto Davi

Also present were Village Administrator Timothy Halik, Village Attorney Michael K. Durkin, Village Attorney Michael R. Durkin Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, Superintendent of Parks and Recreation Kristin Violante, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Ms. Cassie Swieton, 6636 Sheffield, Willowbrook, Illinois addressed the Board reference zoning as it pertains to fences. Ms. Swieton's property backs up to Madison Street. Current zoning only allows for a five-foot, 50% open fence on most roadways. Privacy fences are allowed along the rear yard if it borders Kingery Highway, Plainfield Road, 75th Street, and 63rd Street. Due to increased traffic and congestion, Ms. Swieton is requesting changes to the code to allow for a six-foot privacy fence.

Administrator Halik stated that Ms. Swieton is requesting a text amendment to the fence ordinance to add Madison Street. This process would begin with the Plan Commission. Administrator Halik stated that if the Board concurs to revisit this issue, he will bring it before the Plan Commission. The Board's consensus was to do so.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 28, 2013 (APPROVE)
- c. Minutes - Executive Session - May 13, 2013 (APPROVE)
- d. Warrants - \$162,456.66 (APPROVE)
- e. Monthly Financial Report - May 31, 2013 (APPROVE)
- f. Ordinance - Annual Appropriation Ordinance, Village of Willowbrook, DuPage County, Illinois, for the Fiscal Year Beginning May 1, 2013 and Ending April 30, 2014 - Ordinance No. 13-O-18 (PASS)
- g. Ordinance - An Ordinance Amending Title 3, Chapter 12, Section 3-12-5(B)(1) of the Village Code - Classifications, Class B-1 License - Ordinance No. 13-O-19 (PASS)
- h. Ordinance - An Ordinance Amending Section 3-13-7 of the Willowbrook Municipal Code by Adding Notice Provisions Thereto Regulating Solicitation on Private Property - Ordinance No. 13-O-20 (PASS)
- i. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Professional Engineering Services - Water Tank Coating Evaluation - Strand Associates - Resolution No. 13-R-30 (ADOPT)
- j. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Telephone Audit Services - Platinum Communications Group - Resolution No. 13-R-31 (ADOPT)

Mayor Trilla asked the Board if there was any item to be removed from the Omnibus Vote Agenda. Trustee Mistele wanted to point out the payment to Hinsdale Nursery for plant inventory is part of a support program for the EAB Program. This inventory is giving the community a significant savings.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION OF ADOPTION OF THE 2013-2017
COMPREHENSIVE PARK & RECREATION MASTER PLAN

Superintendent Violante stated that this master plan is a culmination of almost a year's work. At the May 14, 2013 Park and Recreation Commission meeting, changes were discussed to the draft master plan. The Board then reviewed these changes at the May 28th Village Board meeting.

This final Comprehensive Master Plan will serve to determine the recreational needs of the community, to establish a capital plan for future needs, and to goals and objectives for the future of the Parks and Recreation Department.

Trustee Mistele wanted clarification that the Village is not committing to any capital plan expenditures by adopting this master plan. Administrator Halik stated that projects will remain in the budget process and be brought to the Board on an individual project basis.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 13-R-32.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE SUBMISSION OF AN
OPEN SPACE LAND ACQUISITION AND DEVELOPMENT (OSLAD) GRANT
APPLICATION - WILLOW POND PARK RENOVATION PROJECT, 640
PLAINFIELD ROAD

Administrator Halik stated that this item (#7) and the following item (#8) relate to the submittal of two park projects for submission to the Illinois Department of Natural Resources for OSLAD grants.

This item is a resolution of support to renovate Willow Pond park. This conceptual plan is estimated to cost approximately \$789,000, of which the grant would reimburse the Village 50% of the costs. Item #8 is a resolution of support for the potential acquisition of the Arabian Knights Horse Farm as new park property. Appraisals have not been received and a market value has not yet been determined. The OSLAD grant would also provide

50% of the funding needed to purchase the property at a maximum of \$750,000.

Public meetings were held on June 6, 2013 to receive feedback from the community on these grant projects. Overall, the comments were positive.

Staff recommends adoption of both of the resolutions which will then be included as part of the grant application that is due July 1st.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt Resolution No. 13-R-33.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE SUBMISSION OF AN OPEN SPACE LAND ACQUISITION AND DEVELOPMENT (OSLAD) GRANT APPLICATION - PARK OPEN SPACE LAND ACQUISITION PROJECT, 6526 CLARENDON HILLS ROAD

See discussion in Item #7.

MOTION: Made by Trustee Berglund and seconded by Trustee Oggerino to adopt Resolution No. 13-R-34.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Durkin had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of the Employment of the Position of Maintenance Worker Pursuant to 5 ILCS 120/2(c)(1)
- c. Consideration of the Employment of the Position of Public Services Secretary Pursuant to 5 ILCS 120/2(c)(1)
- d. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(c)(2)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to recess into Executive Session at the hour of 6:52 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:44 p.m.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:45 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

June 24, 2013.

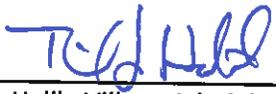
Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

WARRANTS

JUNE 24, 2013

GENERAL CORPORATE FUND	-----	\$121,722.92
WATER FUND	-----	134,071.20
SSA ONE BOND & INTEREST FUND	-----	100,580.00
TOTAL WARRANTS	-----	\$356,374.12



Tim Halik, Village Administrator

APPROVED:

Frank A. Trilla, Mayor

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AFLAC (46)	06/25 CK# 82191	\$1,894.62
137287/JUN 13 EMP DED PAY - AFLAC/ACCIDENT 01-210-217	01-210-217	410.86
137287/JUN 13 EMP DED PAY - AFLAC/OTHER INS 01-210-218	01-210-218	1,483.76
AL WARREN OIL CO (2205)	06/25 CK# 82192	\$5,144.30
10786349 GASOLINE INVENTORY 01-190-126	01-190-126	5,144.30
MARK ALTOBELLA (65)	06/25 CK# 82193	\$35.00
13 UNIFORM UNIFORMS 01-451-345	01-30-630-345	35.00
AUTO TRUCK GROUP (153)	06/25 CK# 82194	\$267.22
1157230 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	267.22
BRYAN'S GARAGE DOOR SOLUTIONS (233)	06/25 CK# 82195	\$392.00
5/31/13 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	392.00
CARROT-TOP INDUSTRIES INC (2461)	06/25 CK# 82196	\$209.59
11325389 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	209.59
CHICAGO BADGE & INSIGNIA CO (334)	06/25 CK# 82197	\$91.79
12288 OPERATING EQUIPMENT 01-451-401	01-30-630-401	91.79
CHRISTOPHER B. BURKE (333)	06/25 CK# 82198	\$6,802.53
111171 PLAN REVIEW - PLANNER 01-15-520-257	01-15-520-257	4,782.56
111172 REIMB.	01-40-820-255	220.00
111184 FEES - ENGINEERING 01-505-245	01-35-720-245	935.56
111185 FEES - ENGINEERING 01-505-245	01-35-720-245	110.00
111186 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259	01-40-820-259	407.16
111187 REIMB.	01-40-820-259	127.25
111188 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259	01-40-820-259	220.00
CLARKE ENVIRONMENTAL (350)	06/25 CK# 82199	\$6,178.75
6343368 MOSQUITO ABATEMENT 01-775-259	01-35-760-259	6,178.75
COLLEGE OF DUPAGE (364)	06/25 CK# 82200	\$190.00
3688 (500&509) SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	190.00
COMMONWEALTH EDISON (370)	06/25 CK# 82201	\$402.68
0423085170JN13 RED LIGHT - COM ED	01-30-630-248	56.28
0791026027JN13 RED LIGHT - COM ED	01-30-630-248	45.07
1024813000JN13 ENERGY - STREET LIGHT 01-530-207	01-35-745-207	1.26
4403140110JN13 ENERGY - STREET LIGHT 01-530-207	01-35-745-207	61.20
6863089003JN13 RED LIGHT - COM ED	01-30-630-248	61.97
7432089030JN13 ENERGY - STREET LIGHT 01-530-207	01-35-745-207	176.90
CONRAD POLYGRAPH INC (2546)	06/25 CK# 82202	\$160.00
1009/TRAINOR EXAMS - POLYGRAPH 01-745-545	01-07-440-545	160.00
CRAWFORD INDUSTRIES (2443)	06/25 CK# 82203	\$118.32
SICIN113019 OFFICE SUPPLIES 01-420-301	01-10-455-301	118.32
DECISION SYSTEMS COMPANY (454)	06/25 CK# 82204	\$7,291.16
FY 13/14 201370 E.D.P. SOFTWARE 01-410-212	01-10-460-212	553.45
FY 13/14 201370 E.D.P. SOFTWARE 01-25-615-212	01-25-615-212	6,132.49
FY 13/14 201370 EDP-SOFTWARE 01-457-212	01-30-640-212	605.22
DELTA DENTAL PLAN OF ILLINOIS (468)	06/25 CK# 82205	\$3,440.14
JULY 2013 EMP DED PAY-INS 01-210-204	01-210-204	701.71
JULY 2013 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	188.56
JULY 2013 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	53.07
JULY 2013 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	106.14
JULY 2013 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	2,116.57

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
JULY 2013 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	114.89
JULY 2013 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	159.20
DESIGN PERSPECTIVES INC (2489) 12-9874-9 PARK IMPROVEMENTS-NEIGHBORHOOD PARK	06/25 CK# 82206 01-20-595-695	\$1,440.00 1,440.00
DISCOVERY BENEFITS SIMPLIFY (2534) JUNE 13/396290 EMP DED PAY - FSA FEE 01-210-221 JUNE 13/396290 EMPLOYEE BENEFIT - MEDICAL INSURANC	06/25 CK# 82207 01-210-221 01-10-455-141	\$50.00 26.40 23.60
DUPAGE JUV OFCRS ASSN (523) 5 OFFICERS FEES-DUES-SUBSCRIPTIONS 01-451-307	06/25 CK# 82208 01-30-630-307	\$125.00 125.00
ELIA PAVING CO. (549) 5/20/13 ST & ROW MAINTENANCE OTHER 01-540-328 5/3/13 ST & ROW MAINTENANCE OTHER 01-540-328	06/25 CK# 82210 01-35-755-328 01-35-755-328	\$1,385.00 400.00 985.00
EPIC AUDIO DESIGNS INC. (2203) 71539 FURNITURE & OFFICE EQUIPMENT 01-485-611	06/25 CK# 82211 01-30-680-611	\$3,028.60 3,028.60
FALCO'S LANDSCAPING INC (581) 3020#1 CONTRACTED MAINTENANCE 01-615-281 3020#1 ROUTE 83 BEAUTIFICATION 01-540-281 3024 TREE MAINTENANCE 01-535-338	06/25 CK# 82212 01-20-570-281 01-35-755-281 01-35-750-338	\$6,893.87 3,251.21 2,452.66 1,190.00
FOREST AWARDS & ENGRAVING (623) 77103 OFFICE SUPPLIES 01-05-410-301	06/25 CK# 82213 01-05-410-301	\$15.75 15.75
FOSTER'S TRUCK REPAIR (628) 28366 MAINTENANCE - VEHICLES 01-520-409	06/25 CK# 82214 01-35-735-409	\$60.00 60.00
FREDRIKSEN & SONS (638) 146904 MAINTENANCE - BUILDING 01-405-228	06/25 CK# 82215 01-10-466-228	\$448.10 448.10
FUN ONES (2547) 8/8/13 CHILDRENS SPECIAL EVENTS 01-625-150	06/25 CK# 82216 01-20-585-150	\$522.50 522.50
BERBADETTE GOERS (2549) 2013 UNIFORMS UNIFORMS 01-451-345	06/25 CK# 82218 01-30-630-345	\$74.35 74.35
W.W. GRAINGER (1999) 8136929144 MAINTENANCE SUPPLIES 01-615-331 9156183148 OPERATING EQUIPMENT 01-540-401 9156768252 MAINTENANCE SUPPLIES 01-615-331 9156768260 MAINTENANCE SUPPLIES 01-615-331 9163287643 OPERATING EQUIPMENT 01-540-401	06/25 CK# 82219 01-20-570-331 01-35-755-401 01-20-570-331 01-20-570-331 01-35-755-401	\$279.59 15.54 73.36 84.70 25.29 80.70
H AND R CONSTRUCTION INC. (742) 14553 STORM WATER IMPROVEMENTS MAT 01-535-381	06/25 CK# 82220 01-35-750-381	\$2,500.00 2,500.00
HOME DEPOT CREDIT SERVICES (808) 2025991 MAINTENANCE - BUILDING 01-405-228 23941 STREET & ROW MAINTENANCE 01-535-328 23971 MAINTENANCE - BUILDING 01-405-228 6027408 MAINTENANCE SUPPLIES 01-615-331 6032928 BUILDING MAINTENANCE SUPPLIES 01-405-351 7030949 OPERATING EQUIPMENT 01-540-401 7031960 BUILDING MAINTENANCE SUPPLIES 01-405-351 8022206 OPERATING EQUIPMENT 01-540-401 8029791 MAINTENANCE SUPPLIES 01-615-331 9029323 BUILDING MAINTENANCE SUPPLIES 01-405-351 9031821 BUILDING MAINTENANCE SUPPLIES 01-405-351	06/25 CK# 82221 01-10-466-228 01-35-750-328 01-10-466-228 01-20-570-331 01-10-466-351 01-35-755-401 01-10-466-351 01-35-755-401 01-20-570-331 01-10-466-351 01-10-466-351	\$973.48 48.00 82.51 10.92 139.50 81.60 99.76 85.41 107.63 72.86 136.83 92.62

