

**PUBLIC SAFETY  
COMMITTEE**

**AUGUST PACKET 2013**

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON AUGUST 12<sup>TH</sup>, 2013 AT 6:00 P.M. AT THE VILLAGEHALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

### CALL TO ORDER

### ROLL CALL

1. REVIEW JUNE 10<sup>TH</sup>, 2013 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 05/27/2013-06/23/2013 AND 06/24/2013 – 07/21/2013 INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR JUNE AND JULY – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR JUNE AND JULY - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION

- Deputy Chief Mark Altobella
- Detective Lauren Kaspar
- Officer Jose Chavez-Jimenez
- Detective Michelle Strugala
- Officer Nicholas Volek
- Officer Dave Gaddis
- Officer Robert Schaller
- Officer Darren Biggs
- Officer Daniel Polfliet
- Officer John Skiba

### 7. DISCUSSION ITEMS

- Update - Capital Projects
- Update - Scheduling Program
- Computer Purchase
- Update – New Probationary Officer

### 8. VISITOR'S BUSINESS\*

### 9. ADJOURNMENT

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED SEPTEMBER 9<sup>TH</sup>, 2013 AT 6:00 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON JUNE 10<sup>TH</sup>, 2013

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/12/2013

- |  |   |
|--|---|
| <input type="checkbox"/> Discussion Only           | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback          | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee  |

### BACKGROUND

The attached minutes are from the Public Safety Meeting held on June 10<sup>th</sup>, 2013.

### STAFF RECOMMENDATION (if any)

APPROVE MOTION.

## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook, which was held on June 10<sup>th</sup>, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 6:02 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terry Kelly.*

1. Reviewed the May 13<sup>th</sup>, 2013 Public Safety Committee Meeting Minutes.  
*The Committee approved the May 13<sup>th</sup>, 2013 Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 04/29/2013-05/26/2013 - Information.
4. Reviewed the Monthly Expenditure Report for May – Information.
5. Reviewed the Monthly Offense Summary Report for May - Information.  
*Chief Shelton advised the Committee the report is generated from Southwest Central Dispatch's CAD Reporting System. The format of the report displays the police incident activity by month and year.*
6. Reviewed the Letter(s) of Recognition and Appreciation – Information
  - Chief Mark Shelton
  - Officer Jose Chavez-Jimenez
  - Officer Ted Kolodziej
  - Detective Lauren Kaspar
7. DISCUSSION ITEMS
  - Cadet Advisor for Conference  
*Chief Shelton advised the Committee that Willowbrook Police Department Cadet Graduate, Tori Sargis, who is 22 years of age, will be attending the State Conference as a Chaperone. The Committee was advised that Village Administrator Tim Halik has been informed. Trustee Kelly requested Chief Shelton to contact I.R.M.A. to review any possible liability issues. Chief Shelton advised he will be contacting I.R.M.A. on June 11<sup>th</sup>, 2013.*
  - Scheduling Program  
*Deputy Chief Altobella advised the Committee that he is currently reviewing new scheduling programs.*
  - D.E.A. Assignment Update  
*The Committee was advised the department's D.E.A. assigned officer has been granted full credentials for airport / railway access.*

- Hotel Activity  
*The Committee was advised of an increase in patrol/vigilance by the Police Department to deter prostitution activity. Pro-active investigative efforts have been initiated and enforcement is being conducted.*

*The Committee was advised the second round of Tobacco Enforcement efforts have been conducted. All establishments were in compliance.*

8. VISITOR'S BUSINESS\*  
*None*

9. ADJOURNMENT  
*The meeting was adjourned at 6:25 p.m.*

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED JULY 8<sup>TH</sup>, 2013 AT 6:00 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/12/2013

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

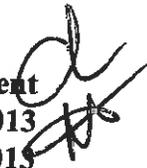
### BACKGROUND

The attached are press releases approved for the weeks of:

June 3<sup>rd</sup> – 9<sup>th</sup>, 2013  
June 10<sup>th</sup> – 16<sup>th</sup>, 2013  
June 17<sup>th</sup> – 23<sup>rd</sup>, 2013  
June 24<sup>th</sup> – 30<sup>th</sup>, 2013  
July 1<sup>st</sup> – 7<sup>th</sup>, 2013  
July 8<sup>th</sup> – 14<sup>th</sup>, 2013  
July 15<sup>th</sup> – 21<sup>st</sup>, 2013  
July 22<sup>nd</sup> – 28<sup>th</sup>, 2013  
July 29<sup>th</sup> – August 4<sup>th</sup>, 2013

### STAFF RECOMMENDATION (if any)

None.

  
Willowbrook Police Department  
Press Release for the week of June 3<sup>rd</sup> – 9<sup>th</sup>, 2013  
June 10<sup>th</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 06/03/2013 At 6:30 p.m. Officers responded to the 7600 block of Kingery Highway for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, using an unknown blunt type object, damaged a window on the parked/unattended motor vehicle and removed a purse and its contents. The cost to repair/replace the items was estimated at \$1,400.00 U.S.C.
- 06/08/2013 At 6:43 Officers responded to the 800 block of 79<sup>th</sup> Street for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, using an unknown blunt type object, damaged a window on the parked/unattended motor vehicle and removed numerous tools. The cost to repair/replace the items was estimated at 940.00 U.S.C.
- 06/08/2013 At 8:07 p.m. Officers responded to the 5900 block of Clarendon Hills Road for the report of a THEFT. Offender(s) unknown, by unknown means, removed an unattended/unsecured Razor Scooter. The cost to replace the item was estimated at \$80.00 U.S.C.
- 06/09/2013 At 7:31 a.m. Davis, Michael C., 57, 700 block of 57<sup>th</sup> Street, Clarendon Hills, Illinois was arrested for an alleged BATTERY following an incident in the 5900 block of Clarendon Hills Road. Mr. Davis was transported to the Willowbrook Police Department and released after posting bond.
- 06/09/2013 At 9:09 p.m. Avila, Miguel A., 46, 7000 block of Clarendon Hills Road, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, FAILURE TO YIELD TO AN EMERGENCY VEHICLE, DRIVING WITHOUT HEADLIGHTS-WHEN REQUIRED, OPERATION OF AN UNINSURED MOTOR VEHICLE and FAILURE TO PROPERLY SECURE CHILD IN CHILD SAFETY RESTRAINT, following a traffic stop at the intersection of Midway Drive and Eleanor Place. Mr. Avila was transported to the Willowbrook Police Department and released after posting bond.

