



**PUBLIC SAFETY
COMMITTEE**

SEPTEMBER PACKET 2013

AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON SEPTEMBER 9TH, AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW AUGUST 12TH, 2013 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 07/22/2013 – 08/18/2013 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR AUGUST – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR AUGUST - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION

- Officer Andrew Pelliccioni
- Officer Darren Biggs
- Detective Lauren Kaspar

7. DISCUSSION ITEMS

- New Scheduling Program
- DEA Agreement
- Update – New Hire
- Village Website Usage

8. VISITOR'S BUSINESS*

9. ADJOURNMENT

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED OCTOBER 14TH, AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON AUGUST 12TH, 2013

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 09/09/2013

- | | |
|--|---|
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached minutes are from the Public Safety Meeting held on August 12th, 2013.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

AGENDA

Meeting of the Public Safety Committee of the Village of Willowbrook to be held on August 12th, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:02 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terry Kelly.

1. Reviewed the June 10th, 2013 Public Safety Committee Meeting Minutes.
The Committee approved the June 10th, 2013 Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 05/27/2013-06/23/2013 and 06/24/2013 – 07/21/2013 - Information.
Chief Shelton advised the Committee that the shift coverage overtime for 06/24/2013 – 07/21/2013 was reduced by approximately (100) hours.
4. Reviewed the Monthly Expenditure Report for June and July – Information.
Trustee Kelly inquired about Capital Expenditure 680-611. Chief Shelton advised that this was a budgeted expenditure which covered the cost of soundproofing for the Evidence Room and security camera for the Evidence Room entry way.
5. Reviewed the Monthly Offense Summary Report for June and July - Information.
6. Reviewed the letter(s) of Recognition and Appreciation – Information
Trustee Kelly commented on the letters and how it is nice to see such acknowledgement by persons who are involved with the police department.
 - Deputy Chief Mark Altobella
 - Detective Lauren Kaspar
 - Officer Jose Chavez-Jimenez
 - Detective Michelle Strugala
 - Officer Nicholas Volek
 - Officer Dave Gaddis
 - Officer Robert Schaller
 - Officer Darren Biggs
 - Officer Daniel Polfliet
 - Officer John Skiba
7. DISCUSSION ITEMS
 - Update - Capital Projects
Chief Shelton provided an update on the completion of the installation of the Evidence Room's entry way security camera. Chief Shelton also updated the Committee on the status of the two new squad cars. Chief Shelton advised that one new squad car has been completed and the second squad car will be completed in two weeks.

- Update - Scheduling Program
Deputy Chief Altobella provided the Committee with a demonstration of the new scheduling program software, Schedule Anywhere, highlighting the program's capabilities. The Committee discussed the cost of the software comparing the price of a 3-year agreement versus a 1-year agreement. The Committee agreed to proceed with the purchase and the utilization of the new scheduling program.
- Computer Purchase
The Committee discussed that three computers need to be purchased due to the age of the existing computers which are used for the Key Card Lock-Up System, Large Screen T.V. in the Patrol/Report Writing Office and the Evidence Room. The computers will be purchased with Asset Forfeiture Funds. Total cost is \$1,700.00 from P.C.S.
- Update – New Probationary Officer
Officer Trainor's training is progressing very well and is on schedule.

8. VISITOR'S BUSINESS*
None

9. ADJOURNMENT
The meeting was adjourned at 6:26 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED SEPTEMBER 9TH, 2013 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 09/09/2013

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached are press releases approved for the weeks of:

August 5th – 11th, 2013
August 12th – 18th, 2013
August 19th – 25th, 2013
August 26th – September 1st, 2013

STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department
Press Release for the week of August 5th – 11th, 2013
August 12th, 2013
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

08/06/2013 At 9:48 hours Martinez, Juan, 34, 600 block of Landau, Joliet, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and DEFECTIVE WINDSHIELD following a traffic stop at the intersection of Kingery Highway and Plainfield Road. Mr. Martinez was transported to the Willowbrook Police Department and released after posting bond.