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
HOME DEPOT CREDIT SERVICES (808) CONTINUED ... 9067683 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	15.84
J & H DECOR (2451) HANSEN 308258 PUBLIC RELATIONS 01-435-365	06/25 CK# 82222 01-10-475-365	\$65.00 65.00
KARLI HINTON (1792) YOGA CLASS SUMMER RECREATION FEES 01-310-815	06/25 CK# 82223 01-310-815	\$7.00 7.00
KONICA MINOLTA BUSINESS SOLUTIONS (2319) 224873744 COPY SERVICE 01-451-315 224897688 COPY SERVICE 01-420-315	06/25 CK# 82224 01-30-630-315 01-10-455-315	\$697.35 189.84 507.51
KRISTINA JANULIS (1466) 2013 #9 PARK PERMIT FEES 01-310-814	06/25 CK# 82225 01-310-814	\$100.00 100.00
LASERCRAFT INC (2300) 12617/MAY 13 RED LIGHT CAMERA FEES 01-30-630-247 12622/MAY 13 RED LIGHT - MISC FEE	06/25 CK# 82226 01-30-630-247 01-30-630-249	\$23,517.50 22,475.00 1,042.50
LEXIS (21) 20130531 MAY13 FEES-DUES-SUBSCRIPTIONS 01-451-307 APRIL 2013 FEES-DUES-SUBSCRIPTIONS 01-451-307	06/25 CK# 82227 01-30-630-307 01-30-630-307	\$331.20 126.30 204.90
LOGSDON OFFICE SUPPLY (2452) 4445271 OFFICE SUPPLIES 01-05-410-301 4445271 OFFICE SUPPLIES 01-420-301 4445271 OFFICE SUPPLIES 01-25-610-301 4448491 OFFICE SUPPLIES 01-05-410-301 4448491 OFFICE SUPPLIES 01-420-301 4448491 OFFICE SUPPLIES 01-25-610-301 4456981 OFFICE SUPPLIES 01-420-301 4456981 OFFICE SUPPLIES 01-501-301	06/25 CK# 82228 01-05-410-301 01-10-455-301 01-25-610-301 01-05-410-301 01-10-455-301 01-25-610-301 01-10-455-301 01-35-710-301	\$505.13 92.57 18.89 198.30 8.58 79.08 25.66 9.90 72.15
MARQUARDT & BELMONTE P.C. (2259) 5831 RED LIGHT ADJUDICATOR 01-30-630-246	06/25 CK# 82229 01-30-630-246	\$420.00 420.00
MARQUARDT PRINTING CO. (2543) 23895 PRINTING & PUBLISH 01-420-302	06/25 CK# 82230 01-10-455-302	\$440.00 440.00
MELISSA RODRIQUEZ (1466) 2013 #15 PARK PERMIT FEES 01-310-814	06/25 CK# 82232 01-310-814	\$200.00 200.00
MENARDS (1245) 18048 MAINTENANCE - BUILDING 01-405-228	06/25 CK# 82233 01-10-466-228	\$159.95 159.95
MOST DEPENDABLE FOUNTAINS (1310) 29154 ADA PARK IMPROVEMENTS 01-630-520	06/25 CK# 82234 01-20-590-521	\$2,415.00 2,415.00
MUNICIPAL EMERGENCY SERVICES INC. (1320) 419011 UNIFORMS 01-451-345 419269 UNIFORMS 01-451-345	06/25 CK# 82235 01-30-630-345 01-30-630-345	\$276.00 70.00 206.00
NATIONAL BUSINESS FURNITURE (1336) ZJ818682-TDQ REIMB.	06/25 CK# 82236 01-05-425-611	\$3,586.17 3,586.17
NEOPOST LEASING (1358) N4017844 POSTAGE & METER RENT 01-420-311	06/25 CK# 82237 01-10-455-311	\$395.91 395.91
NEOPOST USA INC (1359) 9130163 POSTAGE & METER RENT 01-420-311	06/25 CK# 82238 01-10-455-311	\$16.95 16.95
ILL. NOTARY DISCOUNT BONDING (861) #521 1/22/14 FEES-DUES-SUBSCRIPTIONS 01-451-307	06/25 CK# 82239 01-30-630-307	\$44.90 44.90

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DESCRIPTION	ACCOUNT NUMBER	AMOUNT
OCCUPATIONAL HEALTH CENTERS (2413) 1007474948 WELLNESS 01-440-276	06/25 CK# 82240 01-10-480-276	\$89.00 89.00
OFFICE MAX (1422) 203835 OFFICE SUPPLIES 01-420-301 226868 OFFICE SUPPLIES 01-420-301	06/25 CK# 82241 01-10-455-301 01-10-455-301	\$69.98 349.90 -279.92
ORIENTAL TRADING (2418) 657737485-01 CHILDRENS SPECIAL EVENTS 01-625-150	06/25 CK# 82242 01-20-585-150	\$56.50 56.50
ORKIN EXTERMINATING (1439) D2604360 JUN13 MAINTENANCE - BUILDING 01-405-228	06/25 CK# 82243 01-10-466-228	\$82.24 82.24
P.F. PETTIBONE & CO. (1491) 27963 PRINTING & PUBLISHING 01-451-302	06/25 CK# 82244 01-30-630-302	\$149.35 149.35
PARTNERS AND PAWS VETERINARY SERVICES (2548) 6/6/13 OPERATING EQUIPMENT 01-451-401	06/25 CK# 82246 01-30-630-401	\$64.87 64.87
ANDREW C PASSERO (2492) MENARDS PURCHD MAINTENANCE - BUILDING 01-405-228	06/25 CK# 82247 01-10-466-228	\$69.10 69.10
PETTY CASH C/O TIM HALIK (1492) 6/18/13 SUMMER PROGRAM MATERIALS & SERVICES	06/25 CK# 82248 01-20-575-119	\$58.11 58.11
PIECZYNSKI LINDA S. (1503) 5832/MAY 13 FEES - SPECIAL ATTORNEY 01-451-241	06/25 CK# 82249 01-30-630-241	\$1,056.00 1,056.00
PRAXAIR DISTRIBUTION INC (1538) 46274206 OPERATING SUPPLIES & EQUIPMENT 01-503-401	06/25 CK# 82250 01-35-715-401	\$597.95 597.95
PRO-TEK LOCK AND SAFE (1547) 80731 OPERATING EQUIPMENT 01-451-401	06/25 CK# 82251 01-30-630-401	\$27.25 27.25
PUBLIC SAFETY DIRECT INC (2309) 24237 MAINTENANCE - VEHICLES 01-451-409 24244 MAINTENANCE - VEHICLES 01-451-409	06/25 CK# 82252 01-30-630-409 01-30-630-409	\$417.50 142.50 275.00
RAGS ELECTRIC, INC (1585) 15043 MAINTENANCE - STREET LIGHTS 01-530-223 15044 MAINTENANCE - STREET LIGHTS 01-530-223 15045 MAINTENANCE - STREET LIGHTS 01-530-223 15046 MAINTENANCE - STREET LIGHTS 01-530-223 8837 LANDSCAPE MAINTENANCE SERVICES 01-610-342	06/25 CK# 82253 01-35-745-223 01-35-745-223 01-35-745-223 01-35-745-223 01-20-565-342	\$1,928.99 278.26 234.40 576.50 292.76 547.07
RATHS, RATHS & JOHNSON, INC. (1591) 13037-305 REIMB.	06/25 CK# 82254 01-40-820-255	\$1,568.50 1,568.50
SCOTT CONTRACTING INC (1682) 2176 STREET & ROW MAINTENANCE 01-535-328 2177 STREET & ROW MAINTENANCE 01-535-328 2179 STREET & ROW MAINTENANCE 01-535-328 2180 STREET & ROW MAINTENANCE 01-535-328	06/25 CK# 82255 01-35-750-328 01-35-750-328 01-35-750-328 01-35-750-328	\$4,855.00 1,542.50 1,437.50 1,015.00 860.00
SEASON COMFORT, CORP. (1687) 201425 MAINTENANCE - PW BUILDING	06/25 CK# 82256 01-35-725-418	\$120.00 120.00
SERVICE SANITATION INC (1697) 6766297 LANDSCAPE MAINTENANCE SERVICES 01-610-342	06/25 CK# 82257 01-20-565-342	\$136.00 136.00
SHALINI SINGH (1466) 2013 #12 PARK PERMIT FEES 01-310-814	06/25 CK# 82258 01-310-814	\$250.00 250.00
LAW OFFICES STORINO RAMELLO & DURKIN (2545) 61449/MAY 13 FEES - VILLAGE ATTORNEY 01-425-239	06/25 CK# 82259 01-10-470-239	\$740.10 740.10

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SUBURBAN LIFE PUBLICATIONS (1805)	06/25 CK# 82260	\$110.32
10074604/806299 PRINTING & PUBLISHING 01-501-302	01-35-710-302	110.32
T.P.I. (1886)	06/25 CK# 82262	\$4,248.00
6567/MAY 13 PART TIME INSPECTOR 01-565-109	01-40-830-109	3,528.00
6567/MAY 13 PLUMBING INSPECTION 01-565-115	01-40-830-115	720.00
TAMELING GRADING (1836)	06/25 CK# 82263	\$1,980.00
TG5/MAY 13 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	1,980.00
TAMELING INDUSTRIES (1844)	06/25 CK# 82264	\$917.82
86756 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	242.35
86756 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	20.17
87035 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	655.30
TOM & JERRY'S SHELL SERVICES (1883)	06/25 CK# 82265	\$2,237.61
47960 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	45.85
47976 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	36.16
47987 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	462.09
48003 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	214.63
48007 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	181.77
48011 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	20.40
48014 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
48036 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
48047 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	137.65
48057 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	456.15
48065 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	426.11
48077 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	50.95
48090 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	130.47
48104 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	24.48
TWIN SUPPLIES LTD (2515)	06/25 CK# 82266	\$12,093.00
10306 FINAL MAINTENANCE - BUILDING 01-405-228	01-10-466-228	12,093.00
UNIFIRST (1926)	06/25 CK# 82267	\$233.36
0610776959 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	179.50
0610777030 MAINTENANCE - PW BUILDING	01-35-725-418	53.86
VAIDA URBIENE (1466)	06/25 CK# 82268	\$100.00
2013 #10 PARK PERMIT FEES 01-310-814	01-310-814	100.00
VERIZON WIRELESS (1972)	06/25 CK# 82269	\$881.56
9705836077 PHONE - TELEPHONES 01-05-410-201	01-05-410-201	298.31
9705836077 PHONE - TELEPHONES 01-420-201	01-10-455-201	23.30
9705836077 PHONE - TELEPHONES 01-451-201	01-30-630-201	317.74
9705836077 TELEPHONES 01-501-201	01-35-710-201	144.08
9705836077 TELEPHONES 01-551-201	01-40-810-201	98.13
VICTOR SALVADOR (1466)	06/25 CK# 82270	\$400.00
2013 #5 PARK PERMIT FEES 01-310-814	01-310-814	400.00
WESTFIELD FORD (2028)	06/25 CK# 82271	\$247.91
353019 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	247.91
WILD GOOSE CHASE INC (2047)	06/25 CK# 82272	\$840.00
19322 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	840.00
WILLOWBROOK CURRENCY EXCHANGE (2060)	06/25 CK# 82273	\$108.75
SQUAD 67 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	108.75
WILLOWBROOK CURRENCY EXCHANGE (2060)	06/25 CK# 82274	\$108.75
SQUAD 62 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	108.75

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
THE YOGA TEACHERS' GROUP INC (2109)	06/25 CK# 82275	\$1,287.00
5/13 -6/24/13 WINTER PROGRAM MATERIALS & SERVICES	01-20-585-121	1,287.00
TOTAL GENERAL CORPORATE FUND		\$121,722.92