*ds*  
*MS*

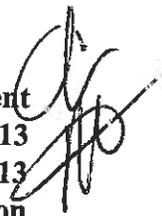
**Willowbrook Police Department**  
**Press Release for the week of June 10<sup>th</sup> – 16<sup>th</sup>, 2013**  
**June 17<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**

**FOR IMMEDIATE RELEASE**

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 06/10/2013 At 10:34 a.m. Officers responded to the 6100 block of Knollwood Road for the report of a THEFT. Offender(s) unknown, by unknown means, removed Carrier condenser and copper wire from the exterior of the residence. The cost to replace the items was estimated at 1,000.00 U.S.C.
- 06/11/2013 At 2:25 p.m. Officers responded to the 7000 block of Madison Street for the report of a THEFT. Offender(s) unknown, by unknown means, removed a set of dentures from a safe located in the patient's room. The cost to replace the item was estimated at \$1,900.00 U.S.C.
- 06/11/2013 At 4:07 p.m. Officers responded to the 800 block of 79<sup>th</sup> Street for the report of a THEFT. Offender(s) unknown, by unknown means, removed a Night Vision Security Camera from the exterior of the business. The cost to replace the item was estimated at \$100.00 U.S.C.
- 06/13/2013 At 9:19 a.m. Officers responded to the 600 block of Joliet Road for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, by unknown means, damaged an interior door handle and ignition on the parked/unattended vehicle. The cost to repair/replace the items was estimated at \$750.00 U.S.C.
- 06/13/2013 At 11:57 p.m. Lewis, Tomika L., 29, 600 block of Bellwood Avenue, Bellwood, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and OPERATING A MOTOR VEHICLE AT NIGHT WITHOUT HEAD LIGHTS following a traffic stop at the intersection of Kingery Highway and 63<sup>rd</sup> Street. Ms. Lewis was transported to the Willowbrook Police Department and released after posting bond.
- 06/16/2013 At 7:02 p.m. Lara, Julio, 45, 0 block of Norris Court, Burr Ridge, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED, OBSTRUCTION OF IDENTIFICATION and SPEEDING following a traffic stop in the 600 block of 63<sup>rd</sup> Street. Mr. Lara was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department  
Press Release for the week of June 17<sup>th</sup> – 23<sup>rd</sup>, 2013  
June 24<sup>th</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808



FOR IMMEDIATE RELEASE

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- 06/18/2013 At 5:30 p.m. Officers responded to the 300 block of Sheridan Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using a BB gun, damaged the residential windows. The cost to repair/replace the items was estimated at \$500.00 U.S.C.
- 06/19/2013 At 8:48 a.m. Garringer, Geoffrey L., 22, 500 block of Hyde Park Avenue, Bellwood, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, SPEEDING, and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop in the 6200 block of Kingery Highway. Mr. Garringer was transported to the Willowbrook Police Department and released after posting bond.
- 06/20/2013 At 11:47 a.m. Officers responded to the 700 block of Plainfield Road for the report of a BURGLARY. Offender(s) unknown, using an unknown pry type tool, forced entry to a storage shed and removed jewelry and alcohol. The cost to repair/replace the items was estimated at \$8,400.00 U.S.C.
- 06/21/2013 At 11:39 a.m. Officers responded to the 600 block of Lake Hinsdale Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown sharp type object, damaged the paint on the parked/unattended vehicle. The cost to repair/replace the item was estimated at \$500.00 U.S.C.



**Willowbrook Police Department**  
**Press Release for the week of June 24<sup>th</sup> – June 30<sup>th</sup>, 2013**  
**July 1<sup>st</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 06/25/2013 At 1:13 a.m. Cortez, David, 30, 5000 block of West 64<sup>th</sup> Place, Chicago, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, POSSESSION OF DRUG PAPAPHERNALIA, DISOBEYED STOP SIGN and (2) COUNTS OF ENDANGERING THE LIFE OF A CHILD following a traffic stop at the intersection of Kingery Highway and Midway Drive. Mr. Cortez was transported to the Willowbrook Police Department and released after posting bond.
- 06/25/2013 At 3:27 a.m. Reynoso, Juan C., 27, 500 block of Ohio Street, Joliet, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and FAILURE TO YIELD – TRAFFIC CONTROL DEVICE following a traffic stop at the intersection of Interstate 55 and Kingery Highway. Mr. Reynoso was transported to the Willowbrook Police Department and released after posting bond.
- 06/25/2013 At 4:21 p.m. Officers responded to the 6100 block of Knoll Wood Road for the report of a THEFT. Offender(s) unknown, by unknown means, removed a Carrier Air Conditioner Compressor from the exterior of the residence. The cost to replace the item was estimated at \$1,000.00 U.S.C.
- 06/26/2013 At 9:01 p.m. Severa, Dustin J., 20, 8000 block of Ridge Pointe Drive, Burr Ridge, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and POSSESSION OF CANNABIS following a property damage accident near the intersection of Midway Drive and Frontage Road. Mr. Severa was processed and released after posting bond.
- 06/27/2013 12:58 p.m. Officers responded to the 7400 block of Quincy Street for the report of a THEFT. Offender(s) unknown, by unknown means removed, (15) aluminum molds from the industrial business. The cost to replace the items was undetermined at the time of the report.
- 06/28/2013 At 6:43 a.m. Officers responded to the 7400 block of Tennessee Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damage the residential glass patio door. The cost to repair/replace the item was estimated at \$500.00 U.S.C.
- 06/28/2013 At 11:12 p.m. Officers responded to the 7400 block of Tennessee Drive for the report of BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, by unknown means, removed a Garmin GPS Device from the parked/unattended vehicle. The cost to replace the item was estimated at \$250.00 U.S.C.

MJD

**Willowbrook Police Department**  
**Press Release for the week of July 1<sup>st</sup> – 7<sup>th</sup>, 2013**

**July 8<sup>th</sup>, 2013**

**Contact: Laurie Schmitz or Deputy Chief Mark Altobella**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

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- 07/01/2013 At 5:03 a.m. Honorato, Miguel, 21, 1600 block of South Michigan Street, Villa Park, Illinois was arrested for alleged FIGHTING following an incident in the 7700 block of Kingery Highway. Mr. Honorato was processed and released after posting bond.
- 07/01/2013 At 8:12 p.m. Zarcone, Phillip M., 20, 6000 block of Grant Street, Burr Ridge, Illinois was arrested for alleged POSSESSION OF CANNABIS following an incident in the 6300 block of Kingery Highway. Mr. Zarcone was processed and released after posting bond.
- 07/01/2013 At 8:12 p.m. Hutchings, Joshua W., 20, 400 Birchwood Court, Willowbrook, Illinois was arrested for alleged POSSESSION OF CANNABIS following an incident in the 6300 block of Kingery Highway. Mr. Hutchings was processed and released after posting bond.
- 07/05/2013 At 4:02 p.m. Officers responded to the 7400 block of Kingery Highway for the report of a RETAIL THEFT. Offender(s) unknown, by unknown means, removed a Jawbone Jambox speaker system from the retail establishment. The cost to replace the item was estimated at \$300.00 U.S.C.
- 07/05/2013 At 4:35 p.m. Officers responded to the 7400 block of Kingery Highway for the report of a RETAIL THEFT. Offender(s) unknown, by unknown means, removed a Apple I Phone 5 and a Lifeproof case from the retail establishment. The cost to replace the items was estimated at \$740.00 U.S.C.
- 07/07/2013 At 12:34 a.m. Glover, Loren O., 27, 10000 block of Union, Harvey, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and IMPROPER LIGHTING – ONE HEADLAMP following a traffic stop at the intersection of Kingery Highway and 73<sup>rd</sup> Court. Mr. Glover was processed and released after posting bond.
- 07/07/2013 At 8:11 p.m. Powers, Harry F., 55, 10 block of Kingery Quarter, Willowbrook, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, OPERATION OF AN UNINSURED MOTOR VEHICLE and FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT following a property damage only accident at the intersection of Plainfield Road and Kingery Highway. Mr. Powers was processed and released after posting bond.