Willowbrook Police Department
Press Release for the week of August 12th – 18th, 2013
August 19th, 2013
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 08/12/2013 At 6:30 p.m. Young, Marcus E., 25, 10S600 block of Lilac Lane, Willowbrook, Illinois was arrested for alleged **DRIVING WHILE LICENSE SUSPENDED, FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT** and **OPERATION OF AN UNINSURED MOTOR VEHICLE** following a property damage only accident at the intersection of Kingery Highway and 63rd Street. Mr. Young was transported to the Willowbrook Police Department and released after posting bond.
- 08/12/2013 At 8:40 p.m. Officers responded to the 7400 block of Kingery Highway for the report of a **BURGLARY FROM MOTOR VEHICLE**. Offender(s) unknown, using an unknown blunt type object, damaged a window on the parked/unattended vehicle and removed a Coach brief case and its contents. The cost to repair/replace the damaged/stolen items was undetermined at the time of the report.
- 08/12/2013 At 11:00 p.m. Officers responded to the 200 block of Somerset for the report of a **CRIMINAL DAMAGE TO PROPERTY**. Offender(s) unknown damaged the residential mailbox. The cost to repair/replace the mailbox was undetermined at the time of the report.
- 08/13/2013 At 5:40 p.m. Officers responded to the 6300 block of Kingery Highway for the report of a **CRIMINAL DAMAGE TO PROPERTY**. Offender(s) unknown, using an unknown sharp type object, damaged the paint on the parked/unattended vehicle. The cost to repair the vehicle was undetermined at the time of the report.
- 08/14/2013 At 3:07 a.m. Swedowski, Ross, M., 20, 1000 block of Marshfield, Chicago, Illinois was arrested for alleged **UNLAWFUL CONSUMPTION OF ALCOHOLIC LIQUOR BY A MINOR** following an incident in the 6000 block of Western Avenue. Mr. Swedowski was transported to the Willowbrook Police Department and released after posting bond.
- 08/14/2013 At 9:29 a.m. Martinez, Efrén, 45, 400 block of Green Oaks Street, Addison, Illinois was arrested for alleged **NO VALID DRIVERS LICENSE** and **DISOBEYED TRAFFIC CONTROL DEVICE** following a traffic stop in the 7800 block of Kingery Highway. Mr. Martinez was transported to the Willowbrook Police Department and released after posting bond.
- 08/14/2013 At 11:02 p.m. Palevicius, Vygantas, 20, 6000 block of Pinewood Court, Willowbrook, Illinois was arrested for alleged **UNLAWFUL CONSUMPTION OF ALCOHOLIC LIQUOR BY A MINOR** following an incident in the 6000 block of Knoll Wood Court. Mr. Palevicius was transported to the Willowbrook Police Department and released after posting bond.
- 08/16/2013 12:35 p.m. Duering, Matthew L., 32, 800 block of Jo Ann Drive, Wilmington, Illinois was arrested for alleged **UNLAWFUL POSSESSION OF A CONTROLLED SUBSTANCE** and **POSSESSION OF DRUG PARAPHERNALIA** following an incident in the 7100 block of Kingery Highway. Mr. Duering was processed by the Willowbrook Police Department.

08/17/2013 At 10:26 p.m. Pope, Daiva, 44, 100 block of 58th Place, Hinsdale, Illinois was arrested for alleged RETAIL THEFT, of food items totaling approximately \$41.00 U.S.C., following an incident in the 6300 block of Kingery Highway. Ms. Pope was transported to the Willowbrook Police Department and released after posting bond.