VILLAGE OF WILLOWBROOK

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WATER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
COMMONWEALTH EDISON (370)	06/25 CK# 82201	\$392.85
5071072051MY13 ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	392.85
DECISION SYSTEMS COMPANY (454)	06/25 CK# 82204	\$5,728.60
FY 13/14 201370 EDP SOFTWARE 02-417-212	02-50-417-212	5,728.60
DELTA DENTAL PLAN OF ILLINOIS (468)	06/25 CK# 82205	\$114.89
JULY 2013 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	114.89
DUPAGE WATER COMMISSION (521)	06/25 CK# 82209	\$109,553.93
10058/MAY 13 PURCHASE OF WATER 02-420-575	02-50-420-575	109,553.93
ELIA PAVING CO. (549)	06/25 CK# 82210	\$2,608.50
5/13/13 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	750.00
6/7/13 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,858.50
GEMINI GROUP L.L.C.. (2398)	06/25 CK# 82217	\$2,823.33
113-11587 PRINTING & PUBLISHING 02-401-302	02-50-401-302	2,823.33
LOGSDON OFFICE SUPPLY (2452)	06/25 CK# 82228	\$72.15
445698I OFFICE SUPPLIES 02-401-301	02-50-401-301	72.15
PAK MAIL CENTER (1459)	06/25 CK# 82245	\$112.15
60292 POSTAGE & METER RENT 02-401-311	02-50-401-311	112.15
SUNSET SEWER & WATER (2276)	06/25 CK# 82261	\$5,729.80
2013-168 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,309.80
2013-173 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	4,420.00
TAMELING GRADING (1836)	06/25 CK# 82263	\$3,245.00
TG5/MAY 13 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	3,245.00
TAMELING INDUSTRIES (1844)	06/25 CK# 82264	\$638.87
86756 LANDSCAPE - OTHER 02-430-299	02-50-430-299	638.87
VERIZON WIRELESS (1972)	06/25 CK# 82269	\$144.07
9705836077 PHONE - TELEPHONES 02-401-201	02-50-401-201	144.07
ZIEBELL WATER SERVICE PRODUCTS (2118)	06/25 CK# 82276	\$2,907.06
220499 MATERIAL & SUPPLIES - DISTRIBUTION 02-430-476	02-50-430-476	477.92
220673 MATERIAL & SUPPLIES - DISTRIBUTION 02-430-476	02-50-430-476	2,429.14
TOTAL WATER FUND		\$134,071.20

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JUNE, 2013
SSA ONE BOND & INTEREST FUND

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CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
MB FINANCIAL BANK (2155)	06/25 CK# 82231	\$100,580.00
7/1/13 PAYM,ENT BOND INTEREST EXPENSE 06-60-550-402	06-60-550-402	100,580.00
TOTAL SSA ONE BOND & INTEREST FUND		\$100,580.00

VILLAGE OF WILLOWBROOK

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SUMMARY ALL FUNDS

BANK ACCOUNT	DESCRIPTION	AMOUNT	
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	121,722.92	*
02-110-105	WATER FUND-CHECKING 0010330283	134,071.20	*
06-110-105	SSA ONE BOND & INTEREST FUND-CHECKING	100,580.00	*
	TOTAL ALL FUNDS	356,374.12	**

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

An Ordinance Adopting Prevailing Wage Rates
Pursuant to the Prevailing Wage Law

AGENDA NO.

5c

AGENDA DATE: 6/24/13

STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: T. Halik

LEGAL REVIEW: N/A

SIGNATURE: N/A

RECOMMENDED BY: Tim Halik,
Village Administrator

SIGNATURE: T. Halik

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

N/A

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Under Illinois State Statute, each municipality must investigate and ascertain the prevailing rates of wages paid in the completion of public works projects and post or make available its determination of such prevailing wages. The attached schedule of rates provided by the Illinois Department of Labor (IDOL), when passed through a local ordinance, satisfies the statutory requirement.

Once the ordinance is passed, a certified copy must be provided to both the Office of the Secretary of State in Springfield, and the Illinois Department of Labor. In addition, the ordinance must be published in a local newspaper.

ACTION PROPOSED:

The Village staff recommends that the Mayor and Board of Trustees pass the attached ordinance adopting the Illinois Department of Labor's June 2013 Prevailing Wage Rates for DuPage County pursuant to the Prevailing Wage Law.

ORDINANCE NO. 13-O-_____

AN ORDINANCE ADOPTING PREVAILING WAGE
RATES PURSUANT TO THE PREVAILING WAGE LAW

WHEREAS, the State of Illinois has enacted "An Act Regulating Wages of Laborers, Mechanics and Other Workers Employed in Any Public Works by the State, County, City or any Public Body or Any Political Subdivision or by Any One Under Contract for Public Works," approved June 26, 1941, as amended, being 820 Illinois Compiled Statutes 130/0.01 ET Seq. and;

WHEREAS, the aforesaid Act requires that the Village of Willowbrook investigate and ascertain the prevailing rate of wages as defined in said Act for laborers, mechanics and other workers in the locality of said Village employed in performing construction of public works, for said Village.

NOW THEREFORE, BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK:

SECTION ONE: To the extent and as required by "An Act regulating wages of laborers, mechanics and other workers employed in any public works by State, county, city or any public body or any political subdivision or by any one under contract for public works," approved June 26, 1941, as amended, the general prevailing rate of wages in this locality for laborers, mechanics and other workers engaged in construction of public works coming under the jurisdiction of the Village is hereby ascertained to be the same as the prevailing rate of wages for construction work in the DuPage County area as determined by the Department of Labor of the

State of Illinois as of June, 2013 a copy of that determination being attached hereto and incorporated herein by reference. The definition of any terms appearing in this Ordinance which are also used in aforesaid Act shall be the same as in said Act.

SECTION TWO: Nothing herein contained shall be construed to apply said general prevailing rate of wages as herein ascertained to any work or employment except public works construction of the Village to the extent required by the aforesaid Act.

SECTION THREE: The Village Clerk shall publicly post or keep available for inspection by any interested party in the main office of this Village this determination of such prevailing rate of wage.

SECTION FOUR: The Village Clerk shall mail a copy of this determination to any employer, and to any association of employers and to any person or association of employees who have filed their name and addresses, requesting copies of any determination stating the particular rates and the particular class of workers whose wages will be affected by such rates.

SECTION FIVE: The Village Clerk shall promptly file a certified copy of this Ordinance with both the Secretary of State and the Department of Labor of the State of Illinois.

SECTION SIX: The Village Clerk shall cause to be published in a newspaper of general circulation within the area a copy of this Ordinance, and such publication shall constitute notice that the determination is effective and that this is the determination of this public body.

PASSED and APPROVED this 24th day of June, 2013 .

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

Du Page County Prevailing Wage for June 2013

(See explanation of column headings at bottom of wages)

Trade Name	RG	TYP	C	Base	FRMAN	M-FPS	CsA	COH	H/W	Pensn	Wac	Trng
ASBESTOS ABT-GEN	ALL			36.200	36.700	1.5	1.5	2.0	12.75	8.020	0.000	0.500
ASBESTOS ABT-MEC	BLD			34.100	36.660	1.5	1.5	2.0	10.82	10.35	0.000	0.720
BOILERMAKER	BLD			48.450	47.760	2.0	2.0	2.0	8.970	14.66	0.000	0.350
BRICK MASON	BLD			40.660	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.370
CARPENTER	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
CEMENT MASON	ALL			39.000	40.000	2.0	1.5	2.0	8.950	13.35	0.000	0.360
CERAMIC TILE FINISHER	BLD			34.440	0.000	2.0	1.5	2.0	9.700	6.930	0.000	0.610
COMMUNICATION TECH	BLD			32.650	31.750	1.5	1.5	2.0	9.250	14.46	0.400	0.610
ELECTRIC EWR EQMT OP	ALL			36.610	49.750	1.5	1.5	2.0	5.000	11.35	0.000	0.210
ELECTRIC EWR GRNDMGN	ALL			29.310	49.750	1.5	1.5	2.0	5.000	11.780	0.000	0.210
ELECTRIC EWR LINEMAN	ALL			43.820	49.750	1.5	1.5	2.0	5.000	13.58	0.000	0.320
ELECTRIC PWR TRK DRV	ALL			29.310	49.750	1.5	1.5	2.0	5.000	9.090	0.000	0.220
ELECTRICIAN	BLD			36.200	39.620	1.5	1.5	2.0	9.250	13.27	4.330	0.630
ELEVATOR CONSTRUCTOR	BLD			49.080	55.215	2.0	2.0	2.0	11.88	12.71	3.930	0.600
FENCE ERECTOR	NF ALL			34.010	36.340	1.5	1.5	2.0	12.88	10.87	0.000	0.300
FENCE ERECTOR	W ALL			44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
GLAZIER	BLD			39.500	41.000	1.5	2.0	2.0	11.99	11.30	0.000	0.810
HT/FIBRST INSULATOR	BLD			45.350	43.050	1.5	1.5	2.0	10.82	11.66	0.000	0.720
IRON WORKER	E ALL			40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
IRON WORKER	W ALL			44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
LABORER	ALL			37.000	37.750	1.5	1.5	2.0	13.38	9.520	0.000	0.500
LATHER	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
MACHINIST	BLD			43.570	46.050	1.5	1.5	2.0	6.130	8.950	1.350	0.000
MARBLE FINISHER	ALL			29.700	0.000	1.5	1.5	2.0	9.550	11.75	0.000	0.620
MARBLE MASON	BLD			39.800	43.870	1.5	1.5	2.0	9.550	11.75	0.000	0.730
MATERIAL TESTER I	ALL			27.000	0.000	1.5	1.5	2.0	13.38	9.520	0.000	0.500
MATERIALS TESTER II	ALL			32.000	0.000	1.5	1.5	2.0	13.20	9.520	0.000	0.500
MILLWRIGHT	ALL			41.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
OPERATING ENGINEER	BLD 1			46.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 2			44.600	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 3			40.250	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 4			40.500	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 5			46.950	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 6			47.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	BLD 7			48.100	50.100	2.0	2.0	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 1			44.300	46.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 2			43.750	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 3			41.700	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 4			40.300	43.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 5			38.100	43.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 6			47.300	43.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
OPERATING ENGINEER	HWY 7			45.300	48.300	1.5	1.5	2.0	16.60	11.05	1.900	1.250
ORNMENTL IRON WORKER E	ALL			42.900	45.400	2.0	2.0	2.0	13.11	16.40	0.000	0.600
ORNMENTL IRON WORKER W	ALL			44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
PAINTER	ALL			10.800	42.800	1.5	1.5	1.5	9.650	4.200	0.000	1.250
PRINTER SIGNS	BLD			32.920	38.000	1.5	1.5	1.5	2.600	2.710	0.000	0.000
PILEDRIVER	ALL			42.520	44.520	1.5	1.5	2.0	13.29	12.75	0.000	0.630
PIPEFITTER	BLD			41.200	43.200	1.5	1.5	2.0	9.750	17.09	0.000	1.710
PLASTERER	BLD			40.000	42.400	1.5	1.5	2.0	9.550	12.30	0.000	0.990
PLUMBER	BLD			41.200	43.200	1.5	1.5	2.0	9.750	17.09	0.000	1.710
ROOFER	BLD			36.950	41.350	1.5	1.5	2.0	9.250	8.770	0.000	0.120
SHEETMETAL WORKER	BLD			42.510	44.510	1.5	1.5	2.0	10.01	12.01	0.000	0.750
SINKLER FITTER	BLD			49.200	51.200	1.5	1.5	2.0	10.25	9.350	0.000	0.450
STEEL ERECTOR	E ALL			40.750	42.750	2.0	2.0	2.0	13.20	19.09	0.000	0.350
STEEL ERECTOR	W ALL			44.950	47.200	2.0	2.0	2.0	8.890	17.69	0.000	0.400
STONE MASON	BLD			40.600	44.750	1.5	1.5	2.0	9.550	12.00	0.000	0.370
TERRAZZO FINISHER	BLD			35.510	0.000	1.5	1.5	2.0	9.700	8.320	0.000	0.400
TERRAZZO MASON	BLD			39.370	42.370	1.5	1.5	2.0	9.700	10.66	0.000	0.550
TILE MASON	BLD			41.430	45.430	2.0	1.5	2.0	9.700	8.640	0.000	0.710
TRAFFIC SAFETY WRKR	HWY			28.250	29.350	1.5	1.5	2.0	4.896	4.175	0.000	0.000
TRUCK DRIVER	ALL 1			32.500	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER	ALL 2			32.700	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER	ALL 3			32.900	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TRUCK DRIVER	ALL 4			33.100	33.100	1.5	1.5	2.0	6.500	4.350	0.000	0.150
TUCKPOINTER	BLD			40.950	41.950	1.5	1.5	2.0	11.86	10.82	0.000	0.380

Legend:

- RG (Region)
- TYP (Trade Type = All, Highway, Building, Floating, Oil & Chip, Divers)
- C (Class)
- Base (Base Wage Rate)
- FRMAN (Foreman Rate)
- M-FPS (OT required for any hour greater than 8 worked each day, from through Fri.)
- CsA (Overtime (OT) is required for every hour worked on Saturday)
- COH (Overtime is required for every hour worked on Sunday and Holidays)
- H/W (Health & Welfare Insurance)
- Pensn (Pension)
- Wac (Vacation)
- Trng (Training)

Explanations

DU PAGE COUNTY

IRON WORKERS AND FENCE ERECTOR (WEST) - West of Route 53.

The following list is considered as those days for which holiday rates of wages for work performed apply: New Years Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, Christmas Day and Veterans Day in some classifications/counties. Generally, any of these holidays which fall on a Sunday is celebrated on the following Monday. This then makes work performed on that Monday payable at the appropriate overtime rate for holiday pay. Common practice in a given local may alter certain days of celebration. If in doubt, please check with IDCL.

EXPLANATION OF CLASSES

ASBESTOS - GENERAL - removal of asbestos material/mold and hazardous materials from any place in a building, including mechanical systems where those mechanical systems are to be removed. This includes the removal of asbestos materials/mold and hazardous materials from ductwork or pipes in a building when the building is to be demolished at the time or at some close future date.

ASBESTOS - MECHANICAL - removal of asbestos material from mechanical systems, such as pipes, ducts, and boilers, where the mechanical systems are to remain.