**Willowbrook Police Department**  
**Press Release for the week of July 8<sup>th</sup> – 14<sup>th</sup>, 2013**  
**July 15<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**



FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 07/09/2013 At 2:32 a.m. Weaver, Robert W., 32, 7100 block of Burr Oak Lane, Countryside, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE following a traffic stop at the intersection of Clarendon Hills Road and 75<sup>th</sup> Street. Mr. Weaver was transported to DuPage County Jail to await a bond hearing.
- 07/12/2013 At 9:28 a.m. Officers responded to the 6100 block of Pinewood Court for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown sharp type object, damaged the paint on the parked/unattended vehicle. The cost to repair the damage was undetermined at the time of the report.

Willowbrook Police Department  
Press Release for the week of July 15<sup>th</sup> – 21<sup>st</sup>, 2013  
July 22<sup>nd</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808



FOR IMMEDIATE RELEASE

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- 07/16/2013 At 5:40 a.m. Wheeler, Demetrius, 53, 300 block of 5<sup>th</sup> Avenue, Maywood, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED, OPERATION OF AN UNINSURED MOTOR VEHICLE and FAILURE TO YIELD-INTERSECTION following a traffic stop at the intersection of Kingery Highway and Plainfield Road. Mr. Wheeler was transported to the Willowbrook Police Department and released after processing.
- 07/17/2013 At 9:42 a.m. Davis, Christopher R., 23, 9S000 block of Frontage Road, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, NO VALID REGISTRATION, SPEEDING and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop at the intersection of Kingery Highway and Willow Lane. Mr. Davis was transported to the Willowbrook Police Department and released after posting bond.
- 07/17/2013 At 11:54 a.m. Officers responded to the 6300 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed a wallet and its contents from an unattended/unsecured purse. The cost to replace the items was estimated at \$865.00 U.S.C.
- 07/21/2013 At 3:23 a.m. Officers responded to the 7800 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed an unattended/unsecured purse and its contents. The cost to replace the items was estimated at \$1300.00 U.S.C.

Willowbrook Police Department  
Press Release for the week of July 22<sup>nd</sup> – 28<sup>th</sup>, 2013  
July 29<sup>th</sup>, 2013  
Contact: Laurie Schmitz or Chief Mark Shelton  
at (630) 325-2808

FOR IMMEDIATE RELEASE

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- 07/23/2013 At 5:52 a.m. Davis, Antoinette, 43, 10S600 block of Lilac Lane, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and SPEEDING following a traffic stop at the intersection of Kingery Highway and Ridgemoor Dive. Ms. Davis was transported to the Willowbrook Police Department and released after posting bond.
- 07/23/2013 At 12:35 p.m. Officers responded to the 6300 block of Americana Drive for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, gained entry to the unsecured/unattended motor vehicle and removed a stereo face plate and prescription medication. The cost to replace the items was undetermined at the time of this report.
- 07/25/2013 At 10:35 a.m. Barrera, Desiree, 30, 7000 block of Tennessee Drive, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT following a property damage only accident at the intersection of Kingery Highway and 63<sup>rd</sup> Street. Ms. Barrera was transported to the Willowbrook Police Department and released after posting bond.



**Willowbrook Police Department**  
**Press Release for the week of July 29<sup>th</sup> – August 4<sup>th</sup>, 2013**  
**August 5<sup>th</sup>, 2013**  
**Contact: Laurie Schmitz or Chief Mark Shelton**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

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08/01/2013 At 2:04 p.m. Johnson, LeCurtis, 53, 500 Brookside, Westmont, Illinois was arrested for alleged RETAIL THEFT, (1) bottle of liquor having a total estimated value of approximately \$37.00, following an incident in the 6300 block of Kingery Highway. Mr. Johnson was transported to the DuPage County Jail.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION – MONTHLY OVERTIME REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/12/2013

- |  |   |
|--|---|
| <input type="checkbox"/> Discussion Only           | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback          | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached report is a summary of the overtime expenditure between the dates of:

05/27/2013 – 06/23/2013

06/24/2013 – 07/21/2013

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

**Willowbrook Police Department  
Overtime Breakdown Schedule**

<b>Overtime Categories:</b>	<b>4/11/2013 to 4/28/2013</b>	<b>4/29/2013 to 5/26/2013</b>	<b>5/27/2013 to 6/23/2013</b>	<b>6/24/2013 to 7/21/2013</b>
SHIFT COVERAGE	258.50	321.00	400.50	304.00
WHEATON COURT (MISD & FEL CASES)	3.00	13.00		
WHEATON COURT CALL-IN (1-HR PER CASE)		1.00	3.00	1.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)	3.50		6.50	
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	27.00	30.00	27.00	21.00
LATE CALLS OR ARRESTS	14.00	24.00	4.50	35.25
INVESTIGATIVE CALL-OUT / FOLLOW-UP	11.00	37.00	29.00	32.00
SPECIAL DETAILS / POLICE HIRED SERVICES				4.00
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS	6.00	4.00	8.00	5.00
RANGE / FIREARMS TRAINING	18.00	8.50		8.00
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL		1.50	4.00	
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS	0.50		1.00	1.00
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS				
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES		1.00	2.00	15.50
MISCELLANEOUS TRAINING	40.50		4.00	3.00
PEER JURY				4.00
BREATHALIZER OPERATION				
X-9 UNIT	6.00	5.00		7.00
EVIDENCE/DESTRUCTION				
ACCIDENT RECONSTRUCTION				
CADET MEETING	3.50			16.00
DEA OVERTIME		24.50	10.00	28.00
DEPT. DETAIL				
HOLIDAY PAY		16.00	48.00	72.00
<b>Total Accumulated Hours:</b>	<b>391.50</b>	<b>486.50</b>	<b>547.50</b>	<b>556.75</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY EXPENDITURE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/12/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly Expenditure Report for the month of June and July 2013.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

