

MINUTES OF THE SPECIAL MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JANUARY 14, 2014, AT THE WILLOWBROOK VILLAGE HALL, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Stetina called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Ron Kanaverskis, Leonard Kaucky, Laurie Landsman, Rene Schuurman, and Doug Stetina.

ABSENT: Commissioners Jo Bice, Carol Lazarski, and Ramona Weigus. At time of Roll Call – Chairman Richard Cobb.

Also present were Superintendent of Parks and Recreation Kristin Violante and Mayor Frank Trilla.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – DECEMBER 3, 2013

The Commission reviewed the December 3, 2013 minutes. Commissioner Landsman stated that under Visitors' Business #8, the following sentence should be added: Mr. Pionke also mentioned that Farmingdale Park equipment needs to be cleaned.

MOTION: A Motion was made by Commissioner Schuurman and seconded by Commissioner Kanaverskis to approve the December 3, 2013 minutes as amended.

ROLL CALL VOTE: AYES: Commissioners Kanaverskis, Kaucky, Landsman, Schuurman, and Stetina. NAYS: None. ABSENT: Chairman Cobb, Commissioners Bice, Lazarski, and Weigus.

MOTION DECLARED CARRIED

4. REPORTS

A. *Park News in Brief*

Holiday Events

The Santa's Calling Event was held on December 12th. Seventeen (17) kids signed up for this event.

The Tree Lighting Ceremony took place on Saturday, December 7th. There were approximately 200 people in attendance. Superintendent Violante stated that overall the event went very well. Mayor Trilla wanted to thank everyone on the success of the ceremony. Mayor Trilla stated that \$10,000 was raised from local businesses to help fund this event. Mayor Trilla suggested integrating the Park & Recreation Commission Holiday Party with the Tree Lighting Ceremony. Commissioner Landsman stated that a problem could arise from weather conditions.

Commissioner Stetina stated that the 2-hour time span of the Holiday Party is the maximum amount of time for keeping the children interested in the event.

***NOTE: Chairman Cobb arrived at 7:14 p.m.

Superintendent Violante requested the discussion commence on New Business – Village Race at this time.

Commissioner Schuurman stated that organizing a Village Race would elevate the profile of the Village of Willowbrook. To draw participants, advertising would be necessary throughout DuPage, Cook, Will, and Kane Counties. Commissioner Schuurman suggested getting the school districts involved to promote a “get fit” program. Funds can be raised to pay for the event with proceeds going to a local charity.

Commissioner Schuurman suggested hosting the run in mid to late September so as to not interfere with several surrounding communities’ established running events. Commissioner Schuurman stated the Village should commit to holding this event for at least three years to establish repeat participants. Commissioner Schuurman suggested attending the races of other communities to pass out flyers and get the word out about Willowbrook’s new run.

There was discussion that the owner of Right Fit may be willing to help organize this type of event. Superintendent Violante will follow up with Suzanne Gray from Right Fit.

Superintendent Violante stated that Rob Pionke, a visitor to the last couple of Commission meetings, is interested in being part of the run committee. Superintendent Violante also stated she will be contacting the Gower Superintendent to see if they would like to be involved in the race. If the race is held in September, it can be tied into the beginning of school events.

Superintendent Violante stated that January 28th will be the first Race Committee meeting.

5. OLD BUSINESS

A. Master Plan Update

Superintendent Violante reviewed the Master Plan budget to garner feedback on any adjustments needing to be made in the 5-year plan. Further discussion will be held at the February Commission Meeting.

Commissioner Stetina asked why additional money has been requested in the 2014/2015 budget for printing. Superintendent Violante stated this budget item was increased in case sponsorships were not obtained to cover the costs.

B. Holiday Party

Superintendent Violante asked when to reserve Hinsdale South for the 2014 party. Consensus was to hold this year's party on Sunday, December 14, 2014.

Commissioner Landsman stated holiday plates and napkins need to be purchased for next year's party and that pictures with Santa need to be promoted better. Superintendent Violante stated the plates and napkins were donated by Giordano's.

6. NEW BUSINESS

A. Village Race

See prior discussion.

B. IPRA Conference

Superintendent Violante stated that Commissioners Bice, Stetina, and Kaucky have requested to go to the conference. Superintendent Violante requested the commissioners pay for their exhibit hall entrance fee and parking and turn in receipts for reimbursement to Superintendent Violante.

7. CORRESPONDENCE/COMMUNICATIONS

Commissioner Stetina stated he received a thank you note from HCS Family Services for the donation of toys and food from the Holiday Party.

8. VISITORS' BUSINESS

There was no Visitors' Business.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Chairman Cobb to adjourn the meeting at the hour of 8:25 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Kaucky, Landsman, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioners Bice, Lazarski, and Weigus.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

February 4, 2014

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.