



**PUBLIC SAFETY  
COMMITTEE**

**MARCH PACKET 2014**

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD  
ON MARCH 10<sup>TH</sup>, 2014 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE  
OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

### CALL TO ORDER

### ROLL CALL

1. REVIEW JANUARY 13<sup>TH</sup>, 2014 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW FEBRUARY 12<sup>TH</sup>, 2014 SPECIAL JOINT MEETING OF THE MUNICIPAL SERVICES COMMITTEE, THE FINANCE & ADMINISTRATION COMMITTEE AND THE PUBLIC SAFETY COMMITTEE MEETING MINUTES.
3. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
4. REVIEW OVERTIME REPORT FOR 01/06/2014 – 02/02/2014 AND 02/03/2014-03/02/2014 - INFORMATION.
5. REVIEW MONTHLY EXPENDITURE REPORT FOR JANUARY 2014 AND FEBRUARY 2014 – INFORMATION.
6. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR JANUARY 2014 AND FEBRUARY 2014 - INFORMATION.
7. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
  - Sergeant Arthur Svehla
  - Sergeant Chris Drake
  - Detective Timothy Kobler
  - Detective Lauren Kaspar
  - Officer Scott Eisenbeis
  - Officer Jose Lopez
8. DISCUSSION ITEMS
  - CALEA Mock Scheduled for 03/07/2014
  - Rifle Purchases (Replacement)
  - Taser Upgrades
  - 7700 Block Traffic Enforcement
  - Upcoming Range Qualifications
9. VISITOR'S BUSINESS\*
10. ADJOURNMENT

VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED APRIL 14<sup>TH</sup>, 2014 AT 6:00 P.M.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON JANUARY 13<sup>TH</sup>, 2014.

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- |  |   |
|--|---|
| <input type="checkbox"/> Discussion Only           | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback          | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached minutes are from the Public Safety Meeting held on January 13<sup>th</sup>, 2014.

**STAFF RECOMMENDATION (if any)**

APPROVE MOTION.

## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook which was held on January 13<sup>th</sup>, 2014 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 6:00 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terry Kelly.*

1. Reviewed the November 11<sup>th</sup>, 2013 Public Safety Committee Meeting Minutes.  
*The Committee approved the November 11<sup>th</sup>, 2013 Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 10/14/2013-11/10/2013, 11/11/2013-12/08/2013 and 12/09/2013-01/05/2014 - Information.
4. Reviewed the Monthly Expenditure Report for November 2013 and December 2013 – Information.  
*Trustee Kelly questioned the police pension increase for the month of December compared to the previous month. Chief Shelton advised he would obtain clarification from the Finance Department.*
5. Reviewed the Monthly Offense Summary Report for November 2013 and December 2013 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information
  - Officer Mark Long
  - Officer Daniel Polfliet
  - Officer Jose Chavez-Jimenez
  - Secretary Lori Rinella
  - Secretary Debbie Hahn
7. DISCUSSION ITEMS
  - Update – New Officer  
*Chief Shelton advised the Committee that Officer Lopez and Officer Rudnick successfully passed the State Board Examination. Both are progressing well through the F.T.O. Program.*
  - Update – L-3 Mobile Camera  
*Chief Shelton advised the Committee that the L-3 Mobile Cameras were delivered and the installation of the equipment into the squad cars is being scheduled. However, due to the resignation of the Public Works Foreman, Tony Witt, the installation of the antenna on the Police building may be delayed.*
  - Update – New Assignments (Sergeants and Detective)  
*Chief Shelton advised the Committee the newly promoted Sergeants and the newly appointed Detective have adjusted well to their new responsibilities.*

- Update – August 2014 CALEA On-Site (Information)  
*Chief Shelton advised the Committee of the CALEA on-site which is scheduled for the summer of 2014. This assessment will be to seek a Gold Standard Review. This will involve the audit of files and interviews with employees.*

8. VISITOR'S BUSINESS\*

9. ADJOURNMENT

*The meeting was adjourned at 6:23 p.m.*

\* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED FEBRUARY 10<sup>TH</sup>, 2014 AT 6:00 P.M.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE SPECIAL JOINT MEETING OF THE MUNICIPAL SERVICES COMMITTEE, THE FINANCE & ADMINISTRATION COMMITTEE AND THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON FEBRUARY 12<sup>TH</sup>, 2014.