VILLAGE OF WILLOWBROOK  
EXPENDITURE REPORT FOR JUNE, 2013  
GENERAL CORPORATE FUND

PRCT. O: 16.67  
RUN: 07/02/13 2:12PM

PAGE: 11

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	133,691.22	354,578.89	19.30	1,837,482.00	1,482,903.11	9.65	3,674,964.00
01-30-630-102	OVERTIME	30,385.45	82,593.75	31.17	265,000.00	182,406.25	15.58	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	608.86	2,587.66	8.63	30,000.00	27,412.34	4.31	60,000.00
01-30-630-104	PART TIME CLERICAL	1,646.58	4,431.28	18.93	23,409.00	18,977.72	9.46	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,099.20	27,656.39	19.15	144,405.00	116,748.61	9.58	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	478.72	3.32	14,400.00	13,921.28	1.66	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	24,083.26	50,070.81	15.66	319,748.00	269,677.19	7.83	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	0.00	0.00	9,753.00	9,753.00	0.00	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,200.98	5,910.15	19.40	30,472.00	24,561.85	9.70	60,944.00
01-30-630-151	I M R F	2,227.60	5,646.70	17.43	32,403.00	26,756.30	8.71	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	100,964.60	19.23	525,016.00	424,051.40	9.62	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	760.28	2,002.61	17.73	11,297.00	9,294.39	8.86	22,594.00
*TOTAL	PERSONNEL SERVICES	247,089.27	770,352.41	22.58	3,411,415.00	2,641,062.59	11.29	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	1,977.01	2,295.81	9.18	25,000.00	22,704.19	4.59	50,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	0.00	4,250.00	4,250.00	0.00	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	1,056.00	1,056.00	8.95	11,800.00	10,744.00	4.47	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	420.00	420.00	6.00	7,000.00	6,580.00	3.00	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	22,475.00	8.33	269,700.00	247,225.00	4.17	539,400.00
01-30-630-248	RED LIGHT - COM ED	163.32	342.13	14.26	2,400.00	2,057.87	7.13	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,129.95	1,129.95	16.14	7,000.00	5,870.05	8.07	14,000.00
*TOTAL	CONTRACTUAL SERVICES	27,221.28	31,218.89	9.27	336,650.00	305,431.11	4.64	673,300.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	16.88	110.81	1.63	6,800.00	6,689.19	0.81	13,600.00
01-30-630-302	PRINTING & PUBLISHING	308.14	308.14	5.65	5,450.00	5,141.86	2.83	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	325.00	366.50	0.40	92,300.00	91,933.50	0.20	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	4,190.00	4,460.00	22.31	19,990.00	15,530.00	11.16	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	559.00	559.00	8.28	6,750.00	6,191.00	4.14	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	3,166.10	5,984.10	62.33	9,600.00	3,615.90	31.17	19,200.00
01-30-630-311	POSTAGE & METER RENT	0.00	0.00	0.00	4,500.00	4,500.00	0.00	9,000.00
01-30-630-315	COPY SERVICE	189.84	189.84	4.75	4,000.00	3,810.16	2.37	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	1,857.92	30.97	6,000.00	4,142.08	15.48	12,000.00
01-30-630-345	UNIFORMS	1,826.94	2,279.02	8.38	27,200.00	24,920.98	4.19	54,400.00
01-30-630-346	AMMUNITION	0.00	0.00	0.00	20,000.00	20,000.00	0.00	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	10,581.90	16,115.33	7.95	202,590.00	186,474.67	3.98	405,180.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JUNE, 2013  
 GENERAL CORPORATE FUND

PRCT. O: 16.67  
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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	598.83	627.43	2.85	22,000.00	21,372.57	1.43	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	3,106.13	5,247.54	7.29	72,000.00	66,752.46	3.64	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00
*TOTAL	EQUIPMENT - OFFICE	3,704.96	5,874.97	5.83	100,800.00	94,925.03	2.91	201,600.00
**TOTAL	ADMINISTRATION	288,597.41	823,561.60	20.33	4,051,455.00	3,227,893.40	10.16	8,102,910.00
<u>BLDG - CONSTRUCTION REMODELING</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>DATA PROCESSING</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-640-212	EDP-SOFTWARE	605.22	855.22	12.96	6,600.00	5,744.78	6.48	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	605.22	855.22	4.86	17,600.00	16,744.78	2.43	35,200.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
<u>EQUIPMENT - OFFICE</u>								
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	605.22	855.22	4.36	19,600.00	18,744.78	2.18	39,200.00
<u>RISK MANAGEMENT</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-645-273	SELF INS - DEDUCTIBLE	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
**TOTAL	RISK MANAGEMENT	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
<u>PATROL SERVICES</u>								
<u>PERSONNEL SERVICES</u>								
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>								
01-30-650-268	ANIMAL CONTROL	125.00	290.00	38.67	750.00	460.00	19.33	1,500.00
*TOTAL	CONTRACTUAL SERVICES	125.00	290.00	38.67	750.00	460.00	19.33	1,500.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	0.00	0.00	58,500.00	58,500.00	0.00	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	61,000.00	61,000.00	0.00	122,000.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JUNE, 2013  
 GENERAL CORPORATE FUND

PRCT. 01 16.67  
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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>EQUIPMENT - OFFICE</u>								
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	125.00	290.00	0.47	61,750.00	61,460.00	0.23	123,500.00
<u>INVESTIGATIVE SERVICES</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
<u>EQUIPMENT - OFFICE</u>								
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
<u>TRAFFIC SAFETY</u>								
<u>PERSONNEL SERVICES</u>								
01-30-660-105	PART TIME - CROSSING GUARD	78.68	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
*TOTAL	PERSONNEL SERVICES	78.68	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	78.68	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
<u>E S D A COORDINATOR</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
<u>CRIME PREVENTION</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	0.00	0.00	0.00	4,500.00	4,500.00	0.00	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	5,500.00	5,500.00	0.00	11,000.00
**TOTAL	CRIME PREVENTION	0.00	0.00	0.00	5,500.00	5,500.00	0.00	11,000.00
<u>TELECOMMUNICATIONS</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-675-235	RADIO DISPATCHING	0.00	36,758.08	16.26	226,000.00	189,241.92	8.13	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	36,758.08	16.26	226,000.00	189,241.92	8.13	452,000.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JUNE, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>EQUIPMENT - OPERATING</u>								
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	0.00	36,758.08	16.23	226,500.00	189,741.92	8.11	453,000.00
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	3,528.60	3,528.60	28.23	12,500.00	8,971.40	14.11	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	0.00	23,274.00	29.84	78,000.00	54,726.00	14.92	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	3,528.60	31,104.49	32.81	94,802.00	63,697.51	16.40	189,604.00
**TOTAL	CAPITAL IMPROVEMENTS	3,528.60	31,104.49	32.81	94,802.00	63,697.51	16.40	189,604.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	292,934.91	893,427.17	19.95	4,478,923.00	3,585,495.83	9.97	8,957,846.00

