

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 9, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Paul Oggerino.

ABSENT: None.

Also present were Village Administrator Timothy Halik, Village Attorney Thomas Bastian, Village Attorney Michael R. Durkin, Chief Mark Shelton, Deputy Chief Mark Altobella, Planning Consultant JoEllen Charlton, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Oggerino to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 26, 2013 (APPROVE)
- c. Minutes - Executive Session - August 12, 2013 (APPROVE)
- d. Warrants - \$132,592.67 (APPROVE)
- e. Monthly Financial Report - August 31, 2013 (APPROVE)
- f. Motion to Approve - 2013 MFT Roadway Maintenance Program: Payout #1 - Partial Payment - Crowley-Sheppard Asphalt, Inc. (APPROVE)
- g. Proclamation - A Proclamation Designating September 17th through 23rd, 2013 as "Constitution Week" in the Village of Willowbrook (APPROVE)

Mayor Trilla asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE REZONING CERTAIN PROPERTY FROM THE R-1 RESIDENTIAL DISTRICT TO THE R-3 RESIDENTIAL DISTRICT - 5805 S. HOLMES AVENUE

Consultant Charlton stated that this is a lot that had been annexed into Willowbrook in order for the resident to have access to the Village's water system. Typically, when the owner wishes to make improvements, the property will be rezoned to R-3. The owner's intention is to construct a second story over part of the home and add an extension to the rear.

A public hearing was held and only one resident raised concerns about drainage. Consultant Charlton advised that these concerns will be addressed during the development permit process.

The Plan Commission did recommend this rezoning at their last meeting.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to pass Ordinance No. 13-0-34.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL FOR PROFESSIONAL SERVICES - MUNICIPAL FACILITIES PLANNING - WILLIAMS ARCHITECTS

Administrator Halik advised that he has been in discussions with Williams Architects since the Village closed on the property at 835 Midway Drive to develop a plan of action to move forward

with moving the Village Hall functions to the new building and renovation of the existing building for the police department.

The scope of work within the proposal includes updating the previous Village space needs study, which was done in 2002; and the development of conceptual building and site alteration designs for consideration. Budget projections will also be included. This will allow the design to be amended as needed to meet budget requirements.

The fee for this work is \$12,500.00. Once the design and budget requirements are accepted, the development of full construction plans for project bidding purposes will be completed separately.

The Municipal Services Committee reviewed and approved this proposal.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution No. 13-R-50.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - BID PACKAGE 1A - GRADING, WATERFORD PARK IMPROVEMENT PROJECT - RNR CONTRACTORS, MORRIS, IL

Administrator Halik advised that this item, along with the next five items, relate to the renovation of Waterford Park. On August 30, 2013 at 2:00 p.m., public bid openings were held for the various types of work that make up the Waterford Park Improvement Project. Multiple bidders were received for each portion of the project.

Administrator Halik advised that \$200,000 was budgeted within Fiscal Year 2013/14 to complete this project. When including all aspects of the project, the total price came in at just under \$219,000. Administrator Halik stated that since part of this improvement involves renovations for special needs persons, the additional funding can be used from the Special Recreation Services fund.

The Parks and Recreation Commission has reviewed these bids and recommends they be approved by the Village Board.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt Resolution No. 13-R-51.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - BID PACKAGE 2A - CONCRETE PAVING, WATERFORD PARK IMPROVEMENT PROJECT - THE KENNETH COMPANY, LEMONT, IL

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to adopt Resolution No. 13-R-52.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - BID PACKAGE 3A - ASPHALT PAVING, WATERFORD PARK IMPROVEMENT PROJECT - MATTHEWS PAVING, OAK LAWN, IL

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 13-R-53.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - BID PACKAGE 4A - PLAYGROUND SAFETY SURFACING, WATERFORD PARK IMPROVEMENT PROJECT - CONTINENTAL CONSTRUCTION, EVANSTON, IL

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 13-R-54.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

12. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - BID PACKAGE 5A - SHELTER & SITE FURNISHINGS, WATERFORD PARK IMPROVEMENT PROJECT - HACIENDA LANDSCAPING, PLAINFIELD, IL

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adopt Resolution No. 13-R-55.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

13. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT - BID PACKAGE 6A - LANDSCAPING, WATERFORD PARK IMPROVEMENT PROJECT - HACIENDA LANDSCAPING, PLAINFIELD, IL

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 13-R-56.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

14. MOTION - A MOTION TO APPROVE APPLICATION FOR A LICENSE TO HOLD A RAFFLE - WOUNDED WARRIORS PROJECT

Administrator Halik stated that staff received an application to hold a raffle for the Wounded Warriors Project hosted by the Lake Hinsdale Village Association. Trustee Baker stated that all money collected goes to the Wounded Warriors Project. Trustee Kelly advised that he is a member of the Lake Hinsdale Village Homeowners Association Board.

MOTION: Made by Trustee Oggerino and seconded by Trustee Davi to approve the raffle application for Wounded Warriors.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Mistele, and Oggerino. NAYS: None. ABSTENTION: Trustee Kelly. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

15. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund stated that she had attended the Plan Commission meeting on September 4th. Commission members stated that they would like to have a meeting with the Village Board in order to touch base with them. Administrator Halik advised that there had been occasions in the past where the Plan Commission and Village Board held a joint meeting, usually when large projects were being considered like the Town Center. Administrator Halik anticipates that another joint meeting will be held soon once the plans for the K-Mart redevelopment are submitted.

Trustee Davi had no report.

Trustee Oggerino had no report.

16. ATTORNEY'S REPORT

Attorney Bastian had no report.

17. CLERK'S REPORT

Clerk Hansen had no report.

18. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

19. MAYOR'S REPORT

Mayor Trilla stated that he attended the Parks and Recreation Commission meeting on September 3rd. He stated that they are a dedicated group of people and thanked them on the Board's behalf for all their time and effort that they put in.

20. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21)
Regarding the Minutes of Executive Session Meetings
That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to recess into Executive Session at the hour of 6:56 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:00 p.m.

21. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Mistele, to adjourn the Regular Meeting at the hour of 7:01 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

September 23, 2013.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.