

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 14, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Paul Oggerino.

ABSENT: None.

Also present were Village Administrator Timothy Halik, Village Attorney Thomas Bastian, Village Attorney Michael R. Durkin, Chief Mark Shelton, Deputy Chief Mark Altobella, Planning Consultant JoEllen Charlton, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Berglund to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 23, 2013 (APPROVE)
- c. Minutes - Executive Session - September 9, 2013 (APPROVE)
- d. Warrants - \$364,793.38 (APPROVE)
- e. Monthly Financial Report - September 30, 2013 (APPROVE)
- f. Ordinance - An Ordinance Authorizing the Sale of Personal Property Owned by the Village of Willowbrook - Ordinance No. 13-O-36 (PASS)

- g. Ordinance - An Ordinance Amending the Village Code of the Village of Willowbrook - Title 3, Chapter 1A, Section 3-1A-1 - Fees Enumerated - Ordinance No. 13-O-37 (PASS)
- h. Motion to Approve - 2013 MFT Roadway Maintenance Program: Payout #3 - Final Payment - Crowley-Sheppard Asphalt, Inc. (APPROVE)
- i. Plan Commission Recommendation - consideration of a Petition to Approve a Preliminary and Final Plat of Subdivision, 700 Willowbrook Centre Parkway (RECEIVE)
- j. Proclamation - A Proclamation Supporting Efforts to Identify a Preferred Solution to the Invasive Asian Carp Issue (APPROVE)

Mayor Trilla asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. RESOLUTION - A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF THE APPLICABLE CERTIFICATES ON A FINAL PLAT OF SUBDIVISION ENTITLED, "PLAT OF RE-SUBDIVISION OF WILLOWBROOK CORPORATE CENTER UNIT #2", 700 WILLOWBROOK CENTRE PARKWAY

Planning Consultant Charlton advised that per the direction of the Village Board, this plat was processed through the Plan Commission in order to divide the Village's existing 3.67 acre parcel into two lots. The lots were divided to comply with zoning ordinance requirements and subdivision regulations.

Planning Consultant Charlton stated that the 73rd Court and Adams Street access points will be restricted so no commercial traffic will be able to travel on the residential streets.

The Plan Commission unanimously recommended approval of this plat.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 13-R-62.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT THE TERMS OF A LETTER OF ENGAGEMENT TO CONDUCT A CASH FLOW/FINANCING ANALYSIS OF SELECT VILLAGE FUNDS - SIKICH LLP

Administrator Halik stated that during the Goal Setting Workshop held in July, a suggestion was made to seek a recommendation from a financial consultant on appropriate methods to fund the various projects that were being considered. Staff then met with Sikich LLP.

Computerized models of three Village source funds (General Fund, L.A.F.E.R. Fund, Water & Water Capital Fund) should be obtained with projections for a period of five years. This will assist in evaluating the options for financing the identified projects.

The Sikich proposal to complete this project is not to exceed \$12,850. This project will ensure that we properly manage expenditures from funds that have a combined and available balance of approximately \$6,000,000.

Administrator Halik advised that if this proposal is approved, Sikich will begin the project and the resulting data will be available for fiscal year budget discussions later this year.

The Finance and Administration Committee reviewed and approved this proposal prior to tonight's meeting.

Trustee Davi stated that it would be important to spend this money to better understand how to proceed.

Administrator Halik also advised that at the Municipal Services Committee meeting held immediately prior to this meeting, there were some unexpected future expenditures that were discussed that will need to be addressed. The three Village water tanks are in a greater level of deterioration than expected, and costs to repair will be approximately \$1.8 million for all three tanks within the next 5-6 years.

There have also been recent problems with the water billing system and obtaining meter readings. After further review, water meters will also need to be replaced in each home. This project would cost approximately \$800,000. This expense will need to be incurred during this next fiscal year.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 13-R-63.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL TO REPAIR/REPLACE THE EXISTING CATHODIC PROTECTION SYSTEM SERVING THE UNDERGROUND FUEL TANKS ON THE VILLAGE HALL PROPERTY - ACCURATE TANK CONSTRUCTION, INC.

Administrator Halik advised that last month, the Village's tank contractor performed the required annual testing inspection of the underground fuel tanks. The steel tanks are protected by a cathodic protection system. When the test was performed, the inspection on the two tanks failed. Per law, the Illinois State Fire Marshall was notified and gave sixty (60) days to make the necessary repairs or tanks must be taken out of service.

The lowest proposal was submitted by Accurate Tank Construction, Inc. in the amount of \$6,880.

The Municipal Services Committee immediately prior to tonight's meeting reviewed and approved the proposal.

Trustee Mistele suggested that a leak detection system also be looked into.

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to adopt Resolution No. 13-R-64.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO EXECUTE A TACTICAL DIVERSION TASK FORCE AGREEMENT WITH THE FEDERAL DRUG ENFORCEMENT ADMINISTRATION (DEA)

Chief Shelton stated that an officer has been assigned with the DEA since 2006. This resolution is an annual renewal of the agreement. Chief Shelton advised that this agreement also provides assistance and back up to drug cases that occur within the Village.

Seizure money has paid for squad cars, a new reporting system, guns, and upgrades to the police department. There was no money spent from the General Fund for these expenditures.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to adopt Resolution No. 13-R-65.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi stated that at the next Board meeting, there will be a fiscal year report. Trustee Davi also commented on a court case involving a Freedom of Information request involving the electronic communications of Board members' personal cell phones used during a Board meeting.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Bastian had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

14. MAYOR'S REPORT

Mayor Trilla had no report.

15. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of the Purchase or Lease of Real Property for the Use of the Village Pursuant to 5 ILCS 120/2(c)(5)
- c. Consideration of the Setting of a Price for Sale or Lease of Property Owned by the Public Body Pursuant to 5 ILCS 120/2(c)(6)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to recess into Executive Session at the hour of 6:56 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:19 p.m.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:20 p.m.

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PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi,
Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

October 28 , 2013.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.