TRAFFIC SAFETY - work associated with barricades, horses and drums used to reduce lane usage on highway work, the installation and removal of temporary lane markings, and the installation and removal of temporary road signs.

CERAMIC TILE FINISHER

The grouting, cleaning, and polishing of all classes of tile, whether for interior or exterior purposes, all burned, glazed or unglazed products; all composition materials, granite tiles, warning detectable tiles, cement tiles, epoxy composite materials, pavers, glass, mosaics, fiberglass, and all substitute materials, for tile made in tile-like units; all mixtures in tile like form of cement, metals, and other materials that are for and intended for use as a finished floor surface, stair treads, promenade roofs, walks, walls, ceilings, swimming pools, and all other places where tile is to form a finished interior or exterior. The mixing of all setting mortars including but not limited to thin-set mortars, epoxies, wall mud, and any other sand and cement mixtures or adhesives when used in the preparation, installation, repair, or maintenance of tile and/or similar materials. The handling and unloading of all sand, cement, lime, tile, fixtures, equipment, adhesives, or any other materials to be used in the preparation, installation, repair, or maintenance of tile and/or similar materials. Ceramic Tile Finishers shall fill all joints and voids regardless of method on all tile work, particularly and especially after installation of said tile work. Application of any and all protective coverings to all types of tile installations including, but not be limited to, all soap compounds, paper products, tapes, and all polyethylene coverings, plywood, masonite, cardboard, and any new type of products that may be used to protect tile installations, Blastex equipment, and all floor scarifying equipment used in preparing floors to receive tile. The clean up and removal of all waste and materials. All demolition of existing tile floors and walls to be re-tiled.

COMMUNICATIONS TECHNICIAN

Low voltage installation, maintenance and removal of telecommunication facilities (voice, sound, data and video) including telephone and data inside wire, interconnect, terminal equipment, central offices, FAX, fiber optic cable and equipment, micro waves, W-SAT, bypass, CATV, WAN (wide area networks), LAN (local area networks), and ISDN (integrated system digital network), pulling of wire in raceways, but not the installation of raceways.

MARBLE FINISHER

Loading and unloading trucks, distribution of all materials (all stone, sand, etc.), stocking of floors with material, performing all rigging for heavy work, the handling of all material that may be needed for the installation of such materials, building of scaffolding, polishing if needed, patching, waxing of material if damaged, pointing up, caulking, grouting and cleaning of marble, holding water on diamond or Carborundum blade or saw for letters cutting, use of tub saw or any other saw needed for preparation of material, drilling of holes for wires that anchor material set by setters, mixing up of molding plaster for installation of material, mixing up thin set for the installation of material, mixing up of sand to cement for the installation of material and such other work as may be required in helping a Marble Setter in the handling of all

material in the erection or installation of interior marble, slate, travertine, art marble, serpentine, alabaster stone, blue stone, granite and other stones (meaning as to stone any foreign or domestic materials as are specified and used in building interiors and exteriors and customarily known as stone in the trade), carrara, sandonyx, vitrolite and similar opaque glass and the laying of all marble tiles, terrazzo tiles, slate tile and precast tile, steps, risers treads, base, or any other materials that may be used as substitutes for any of the aforementioned materials and which are used on interior and exterior which are installed in a similar manner.

MATERIAL TESTER I: Hand coring and drilling for testing of materials; field inspection of uncured concrete and asphalt.

MATERIAL TESTER II: Field inspection of welds, structural steel, fireproofing, masonry, soil, facade, reinforcing steel, formwork, cured concrete, and concrete and asphalt batch plants; adjusting proportions of bituminous mixtures.

OPERATING ENGINEER - BUILDING

Class 1. Asphalt Plant; Asphalt Spreader; Autograd; Backhoes with Caisson Attachment; Batch Plant; Bancto (requires Two Engineers); Boiler and Throttle Valve; Caisson Rigs; Central Redi-Mix Plant; Combination Back Hoe Front End-loader Machine; Compressor and Throttle Valve; Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Conveyor (Truck Mounted); Concrete Paver Over 27E cu. ft.; Concrete Paver 27E cu. ft. and Under; Concrete Placer; Concrete Placing Boom; Concrete Pump (Truck Mounted); Concrete Tower; Cranes, All; Cranes, Hammerhead; Cranes, (GCI and similar Type); Caster Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derricks, Traveling; Formless Curb and Gutter Machine; Grader, Elevating; Grouting Machine; Heavy Duty Self-Propelled Transporter or Prime Mover; Highlift Shovel or Front End-loader 2-1/4 yd. and over; Hoists, Elevators, Outside type rack and pinion and similar machines; Hoists, One, Two and Three Drum; Hoists, Two Tugger One Floor; Hydraulic Backhoes; Hydraulic Boom Trucks; Hydro Vac (and similar equipment); Locomotives, All; Motor Patrol; Lubrication Technician; Manipulators; Pile Drivers and Skid Rig; Post Hole Digger; Pre-Stress Machine; Pump Cretes Dual Pump; Pump Cretes; Squeeze Cretes-Screw Type Pumps; Gypsum Bulker and Pump; Raised and Blind Hole Drill; Rock Mill Grinders; Saws - Tractor Drawn; Slip-Form Paver; Straddle Buggies; Operation of Tie Back Machine; Teunapull; Tractor with Boom and Side Boom; Tranching Machines.

Class 2. Rollers; Broom, All Power Propelled; Bulldozers; Concrete Mixer (Two Bag and Over); Conveyor, Portable; Forklift Trucks; Highlift Shovels or Front End-loaders under 2-1/4 yd.; Hoists, Automatic; Hoists, Inside Elevators; Hoists, Sewer Digging Machine; Hoists, Tugger Single Drum; Laser Level; Rock Drill (Self-Propelled); Rock Drill (Truck Mounted); Rollers, All; Steam Generators; Tractors, All; Tractor Drawn Vibratory Roller; Winch Trucks with "A" Frame.

Class 3. Air Compressor; Combination Small Equipment Operator; Generators; Heaters, Mechanical; Hoists, Inside Elevators (remodeling or renovation work); Hydraulic Power Units (Pile Driving, Extracting, and Drilling); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Low Boys; Pumps, Well Point; Welding Machines (2 through 5); Winches, 1 Small Electric Drill Winches.

Class 4. Bobcats and/or other Skid Steer Loaders; Oilers; and Erick Forklift.

Class 5. Assistant Craft Foreman.

Class 6. Gradall.

Class 7. Mechanics; Welders.

OPERATING ENGINEERS - HIGHWAY CONSTRUCTION

Class 1. Asphalt Plant; Asphalt Heater and Plover Combination; Asphalt Heater Scarifier; Asphalt Spreader; Autograder/COMPCO or other similar type machines; REG Paver; Backhoes with Caisson Attachment; Ballast Regulator; Belt Loader; Caisson Rigs; Car Dumper; Central Redi-Mix Plant; Combination Backhoe Front End-loader Machine, (1 cu. yd. Backhoe Bucket or over or with attachments); Concrete Breaker (Truck Mounted); Concrete Conveyor; Concrete Paver over 17E cu. ft.; Concrete Placer; Concrete Tube Float; Cranes, all attachments; Cranes, Tower Cranes of all types; Caster Crane; Spider Crane; Crusher, Stone, etc.; Derricks, All; Derrick Bots; Derricks, Traveling; Dredges; Elevators, Outside type Rack & Pinion and Similar Machines; Formless Curb and Gutter Machine; Grader, Elevating; Grader, Motor Grader, Motor Patrol, Auto Patrol, Form Grader, Full Grader, Subgrader; Guard Rail Post Driver Truck Mounted; Hoists, One, Two and Three Drum; Heavy Duty Self-Propelled Transporter or Prime Mover; Hydraulic Backhoes;

Backhoes with shear attachments up to 40' of boom reach; Lubrication Technician; Manipulators; Lucking Machine; Pile Drivers and Skid Rig; Fire-Stroke Machine; Pump Cretes Dual Ram; Lock Drill - Crawler or Skid Rig; Rock Drill - Truck Mount-3; Rock/Track Tamper; Rock Mill Grinder; Slip-Form Paver; Snow Melters; Soil Test Drill Rig (Truck Mounted); Stomped Buggies; Hydraulic Telescoping Foam (Tunnel); Operation of Tieback Machine; Tractor Drawn Belt Loader; Tractor Drawn Belt Loader (with attached pusher - two engineers); Tractor with Boom; Tractors with Attachments; Traffic Barrier Transfer Machine; Trenching; Truck Mounted Concrete Pump with Boom; Raised or Blind Hole Drills (Tunnel Shaft); Underground Boring and/or Mining Machines 5 ft. in diameter and over tunnel, etc; Underground Boring and/or Mining Machines under 5 ft. in diameter; Wheel Excavator; Widener (FE300).

Class 2. Batch Plant; Bituminous Mixer; Boiler and Throttle Valve; Bulldozers; Car Loader Trailing Conveyors; Combination Backhoe Front Endloader Machine (Less than 1 cu. yd. Backhoe Bucket or over or with attachments); Compressor and Throttle Valve; Compressor, Common Receiver (3); Concrete Breaker or Hydro Hammer; Concrete Grinding Machine; Concrete Mixer or Paver TS Series 60 and including 27 cu. ft.; Concrete Spreader; Concrete Curing Machine, Burlap Machine, Bolting Machine and Sealing Machine; Concrete Wheel Saw; Conveyor Truck Cars (Haglund or Similar Type); Drills, All; Finishing Machine - Concrete; Highlift Shovels or Front Endloader; Hoist - Power Drilling Machine; Hydraulic Boom Trucks (All Attachments); Hydro-Blasters; Hydro Excavating (including hose work); Laser Screed; All Locomotives, Dinky; Off-Road Hauling Units (including articulating) Non Self-Loading Ejection Dump; Pump Cretes; Squeeze Cretes - Screw Type Pumps, Gypsum Bulker and Pump; Roller, Asphalt; Rotary Snow Plows; Rototiller, Seaman, etc., self-propelled; Self-Propelled Compactor; Spreader - Chip - Stone, etc.; Scraper - Single/Twin Engine/Push and Pull; Scraper - Prime Mover in Tandem (Regardless of Size); Tractors pulling attachments, Sheeps Foot, Disc, Compactor, etc.; Tug Boats.

Class 3. Boilers; Brooms, All Power Propelled; Cement Supply Tender; Compressor, Common Receiver (2); Concrete Mixer (Two Bay and Over); Conveyor, Portable; Farm-Type Tractors Used for Moving, Seeding, etc.; Forklift Trucks; Grouting Machine; Hoists, Automatic; Hoists, All Elevators; Hoists, Tugger Single Drum; Jeep Diggers; Low Boys; Pipe Jacking Machines; Post-Hole Digger; Power Saw, Concrete Power Driven; Pug Mills; Rollers, other than Asphalt; Seed and Straw Blower; Steam Generators; Stump Machine; Winch Trucks with "A" Frame; Work Boats; Tamper-Form-Meter Driven.

Class 4. Air Compressor; Combination - Small Equipment Operator; Directional Boring Machine; Generators; Heaters, Mechanical; Hydraulic Power Unit (Pile Driving, Extracting, or Drilling); Light Plants, All (1 through 5); Pumps, over 3" (1 to 3 not to exceed a total of 300 ft.); Pumps, Well Points; Vacuum Trucks (excluding hose work); Welding Machines (2 through 5); Winches, 4 Small Electric Drill Winches.

Class 5. SkidSteer Loader (all); Brick Forklifts; Oilers.

Class 6. Field Mechanics and Field Welders

Class 7. Powell Machine with Air Compressor; Gradall and machines of like nature.

TRUCK DRIVER - BUILDING, HEAVY AND HIGHWAY CONSTRUCTION

Class 1. Two or three Axle Trucks. A-frame Truck when used for transportation purposes; Air Compressors and Welding Machines, including those pulled by cars, pick-up trucks and tractors; Ambulances; Batch Gate Loaders; Batch Hopperman; Car and Truck Washers; Carry-alls; Fork Lifts and Hoisters; Helpers; Mechanics; Helpers and Greasers; Oil Distributors 2-man operation; Pavement Breakers; Pole Trailer, up to 40 feet; Power Mower Tractors; Self-propelled Chip Spreader; Skipman; Slurry Trucks, 2-man operation; Slurry Truck Conveyor Operation, 2 or 3 man; Termsters; Unskilled Dumpman; and Truck Drivers hauling warning lights, barricades, and portable toilets on the job site.

Class 2. Four axle trucks; Dump Crets and Adgetors under 7 yards; Dumpsters, Truck Trucks, Euclids, Hug Bottom Dump Turnpulls or Turntrailers when pulling other than self-loading equipment or similar equipment under 16 cubic yards; Mixer Trucks under 7 yards; ready-mix Plant Hopper Operator, and Winch Trucks, 2 axles.

Class 3. Five axle trucks; Dump Crets and Adgetors 7 yards and over; Dumpsters, Truck Trucks, Euclids, Hug Bottom Dump Turntrailers or turnpulls when pulling other than self-loading equipment or similar equipment over 16 cubic yards; Explosives and/or Fission Material Trucks; Mixer Trucks 7 yards or over; Mobile Cranes while in transit; Oil Distributors, 1-man operation; Pole Trailer, over 40 feet; Pole and Expandable Trailers hauling material over 50 feet long; Slurry trucks, 1-man operation; Winch trucks, 3 axles or more;

Mechanic--Truck Welder and Truck Painter.

