

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 12, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Clerk Leroy Hansen, Trustees Terrence Kelly, Michael Mistele, Sue Berglund, and Paul Oggerino.

ABSENT: Trustees Dennis Baker and Umberto Davi.

Also present were Village Administrator Timothy Halik, Village Attorney Thomas Bastian, Village Attorney Michael R. Durkin, Chief Mark Shelton, Deputy Chief Mark Altobella, and Management Analyst Garrett Hummel.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - July 22, 2013 (APPROVE)
- c. Minutes - Special Board Meeting (Goal Setting Workshop) - July 29, 2013 (APPROVE)
- d. Minutes - Executive Session - July 8, 2013 (APPROVE)
- e. Warrants - \$167,932.62 (APPROVE)
- f. Monthly Financial Report - July 31, 2013 (APPROVE)
- g. Ordinance - An Ordinance Establishing A Recommended Standard for Open Space within the Village - Ordinance No. 13-0-29 (PASS)

- h. Ordinance - An Ordinance Expressing Official Intent Regarding the Use of the special Tax Allocation Fund for the Tax Increment Financing District Commonly Described as the Route 83 and Plainfield Road Redevelopment Project Area - Ordinance No. 13-O-30 (PASS)
- i. Resolution - A Resolution Accepting a Proposal for Ultrafast Heart Scans - Edward Heart Hospital - Resolution No. 13-R-42(A) (ADOPT)

Mayor Trilla asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

6. PRESENTATION - PLEASANTVIEW FIRE PROTECTION DISTRICT

This item was deferred.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to table this item.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE AMENDING TITLE 3, ENTITLED "BUSINESS," AND TITLE 5, ENTITLED "MISDEMEANORS," OF THE VILLAGE CODE OF ORDINANCES TO AUTHORIZE AND LICENSE VIDEO GAMING

Administrator Halik stated that as was discussed at the Goal Setting Workshop, the attached ordinance would allow video gaming in accordance with the Illinois Gaming Act. A licensed establishment may offer for play up to five (5) video gaming terminals as long as a valid permit was issued by the Illinois

Gaming Board and a video gaming license was granted from the Village.

With regards to controls, Administrator Halik advised that if a complaint was received alleging a violation, the Village would have the authority through the liquor code to bring the licensee before the Liquor Control Commissioner for a hearing. If the violation was found, the licensee could be fined up to \$750.00 per each separate offense. In addition, the Village would report the violation to the state, and the state would then have the authority to revoke the gaming permit.

Trustee Mistele questioned if this ordinance was a model adopted by other municipalities. Attorney Bastian advised that a non-home rule municipality can charge a license fee up to \$25.00 per machine. Attorney Bastian stated that the ordinance regarding misdemeanors needed to be amended to include the exception for gambling authorized by the Video Gaming Act.

Administrator Halik advised that there are 15 businesses in the Village that can apply for these licenses.

Trustee Oggerino questioned if the Village will be able to conduct compliance checks as they do for liquor and tobacco. Attorney Bastian stated that would have to be looked into.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to pass Ordinance No. 13-O-31.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 5, CHAPTER 1, SECTION 5-101 - POLICE; CREATION AND COMPOSITION OF DEPARTMENT

Administrator Halik stated that this ordinance would serve to amend the Village Ordinance to create two (2) additional sergeant positions. Two current patrol officers would be promoted to the rank of sergeant and two additional patrol officers would be hired to fill the resulting vacancies.

Trustee Mistele questioned what the total composition would be. Administrator Halik advised there would be 22 after the ordinance is passed.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance No. 13-0-32.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE PROMOTION OF TWO (2) PATROL OFFICER CANDIDATES TO THE RANK OF SERGEANT AND THE ORIGINAL APPOINTMENTS OF TWO (2) CANDIDATES TO FILL THE RESULTING VACANCIES CREATED IN THE RANK OF PATROL OFFICER WITHIN THE WILLOWBROOK POLICE DEPARTMENT

Administrator Halik stated that before any original appointments or promotional appointments are made within the Police Department, formal authorization via a resolution needs to be forwarded by the Village Board to the BOPC to begin the process.

Chief Shelton advised that the new officer eligibility list has already been established and detectives are conducting background investigations. The next police academy begins in the end of September.

Chief Shelton stated that the BOPC will be having a meeting this coming Friday to approve the sergeants testing procedure. There will be a 3-6 week time frame from the when the announcement for the sergeant's exam is posted to when the exams will be taken. The promotions would probably take effect near the end of October.

Trustee Oggerino questioned when the additional two patrol officers would be hired. Administrator Halik advised that they would be approved through the budget process for the next fiscal year and be hired after May 1, 2014.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 13-R-43.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - TREE PLANTING SERVICES - THE FIELDS ON CATON FARM, INC.

Management Analyst Hummel advised that the Village went out to bid on June 28, 2013 for the purpose of planting and mulching of new trees that will replace the ash trees being removed as a result of the emerald ash borer infestation. This contract is for the actual installation of the trees and not the purchase of the trees.

The bid opening was held on Friday, August 2, 2013 at 10:30 a.m. Two sealed bids were received before the deadline. The lowest bid was received by The Fields on Caton Farm, Inc. in the amount of \$95.00 per tree, or a total contract value of \$22,705.

This contract also has a public participation component in which the contractor has agreed to extend the pricing to private homeowners for \$135.00 per tree.

This component will complete the Year 1 of the EAB Management Plan. Staff estimates were originally \$850 per tree. The actual costs will be \$815 per tree.

The contract was reviewed and approved by the Municipal Services Committee.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to adopt Resolution No. 13-R-44.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Oggerino stated that he attended the Borse Park Back to School event on Thursday, August 8, 2013. This was a successful event that had over 300 people in attendance.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik gave an update on the hiring processes for the Maintenance Worker position and Public Works Coordinator position. Over 70 applications were received for the coordinator position and 50 applications for the maintenance worker position. Interviews were conducted last week with a second round to be conducted tomorrow. Offers should be made by the end of the week.

15. MAYOR'S REPORT

Mayor Trilla had no report.

16. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to recess into Executive Session at the hour of 6:55 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 6:59 p.m.

17. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele, to adjourn the Regular Meeting at the hour of 7:00 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustees Baker and Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

August 26 , 2013.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.