

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 11, 2008 AT 6:30 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee McMahon at 6:30 p.m.

2. ROLL CALL

Those present at roll call were Trustee Tim McMahon, Trustee Brown, Village Administrator Phil Modaff, and Intern Garrett Hummel. (NOTE: Trustee Brown left the meeting at approximately 7:00 pm).

3. APPROVAL OF MINUTES

Minutes of the July 14, 2008 Regular Finance and Administration Committee meeting were reviewed and approved.

4. VILLAGE WEBSITE REDESIGN

Intern Hummel presented to the Committee ideas for the Village's new website. Included in the presentation were examples of other professionally designed municipal websites. The Committee supported the recommendations presented by staff and suggested a summary version of the power point presentation be shared with the entire board.

5. REVIEW MONTHLY REPORTS

The Committee reviewed and highlighted the items below for the month of July.

- Total cash outlay for all Village funds - \$859,167
- Average daily outlay of cash for all Village funds - \$27,715
- Average daily expenditures for the general fund - 19,470
- Average daily expenditures for the general fund - \$18,123

6. REVIEW OF REVENUES - May 1, 2008 - July 31, 2008

- Sales tax receipts - \$735,721 up 17.3% from the prior year.
- Utility tax receipts - \$328,493. Compared with prior year up 8.9%.
- Income Tax receipts - \$293,872 up 9.8% compared to the prior year.
- Places of Eating Tax receipts - \$99,364 up 44.8% compared to the prior year.
- Fine receipts - \$54,796 up 14.9% compared to the prior year.
- Building Permit receipts - \$81,937 compared with the prior year down 76.6%.
- Water sales receipts - \$398,000 compared with the prior year down 2.9%.

- Hotel/Motel Tax receipts - \$25,151 compared with the prior year up .05%.
- Motor Fuel Tax receipts - \$61,185 compared with the prior year down 3.9%.

7. VISITORS BUSINESS

There were no visitors present at the meeting.

8. ADJOURNMENT

The meeting was adjourned at 7:15 p.m.