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- |  |   |
|--|---|
| <input type="checkbox"/> Discussion Only           | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback          | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee  |

### BACKGROUND

The attached minutes are from the Special Joint Meeting of the Municipal Services Committee, the Finance & Administration Committee and the Public Safety Committee held on February 12<sup>th</sup>, 2014.

### STAFF RECOMMENDATION (if any)

APPROVE MOTION.

MINUTES OF THE SPECIAL JOINT MEETING OF THE MUNICIPAL SERVICES COMMITTEE, THE FINANCE & ADMINISTRATION COMMITTEE AND THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON WEDNESDAY, FEBRUARY 12, 2014 AT 5:30 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

**1. CALL TO ORDER**

The meeting was called to order by Administrator Halik at 5:35 p.m.

**2. ROLL CALL**

Those present at roll call were Mayor Frank Trilla, Trustees Sue Berglund, Umberto Davi, Terry Kelly, Mike Mistele, Village Administrator Tim Halik, Chief of Police Mark Shelton, Interim Finance Director Carrie Dittman, and Management Analyst Garrett Hummel.

**3. REVIEW - Fiscal Year 2014/15 Budget**

Administrator Halik began by explaining the purpose of this meeting is to give all Board members a general overview of budget highlights, including revenue assumptions for the coming year, the proposed FY 2014/15 budget, and the proposed five-year plan for each fund. Administrator Halik stated staff prepared the proposed budget with the understanding that we need to continue to closely scrutinize our short and long-term revenue assumptions and to be diligent in managing our expenses, while still working toward our goals. With this in mind, when preparing the individual department budgets, staff assumed no automatic escalation in spending but rather adjusted line-item expenditures as needed to maintain the status quo with regard to programs. Salary increases for non-union employees have not been included in the budget while a 2.5% increase has been included for patrol officers and sergeants.

Administrator Halik continued by explaining that the FY 2014/15 proposed budget includes a General Fund drawdown of reserves of approximately \$317,652 which equates to roughly 21 days of operating expense. Even with the drawdown of reserves, the Village is looking at a projected fund balance of 202 operating days (\$4,267,771) as of April 30, 2015. Administrator Halik indicated that the fund balance does not include the discretionary items which will be discussed during the Board Budget Workshop on March 17<sup>th</sup>.

The next meeting on the budget schedule will be the Board Budget Workshop I scheduled for March 17, 2014.

Next, Administrator Halik explained that the proposed budget maintains all existing services and programs. Administrator Halik reiterated the General Fund will have 202 days (\$4,267,771) of operating expense in reserves. An operating day for the FY 2014/15 budget equates to roughly \$21,138. Finally, Administrator Halik explained the Five Year Plan used to develop the budget projections include conservative spending on known projects and programs.

An increase of 3% was included in the budget with respect to health

insurance costs although the IPBC has not finalized their numbers for the upcoming year. Administrator Halik commented that the nationwide health care costs have increased roughly 9.4%. Administrator Halik acknowledged that IPBC increase may be a little over 4% as opposed to the 3% that was used for budgeting purposes.

Administrator Halik briefly touched on the Village's two main pension programs (Police Pension & IMRF). He stated the police pension contribution decreased by 0.97% while the IMRF pension contribution decreased by 1.19%. Interim Finance Director Dittman added that the police pension numbers do not include the two new officers.

Interim Finance Director Dittman next took over with a breakdown of the reserve drawdown. Director Dittman stated the Parks & Recreation budget includes \$400,000 for the Willow Pond Park improvement project. The Village is currently under consideration for an OSLAD grant which would require the Village to spend that \$400,000 as a funding match if the Village's grant application is approved.

Director Dittman continued with the General Fund highlights stating staff is projecting an overall revenue increase of 5%, which equates to roughly \$636,802 over the previous fiscal year. Director Dittman continued by examining each individual revenue source. She began with Sales Tax which is projected to have no substantial changes when compared to the prior year. Next was Places of Eating Tax which projected no change from the prior year. Utility Tax is expected to be down about 8% or around \$85,000. Income Tax is expected to increase by about \$61,240 based upon Illinois Municipal League (IML) projections. Amusement Tax is projected to increase by \$57,500. Permit Fees are expected to increase by \$26,000. Administrator Halik commented that the permit fee revenue is already over budget for the current fiscal year. There is no expected change to the level of Red Light Camera Fines. Director Dittman explained the Village will receive \$82,500 in rental income from the tenant at the 825 Midway building. The lease with the tenant expires June 2016. Director Dittman stated video gaming revenue was not included in the budget.