08/18/2013 At 3:46 p.m. Soto, Israel, 29, 10 block of Kingery Quarter, Willowbrook, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and FAILURE TO REDUCE SPEED TO AVOID AN ACCIDENT, following a property damage accident at the intersection of Kingery Highway and Midway Drive. Mr. Soto was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department
Press Release for the week of August 19th – 25th, 2013
August 26th, 2013
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 08/19/2013 At 5:36 p.m. Officers responded to the 7600 block of Kingery Highway for the report of a RETAIL THEFT. Offender(s) unknown removed electronic equipment and cosmetics having a total estimated value of \$1,000.00 from the retail establishment.
- 08/20/2013 At 10:01 a.m. Defrancesco, Angela M., 20, 200 block of 6th Avenue, Addison, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and SPEEDING following a traffic stop in the 6200 block of Kingery Highway. Ms. Defrancesco was transported to the Willowbrook Police Department and released after posting bond.
- 08/21/2013 At 3:26 p.m. Officers responded to the 200 block of 79th Street for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown type of liquid, damaged the carpeting in the vacant residential home. The cost to replace the carpet was undetermined at the time of the report.
- 08/23/2013 At 5:36 p.m. Officers responded to the 100 block of MacArthur Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown sharp type object, damaged the paint on the parked/unattended motor vehicle. The cost to repair the damaged was undetermined at the time of the report.

Willowbrook Police Department
Press Release for the week of August 26th – September 1st, 2013
September 2nd, 2013
Contact: Laurie Schmitz or Chief Mark Shelton
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 08/27/2013 At 4:09 p.m. Akporido, Pickett O., 20, 7300 Block of Woodward Avenue, Woodridge, Illinois was arrested for alleged THEFT of merchandise from retail establishments having a total estimated value of \$175.00 U.S.C. following an incident in the 7100 block of Kingery Highway. Mr. Akporido was transported to the DuPage County Jail.
- 08/27/2013 At 11:19 p.m. Miron, Betuel, 30, 100 block of Lincoln Oaks Drive, Willowbrook, Illinois was arrested for alleged RETAIL THEFT of alcoholic liquor having a total estimated value of \$24.00 U.S.C. and BATTERY following an incident that occurred in the 6300 block of Kingery Highway. Mr. Miron was transported to the DuPage County Jail.
- 08/29/2013 At 9:57 a.m. Officer(s) responded to the 500 block of Joliet Road for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, entered the unsecured/unattended motor vehicle and removed a backpack and its contents. The cost to replace items was estimated at \$407.00 U.S.C.
- 08/31/2013 At 12:32 p.m. Officer(s) responded to the 600 block of Executive Drive for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown sharp type object, damaged (2) tires on the parked/unattended vehicle. The cost to repair/replace the tires was undetermined at the time of the report.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION
INFORMATION – MONTHLY OVERTIME REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 09/09/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

07/22/2013 – 08/18/2013

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department
Overtime Breakdown Schedule**