VILLAGE OF WILLOWBROOK  
EXPENDITURE REPORT FOR JULY, 2013  
GENERAL CORPORATE FUND

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	134,730.92	489,309.81	26.63	1,837,482.00	1,348,172.19	13.31	3,674,964.00
01-30-630-102	OVERTIME	29,486.29	112,080.04	42.29	265,000.00	152,919.96	21.15	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	0.00	2,587.66	8.63	30,000.00	27,412.34	4.31	60,000.00
01-30-630-104	PART TIME CLERICAL	1,098.97	5,530.25	23.62	23,409.00	17,878.75	11.81	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,099.20	38,755.59	26.84	144,405.00	105,649.41	13.42	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	665.88	1,144.60	7.95	14,400.00	13,255.40	3.97	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	23,517.56	73,588.37	23.01	319,748.00	246,159.63	11.51	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	803.87	803.87	8.24	9,753.00	8,949.13	4.12	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,217.75	8,127.90	26.67	30,472.00	22,344.10	13.34	60,944.00
01-30-630-151	I M R F	2,361.24	8,007.94	24.71	32,403.00	24,395.06	12.36	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	141,350.44	26.92	525,016.00	383,665.56	13.46	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	761.95	2,764.56	24.47	11,297.00	8,532.44	12.24	22,594.00
*TOTAL	PERSONNEL SERVICES	247,129.47	1,017,481.88	29.83	3,411,415.00	2,393,933.12	14.91	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	1,942.49	4,238.30	16.95	25,000.00	20,761.70	8.48	50,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	0.00	4,250.00	4,250.00	0.00	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	1,056.00	8.95	11,800.00	10,744.00	4.47	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	420.00	840.00	12.00	7,000.00	6,160.00	6.00	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	44,950.00	16.67	269,700.00	224,750.00	8.33	539,400.00
01-30-630-248	RED LIGHT - COM ED	173.63	515.76	21.49	2,400.00	1,884.24	10.75	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	762.45	1,892.40	27.03	7,000.00	5,107.60	13.52	14,000.00
*TOTAL	CONTRACTUAL SERVICES	25,773.57	56,992.46	16.93	336,650.00	279,657.54	8.46	673,300.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	510.22	621.03	9.13	6,800.00	6,178.97	4.57	13,600.00
01-30-630-302	PRINTING & PUBLISHING	193.74	501.88	9.21	5,450.00	4,948.12	4.60	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	421.43	787.93	0.85	92,300.00	91,512.07	0.43	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	840.00	5,300.00	26.51	19,990.00	14,690.00	13.26	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	559.00	8.28	6,750.00	6,191.00	4.14	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	2,490.07	8,474.17	88.27	9,600.00	1,125.83	44.14	19,200.00
01-30-630-311	POSTAGE & METER RENT	405.51	405.51	9.01	4,500.00	4,094.49	4.51	9,000.00
01-30-630-315	COPY SERVICE	216.45	406.29	10.16	4,000.00	3,593.71	5.08	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	1,857.92	30.97	6,000.00	4,142.08	15.48	12,000.00
01-30-630-345	UNIFORMS	707.45	2,986.47	10.98	27,200.00	24,213.53	5.49	54,400.00
01-30-630-346	AMMUNITION	0.00	0.00	0.00	20,000.00	20,000.00	0.00	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	5,784.87	21,900.20	10.81	202,590.00	180,689.80	5.41	405,180.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	475.01	1,102.44	5.01	22,000.00	20,897.56	2.51	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	3,315.82	8,563.36	11.89	72,000.00	63,436.64	5.95	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00
*TOTAL	EQUIPMENT - OFFICE	3,790.83	9,665.80	9.59	100,800.00	91,134.20	4.79	201,600.00

VILLAGE OF WILLOWBROOK  
EXPENDITURE REPORT FOR JULY, 2013  
GENERAL CORPORATE FUND

PRCT. OF YR: 25  
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PAGE: 2

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	282,478.74	1,106,040.34	27.30	4,051,455.00	2,945,414.66	13.65	8,102,910.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	250.00	1,105.22	16.75	6,600.00	5,494.78	8.37	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	250.00	1,105.22	6.28	17,600.00	16,494.78	3.14	35,200.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATNG EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	250.00	1,105.22	5.64	19,600.00	18,494.78	2.82	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
**TOTAL	RISK MANAGEMENT	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	290.00	38.67	750.00	460.00	19.33	1,500.00
*TOTAL	CONTRACTUAL SERVICES	0.00	290.00	38.67	750.00	460.00	19.33	1,500.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	0.00	0.00	58,500.00	58,500.00	0.00	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	61,000.00	61,000.00	0.00	122,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	0.00	290.00	0.47	61,750.00	61,460.00	0.23	123,500.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JULY, 2013  
 GENERAL CORPORATE FUND

PRCT. OF YR: 25  
 RUN: 08/07/13 10:01AM

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	0.00	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
*TOTAL	PERSONNEL SERVICES	0.00	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	0.00	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	0.00	0.00	0.00	4,500.00	4,500.00	0.00	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	5,500.00	5,500.00	0.00	11,000.00
**TOTAL	CRIME PREVENTION	0.00	0.00	0.00	5,500.00	5,500.00	0.00	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	18,379.04	55,137.12	24.40	226,000.00	170,862.88	12.20	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	18,379.04	55,137.12	24.40	226,000.00	170,862.88	12.20	452,000.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	18,379.04	55,137.12	24.34	226,500.00	171,362.88	12.17	453,000.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JULY, 2013  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	1,980.00	5,508.60	44.07	12,500.00	6,991.40	22.03	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	9,306.25	32,580.25	41.77	78,000.00	45,419.75	20.88	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	11,286.25	42,390.74	44.72	94,802.00	52,411.26	22.36	189,604.00
**TOTAL	CAPITAL IMPROVEMENTS	11,286.25	42,390.74	44.72	94,802.00	52,411.26	22.36	189,604.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	312,394.03	1,205,821.20	26.92	4,478,923.00	3,273,101.80	13.46	8,957,846.00
****TOTAL	GENERAL CORPORATE FUND	312,394.03	1,205,821.20	26.92	4,478,923.00	3,273,101.80	13.46	8,957,846.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	312,394.03	1,205,821.20	26.92	4,478,923.00	3,273,101.80	13.46	8,957,846.00
	TOTALS ALL FUNDS	312,394.03	1,205,821.20	26.92	4,478,923.00	3,273,101.80	13.46	8,957,846.00

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY OFFENSE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/12/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly offense summary report for the month of June and July 2013.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR June 2013

REPORT DATE RANGE: 06/01/2013 through 06/30/2013

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
0560	ASSAULT	1	1
0610	BURGLARY	1	1
0625	RESIDENTIAL BURGLARY	1	1
0760	BURGLARY FROM MOTOR VEHICLE	2	2
0810	THEFT OVER \$500	4	4
0820	THEFT UNDER \$500	6	6
0860	RETAIL THEFT	2	2
0910	MOTOR VEH THEFT	2	2
1110	DECEPTIVE PRACTICE	2	2
1150	CREDIT CARD FRAUD	1	1
1210	THEFT OF LABOR	1	1
1310	CRIMINAL DAMAGE TO PROPERTY	9	9
2410	DUI ALCOHOL	1	1
2440	RECKLESS DRIVING	2	2
2445	HIT AND RUN ACCIDENT	7	7
2461	OPERATE UNINSURED VEH	14	14
2470	NO DRIVERS LICENSE	1	1
2480	SUSPENDED/REVOKED DL	4	4
2825	HARASSMENT BY TELEPHONE	3	3
5081	IN-STATE WARRANT	4	4
6511	TRAFFIC CONTROL	4	4
6513	ASSIST MOTORIST	14	14
6514	THOROUGHFARE OBSTRUCTION	8	8
6518	TRAFFIC SIGNALS OUT	6	6
6521	TRAFFIC SURVEY	7	7
6562	10-50 PI	3	3
6563	10-50 PD	46	46
6582	ILLEGAL PARKING	5	5
6583	OVERNIGHT PARKING	130	130
7701	DOMESTIC TROUBLE	12	12
7739	JUVENILE PROBLEMS OTHER	5	5
9001	ASSIST FIRE DEPARTMENT	16	16
9002	ASSIST COUNTY POLICE	6	6
9003	ASSIST STATE POLICE	5	5
9004	ASSIST OTHER POLICE DEPT	9	9
9008	ASSIST BUSINESS AGENCY	4	4