Class 4. Six axle trucks; Dual-purpose vehicles, such as mounted crane trucks with hoist and accessories; Foreman; Master Mechanic; Self-loading equipment like P.B. and trucks with scoops on the front.

TERRAZZO FINISHER

The handling of sand, cement, marble chips, and all other materials that may be used by the Mosaic Terrazzo Mechanic, and the mixing, grinding, grouting, cleaning and sealing of all Marble, Mosaic, and Terrazzo work, floors, base, stairs, and vainscoting by hand or machine, and in addition, assisting and aiding Marble, Mosaic, and Terrazzo Mechanics.

Other Classifications of Work:

For definitions of classifications not otherwise set out, the Department generally has on file such definitions which are available. If a task to be performed is not subject to one of the classifications or pay set out, the Department will upon being contacted state which neighboring county has such a classification and provide such rate, such rate being deemed to exist by reference in this document. If no neighboring county rate applies to the task, the Department shall undertake a special determination, such special determination being then deemed to have existed under this determination. If a project requires these, or any classification not listed, please contact IDOL at 217-702-1710 for wage rates or clarifications.

LANDSCAPING

Landscaping work falls under the existing classifications for laborer, operating engineer and truck driver. The work performed by landscape planter and landscape laborer is covered by the existing classification of laborer. The work performed by landscape operators (regardless of equipment used or its size) is covered by the classifications of operating engineer. The work performed by landscape truck drivers (regardless of size of truck driven) is covered by the classifications of truck driver.

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A MOTION TO APPROVE APPLICATION FOR A LICENSE TO HOLD A RAFFLE - HINSDALE SOUTH BOOSTER CLUB

AGENDA NO.**5f****AGENDA DATE:** 06/24/13**STAFF REVIEW:** Cindy Stuchl**SIGNATURE:** Cindy Stuchl**LEGAL REVIEW:** N/A**SIGNATURE:** N/A**RECOMMENDED BY VILLAGE ADMIN.:****SIGNATURE:** TC Hild**REVIEWED & APPROVED BY COMMITTEE:** YES N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Hinsdale South Booster Club has submitted an application to hold a raffle at their fund raising event. This event will be held on February 8, 2014 at the Ashton Place, 341 W. 75th Street, Willowbrook, Illinois.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

This is the third application for this organization.

ACTION PROPOSED: Approve Application to hold a Raffle.



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

LICENSE TO HOLD A RAFFLE

1. The name of the Licensee:
 Hinsdale South Booster Club
2. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.
 \$3,000 - \$6,000
3. The maximum retail value of each prize awarded by the licensee in a single raffle.
 Varies
4. The maximum price which may be charged for each raffle chance issued or sold.
 \$20.00
5. The maximum number of days during which chances may be issued or sold.
 One Day
6. The date on which the drawing is to be held.
 February 8, 2014
7. The place at which the drawing is to be held.
 Ashton Place, 341 W. 75th Street

APPROVED BY THE MAYOR AND BOARD OF TRUSTEES AT THEIR REGULAR MEETING HELD ON THE 24th DAY OF June, 2013.

Leroy R. Hansen
Village Clerk



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

7780 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0767 www.willowbrook.org

APPLICATION FOR LICENSE TO HOLD A RAFFLE

Mayor

Fiona A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Darvin Baker

Sue Berglund

Urberto Davi

Terrence Kelly

Michael Mastale

Paul Oggerino

Village Administrator

Tim Halk

Chief of Police

Mark Shelton



Official Supplier of the
World's Most Historic Drive

1. Name, age and address of the applicant in the case of an individual or in such other case of the duly authorized representative of the applicant, the date of incorporation of any corporation, the date of formation of any other organization, the object for which an organization or corporation was formed, the names and addresses of the officers and directors of any organization or corporation.

Name	Address	Age
<u>Hinsdale South Branch Club</u>	<u>740 S. CLAYTON HILLS RD</u>	
	<u>Darien, IL 60531</u>	

Date of incorporation, if corporation: 2010

Date of formation of organization: 2012

Object for which organization or corporation was formed: Supplemental funding for academics, clubs and enrichment programs at Hinsdale South HS.

2. The area or areas within the Village to which raffle chances will be sold or issued and the time period during which raffle chances will be sold or issued.

Ashtons Place, Willowbrook, Saturday, February 8th, 2014
7-11pm

3. The date on which the drawing is to be held

February 8th, 2014

4. The place at which the drawing is to be held

Ashtons Place, Willowbrook

5. Has the applicant ever been convicted of a felony and been disqualified to receive a license by reason of any matter or thing contained in Chapter 3-17 of the Village of Willowbrook Code of Ordinances, laws of the State or of the United States of America.

Yes _____

No

If yes, explain _____

6. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle:

\$ 3,000 - 5,000 - 10+00

7. The maximum retail value of each prize awarded by the licensee in a single raffle:

VARIES

8. The maximum price which may be charged for each raffle chance issued or sold:

\$ 20.00

9. Has a previous license issued by any state or subdivision thereof or by the Federal government ever been revoked:

Yes _____

No: X

If yes, state reasons: _____

10. Affirm that the applicant will not violate any of the laws of the State or of the United States or any ordinances of this Village in the conduct of raffles:

John Bonwick, President, Hamdale South Beaster Club
Jean Bonwick, Fundraising Chair, Hamdale South Beaster Club

*

11. Affirm that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held:

John Bonwick, President, Hamdale South Beaster Club
Jean Bonwick, Fundraising Chair, Hamdale South Beaster Club

12. Attach a sworn statement attesting to the not-for-profit character of the prospective licensee organization signed by the presiding officer and secretary of that organization:

Signature

Jean Bonwick

Date

12/13

* No money is being gambled. No money will receive prize tickets. Gambling is it is for entertainment only. No money will be raised.



EST. 1960

Willowbrook

7760 Quincy Street
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Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrook.il.org
May 30, 2013

Mayor

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Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



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Mr. & Mrs. Marius Balsys
610 W. 68th Street
Willowbrook, IL 60527

Re: Account No. 212720.004
Delinquent Water Bill

Dear Mr. & Mrs. Balsys:

Please be advised that your water bill is now delinquent in the amount of \$193.94. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before June 24, 2013, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Village Administrator

TJH:pkp



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrook.il.org
May 30, 2013

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Umberto Davi

Terrence Kelly

Michael Misteale

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Mr. Mark Clayton
101 W. 75th Street
Willowbrook Il 60527

Re: Account No. 111470.006
Delinquent Water Bill

Dear Mr. Clayton:

Please be advised that your water bill is now delinquent in the amount of \$129.48. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before June 24, 2013, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

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If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Village Administrator

TJH:pkp



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EST. 1960

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May 30, 2013

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Umberto Davi

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Michael Misteale

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Mr. & Mrs. Juan Esparza
58 W. 79th Street
Willowbrook Il 60527

Re: Account No. 111850.002
Delinquent Water Bill

Dear Mr. & Mrs. Esparza:

Please be advised that your water bill is now delinquent in the amount of \$128.41. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before June 24, 2013, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

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If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Village Administrator

TJH:pkp



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EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrook.il.org
May 30, 2013

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Terrence Kelly

Michael Mistele

Paul Oggerino

**Village
Administrator**

Tim Halik

Chief of Police

Mark Shelton

Ms. Marion Healy
332 Sheridan Drive #1C
Willowbrook Il 60527

Re: Account No. 110860.000
Delinquent Water Bill

Dear Ms. Healy:

Please be advised that your water bill is now delinquent in the amount of \$122.87. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before June 24, 2013, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Village Administrator



Proud Member of the
Illinois Route 66 Scenic Byway

TJH:pkp



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrook.il.org
May 30, 2013

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

Mr. William White
222 Midway Drive
Willowbrook Il 60527

Re: Account No. 112125.003
Delinquent Water Bill

Dear Mr. White:

Please be advised that your water bill is now delinquent in the amount of \$156.59. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before June 24, 2013, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik
Village Administrator

TJH:pkp

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A PROCLAMATION COMMENDING GEORGE SCUKANEC ON THIRTY FIVE YEARS OF SERVICE WITH THE VILLAGE OF WILLOWBROOK

AGENDA NO.

7

AGENDA DATE: 06/24/13

STAFF REVIEW: Kristin Violante

SIGNATURE:

Kristin Violante

LEGAL REVIEW: N/A

SIGNATURE:

N/A

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE:

T. H. H.

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

It has been the policy of the Village Board to recognize the significant employee anniversaries such as 20 years, 25 years, plus. The employee is recognized by the Village Board at a regular meeting with the presentation of a Proclamation highlighting some of the employee's achievements or accomplishments during their service with the Village. In addition, the Village provides the employee with a gift of \$10 for every year of service.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The employee to be recognized this evening is Recreation Supervisor George Scukanec, who officially began his employment with the Village on July 6, 1978. He began his career as a part time Day Camp Director. This is George's 35th year of service with the Village. The Proclamation before the Village Board this evening provides a very brief highlight of a few of George's career accomplishments. The Staff would recommend the approval of this Proclamation.

ACTION PROPOSED: TO APPROVE THE PROCLAMATION.

Village of Willowbrook

Proclamation

WHEREAS, on July 6, 1978, the Village of Willowbrook first employed George Scukanec as a part-time Day Camp Director; and

WHEREAS, during this time period, George Scukanec has exhibited excellent enthusiasm, professionalism, integrity, and commitment to the entire Willowbrook community; and

WHEREAS, during this time, George Scukanec has served as Recreation Supervisor and most recently as a fishing guide, babysitting instructor, Santa's close helper, organizer of numerous special events, and has initiated and facilitated many new recreation activities for the enjoyment of Willowbrook residents; and

WHEREAS, George Scukanec worked closely with other neighboring parks and recreation agencies to increase the number and variety of recreational opportunities offered to residents of the Village of Willowbrook; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois that we hereby recognize and commend George Scukanec in this his thirty fifth year of service to the Village of Willowbrook and, on behalf of the citizens of the Village of Willowbrook, extend our thanks and appreciation for his unselfish dedication to making the community of Willowbrook a better place to live and work.

Proclaimed this 24th day of June, 2013.



Frank A. Talla

Mayor

Attest:
Leroy Hansen

Village Clerk

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR DOCUMENT MANAGEMENT SOFTWARE/EQUIPMENT AND DOCUMENT IMAGING SERVICES – DATAMATION IMAGING SERVICES CORPORATION, WILLOWBROOK

AGENDA NO.

8

AGENDA DATE: 06/24/13

STAFF REVIEW: Cindy Stuchl, Executive Secretary

SIGNATURE:

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE:

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE:

REVIEWED & APPROVED BY COMMITTEE: YES on June 10, 2013 NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At the Budget Workshop held in March of 2012, a document archival system was discussed for future budget consideration. A committee was formed with Village and Police Department staff to meet with document management companies. After these meetings were held, Datamation Imaging Services located in Willowbrook was determined to provide the best services for the Village's needs.

During the Budget Workshop, the Board approved funding based on the proposal provided by Datamation, which includes the data archiving of all storage boxes located in the old Public Works Garage and back file room (estimated at over 1 million pages), two (2) scanners, and training. Datamation's proposal came in just under the budgeted amount of \$120,000.

PCS International, the Village's IT consultant, was contacted and determined that existing computer servers have enough memory to store the archived files.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The proposal has been broken down into two parts: documents from today moving forward (software, scanners & training) for \$23,890 and the scanning/indexing of historical documentation (storage room files) for \$96,109. See attached proposal for the breakdown of the proposal fees. Funding for this item in the FY 2103/14 Budget is as follows:

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGETED</u>
General Fund	01-10-485-641	Admin. – EDP Equip	\$120,662.00

This item was reviewed and approved at the 6/10/13 Finance & Administration Committee meeting.

ACTION PROPOSED:

Adopt the Resolution

RESOLUTION NO. 13-R-_____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR DOCUMENT MANAGEMENT SOFTWARE/EQUIPMENT AND DOCUMENT IMAGING SERVICES – DATAMATION IMAGING SERVICES CORPORATION, WILLOWBROOK

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to accept a proposal from Datamation Imaging Services Corporation, for the purposes of providing document management software/equipment and document imaging services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;

SECTION ONE: That the competitive bidding process be waived and that certain Agreement for document management software/equipment and document imaging services by and between Datamation Imaging Services Corporation and the Village of Willowbrook, at a cost not to exceed One Hundred Twenty Thousand and no/100ths (\$120,000.00) Dollars, be and is hereby approved.