Overtime Categories:	4/29/2013 to 5/26/2013	5/27/2013 to 6/23/2013	6/24/2013 to 7/21/2013	7/22/2013 to 8/18/2013
SHIFT COVERAGE	321.00	400.50	304.00	325.00
WHEATON COURT (MISD & FEL CASES)	13.00			19.00
WHEATON COURT CALL-IN (1-HR PER CASE)	1.00	3.00	1.00	1.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)		6.50		9.00
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	30.00	27.00	21.00	39.00
LATE CALLS OR ARRESTS	24.00	4.50	35.25	19.50
INVESTIGATIVE CALL-OUT / FOLLOW-UP	37.00	29.00	32.00	27.00
SPECIAL DETAILS / POLICE HIRED SERVICES			4.00	2.50
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS	4.00	8.00	5.00	4.00
RANGE / FIREARMS TRAINING	8.50		8.00	27.00
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL	1.50	4.00		
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS		1.00	1.00	0.50
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES			15.50	
MISCELLANEOUS TRAINING	1.00	2.00	3.00	6.00
PEER JURY		4.00	4.00	4.00
BREATHALIZER OPERATION				
K-9 UNIT	5.00		7.00	1.50
EVIDENCE/DESTRUCTION				
ACCIDENT RECONSTRUCTION				
CADET MEETING				
DEA OVERTIME	24.50	10.00	16.00	33.00
DEPT. DETAIL			28.00	14.00
HOLIDAY PAY	16.00	48.00	72.00	
Total Accumulated Hours:	486.50	547.50	556.75	532.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 09/09/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly Expenditure Report for the month of August 2013.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR AUGUST, 2013
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	131,904.48	621,214.29	33.81	1,837,482.00	1,216,267.71	16.90	3,674,964.00
01-30-630-102	OVERTIME	31,347.15	143,427.19	54.12	265,000.00	121,572.81	27.06	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	1,008.91	3,596.57	11.99	30,000.00	26,403.43	5.99	60,000.00
01-30-630-104	PART TIME CLERICAL	1,807.62	7,337.87	31.35	23,409.00	16,071.13	15.67	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,099.20	49,854.79	34.52	144,405.00	94,550.21	17.26	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	648.98	1,793.58	12.46	14,400.00	12,606.42	6.23	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	25,634.13	99,222.50	31.03	319,748.00	220,525.50	15.52	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	803.87	8.24	9,753.00	8,949.13	4.12	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,279.97	10,407.87	34.16	30,472.00	20,064.13	17.08	60,944.00
01-30-630-151	I M R F	2,357.85	10,365.79	31.99	32,403.00	22,037.21	16.00	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	181,736.28	34.82	525,016.00	343,279.72	17.31	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	804.85	3,589.41	31.60	11,297.00	7,727.59	15.80	22,594.00
*TOTAL	PERSONNEL SERVICES	249,278.98	1,266,760.86	37.13	3,411,415.00	2,144,654.14	18.57	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	2,126.95	6,365.25	25.46	25,000.00	18,634.75	12.73	50,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	0.00	4,250.00	4,250.00	0.00	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	1,056.00	8.95	11,800.00	10,744.00	4.47	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	555.00	1,395.00	19.93	7,000.00	5,605.00	9.96	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	67,425.00	25.00	269,700.00	202,275.00	12.50	539,400.00
01-30-630-248	RED LIGHT - COM ED	176.41	692.17	28.84	2,400.00	1,707.83	14.42	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	570.00	2,462.40	35.18	7,000.00	4,537.60	17.59	14,000.00
*TOTAL	CONTRACTUAL SERVICES	25,903.36	82,895.82	24.62	336,650.00	253,754.18	12.31	673,300.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	206.87	827.90	12.18	6,800.00	5,972.10	6.09	13,600.00
01-30-630-302	PRINTING & PUBLISHING	73.26	575.14	10.55	5,450.00	4,874.86	5.28	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	342.80	1,130.73	1.23	92,300.00	91,169.27	0.61	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	350.23	5,650.23	28.27	19,990.00	14,339.77	14.13	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	559.00	8.28	6,750.00	6,191.00	4.14	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	251.10	8,725.27	90.89	9,600.00	874.73	45.44	19,200.00