Wednesday, August 07, 2013

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR June 2013

REPORT DATE RANGE: 06/01/2013 through 06/30/2013

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
9011	ASSIST PUBLIC WORKS	10	10
9023	BUSINESS CHECK	2	2
9031	LOCK OUT	26	26
9033	EXTRA PATROL - BUS	3	3
9034	EXTRA PATROL - RES	14	14
9046	BURGLAR ALARM	42	42
9047	HOLD UP ALARM	2	2
9056	SOLICITOR COMPLAINTS	1	1
9058	LOUD NOISE COMPLAINT	18	18
9059	OTHER PUBLIC COMP (DEFINE)	1	1
9061	LOST ARTICLE	3	3
9062	FOUND ARTICLE	10	10
9066	MISSING PERSON-JUV/M	1	1
9069	CANCEL HOUSEWATCH	4	4
9072	FINGERPRINTING	2	2
9083	ASSIST AMBULANCE	56	56
9091	REPOSSESSIONS	4	4
9093	INFORMATION FOR THE POLICE	4	4
9096	CRIME PREVENTION	6	6
9101	SUSPICIOUS AUTO	13	13
9102	SUSPICIOUS NOISE	1	1
9103	SUSPICIOUS PERSON	14	14
9105	NEIGHBORHOOD TROUBLE	1	1
9110	DISTURBANCE	6	6
9111	FIELD INTERVIEW CARD	2	2
9112	SUSPICIOUS CIRCUMSTANCES	15	15
9114	UNAUTHORIZED SWIMMING	1	1
9116	MINI-BIKE COMPLAINTS	1	1
9118	NUISANCE PHONE CALLS	1	1
9119	911 HANG UP TX #	7	7
9121	FIREWORKS	2	2
9122	DAMAGE TO PROP NON-CRIMINAL	2	2
9123	DAMAGE TO VEH NON-CRIMINAL	2	2
9125	911 MIS DIAL TX #	2	2
9126	CELLULAR 911 HANG UP INVESTIGATION	6	6
9209	STRAY DOG	1	1

Wednesday, August 07, 2013

**Southwest Central Dispatch**  
**INCIDENT ACTIVITY BY MONTH FOR June 2013**

REPORT DATE RANGE: 06/01/2013 through 06/30/2013

**WILLOWBROOK POLICE**

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
9210	STRAY OTHER ANIMALS	2	2
9212	SICK/INJURED ANIMAL	1	1
9213	DEAD ANIMAL	1	1
9215	STRAY ANIMAL HOLDING	1	1
9219	ANIMAL COMPLAINTS	5	5
9232	TRAFFIC ENFORCEMENT	1	1
9455	SICK CALL	11	11
9507	STATION INFORMATION	27	27
9906	TRASH OR LEAF BURNING	1	1
9918	FIGHT	1	1
9922	CITIZEN ASSIST	37	37
9923	COMMUNITY CONTACT	4	4
9929	SEX OFFENDER REGISTRATION	1	1
9930	INTERNET CRIME INVESTIGATION	2	2
9934	SUMMONS SERVICE	5	5
9940	PARK PREMISE CHECK	12	12
9999	LOCAL ORDINANCE VIOLATION	4	4
	<b>DEPARTMENT TOTALS</b>	<b>749</b>	<b>749</b>

**Southwest Central Dispatch**  
**INCIDENT ACTIVITY BY MONTH FOR July 2013**

REPORT DATE RANGE: 07/01/2013 through 07/31/2013

**WILLOWBROOK POLICE**

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
0486	DOMESTIC BATTERY	2	2
0560	ASSAULT	1	1
0610	BURGLARY	1	1
0710	THEFT FROM MOTOR VEHICLE	1	1
0760	BURGLARY FROM MOTOR VEHICLE	3	3
0810	THEFT OVER \$500	3	3
0820	THEFT UNDER \$500	6	6
0860	RETAIL THEFT	4	4
0910	MOTOR VEH THEFT	1	1
1110	DECEPTIVE PRACTICE	4	4
1130	FRAUD	2	2
1137	IDENTITY THEFT	1	1
1150	CREDIT CARD FRAUD	1	1
1220	THEFT OF LOST PROPERTY	1	1
1310	CRIMINAL DAMAGE TO PROPERTY	2	2
1330	CRIMINAL TRESPASS TO LAND	1	1
1570	PUBLIC INDECENCY	1	1
1710	ENDANGERING LIFE/HEALTH CHILD	1	1
1811	POSS OF CANNABIS < 30 GRAMS	1	1
1850	CANNABIS PLANT	1	1
2410	DUI ALCOHOL	1	1
2440	RECKLESS DRIVING	1	1
2445	HIT AND RUN ACCIDENT	4	4
2461	OPERATE UNINSURED VEH	8	8
2462	OPERATE VEH W/SUSP REG	13	13
2480	SUSPENDED/REVOKED DL	1	1
2820	TELEPHONE THREAT	4	4
2825	HARASSMENT BY TELEPHONE	1	1
2890	ALL OTHER DISORDERLY CONDUCT	3	3
4387	VIOLATION ORDER OF PROTECTION	1	1
5081	IN-STATE WARRANT	1	1
6513	ASSIST MOTORIST	6	6
6514	THOROUGHFARE OBSTRUCTION	25	25
6518	TRAFFIC SIGNALS OUT	7	7
6519	ABANDONED AUTO	4	4
6521	TRAFFIC SURVEY	3	3
		9	9