SECTION TWO: That the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with Datamation Imaging Services Corporation, in substantially the same form attached hereto as Exhibit "A" and made a part hereof, for the purposes of Datamation Imaging Services Corporation providing document management software/equipment and document imaging services to the Village of Willowbrook.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 24th day of June, 2013.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____



Exhibit "A"

Datamation Imaging Services
699 Executive Drive
Willowbrook, IL 60527
(630) 321-0601
www.datamationis.com



May 23, 2013

Cindy Stuchl
Executive Secretary/Deputy Clerk
Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

Dear Cindy:

Thank you for the opportunity to present this proposal that will greatly enhance you and your staff's efficiency when dealing with incoming paper documentation. We greatly appreciate your interest in Datamation Imaging Services and look forward to working with you and your team to provide ongoing services, support and training as needed. I have provided pricing for both the "Papervision" on premises software solution as well as a general estimate on converting your current back-file of documentation to digital images for import into "Papervision". I have increased the number of images per box in the backfile conversion, based on the larger boxes, and provided you with the appropriate scanners in order for you to scan paper up to 11.5" in width.

Some of the benefits you will realize from digitizing your backfile and day-forward documentation include:

- *Files are scanned and loaded directly to the Papervision Enterprise Content Software*
- *Secure and immediate document access, providing access to key information*
- *Improved levels of privacy and security*
- *Recover valuable office space*
- *A complete disaster recovery backup of all your important records to CD/DVD*

Datamation Imaging Services' core strengths are its industry knowledge and its capabilities to capture, index and archive document files for use in an imaging system. We look forward to assisting you with this process.

We are delighted to work with you on imaging these important documents, since this so closely and directly aligns with our core capabilities and strengths. Please call (630) 321-0601 if you have any additional questions.

Sincerely,

Jeff Scheets
jscheets@datamationis.com
Datamation Imaging Services Company, Inc.

Datamation Imaging Services Corporation

Profile

Datamation Imaging Services was founded in 1995 to provide document management consulting and imaging services to Midwest business and industry. The Company's mission is:

- to partner with clients to determine the best imaging solution for their document management requirements;
- to provide the highest-quality document imaging services;
- to deliver outstanding customer service and build long-term relationships with clients.

The principals of Datamation Imaging Services are its founder, James Collins, and David Ruschel. Collectively they have more than 50 years of document imaging and services experience. Both their backgrounds include extensive experience with the Eastman Kodak Company in its document imaging division where they provided consulting for and implementation of Kodak-based imaging products and systems. They were featured as the lead story in an issue of "Business Solutions" magazine for their creative and solutions-oriented approach to applying imaging and mass storage solutions. Datamation was also the largest Kodak scanner reseller in the USA for 2007 -2009 and an eight-year member of the elite software implementers and resellers group called the "Circle of Excellence" with Digitech Systems.

Headquartered in Willowbrook, Illinois, Datamation Imaging Services provides document imaging and consulting services. Its clients include international Fortune 500 companies, regional-based businesses and school districts, among others. All imaging services are performed by Datamation staff at its offices in Willowbrook.

Our employees are focused on providing the best customer service to our customers while maintaining an efficient cost structure to provide excellent service value.

The company prides itself in the expertise its staff possesses in document imaging and technology. Datamation has achieved an outstanding reputation for quality and responsiveness to customers, and is recognized for its knowledge in advising clients about the most cost-effective imaging solutions to achieve desired business results.

Products and services

The core strengths of Datamation are its capabilities to capture, index and archive document files and subsequently upload these images to the customer's imaging system via FTP, CD, or DVD using the latest in imaging technology. The following are just a few of the services available from Datamation:

- Complete content management solutions enhancing compliance with privacy and HIPAA laws
- Conversion of paper files to electronic storage (FTP and/or CD/DVD). We output documents to nearly all document imaging system formats.
- On-Premise ECM systems and support (PaperVision).
- Internet-based imaging solutions (ImageSilo).
- Data output, including computer-generated reports.
- Data entry services.
- OCR and forms processing systems and services.
- Sale and implementation of in-house imaging systems.
- Conversion of microfilm images to CD.
- File archiving and destruction.

Datamation is a reseller for DSI (PaperFlow, PaperVision) and Eastman Kodak software and hardware. In addition to providing document-imaging services, Datamation also provides services to process large computer output files (i.e. invoices, statements, reports) for desktop access.

PAPERVISION DOCUMENT MANAGEMENT SOFTWARE

**ON SITE SCANNING, INDEXING AND RETRIEVAL SOLUTION
FOR
DAY FORWARD SCANNING**

“PAPERVISION”

ON PREMISES DOCUMENT MANAGEMENT SOLUTION

Service Description	Unit Pricing	Estimate	Cost
Papervision-On Premises-5 Concurrent Seats including 1 year maintenance	\$1,800/Seat	Five (5) Concurrent Seats	\$9,000
Desktop Capture Software	\$900	Two (2) Seats	\$1,800
Implementation Install/Training etc (Papervision, Desktop Capture and Document Scanners)	\$6,000	One time Cost	\$6,000
Kodak i 1405 Scanner (Able to scan documentation up to 11.5 inches in width)	\$2,950	2 Units	\$5,900
Annual Maintenance	\$595	2 units	\$1,190
TOTAL-with on Premises Papervision			\$23,890

Village of Willowbrook

Current Backfile of Stored Documentation

PROJECT OVERVIEW & General Cost Estimate

- Boxes located at Village of Willowbrook office in Willowbrook, Illinois.
 - Volume estimate: 506 24" storage boxes
 - Page Estimate: 506 boxes x 2,000 pages/box
 - Total estimated pages=1,012,000
 - 150 Rolls of "Oversized" Plans-Architectural, etc
 - 150 Rolls x 25 Plans per Roll= 3,750 Oversized Architectural Plan Documents
- Boxes represent many internal departments-Finance, Payroll, Police, HR, Buildings, etc
- Files to be indexed at the file folder level-Index Fields to be decided
- Scanned images output to PDF or TIFF format
- Scanned Images and Index data output to "Papervision" and/or DVD

Service Description	Unit Pricing	Estimated Volume	Estimated Cost
Document Preparation:	\$16.00/hour	1,012,000 pages 500 pages/hour	\$32,384
Scanning:Business Size	\$.05/page	1,012,000	\$50,600
Scanning –Oversized Documents	\$1.50/page	3,750	\$5,625
Indexing: File Folder	\$.15/index	50,000 Indices	\$7,500
Destruction-Secure Shredding of Village of Willowbrook Documentation			No Charge
Estimated Total:			\$96,109

IMAGING CONVERSION SERVICES

Imaging Process

- Files will be picked up by a Datamation courier and brought to Datamation's facility in Willowbrook, Illinois.
- Document Preparation - Documents will be prepped for scanning. Document preparation includes any staple and/or clip removal, repair of rips and tears, taping small pages, culling and assessment, and any other preparation needed prior to scanning. We estimate that approximately 500 pages per hour will be prepped.
- Scanning - Documents are scanned at 200 dpi. Each image is quality checked for image quality and document breaking.
- Image Processing - The images will then be image processed; this entails deskewing, removing black border, OCR (Optical Character Recognition) processing (if needed) and removing blank backside images.
- Indexing - Documents will then be keyed-indexed by the fields as specified in the application-exact index to be decided.
- Q/C Review - Documents are then Q/C reviewed for completeness and quality.
- Output – The documents are then output to the Papervision, ImageSilo, and/or DVD for user access.
- Urgent lookups of files performed by Datamation Imaging. Requests can be made by calling Datamation or by e-mailing a request to: request@datamationis.com
- After the job is complete, files can be returned or destroyed.

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR PROFESSIONAL DESIGN SERVICES RELATED TO THE COMPLETION OF THE WATERFORD PARK RENOVATION PROJECT – DESIGN PERSPECTIVES, NAPERVILLE

AGENDA NO.**9****AGENDA DATE:** 06/24/13**STAFF REVIEW:** Tim Halik, Village Administrator**SIGNATURE:** **LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:** **RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:** **REVIEWED & APPROVED BY COMMISSION:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The Fiscal Year 2013/14 Budget contains \$200,000 in funding earmarked for the completion of a renovation of Waterford Park located within the Village's Waterford Subdivision. This project will include playground accessibility upgrades, a new plaza design, a multi-use path linking amenities within the park, site furnishings, landscape enhancements, and a new ADA compliant sidewalk entrance into the park. The estimated total cost of this project is \$195,275.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Design Perspectives, the consulting firm that recently drafted the Village's first Comprehensive Parks & Recreation Master Plan, has submitted a proposal for design services to complete the project. The scope of work would include assembling all construction documents, including the Project Manual, to be used in the public bid process, completing the competitive bidding process, and providing project management and construction observation/coordination after the project is awarded. The total fee for this portion of the project is \$13,250, which includes \$2,500 for the use of an engineering consultant to generate a topographical survey of the park for use in completing a grading and drainage plan. As part of the project, the Village Engineer will also provide grading details and/or plans as needed. The following funding is available for this project:

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGETED</u>
L.A.F.E.R	14-75-930-415	Land & Facility - Other	\$500,000.00

Design Perspectives routinely completes these types of projects as part of their offered services. Since they have also completed the conceptual plan for Waterford Park as a result of the community feedback received during the developed of the Park Master Plan, they are very familiar with the project and its inception. They have also completed the preliminary cost estimate, which was used for budgetary purposes. Similar recent projects which have been successfully completed by Design Perspectives include those for the Hodgkins Park District, Burbank Park District, and the Des Plaines Park District.

ACTION PROPOSED:

Adopt the Resolution

RESOLUTION NO. 13-R-_____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR PROFESSIONAL DESIGN SERVICES RELATED TO THE COMPLETION OF THE WATERFORD PARK RENOVATION PROJECT – DESIGN PERSPECTIVES, NAPERVILLE

WHEREAS, the corporate authorities of the Village of Willowbrook (the “Village”) has determined that it is in the best interest of the Village to enter into a professional services agreement for professional design services related to the completion of the Waterford Park Renovation Project; and

WHEREAS, the Village desires to retain Design Perspectives, Inc. to provide professional services to the Village including preparation of construction documents, project manual and providing project management and construction observation/coordination in connection with the Waterford Park Renovation Project; and

WHEREAS, the Village has determined that such services involve a high degree of professional skill and judgment; and

WHEREAS, the Village has previously retained the services of Design Perspectives, Inc. to provide other professional and engineering services to the Village, and the Village has a satisfactory relationship with Design Perspectives, Inc.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that a certain agreement by and between the Village of Willowbrook and Design Perspectives, Inc., be and is hereby approved and that the Mayor and Village Clerk be and the same are hereby authorized to execute and attest, all on behalf of the Village of Willowbrook, that certain proposal, attached hereto as Exhibit "A" and

made a part hereof, for professional design services related to the completion of the Waterford Park Renovation Project.

ADOPTED and APPROVED this 24th day of June, 2013.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

Exhibit "A"



June 18, 2013

Mr. Tim Halik,
Village Administrator
Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

Cc: Ms. Kristin Violante,
Superintendent of Parks & Recreation

RE: Professional Design Services for Waterford Park
(Proposal Number: 13-5812)

Dear Tim,

It is a pleasure to have been involved in the planning on your upcoming park re-development project. The Village Comprehensive Parks & Recreation Master Plan was a success and it is now time to move into design and construction of this capital project. I understand that the Village is seeking to redevelop the park space at Waterford Park to address a host of ADA issues. Many of the park elements are in good shape, but the opportunity to connect these spaces with paved surfaces to allow ADA accessibility is a worthwhile park improvement project.

SCOPE OF SERVICES REQUESTED:

The project consists of designing a series of ADA accessible connections into the park as well as to the individual park elements for use by both able body and persons that need assistance. The preliminary site area for these improvements would be located throughout the entire park with a budget up to \$200,000. The project direction would include;

- New concrete walk from street down to the park (Slope not to exceed 5%)
- New limestone crusher fines looped walking path
- New concrete walk to tennis courts
- New concrete plaza and walks for playground accessibility
- Fully accessible rubber safety surface with concrete curb

1280 Iroquois Avenue
Suite 110
Naperville, Illinois 60563

Phone: 630-428-3134

- Handicap accessible benches and picnic table
- New fabric shade structure
- Site restoration

Design Perspectives, Inc. has included the tasks below as professional services in our base fee.

BASE SCOPE OF SERVICES

A. **Project Start Up**

Design Perspectives will meet with the agency staff to fully define the work plan as it relates specifically to the task, along with finalizing the schedule. The purpose of this start up meeting is to further clarify project goals and objectives, discuss roles and responsibilities, establish project budget and meeting schedules, and request documentation. Landmark Engineering will start the needed topographic surveying services for the project.

Total number of meetings for this step: 1

B. **Construction Documents**

Design Perspectives will assemble a set of construction documents for the park project. We will attend one community meeting as requested by the Parks & Recreation Commission and attend up to 3 Parks & Recreation Commission meetings. Specific tasks include:

1. Prepare final site plan.
2. Finalize the graphic and written documentation that will be used to bid and construct the park project.
3. Prepare Project Manual including front end documents.
4. Prepare Division 2 Technical Specifications as it relates to our scope of work.
5. Prepare cost estimate for construction work as it relates to our scope of work.
6. Prepare quantities of work for Bid Form as it relates to our scope of work.
7. **The Village Engineer will provide final grading and drainage plans and associated details/specifications as needed.**

Total Number of Meetings for this step: Up to 5

C. **Trade Bid Package Development & Bidding Assistance**

Design Perspectives will prepare the needed bid sets during the bidding process. We will be available to attend pre-bid meetings and issue written addenda as needed during the bidding timeframe. We will also prepare a recommendation for contract award for each bid set. We would anticipate 5 independent project bid sets to maximize schedule and minimize construction costs.

