

AGENDA

Meeting of the Public Safety Committee of the Village of Willowbrook to be held on August 12th, 2013 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:02 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terry Kelly.

1. Reviewed the June 10th, 2013 Public Safety Committee Meeting Minutes.
The Committee approved the June 10th, 2013 Meeting Minutes.
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 05/27/2013-06/23/2013 and 06/24/2013 – 07/21/2013 - Information.
Chief Shelton advised the Committee that the shift coverage overtime for 06/24/2013 – 07/21/2013 was reduced by approximately (100) hours.
4. Reviewed the Monthly Expenditure Report for June and July – Information.
Trustee Kelly inquired about Capital Expenditure 680-611. Chief Shelton advised that this was a budgeted expenditure which covered the cost of soundproofing for the Evidence Room and security camera for the Evidence Room entry way.
5. Reviewed the Monthly Offense Summary Report for June and July - Information.
6. Reviewed the letter(s) of Recognition and Appreciation – Information
Trustee Kelly commented on the letters and how it is nice to see such acknowledgement by persons who are involved with the police department.
 - Deputy Chief Mark Altobella
 - Detective Lauren Kaspar
 - Officer Jose Chavez-Jimenez
 - Detective Michelle Strugala
 - Officer Nicholas Volek
 - Officer Dave Gaddis
 - Officer Robert Schaller
 - Officer Darren Biggs
 - Officer Daniel Polfliet
 - Officer John Skiba
7. DISCUSSION ITEMS
 - Update - Capital Projects
Chief Shelton provided an update on the completion of the installation of the Evidence Room's entry way security camera. Chief Shelton also updated the Committee on the status of the two new squad cars. Chief Shelton advised that one new squad car has been completed and the second squad car will be completed in two weeks.

- Update - Scheduling Program
Deputy Chief Altobella provided the Committee with a demonstration of the new scheduling program software, Schedule Anywhere, highlighting the program's capabilities. The Committee discussed the cost of the software comparing the price of a 3-year agreement versus a 1-year agreement. The Committee agreed to proceed with the purchase and the utilization of the new scheduling program.
- Computer Purchase
The Committee discussed that three computers need to be purchased due to the age of the existing computers which are used for the Key Card Lock-Up System, Large Screen T.V. in the Patrol/Report Writing Office and the Evidence Room. The computers will be purchased with Asset Forfeiture Funds. Total cost is \$1,700.00 from P.C.S.
- Update – New Probationary Officer
Officer Trainor's training is progressing very well and is on schedule.

8. VISITOR'S BUSINESS*
None

9. ADJOURNMENT
The meeting was adjourned at 6:26 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED SEPTEMBER 9TH, 2013 AT 6:00 P.M.