Wednesday, August 07, 2013

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR July 2013

REPORT DATE RANGE: 07/01/2013 through 07/31/2013

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
6562	10-50 PI	6	6
6563	10-50 PD	49	49
6582	ILLEGAL PARKING	2	2
6583	OVERNIGHT PARKING	127	127
6638	TRAFFIC ALTERCATION	2	2
6651	NEGLIGENT DRIVING	1	1
7701	DOMESTIC TROUBLE	9	9
7739	JUVENILE PROBLEMS OTHER	5	5
9001	ASSIST FIRE DEPARTMENT	18	18
9002	ASSIST COUNTY POLICE	1	1
9003	ASSIST STATE POLICE	3	3
9004	ASSIST OTHER POLICE DEPT	5	5
9008	ASSIST BUSINESS AGENCY	7	7
9011	ASSIST PUBLIC WORKS	2	2
9020	OPEN DOOR	3	3
9023	BUSINESS CHECK	1	1
9031	LOCK OUT	27	27
9034	EXTRA PATROL - RES	66	66
9046	BURGLAR ALARM	39	39
9047	HOLD UP ALARM	3	3
9050	WIRE DOWN	1	1
9055	MISCHIEVOUS CONDUCT NO \$ LOSS	1	1
9056	SOLICITOR COMPLAINTS	2	2
9058	LOUD NOISE COMPLAINT	12	12
9061	LOST ARTICLE	1	1
9062	FOUND ARTICLE	2	2
9063	LOST DRIVERS LICENSE/PLATES	1	1
9064	MISSING PERSON-ADULT/M	2	2
9065	MISSING PERSON-ADULT/F	1	1
9066	MISSING PERSON-JUV/M	1	1
9069	CANCEL HOUSEWATCH	3	3
9072	FINGERPRINTING	7	7
9083	ASSIST AMBULANCE	75	75
9091	REPOSESSIONS	3	3
9093	INFORMATION FOR THE POLICE	4	4
9096	CRIME PREVENTION	8	8

Wednesday, August 07, 2013

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR July 2013

REPORT DATE RANGE: 07/01/2013 through 07/31/2013

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9101	SUSPICIOUS AUTO	16	16
9102	SUSPICIOUS NOISE	3	3
9103	SUSPICIOUS PERSON	17	17
9105	NEIGHBORHOOD TROUBLE	3	3
9110	DISTURBANCE	6	6
9112	SUSPICIOUS CIRCUMSTANCES	11	11
9119	911 HANG UP TX #	13	13
9121	FIREWORKS	13	13
9122	DAMAGE TO PROP NON-CRIMINAL	1	1
9123	DAMAGE TO VEH NON-CRIMINAL	2	2
9125	911 MIS DIAL TX #	4	4
9126	CELLULAR 911 HANG UP INVESTIGATION	1	1
9203	DOG BITE - PUBLIC	1	1
9209	STRAY DOG	4	4
9210	STRAY OTHER ANIMALS	1	1
9212	SICK/INJURED ANIMAL	1	1
9213	DEAD ANIMAL	1	1
9215	STRAY ANIMAL HOLDING	4	4
9219	ANIMAL COMPLAINTS	9	9
9455	SICK CALL	4	4
9476	INVESTIGATIVE SERVICES	2	2
9507	STATION INFORMATION	13	13
9759	OTHER COMMUNITY SERVICES	3	3
9906	TRASH OR LEAF BURNING	1	1
9917	CANINE DUTIES	1	1
9918	FIGHT	1	1
9922	CITIZEN ASSIST	1	1
9925	DAMAGE TO RESIDENTIAL MAILBOX	63	63
9928	VEHICLE BREAKDOWN	1	1
9932	HANDICAPPED PARKING VIOLATION	2	2
9934	SUMMONS SERVICE	1	1
9940	PARK PREMISE CHECK	3	3
9998	DUPLICATE POLICE CALL GENERATED	32	32
9999	LOCAL ORDINANCE VIOLATION	1	1
	<b>DEPARTMENT TOTALS</b>	<b>4</b>	<b>872</b>

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/12/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Deputy Chief Mark Altobella
- Detective Lauren Kaspar
- Officer Jose Chavez-Jimenez
- Detective Michelle Strugala
- Officer Nicholas Volek
- Officer Dave Gaddis
- Officer Robert Schaller
- Officer Darren Biggs
- Officer Daniel Polfliet
- Officer John Skiba

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.



EST. 1960

# Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 [www.willowbrookil.org](http://www.willowbrookil.org)

## LETTER OF RECOGNITION

June 26, 2013

**DETECTIVE LAUREN KASPAR  
OFFICER JOSE CHAVEZ-JIMENEZ**

On April 5<sup>th</sup>, 2013 Detective Kaspar was assigned to investigate an Identity Theft case from a victim who resides in the 10 block of Stirling Lane. The victim reported that an unknown person has been using her social security number to obtain credit.

Detective Kaspar conducted a search of records in Accurant which identified another person tied to the victim's social security number. Detective Kaspar, working with the Secret Service and the Illinois Statewide Terrorist and Intelligent Network, obtained subpoenas. Detective Kaspar then determined the suspect had used the victim's social security number to obtain a mortgage on a home located in Bolingbrook, Illinois.

Detective Kaspar interviewed the suspect with the assistance of Spanish interpreter Officer Chavez-Jimenez. A confession was obtained and the suspect was charged with (2) counts of Felony Identity Theft. The victim in this case related that she has been trying for a few years to clear this matter up by filing reports with the financial institution and other police jurisdictions which have met with negative results.

Detective Kaspar should be commended for her attention to detail and her investigative skills in obtaining Felony Identity Theft charges and a confession from the alleged offender.

**MARK SHELTON  
CHIEF OF POLICE**

**Mayor**

Frank A. Trilla

**Village Clerk**

Leroy R. Hansen

**Village Trustees**

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

**Village Administrator**

Tim Halik

**Chief of Police**

Mark Shelton



Proud Member of the  
Illinois Route 66 Scenic Byway



## Willowbrook Police Department

7760 Quincy Street  
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Chief of Police

Mark T. Shelton

### LETTER OF RECOGNITION

July 18, 2013

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**Officer Nicholas Volek  
Detective Michelle Strugala  
Officer Dave Gaddis  
Officer Robert Schaller**

On July 9<sup>th</sup>, 2013 Officer Volek was patrolling the Super 8 Hotel lot for suspicious activity. Officer Volek had run a license plate on a vehicle, a GMC Envoy, which indicated numerous border crossing activity. Officer Volek came to the P.D. and spoke with Detective Strugala about the vehicle, and the identity of the persons that are staying at the Super 8 driving the vehicle. D.E.A. Task Force Officer Schaller was notified as well.

A surveillance was conducted and D.E.A. and NARCINT groups were involved as well. During the surveillance a semi-truck was observed and possibly related to the GMC Envoy. Canine Officer Gaddis was requested to come to the scene to have K-9 Icha perform an "open air sniff" on the Envoy and the semi-truck. Icha was able to make a positive hit on both vehicles. A warrant for a tracking device was obtained for the GMC Envoy by the NARCINT group.

The surveillance groups did make a stop on the semi-truck and that resulted in approximately \$160K in possible forfeiture money. A statement from the driver of the semi-truck was given to officers. As the investigation continued, the GMC Envoy was driven into Melrose Park and was stopped by surveillance officers. The stop resulted in approximately \$350K in forfeiture money.

Officer Volek should be commended for a job well done in taking his patrol skills further in trying to identify possible drug activity in the Willowbrook hotels. Also, a job well done with all other Officers and Agencies involved in making the arrests and having a total of approximately \$500K in possible asset forfeitures.