Director Dittman returned to the topic of Village pensions by first elaborating on both the Police and IMRF pensions. The 0.97% decrease in Police Pension contribution translated into \$5,101. The rate of payroll for the Police Pension fund went from 30.1% to 29.28%. With respect to the IMRF pension, the 1.19% decrease equated to approximately \$13,485 while the rate of payroll went from 20.07% to 18.88%. Finally, Director Dittman provided an update on the Sherriff's Law Enforcement Pension (SLEP) program, which the Village is obligated to pay related to a settlement associated with a former Village Police Chief. Director Dittman stated the outstanding balance for the SLEP program was paid in full during FY 2013/14. Fund investment returns exceeded expectations, so no payment is due with respect to the SLEP program.

Administrator Halik next provided an update on the Water Fund. Administrator Halik began by providing a history of the City of

Chicago and the DuPage Water Commission's (DWC) recent water rate increases and the subsequent water rate increases by the Village. As of January 1, 2014, the DWC raised water rates 18% in part due to the City of Chicago's 15% increase on the same date. The Village last increased its local water rates 20% on January 1, 2014. This increase included the continuation of the 6% discount program for residents, including seniors, who pay the minimum water bill (9,000 gallons per quarter). Administrator Halik continued by stating the Village's recent rate increase is intended to cover the 18% DWC rate increase, along with funding three Water Fund capital projects that have been identified for FY 2014/15. These projects include the replacement of approximately 1,700 MTU's due to dead or dying batteries. Administrator Halik explained that MTU's are the grey transmitting boxes that allow the Village to remotely read water usage from resident's water meters. The budget estimate for this project which includes the purchase of the units as well as the installation by an independent contractor is \$285,000. The second project is the first year of the water tank coating project which includes the preparation of specifications and bid documents to sandblast and repaint the Village Hall water tower for a cost of \$20,000. The final Water Fund capital project for this upcoming fiscal year is the replacement of one Public Works vehicle (Truck #76: 2006 Ford F-350 with 81,000 miles) of which the Water Fund will cover half the cost at an amount of \$15,000. Administrator Halik warned the DWC has planned for a 17% water rate increase effective January 1, 2015 therefore the water rate topic will most likely have to be revisited in the coming year.

Administrator Halik next discussed the Motor Fuel Tax (MFT) Fund. He explained there will be approximately \$210,000 available in the MFT fund for use in the FY 2014/15 Road Program. This year's Roadway Maintenance Program includes full-depth patching and overlays of roadways within the Waterford subdivision. Administrator Halik noted the Public Works Department always examines the roads after the winter season to see if any roads are in need of attention that are not on the scheduled program. After completion of this year's program there will still be funding available to continue to build a reserve to be used towards the STP grant funded Clarendon Hills Road project in FY 2016/17.

Director Dittman began the financial performance section of the presentation. Echoing Administrator Halik's overview, Director Dittman explained the proposed budget projects 202 days of operating expense reserve. The FY 2013/14 budget comparatively projected at 169 days. However, the estimated actual FY 2013/14 budget currently projects at 223 days. Director Dittman explained one "Operating Day" in the General Fund for FY 2014/15 projects to be \$21,138. The amount of projected fund balance at 4/30/15 is \$4,267,771. This amount divided by the one "Operating Day" amount of \$21,138 results in the 202 days of operating expense.

Director Dittman highlighted two reasons for the heightened performance for FY 2013/14 the first being that revenues exceeded expectations. General Fund revenues are estimated to come in at

\$709,550 over budget. The four revenue sources that outperformed their budgeted numbers were Sales Tax (\$245,849 over budget); Income Tax (\$100,058 over budget); Building Permits (\$45,000 over budget); and Red Light Camera Fines (\$286,464 over budget). The second reason for the heightened performance during FY 2013/14 was that total General Fund expenditures are being projected at approximately \$135,000 below budget with the Administration, Planning and Public Works departments coming in below budget. Director Dittman noted that \$26,000 of the Electronic Archive Storage Project will be deferred from the FY 2013/14 budget to FY 2014/15.