The packages could include;

- Grading
- Concrete Work & Limestone Path
- Poured in Place Rubber Safety Surface
- Site Furnishings Installation
- Landscaping

Specific Tasks Include:

1. Attend a pre-bid meeting for interested bidders.
2. Answer incidental contractor questions regarding the documents.
3. Issue written addenda for distribution to all bidders regarding clarifications or substantial changes of the bidding documents as approved by agency staff.
4. Attend bid opening.
5. Review bids as requested.
6. Prepare construction contracts.

Total number of meetings for this step: Up to 3

D. Project Management for Construction Observation & Coordination

Design Perspectives will coordinate the project schedule and conduct site visits during construction. We will attend on-site project meetings, coordinate requested paperwork and provide on-site observation of the construction activities.

Specific Tasks Include:

1. Attend and coordinate pre-construction meetings with contractors.
2. Attend construction meetings to observe the work at intervals appropriate to the stage of construction. Site visits not to exceed 8 trips.
3. Conduct unannounced informal spot observations of contractors work.
4. Review owner requested change orders.
5. Review contractor's application for payment.
6. Review contractor's project submittals.
7. Review the site for substantial completion, prepare punch list and provide recommendation for final completion.

The proposal does include professional surveying and associated costs will be included in our base fee. The Village Engineer, CBBEL, will provide needed civil engineering services under a separate contract as needed.

STAFF ASSIGNMENTS:

The staff assigned to work on this project has the unique qualifications to complete this project in a quick and efficient manner. Tod J. Stanton, will serve as project manager for this project.

FEES:

The scope below has been broken down with a lump sum fee approach. The total to complete items A-E with all reimbursable expenses is \$13,250.00. Any work outside of the services listed in this proposal will be handled on an hourly basis approved by the Owner prior to commencing the work.

Village of Willowbrook Waterford Park

Task	Fee
A. Project Start Up	\$350.00
B. Construction Documents	\$4,980.00
C. Trade Bid Package Development & Bidding Assistance	\$1,820.00
D. Project Management for Construction Observation & Coordination	\$3,600.00
Design Perspectives Sub-Total	\$10,750.00
E. Sub-Consultant Fees	\$2,500.00
Total:	\$13,250.00

2013 HOURLY BILLING RATES:

Principal:	\$100.00 per hour
Project Manager:	\$75.00 per hour
Designer/CAD Drafter:	\$55.00 per hour
Administrator:	\$25.00 per hour

PROJECT SCHEDULE:

The following schedule for this project is listed below. The project is anticipated to commence starting in July 2013 and the schedule is tentative.

Task	Date
A. Project Start Up	July
B. Construction Documents	July
C. Trade Bid Package Development & Bidding Assistance	August
D. Project Management for Construction Observation & Coordination	September-Nov

INVOICING:

We will invoice this project on a 30-day cycle. Prompt payment is expected. Project accounts over 30 days past due will be placed on inactive status.

If you have any questions, please contact me at 630-428-3134 or e-mail: tstanton@design-perspectives.net. In closing, I look forward to working with you on this very exciting project.

Sincerely,



Tod J. Stanton, ASLA
President
Design Perspectives, Inc.

1280 Iroquois Avenue
Suite 110
Naperville, Illinois 60563

Phone: 630-428-3134

If the above scope of work and terms are acceptable, please sign below and send one copy to us. An executed copy of this proposal will serve as our binding agreement between both parties. This proposal expires if not properly executed for the scope of work outlined after July 5, 2013.

Authorized Representative
Village of Willowbrook



Mr. Tod J. Stanton,
President

Date

6-18-13

Date

1280 Iroquois Avenue
Suite 110
Naperville, Illinois 60563

Phone: 630-428-3134

TERMS & CONDITIONS:

- A. Standard of Care – The standard level of care for professional services performed by Consultant under this Agreement will be the skill and care used by members of Consultant's profession practicing under similar circumstances at the same time and locality.
- B. Indemnification – Client and Consultant each agree to identify and hold harmless, and their respective officers, employees, agents and representatives, from and against liability for all claims, losses, damages and expenses, including reasonable attorney fees and court costs, to the extent such claims, losses, damages, or expenses are caused by the indemnifying party's negligent acts, errors or omissions. In the event claims, losses, damages or expenses are caused by joint or concurrent negligence of the Client and Consultant, they shall be borne by each party in proportion to its negligence. All claims shall be limited to the contract value for this Agreement's scope of service.
- C. Dispute Resolution – Client and Consultant agree that they shall first submit any and all unsettled claims, counter claims, disputes, and other matters in question arising out of or related to this Agreement to mediation in accordance with industry rules of American Arbitration Association, effective as of the date of this agreement.
- D. Termination of Contract – Client may terminate this Agreement with seven days prior written notice to Consultant for convenience or cause. Consultant may terminate this Agreement with seven days prior written notice to Client. Upon written termination, all project related material will be turned over to the Client upon request and payment has been made up for all work up to request of termination. Failure of Client to make payments when due shall be cause for suspension of services and ultimately termination.
- E. Opinions of Cost – When included in Consultant's scope of services, estimates of probable construction cost are prepared by Consultant to represent judgment as a professional generally familiar with the industry. Consultant makes no claim to control these associated costs and may vary from Consultant's estimate.
- F. Force Majeure – Neither party shall be deemed in default of this Agreement to the extent that any delay or failure in the performance of its obligations results from any cause beyond its reasonable control and without negligence.
- G. Ownership of Documents – Use of the documents by Client without permission shall be at the Client's sole risk.
- H. Payment – Prompt payment is expected. All payments are to be processed and paid within 30 days.

Proposal #5539



February 8, 2013

Mr. Tod J. Stanton, Pres.
Design Perspectives, Inc.
1280 Iroquois Avenue, Suite 110
Naperville, IL 60563



RE: Request for Proposal – Professional Surveying Services
Topographic exhibit and Mapping of Waterford Park, Willowbrook, Illinois

Dear Mr. Stanton

Pursuant to your request, Midwest Technical Consultants' proposal for professional surveying services for referenced site is as follows:

TOPOGRAPHIC SURVEY-STATE PLANE DATUM:

Property to be surveyed: Waterford Park, Willowbrook, Illinois. Perform topographic survey of existing park area, trees and all improvements on a +-75' foot grid and a 15 foot overlap. State Plane Datum (N,E,H) datum will be utilized and 2 Benchmarks to be established on site. We will recover, locate and depict any apparent parcel monumentation. Reduce notes, plot, interpolate contours at one-foot intervals and prepare map in digital format in AutoCAD.

Topographic exhibit and map	\$ 1,500.00
Boundary Survey (optional)	\$ 1,000.00

All Professional Fees quoted are plus Reimbursable Expenses.

Excluded Services:

Boundary Survey & Topographic Mapping outside of the scope described herein.

Thank you for the opportunity to provide you with our proposal for professional surveying services.

Respectfully submitted,

Steven A. Popp, P.L.S.
Senior Project Manager / Principal
MIDWEST TECHNICAL CONSULTANTS, INC.
J:\proposals\design Perspectives\Willowbrook topo 5539.doc

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY MAY 13, 2013 AT 6:00 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee Davi at 6:00 p.m.

2. ROLL CALL

Those present at roll call were Trustee Umberto Davi, Mayor-elect Frank Trilla and Interim Director of Finance Carrie Dittman. Management Analyst Garrett Hummel joined the meeting at 6:15 pm.

3. APPROVAL OF MINUTES

Minutes of the Regular Finance/Administration Committee held on Monday, March 11, 2013 were reviewed. Motion to approve made by Trustee Davi. Motion carried.

4. REPORT - Monthly Reports - March and April 2013

The Committee reviewed and highlighted the items below for the months of March and April.

- Total cash outlay for all Village funds - \$682,961 & \$692,627 (fiscal year to date is \$10,623,278)
- Ave. daily outlay of cash for all Village funds - \$22,031 & \$23,088 (fiscal year to date is \$29,085)
- Ave. daily expenditures for the general fund - \$15,749 & \$17,418 (fiscal year to date is \$18,897)
- Ave. payroll for active employees including all funds - \$142,432 (payroll year to date is \$3,703,225)

5. REPORT - Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax

- Revenue totals reflect activity through April, with 100% of the fiscal year complete (unaudited)
- Sales tax receipts - \$3,677,745 up 3.24% from the prior year, 5.3% over budget
- Income Tax receipts - \$769,631 up 10.0% compared to the prior year, 19.1% over budget. Interim Director Dittman noted that the State of Illinois is now 2 months behind in remittances.
- Utility tax receipts - \$1,168,404 up 1.93% from the prior year, .4% over budget, consisting of:
 - o Telecomm tax - \$541,242, up 0.9%
 - o Northern IL gas - \$134,645, down 8.8%
 - o ComEd - \$498,596, up 6.7%

- Places of Eating Tax receipts - \$467,335 up 6.01% compared to the prior year, 3.7% over budget
- Fines - \$149,312 down 9.64% compared with the prior year, 6.68% under budget
- Red Light Fines - \$556,513 down 0.3% from the prior year, 3.1% over budget
- Building Permit receipts - \$233,573 up 31.22% from the prior year
- Water sales receipts - \$2,349,775 up 24.62% from the prior year, 1.13% under budget

Interim Director Dittman noted that this increase is due to the 20% increase the Village implemented at 3/1/12 to account for the 30% increase passed on to the Village from the DuPage Water Commission (DWC). In addition, a 25% rate increase is effective 5/1/13 to compensate for another 20% increase that was already passed on by DWC effective January 1, 2013, and for future capital spending.

- Hotel/Motel Tax receipts - \$63,099 down 7.01% compared with the prior year, 1.4% over budget
- Motor Fuel Tax receipts - \$244,193 down 3.62% compared with the prior year, 9.8% over budget

The reports above were approved by Trustee Davi.

6. DISCUSSION - TELEPHONE AUDIT

Management Analyst Garrett Hummel explained the Village entered into a 3-year contract for telephone service with AT&T in 2006 and renewed the contract in 2010. When staff looked into the possibility of renewing the contract in 2013, AT&T informed the Village that some of the services in the contract are outdated and are being phased out. Staff contacted several telephone service consulting companies to get quotes for a review of the Village's telecommunication set-up and for service recommendations moving forward. Analyst Hummel presented the committee with 3 proposals to perform an audit of the Village's telephone system. The quotes were received from Platinum Communications Group (PCG), Digicom Communication Consultants (DCC), and Wilson Consulting. Analyst Hummel explained all three companies would perform essentially the same service.

PCG agreed to examine the Village's telecommunication accounts for the purpose of determining overcharges. If any overcharges are found, PCG will negotiate with AT&T to have the overcharges removed and obtain refunds/credits for past overcharges. Any recovered overcharges would be split 50/50 with PCG. PCG will also examine the Village's future telecommunication needs and make a recommendation with respect to the Village's next round of contracts. PCG has agreed to waive their fee for the recommendation portion of their service. DCC had the same fee structure as PCG although they did not agree to waive the recommendation fee which would be 50% of the first year's net savings realized by adopting DCC's recommendation. Wilson Consulting would perform the same work but for a flat fee of \$1,690.

Staff recommends contracting with PCG because the fee structure would enable the Village to pay PCG through realized savings and not out of the budget. Trustee Davi stated he agreed with staff's recommendation pending review of PCG's references. Analyst Hummel stated he would review the references and if any negative feedback is received, he would inform the committee. Analyst Hummel concluded by saying this item will appear at a future meeting of the Village Board.

7. VISITOR'S BUSINESS

There were no visitors present at the meeting.

8. COMMUNICATIONS

There were no communications received.

9. ADJOURNMENT

Motion to adjourn was made by Trustee Davi.

The meeting was adjourned at 6:25 p.m.

(Minutes transcribed by: Carrie Dittman, 5/21/13)

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,
MAY 13, 2013 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:01 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Suzanne Berglund, Management Analyst Garrett Hummel, and Administrator Tim Halik. Absent: None.

3. APPROVAL OF MINUTES

After review of the draft minutes from the April 8, 2013 Regular Meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Berglund seconded the motion. Motion carried.

4. DISCUSSION – Emerald Ash Borer (EAB) Management Plan / Tree Removal RFP:

Analyst Hummel advised the Committee that he had contacted the forestry consultant that had performed our Village tree inventory, Natural Path Urban Forestry, for assistance in drafting a tree removal bid specification. Hummel reminded the Committee that the prior tree inventory results indicated that 239 trees located on Village-owned property needed to be removed due to either being dead or near dead. Of the 239 identified trees, 153 were of the ash species. Hummel developed the bid specification with the assistance of Mark Duntemann from Natural Path. He further indicated that the document is based off Oak Park's version. Hummel advised that the Village's FY 2013/14 budget includes \$203,000 in funding for this year's EAB management plan. Hummel advised that Committee that a schedule for public bidding this project was developed including a public bid opening on June 26th and review of the bid tabulations by the Committee on July 8th. If approved by the Committee on that date, the bid would be awarded by the Board that same evening. Hummel clarified that in order to obtain the best pricing, the tree removal bid will be separate from the tree planning bid. In the interim, staff will develop a public relations campaign so that residents will be aware of the work that is occurring in front of their house. As part of this campaign, residents will be given an opportunity to provide feedback on which species of replacement tree they would prefer. However, to ensure a varied stock of trees throughout town, to protect against possible future threats to trees, the Village will have final say in the species that is selected for replacement. Chairman Mistele questioned whether the private participation component would apply to homeowner association properties within the Village. Administrator Halik responded that that is the intent of the bidding request. Chairman Mistele also questioned whether the tree planting work would be open to the entire Village regardless of whether a tree was removed or not. Administrator Halik responded that the tree planning bid could be coordinated along with the Village's annual tree planning program to open it up to the entire town. Chairman Mistele asked if there was a concern with planting a new species of tree that may then be affected by a disease. Administrator Halik advised that select species were chosen to mitigate that concern, and that no ash trees would be planted due to EAB. The Committee authorized staff to go out to bid on the project as discussed.