01-30-630-311	POSTAGE & METER RENT	0.00	405.51	9.01	4,500.00	4,094.49	4.51	9,000.00
01-30-630-315	COPY SERVICE	215.30	621.59	15.54	4,000.00	3,378.41	7.77	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	1,857.92	30.97	6,000.00	4,142.08	15.48	12,000.00
01-30-630-345	UNIFORMS	1,570.70	4,557.17	16.75	27,200.00	22,642.83	8.38	54,400.00
01-30-630-346	AMMUNITION	37.50	37.50	0.19	20,000.00	19,962.50	0.09	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	3,047.76	24,947.96	12.31	202,590.00	177,642.04	6.16	405,180.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	508.23	1,610.67	7.32	22,000.00	20,389.33	3.66	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	1,007.88	9,571.24	13.29	72,000.00	62,428.76	6.65	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00
*TOTAL	EQUIPMENT - OFFICE	1,516.11	11,181.91	11.09	100,800.00	89,618.09	5.55	201,800.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR AUGUST, 2013
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	279,746.21	1,385,766.55	34.20	4,051,455.00	2,665,668.46	17.10	8,102,910.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	500.00	1,605.22	24.32	6,600.00	4,994.78	12.16	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	500.00	1,605.22	9.12	17,600.00	15,994.78	4.56	35,200.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	500.00	1,605.22	8.19	19,600.00	17,994.78	4.09	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	1,462.68	1,462.68	11.70	12,500.00	11,037.32	5.85	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	1,462.68	1,462.68	11.70	12,500.00	11,037.32	5.85	25,000.00
**TOTAL	RISK MANAGEMENT	1,462.68	1,462.68	11.70	12,500.00	11,037.32	5.85	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	290.00	38.67	750.00	460.00	19.33	1,500.00
*TOTAL	CONTRACTUAL SERVICES	0.00	290.00	38.67	750.00	460.00	19.33	1,500.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	0.00	0.00	58,500.00	58,500.00	0.00	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	61,000.00	61,000.00	0.00	122,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	0.00	290.00	0.47	61,750.00	61,460.00	0.23	123,500.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR AUGUST, 2013
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	0.00	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
*TOTAL	PERSONNEL SERVICES	0.00	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	0.00	857.78	18.19	4,716.00	3,858.22	9.09	9,432.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	1,675.66	1,675.66	37.24	4,500.00	2,824.34	18.62	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	1,675.66	1,675.66	30.47	5,500.00	3,824.34	15.23	11,000.00
**TOTAL	CRIME PREVENTION	1,675.66	1,675.66	30.47	5,500.00	3,824.34	15.23	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	36,758.08	91,895.20	40.66	226,000.00	134,104.80	20.33	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	36,758.08	91,895.20	40.66	226,000.00	134,104.80	20.33	452,000.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	36,758.08	91,895.20	40.57	226,500.00	134,604.80	20.29	453,000.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR AUGUST, 2013
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	2,550.57	8,059.17	64.47	12,500.00	4,440.83	32.24	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	0.00	32,580.25	41.77	78,000.00	45,419.75	20.88	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	2,550.57	44,941.31	47.41	94,802.00	49,860.69	23.70	189,604.00
**TOTAL	CAPITAL IMPROVEMENTS	2,550.57	44,941.31	47.41	94,802.00	49,860.69	23.70	189,604.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	322,693.20	1,528,514.40	34.13	4,478,923.00	2,950,408.60	17.06	8,957,846.00
****TOTAL	GENERAL CORPORATE FUND	322,693.20	1,528,514.40	34.13	4,478,923.00	2,950,408.60	17.06	8,957,846.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	322,693.20	1,528,514.40	34.13	4,478,923.00	2,950,408.60	17.06	8,957,846.00
	TOTALS ALL FUNDS	322,693.20	1,528,514.40	34.13	4,478,923.00	2,950,408.60	17.06	8,957,846.00

COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION
INFORMATION - MONTHLY OFFENSE REPORT

COMMITTEE REVIEW
 Finance/Administration
 Municipal Services
 Public Safety
Meeting Date: 09/09/2013

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached report is a monthly offense summary report for the month of August 2013.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR August 2013

REPORT DATE RANGE: 08/01/2013 through 08/31/2013

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
0310	ARMED ROBBERY	1	1
0486	DOMESTIC BATTERY		
0610	BURGLARY	3	3
0720	THEFT OF MV PARTS/ACCESSORIES	1	1
0760	BURGLARY FROM MOTOR VEHICLE	1	1
0820	THEFT UNDER \$500	5	5
0860	RETAIL THEFT	3	3
1110	DECEPTIVE PRACTICE	5	5
1137	IDENTITY THEFT	4	4
1150	CREDIT CARD FRAUD	2	2
1310	CRIMINAL DAMAGE TO PROPERTY	1	1
2440	RECKLESS DRIVING	10	10
2445	HIT AND RUN ACCIDENT	4	4
2461	OPERATE UNINSURED VEH	6	6
2470	NO DRIVERS LICENSE	8	8
2480	SUSPENDED/REVOKED DL	2	2
2825	HARASSMENT BY TELEPHONE	1	1
4387	VIOLATION ORDER OF PROTECTION	4	4
5081	IN-STATE WARRANT	4	4
6511	TRAFFIC CONTROL	9	9
6512	ESCORT	1	1
6513	ASSIST MOTORIST	1	1
6514	THOROUGHFARE OBSTRUCTION	26	26
6518	TRAFFIC SIGNALS OUT	8	8
6521	TRAFFIC SURVEY	2	2
6562	10-50 PI	1	1
6563	10-50 PD	5	5
6582	ILLEGAL PARKING	52	52
6583	OVERNIGHT PARKING	5	5
6638	TRAFFIC ALTERCATION	126	126
6651	NEGLIGENT DRIVING	2	2
7701	DOMESTIC TROUBLE	1	1
7739	JUVENILE PROBLEMS OTHER	8	8
9001	ASSIST FIRE DEPARTMENT	6	6
9002	ASSIST COUNTY POLICE	20	20
9003	ASSIST STATE POLICE	5	5
		1	1

Wednesday, September 04, 2013

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR August 2013

REPORT DATE RANGE: 08/01/2013 through 08/31/2013

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9004	ASSIST OTHER POLICE DEPT	6	6
9008	ASSIST BUSINESS AGENCY	5	5
9009	ASSIST SCHOOLS	1	1
9011	ASSIST PUBLIC WORKS	5	5
9020	OPEN DOOR	1	1
9024	HOUSE CHECK	4	4
9031	LOCK OUT	16	16
9033	EXTRA PATROL - BUS	3	3
9034	EXTRA PATROL - RES	76	76
9046	BURGLAR ALARM	36	36
9047	HOLD UP ALARM	6	6
9055	MISCHIEVOUS CONDUCT NO \$ LOSS	2	2
9056	SOLICITOR COMPLAINTS	4	4
9058	LOUD NOISE COMPLAINT	12	12
9059	OTHER PUBLIC COMP (DEFINE)	4	4
9061	LOST ARTICLE	3	3
9062	FOUND ARTICLE	5	5
9063	LOST DRIVERS LICENSE/PLATES	2	2
9064	MISSING PERSON-ADULT:M	1	1
9069	CANCEL HOUSEWATCH	3	3
9072	FINGERPRINTING	4	4
9083	ASSIST AMBULANCE	44	44
9091	REPOSSESSIONS	1	1
9093	INFORMATION FOR THE POLICE	3	3
9096	CRIME PREVENTION	8	8
9101	SUSPICIOUS AUTO	17	17
9102	SUSPICIOUS NOISE	1	1
9103	SUSPICIOUS PERSON	20	20
9105	NEIGHBORHOOD TROUBLE	1	1
9110	DISTURBANCE	14	14
9111	FIELD INTERVIEW CARD	1	1
9112	SUSPICIOUS CIRCUMSTANCES	13	13
9118	NUISANCE PHONE CALLS	3	3
9119	911 HANG UP TX #	15	15
9121	FIREWORKS	3	3
9125	911 MIS DIAL TX #	2	2

