

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 23, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, and Umberto Davi.

ABSENT: Trustee Paul Oggerino.

Also present were Village Administrator Timothy Halik, Village Attorney Michael R. Durkin, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Durkin to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 9, 2013 (APPROVE)
- c. Minutes - Executive Session - August 26, 2013 (APPROVE)
- d. Warrants - \$257,977.89 (APPROVE)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for the Purchase of a Technical Service Support Agreement Covering the Police Department's Automated External Defibrillators (AEDs) - Physio Control - Resolution No. 13-R-57 (ADOPT)

- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for the 2013 Fall Brush Collection Program - Mario's Tree Service - Resolution No. 13-R-58 (ADOPT)
- g. Resolution - A Resolution Proclaiming Red Ribbon Week in the Village of Willowbrook - Resolution No. 13-R-59 (ADOPT)
- h. Resolution - A Resolution Creating Set Hours for Halloween Solicitation - Resolution No. 13-R-60 (ADOPT)
- i. Motion to Approve - 2013 MFT Roadway Maintenance Program: Payout #2 - Partial Payment - Crowley-Sheppard Asphalt, Inc. (APPROVE)
- j. Proclamation - A Proclamation Recognizing October 2013 as National Physical Therapy Month within the Village of Willowbrook (APPROVE)

Mayor Trilla asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were five (5) delinquent water bills in the amount of \$113.75, \$207.41, \$313.13, \$126.09, and \$173.93. Staff requested authorization to proceed in accordance with past practices, which was approved.

7. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK TITLE 4 CHAPTER 2 SECTION 4-2-29 - DUPAGE COUNTY COUNTYWIDE STORMWATER AND FLOODPLAIN ORDINANCE ADOPTED

Administrator Halik advised that on April 23, 2013, the DuPage County Board adopted an updated version of the Countywide Stormwater and Floodplain Ordinance. The update corrects scrivener's errors and clarifies organizational and operational issues. The amendment also allows post-construction best

management practices and wetlands requirements to be addressed together on projects.

All DuPage County municipalities must adopt the new ordinance along with any local amendments to the ordinance. The Village's consulting engineer drafted the amendments to address issues that pertain to the Village of Willowbrook. The Municipal Services Committee reviewed and approved the amendments at their last meeting on September 9th.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance No. 13-O-35.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL TO CONDUCT A LEAK SURVEY OF THE VILLAGE WATER DISTRIBUTION SYSTEM - M.E. SIMPSON COMPANY

Administrator Halik stated that the leak survey is necessary to conserve water, guard against loss of revenue, and to ensure that the unaccounted for flow remains low within the annual report that is submitted to the State of Illinois.

A leak survey has not been conducted in recent years. M.E. Simpson is a leading company in the area that does this type of work and can complete the project for \$6,976. Funding for this expenditure was not budgeted; however, there is adequate funding available within the water fund to conduct the survey this fall. The Municipal Services Committee reviewed and recommended this project at their last meeting on September 9th.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 13-R-61.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

10. ATTORNEY'S REPORT

Attorney Durkin had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik advised the Board that there are copies of the last approved minutes from the various Committee meetings at the back of the Board packets.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of the Purchase or Lease of Real Property for the Use of the Village Pursuant to 5 ILCS 120/2(c)(5)
- c. Consideration of the Setting of a Price for Sale or Lease of Property Owned by the Public Body Pursuant to 5 ILCS 120/2(c)(6)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to recess into Executive Session at the hour of 6:40 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:07 p.m.

15. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Mistele, to adjourn the Regular Meeting at the hour of 7:08 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, and Mistele. NAYS: None. ABSENT: Trustee Oggerino.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

October 14 , 2013.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.