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MARK SHELTON  
CHIEF OF POLICE



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Chief of Police

Mark T. Shelton

### LETTER OF RECOGNITION

July 18, 2013

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#### Detective Michelle Strugala

On September 17<sup>th</sup>, 2012 Detective Strugala was assigned to investigate a Suspicious Circumstances involving (3) suspects who were possibly using fraudulent credit cards at Staples.

During Detective Strugala's investigation, she had learned that the credit cards that the suspect, Darion Ward, had in his possession were determined to be fraudulent. Detective Strugala was able to obtain the information from the magnetic strip on the back of each card, revealing information from victims throughout the country. Detective Strugala contacted each victim, and was advised that the information was obtained from their debit cards by an unknown person.

Detective Strugala had interviewed suspect, Sim Duffie, at the DuPage County Jail. It was learned that an unknown source out of Africa is hacking into accounts in the United States and supplying credit card information to one of the suspects to re-encode credit cards for fraudulent use. Suspect Duffie advised Detective Strugala that he was using the fraudulent credit cards to pay off a drug debt. Both suspects had been using fraudulent credit cards in numerous jurisdictions.

Detective Strugala's investigation resulted in Felony Credit Card Fraud and Burglary charges for both suspects.

Detective Strugala should be commended for her pursuit and thoroughness in charging both of these individuals, thus bringing closure to the victims in this case from around the county.

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MARK SHELTON  
CHIEF OF POLICE



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Chief of Police

Mark T. Shelton

### LETTER OF RECOGNITION

July 18, 2013

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#### **Detective Michelle Strugala**

Detective Strugala was assigned to investigate numerous cases involving pickpockets from the Portillo's and Panera Bread restaurants. The victims reported having their wallets removed from their purses, and subsequently their credit cards were used by the offenders at the Willowbrook Target.

Detective Strugala had sent out a Critical Reach involving the incidents to surrounding towns. It was learned that other towns were experiencing the same types of crimes. Detective Strugala arranged a meeting with the victim towns at the Willowbrook Police Department where information and ideas were exchanged between all victim jurisdictions. Video surveillance was used to describe the suspects and vehicle used.

Tinley Park Police Department had arrested (2) suspects for similar offenses that had occurred in Willowbrook. Detective Strugala was able to view surveillance video of that incident and was able to identify the suspects in numerous Willowbrook incidents. Detective Strugala was also notified by LaGrange Park Police Department of a female suspect in custody that was possibly related to the Willowbrook incidents. Detective Strugala spoke with female suspect, Alphera Sullivan, who related that she was present in Willowbrook with suspects Robert Price and Keith Johnson.

Detective Strugala was able to charge all (3) suspects in the Willowbrook incidents with Felony Identity Theft and Unlawful Possession of Credit Cards. Detective Strugala should be commended for her investigative skills and her ability to arrange a meeting with multiple jurisdictions to develop suspects and patterns of crimes. A total of (12) Willowbrook cases were closed out to these suspects.

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**MARK SHELTON**  
**CHIEF OF POLICE**



EST. 1960

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**Chief of Police**

Mark Shelton

July 17, 2013

Dear Officer Gaddis and K-9 Icha,

Thank you so much for coming out to the Village of Willowbrook's Vehicle Fair on Friday, July 12. You were a very popular twosome. Thank you for doing the demonstrations as well as bringing the great giveaways. We hope to see you again next year. Thank you again. Rough, rough, rough for Icha.

Sincerely,

Kristin Violante  
Superintendent of Parks and Recreation



Cc: Mark Shelton, Police Chief  
Mark Altobella, Deputy Police Chief



Proud Member of the  
Illinois Route 66 Scenic Byway

Dear Officer Biggs,

Thank you for taking the time to locate me and to return my iPhone to me. I'm sure you are very busy, and I appreciate you going above and beyond for me. Thank you for all you do.

Jimmy

June 17, 2013  
Dear Mr. Mitchell:

I thought of you today!  
Coco and I thank you  
for working our citizens  
more power to you &  
your department.  
Again ... Thank you  
very much.

Sincerely  
Josephine



June 5, 2013

Dear Officer Polfliet,

On behalf of Hinsdale Humane Society, our volunteers, staff and the wonderful animals we serve, I would like to personally thank you for volunteering your time and participating at Pet Walk 2013.

Despite the cooler weather we had a wonderful, steady crowd all day and were able to raise a lot of money for the animals. It is because of wonderful supporters like you that we're able to continue the work of our mission – to unite homeless animals with their forever homes and enrich our community.

Thank you again for your support, and as we get prepared this summer to celebrate our 60<sup>th</sup> Birthday, please "Save-the-Date" for these upcoming festivities.

- Backyard Birthday Bash! Saturday, Aug. 24
- "A Fetching Affair" Gala toasting 60 Years of HHS Saturday, Oct. 26

Thanks again!

A handwritten signature in cursive script that reads "Christie Cuthbert".

Christie Cuthbert

PR/Special Events Director

Hinsdale Humane Society



## Alliance Against Intoxicated Motorists

Woodfield Grove, Suite 131

870 East Higgins Road

Schaumburg, Illinois 60173

Phone (847) 240-0027

Fax (847) 240-0028

Toll Free (888) 240-0027

[www.aim1.org](http://www.aim1.org)

June 2013

Chief Mark T. Shelton  
Willowbrook Police Department  
7760 Quincy St.  
Willowbrook, IL 60527

Dear Chief Shelton,

On behalf of the Alliance Against Intoxicated Motorists, it is our great pleasure to acknowledge the exceptional DUI enforcement of **Patrolman John Skiba**, by awarding a **Certificate of Appreciation** in recognition of these life-saving efforts.

Every year hundreds of people are killed and thousands severely injured as a result of alcohol and drug-related crashes in Illinois. It takes only seconds to become a victim – without warning or choice. Impaired drivers make choices. They choose their weapons – vehicles and alcohol or drugs. We at AAIM, pledge to continue our fight against impaired driving, and to persist in our campaign of this 100% preventable crime.

AAIM conducts its Annual DUI Survey of over 700 Illinois police agencies, with funding from the Illinois Department of Transportation, wherein we request your department's top DUI officers. In response, we ask that you pay tribute to this fine officer, as one of AAIM's Top Cops, with our congratulations and the presentation of the enclosed award. You have our sincere appreciation and heartfelt thanks for exceptional public service.

Respectfully,

*Rita Kreslin*

Rita Kreslin  
Executive Director

...AAIM TO SAVE LIVES  
DON'T DRINK AND DRIVE...



# CERTIFICATE OF APPRECIATION

In Recognition Of Commendable DUI Enforcement

**Patrolman John Skiba**



**Willowbrook Police Department**

**ALLIANCE AGAINST INTOXICATED MOTORISTS**

*Rita Kreslin*  
Rita Kreslin, Deputy Director

**May 2013**



**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION –DISCUSSION ITEMS

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

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**BACKGROUND**

- Update - Capital Projects
- Update - Scheduling Program
- Computer Purchase
- Update – New Probationary Officer

**REQUEST FOR FEEDBACK (if any)**

None.

**STAFF RECOMMENDATION (if any)**

None.