

MINUTES OF THE SPECIAL MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, DECEMBER 16, 2013 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Clerk Leroy Hansen, Trustees Dennis Baker, Michael Mistele, Sue Berglund, Umberto Davi, and Paul Oggerino.

ABSENT: At time of Roll Call - Trustee Terrence Kelly.

Also present were Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Shelton to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - November 25, 2013 (APPROVE)
- c. Minutes - Executive Session - November 11, 2013 (APPROVE)
- d. Warrants - \$1,157,107.21 (APPROVE)
- e. Monthly Financial Report - November 30, 2013 (APPROVE)
- f. Ordinance - An Ordinance Amending Title 3, Chapter 12, Section 3-12-5(B) of the Village Code - Classifications: Class B License - Ordinance No. 13-O-42 (PASS)

- g. Resolution - A Resolution Authorizing the Mayor to Execute a Certain Interagency Agreement with the Illinois State Police for the Purpose of Obtaining Criminal History Record Information on Liquor License Applicants - Resolution No. 13-R-75 (ADOPT)
- h. Resolution - A Resolution Authorizing the Village Administrator to Execute a Certain Interagency Agreement with the Illinois State Police for the Purpose of Obtaining Criminal History Record Information on Liquor License Applicants - Resolution No. 13-R-76 (ADOPT)
- i. Plan Commission Recommendation - Waiver of Certain Requirements of Section 9-10-5(B) and Acceptance of an Easement to Satisfy Off-Street Parking Requirements for the Willow Commons Shopping Center (RECEIVE)
- j. Plan Commission Recommendation - Application for Special Use Permit, Beyond the Stars Performing Arts Academy, Willow Commons Shopping Center, 305-341 75th Street (RECEIVE)
- k. Motion - A Motion to Approve Application for a License to Hold a Raffle - Willowbrook/Burr Ridge Chamber of Commerce (APPROVE)

Mayor Trilla asked the Board if there was any item to be removed from the Omnibus Vote Agenda. Clerk Hansen advised of a correction to the Minutes from November 25, 2013, Page 3, Item 10. Trustee Davi's vote at the meeting was actually "PRESENT" instead of "AYE". Therefore, the minutes were changed from AYE to PRESENT.

MOTION: Made by Trustee Oggerino and seconded by Trustee Baker to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Kelly.

MOTION DECLARED CARRIED

NOTE: Trustee Terrence Kelly and Village Attorney Michael Durkin arrived at 6:38 p.m.

NEW BUSINESS

6. OFFICIAL APPOINTMENT TO RANK OF SERGEANT - OFFICER CHRISTOPHER M. DRAKE

Chief Shelton introduced Officer Christopher Drake to the Village Board. Village Clerk Hansen administered the Oath of Office to Officer Drake. Chief Shelton presented Sergeant Drake with a badge identifying his new rank of Sergeant.

7. OFFICIAL APPOINTMENT TO RANK OF SERGEANT - OFFICER MICHELLE L. STRUGALA

Chief Shelton introduced Officer Michelle Strugala to the Village Board. Village Clerk Hansen administered the Oath of Office to Officer Strugala. Chief Shelton presented Sergeant Strugala with a badge identifying her new rank of Sergeant.

8. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 6, CHAPTER 8, SECTION 6-8-3 - WATER SYSTEM, RATES

Administrator Halik advised that the DuPage Water Commission will impose an 18% increase on the rate that the Village is charged for water effective January 1, 2014. This is the 5th annual increase imposed by the Commission since 2010. The Commission will be imposing an additional water rate increase in the amount of 17% effective January 1, 2015.

The issue of the increase in water rates and water capital projects that the Village must complete in the next year was discussed at the November 25th meeting. It was agreed that the local water rate must be increased in order for the Water Fund to remain financially sustainable.

It was determined that a 20% local water increase will be needed to cover the Water Commission increase and the known water capital expenses that need to be completed. The increase will become effective January 1, 2014.

Trustee Mistele stated that with these increases, the Village of Willowbrook still has one of the lowest water rates in the area. Administrator Halik agreed.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance No. 13-0-43.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. MOTION - A MOTION TO APPROVE THE CALENDAR YEAR 2014 PAYMENT TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA) AND DISCUSSION OF THE DISTRIBUTION OF THE CREDIT AMOUNT TO ELIGIBLE EMPLOYEES

Management Analyst Hummel informed the Village Board that IRMA issues an annual premium notice in December to the Village based upon each member's revenues and claims experience. The Village experienced an excellent loss history during the past five years which enabled the Village to earn a credit for the 2014 calendar year. The estimated credit is \$7,346.

The Board annually considers approval of the annual premium to IRMA for continued liability insurance coverage. In addition, the Board must approve if the credit is to be divided amongst the eligible employees.

Management Analyst Hummel also reviewed the IRMA annual premium for calendar year 2014. The premium for this year is \$208,040, which represents a \$7,251 decrease from the previous year, and is \$15,980 under budget.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to approve the 2014 payment to IRMA and distribution of credit amount to eligible employees.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund stated that the Village Christmas Tree Lighting ceremony was a successful event.

Trustee Davi had no report.

Trustee Oggerino also stated that the Tree Lighting ceremony was a success.

11. ATTORNEY'S REPORT

Attorney Durkin had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik advised the Board the Village received a FEMA Reimbursement of \$7,500.00 for the April 2013 rainstorms.

14. MAYOR'S REPORT

Mayor Trilla wanted to thank the Village Board for their support during his first year in office.

15. EXECUTIVE SESSION

- a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Davi and seconded by Trustee Baker to recess into Executive Session at the hour of 6:59 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None

MOTION DECLARED CARRIED

The Board reconvened the Special Meeting at the hour of 7:00 p.m.

16. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:01 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

January 13, 2014.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.