5. DISCUSSION – Water Tank Coating Analysis

Administrator Halik advised the Committee that, as previously discussed and agreed upon, the FY 2013/14 budget includes funding to perform an engineering analysis of the Village's three above grade water storage structures, which are part of the Village water distribution system. Halik advised that these three water tanks were last sandblasted and re-coated in 1999, 2001 and 2002 and are experiencing varying degrees of wear. Generally, the two spheroid tanks appear to be wearing better than the standpipe. Although staff is aware that the tanks will need to be re-coated again in the near future, and we are building a reserve in the Water Capital Fund for the project, Halik advised that it is unknown exactly which year or years the projects should be scheduled in, what the estimated costs will be, and whether the tanks should be re-coated in the same year or over several years. As a result, staff has reached out to the engineering firm Strand Associates, Inc. to request a proposal to perform an evaluation of each of the tanks in order to answer the questions above. Halik advised that Strand is familiar with these types of water related projects. After several meetings and site inspections of the tanks, which were performed by representatives from Stand, the proposal in the packet was submitted for our consideration. The proposal includes the observation and evaluation of the Village's two (2) 500,000 gallon spheroid elevated water tanks and one (1) 3,000,000 gallon standpipe. The scope of work will include: tank evaluation, including magnetic paint thickness measurements, opinion of probable construction cost for repairs/re-painting and schedule. The findings will be prepared in a Final Report submitted to the Village. Strand has performed similar evaluations for various other municipalities including Schaumburg, Romeoville, Huntley, Lisle, Rockford, Lindenhurst, and Channahon. Halik advised that the cost for this engineering evaluation is not-to-exceed \$12,100, which is the amount that has been included in the budget. Staff believes it is imperative for such an evaluation to be performed in order to enable the proper planning for this large water infrastructure maintenance along with the method of financing (i.e., incremental savings in the Water Fund vs. a potential future bond issue). If the Committee concurs, this item may be placed on a future Board agenda for consideration. Halik also commented that there is an optional task in the proposal to review of current water tower mounted antenna contracts. Halik advised that there are only two such contracts and that staff could review and coordinate the temporary removal or protection of those antennas with the owners. Chairman Mistele recommended that this item be placed on the Board's consent agenda for approval.

6. REPORT – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity report for April showing that we have taken in about \$33,000 in permit revenue for the month. Halik advised that the April revenues completes the 2012/13 fiscal year. In total, we have taken in over 200% of our anticipated FY2012/13 budgeted revenue. Halik attributes this to increased permit activity, which hopefully, is a positive economic indicator.
- b. Administrator Halik shared the water system pumpage report. Again, the April pumpage numbers complete the 2012/13 fiscal year. The report indicates that we have pumped about 19 million gallons more this year than we did last year. Overall we have pumped about 5% more water this year as compared to last. Halik advised that we also were very close to our FY 2012/13 pumpage projection – coming in at 1.56%, or about 6.7 million gallons, over. The Committee discussed an appropriate pumpage projection estimate for next year. After discussion, it was agreed that the figure of 395,000,000 gallons would be used.

7. VISITOR'S BUSINESS

(none)

8. COMMUNICATIONS

(none)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Berglund.
The meeting was adjourned at 6:20 PM.

(Minutes transcribed by: Tim Halik, 6/6/13)

MINUTES OF THE SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, MAY 14, 2013, AT THE WILLOWBROOK VILLAGE HALL, 7760 QUINCY
STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, and Ramona Weigus.

ABSENT: Commissioners Rene Schuurman and Doug Stetina.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3a. APPROVAL OF MINUTES – APRIL 2, 2013

The Commission reviewed the April 2, 2013 minutes.

MOTION: A Motion was made by Commissioner Landsman and seconded by Commissioner Kanaverskis to approve the April 2, 2013 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, and Weigus. NAYS: None. ABSENT: Commissioners Schuurman and Stetina.

MOTION DECLARED CARRIED

3b. APPROVAL OF MINUTES – APRIL 29, 2013

The Commission reviewed the Special Joint Meeting minutes from April 29, 2013.

MOTION: A Motion was made by Commissioner Weigus and seconded by Commissioner Landsman to approve the April 29, 2013 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, and Weigus. NAYS: None. ABSENT: Commissioners Schuurman and Stetina.

MOTION DECLARED CARRIED

4. REPORTS

A. *Park News in Brief*

Co-Rec Softball

Superintendent Violante stated that Co-Rec Softball has started. There are currently the maximum number of teams, seven, playing on both Tuesday and Wednesday nights.

Summer Registration

Superintendent Violante stated new programs this summer include:

- **Kid's Night Out** – a kids' version of the Concerts on the Green in Burr Ridge will be held at the Burr Ridge Park District on August 20. The Village of Willowbrook will be co-sponsoring this event with Laneville Family Chiropractic from Willowbrook.
- **Fishing Lessons** – This is a 4-week lesson in cooperation with the Gateway Special Recreation Association. There are currently 12 children enrolled in this program. This program is being offered by the Village of Willowbrook and is advertised in brochures from the Pleasantdale Park District, Burr Ridge Park District and the Village of Hinsdale Park & Recreation Department.
- **Fencing** – This is newly offered program through the Village of Hinsdale. There is currently one person from Willowbrook enrolled in this program.

Superintendent Violante stated she is actively cooperating with other agencies in order to increase participation and maximize recreational opportunities for Village of Willowbrook residents.

5. OLD BUSINESS

A. Master Plan

Superintendent Violante stated Tod Stanton suggested an item be placed on every monthly Park and Recreation Commission meeting agenda in regards to discussion of the park and recreation master plan.

Commissioner Kanaverskis asked if the proposed walking path in Waterford Park needs to go around the entire park or could cut in front of the tennis courts. Commissioner Weigus stated walking paths were one of the top requested amenities in the parks survey and thinks the path would be used by many youth bike riders. Superintendent Violante stated funds for the Waterford Park project have already been approved by the Board. Chairman Cobb stated a committee needs to be formed between residents and Park Commissioners to gain feedback on the work to be done at Waterford Park. Commissioner Weigus indicated she got involved the previous time Waterford Park was renovated after seeing a notice in the Fun Guide seeking volunteers. Superintendent

Violante stated she will get a timeline from Administrator Halik to determine when this project will begin.

Commissioner Kanaverskis commented on the master plan suggestions for Willow Pond. He did not like the idea of an ice skating loop trail as he felt it could increase the chances of citizens trying to skate on the nearby pond. Chairman Cobb stated the Willow Pond project is the most likely project to be awarded grant money and final decisions on amenities can be discussed at a later date. Superintendent Violante stated the grant application needs to be submitted with all amenities included, and does not believe any amenities can be eliminated once the grant is approved. Commissioner Weigus suggested replacing the ice skating trail with a small splash pad. Superintendent Violante stated her only concern would be parking. Superintendent Violante asked for, and received, consensus from the Commissioners to submit the Willow Pond project with the ice skating feature removed and replaced with a splash pad if Tod Stanton thinks it is important to have an item replace the ice skating feature.

There was discussion in regards to Community Park. Commissioner Kanaverskis indicated there are no references to enhancements around the pond and would like to see those added. Commissioners also felt that the disc golf course would be better if it was located in Creekside Park. Commissioner Kanaverskis stated he would also like to see bleachers added to the master plan for the Midway Park soccer fields.

Superintendent Violante requested to review each park. She stated she will present any proposed changes to the draft master plan at the next Village Board Meeting, scheduled for Tuesday, May 28.

- Creekside Park – Commissioner Weigus stated she does not want the basketball courts removed and would like to have them re-lined. There was consensus that the proposed soccer field should be eliminated and disc golf course added. Superintendent Violante was advised to have the softball field dragged.
- Farmingdale Park – Commissioner Lazarski asked about a water fountain at Farmingdale Park. Superintendent Violante stated the installation of a handicap accessible fountain has been earmarked through this year's SRA levy. Superintendent Violante stated the proposed backstop is not necessary and should be removed from the master plan. The Commissioners agreed.
- Lake Hinsdale Park – Chairman Cobb stated he has been speaking with a local business in regards to renovations at Lake Hinsdale Park. Chairman Cobb believes the proposed plan for the park should remain as is. The playground equipment at this park needs to be replaced soon. The Commissioners concurred with Chairman Cobb.
- Midway Park – Chairman Cobb repeated that bleachers need to be added. The addition of the 75 car parking lot was moved to the year 2015.
- Prairie Trail Park – Commissioners agreed the proposed splash pad should be removed and replaced with fitness stations.
- Ridgemoor Park – The master plan currently shows proposed improvements being completed in 2017, but Superintendent Violante thinks the playground should be replaced sooner, such as 2014. The Commissioners agreed that parking should be considered, move sitting garden

towards the pond, add nature based play equipment, and add nature enhancements around the pond.

- Rodgers Glen Park – Commissioners decided to add a possible ice rink to the plans.
- Borse Community Park – The consensus of the Commissioners was to remove the proposed disc golf course, add a misting water system near the concession stand, and add nature-based enhancements around the pond.
- Proposed Dog Park – The Commissioners felt a parking lot should be added to this concept.

B. Bikes at Lake Hinsdale Village

Superintendent Violante stated she spoke with the Lake Hinsdale Village management company and they informed residents that bikes chained to the bike racks in the park needed to be removed by May 6th. All bikes are now at the police department. Superintendent Violante knows of no owners who have called to reclaim them. Public Works personnel were instructed that no bikes should be kept in the racks for long periods of time and if they see any, they should be removed.

6. NEW BUSINESS

A. Parks Tour

Superintendent Violante asked to schedule a couple of dates to tour the parks. Chairman Cobb stated since the tours have been done the past two years, he did not feel it was necessary to tour all of the Village's parks. Chairman Cobb suggested the next Commission meeting be rescheduled for June 18th at 6:30 p.m. The meeting will begin at the Village and then a park tour will proceed to Ridgemoor Park, Rodgers Glen Park, Creekside Park, and Waterford Park. The Commissioners agreed to this meeting date change.

B. Summer Programming

Commissioner Lazarski asked about Indian Prairie Public Library's Battle of the Bands. The event will be held at Community Park on Friday, June 28th. Superintendent Violante stated she has requested a certificate of insurance from the library. Commissioner Landsman inquired as to whether parking would be a problem that night. Superintendent Violante did not think it would.

Superintendent Violante stated she is working on a back-to-school party/bash with the Burr Ridge Park District and Gower School to be held on August 8th at Borse Community Park from 5:00 p.m. – 8:00 p.m. Community Bank of Willowbrook has already offered to sponsor this event. Activities tentatively planned include entertainment, inflatables, arts and crafts, and food. Gower West students will be registering for school on the 8th and can come to the park after registering.

7. CORRESPONDENCE/COMMUNICATIONS

There were no communications.

8. VISITORS' BUSINESS

There was no visitors' business.

9. ADJOURNMENT

MOTION: Made by Commissioner Lazarski, seconded by Commissioner Landsman to adjourn the meeting at the hour of 8:30 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Landsman, Lazarski, and Weigus. NAYS: None. ABSENT: Commissioners Schuurman and Stetina.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

June 18, 2013

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on May 13th, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:01 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella, Trustee Terry Kelly and Chairman of the Public Safety Committee Dennis Baker.

1. Reviewed the April 8th, 2013 Public Safety Committee Meeting Minutes.
The Committee approved the April 8th, 2013 Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 04/01/2013-04/28/2013 - Information.
4. Review the Monthly Expenditure Report for April – Information.
5. Reviewed the V.A.P. (Victim Assistance Program) follow-up call responses for April.
6. Reviewed Letter(s) of Recognition and Appreciation – Information.
 - Chief Mark Shelton
 - Officer Tim Kobler
7. DISCUSSION ITEMS
 - Sale of Surplus Property - 2003 Ford Explorer
The Committee was in agreement regarding the sale of surplus property. The Committee discussed the set-up to new squad #53 and the maintenance costs to squad #59.
 - Update – New Patrol Officer
The Committee was pleased with the Suburban Law Enforcement Academy's update on the progress of the new recruit.
 - Update – Records Management System
The Committee was advised that the new records management system is working well and that the secretaries are working on various reports.
 - National Law Enforcement Week 2013
The Committee agreed with the acknowledgement of National Law Enforcement Week.
8. VISITOR'S BUSINESS*
None
9. ADJOURNMENT
The meeting was adjourned at 6:15 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED JUNE 10TH, 2013 AT 6:00 P.M.