Wednesday, September 04, 2013

Southwest Central Dispatch
INCIDENT ACTIVITY BY MONTH FOR August 2013

REPORT DATE RANGE: 08/01/2013 through 08/31/2013

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
9209	STRAY DOG	2	2
9211	BARKING DOG	1	1
9213	DEAD ANIMAL	2	2
9215	STRAY ANIMAL HOLDING	2	2
9219	ANIMAL COMPLAINTS	5	5
9455	SICK CALL	11	11
9458	HOLIDAY	1	1
9469	COMP TIME TAKEN	1	1
9476	INVESTIGATIVE SERVICES	1	1
9507	STATION INFORMATION	1	1
9916	NOTIFICATION	25	25
9917	CANINE DUTIES	1	1
9922	CITIZEN ASSIST	1	1
9923	COMMUNITY CONTACT	43	43
9927	GAS DRIVE OFF	3	3
9928	VEHICLE BREAKDOWN	1	1
9934	SUMMONS SERVICE	3	3
9998	DUPLICATE POLICE CALL GENERATED	4	4
9999	LOCAL ORDINANCE VIOLATION	2	2
	DEPARTMENT TOTALS	800	800

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 09/09/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Officer Andrew Pelliccioni
- Officer Darren Biggs
- Detective Lauren Kaspar

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.

Michael and Jane

August 11, 2013

Village of Willowbrook
Police Chief Mark Shelton
7760 Quincy St.
Willowbrook, IL 60527

On June 3, 2013 my wife had the misfortune of having her purse stolen from our car while parked in the Target Store parking lot on Route 83. While we were in the store, the thief broke out the passenger side window, reached into the car and grabbed the purse from the floor. When we came out, we immediately called police. Officer Biggs and Officer Pelliccioni responded to the scene within minutes. Please refer to Case #: 13-3472.

Officer Biggs immediately secured the surveillance video from the Target security team while Officer Pelliccioni questioned us about what was missing and offered us advice about what to do next. Store surveillance video showed the perpetrator followed us into the store, watched while we walked to the back of the store, and then proceeded back to the parking lot to execute the robbery as described above.

Both Officers' Biggs and Pelliccioni treated us respectfully and courteously. They offered to keep an eye on our home that evening because my wife's house keys were in her purse. We reported our credit cards stolen that evening and had the locks changed the next day.

On Saturday, June 8, 2013 we were notified by several credit card companies that my wife's ID had been compromised. Long story short, the perpetrators had opened six credit cards in the surrounding area and charged approximately \$18,000 in fraudulent purchases. Needless to say, we spent the rest of that weekend on the phone with credit card companies and credit reporting agencies. Officer Pelliccioni did tell us early on to call the three credit reporting agencies to place a fraud warning, but unfortunately we didn't heed his advice.

The case was turned over to Detective Kaspar. On Monday June 10, 2013 I spoke with Detective Kaspar in length. She listened to what I had discovered over the weekend and was very respectful toward my ideas. Over the next few weeks Detective Kaspar called me to update the status of the case without compromising the evidence she had obtained. Detective Kaspar acted very professionally and was quite diligent with her investigation.

I am extremely happy to report that both suspects have been arrested and according to the Office of the Circuit Court Website indicted on three counts of identity theft. They both sit in the DuPage County Jail awaiting trial.

I just wanted to thank you and your department for their conscientious work on this case. All officers treated us respectfully and were very professional as this case progressed. I especially wanted to thank Detective Kaspar for her diligent police work, putting together a solid case, and factually communicating with me along the way. She did a ton of leg work on this case and worked hard to get these suspects charged and arrested. My wife and I appreciate that. Detective Kaspar should be commended for her work. Please extend my thanks to all involved for a job well done!

Yours Truly,

A handwritten signature in black ink, appearing to be 'Michael', written in a cursive style. The signature is positioned to the right of the text 'Yours Truly,' and above the printed name 'Michael'.

Michael



Dempsy

Thank you for checking out our house while we were away. I believe you had to do this more than once. We are checking out the alarm and hopefully you won't have the trouble again. We appreciate all you guys do in the neighborhood.

Thank you again. The Dempsys

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION --DISCUSSION ITEMS

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 09/09/2013

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

- New Scheduling Program
- DEA Agreement
- Update – New Hire
- Village Website Usage

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.