Administrator Halik took over to discuss larger expenditures by department for the upcoming fiscal year. Administrator Halik commented that the Village Board & Clerk budget along with the Board of Police Commissioners had no significant new expenditures budgeted.

Under the Administration budget, Administrator Halik highlighted the \$26,000 that was carried from last year's Electronic Archive Storage Project as the only significant Administration expenditure in this year's budget.

Next, Administrator Halik stated the Village is in need of a Comprehensive Land Use Plan Update. The Comp Plan update is budgeted under the Planning & Economic Development budget and would include an update for the Southeast Sub-area Plan at a budgeted amount of \$31,500.

The Parks & Recreation budget includes \$400,000 which will be spent as a match if the Village is awarded an OSLAD grant for the Willow Pond Park Renovation. The \$400,000 is for Phase I of the two phase project.

The Finance Department budget does not include funding for the ERP Analysis Project as of yet because staff is waiting for the results from the ERP Assessment. Administrator Halik explained the Village currently uses a financial software called Decision Systems which is a proprietary software. Administrator Halik explained the Village would like to both expand our use of a Village-wide ERP system, and also have a plan in place in case software support for Decision Systems becomes an issue.

The Police Department has several larger expenditures included in this year's budget. Replacement of the Police Chief's vehicle at \$29,365 and the replacement of two squads with SUVs at a cost of \$74,635. Also included in the Police Department budget is one new Patrol Officer at a first year cost of \$69,643.

The Public Works Department includes funding for Year 2 of the EAB Abatement Program where the Village plans to remove and replace roughly 200 trees at a cost of \$168,000. Funding is also included for a replacement vehicle at a cost of \$15,000. This amount represents half the cost of the vehicle replacement, the other half is budgeted for out of the Water Fund.

The Building and Zoning Department does not have any large expenditures planned for this fiscal year.

The Water Fund budget includes \$15,000 for a vehicle replacement. This amount represents half of a vehicle purchase while the other half is budgeted under the Public Works Department. The Village will continue with its fire hydrant replacements at a cost of \$15,000 for this fiscal year. Finally, \$70,000 will be transferred to the Water Capital Improvement Fund.

The Hotel/Motel Tax Fund includes \$37,967 for hotel marketing and promotion.

The Motor Fuel Tax Fund's FY 2014/15 Road Maintenance Program has \$210,000 budgeted.

The Tax Increment Financing (TIF) Fund has \$638,834 in eligible redevelopment costs remaining after which the fund will be closed out.

The Water Capital Improvements Fund has two larger expenditures scheduled for this budget season, the first being the replacements of the failing Meter Transmitting Units (MTU) throughout the Village. The batteries on the Village's MTUs have started to fail. The Village uses the MTUs to read resident's water meters in order to correctly bill residents for their water usage. The estimated cost of this replacement project is \$285,000. The second project is the Year 1 Tank Coating Project at a cost of \$20,000.

The Capital Projects Fund does not have any large expenditures planned for FY 2014/15.

The 2008 Bond Fund has annual debt service payment of \$156,956 due. Trustee Mistele asked if the Village should consider refinancing our 2008 GO Bonds. Director Dittman explained that staff looked into this option and found the Village would only save roughly \$25,000 if done today and that would not necessarily be worth it.

The SSA Bond & Interest Fund has annual debt service payment of \$319,440.

The Land Acquisition, Facility Expansion & Renovation Fund (LAFER) has a remaining balance of \$1.1 million after Phase I of the Master Facilities Plan. Director Dittman commented there is no more planned revenue that will be added to the LAFER Fund unless the Village sells the vacant lot north of the Public Works Building.

Director Dittman next began the topic of the Village's revenues. The FY 2014/15 budget estimates all fund revenues to be about \$13,225,193. The General Fund accounts for roughly 61% of this amount with an estimated \$8,082,537. The three most prominent revenues within the General Fund are Sales Tax at 43% or \$3,450,000 of the General Fund revenues, Utility Tax at 14% or \$1,075,000 of the General Fund revenues, and Income Tax at 10% or \$787,000 of the General Fund

revenues.

Director Dittman continued with an explanation of the Village's expenditures. The FY 2014/15 budget includes \$14,110,153 in expenditures over all funds. Of this amount the General Fund accounts for 60% or \$8,400,189 and the Water Fund accounts for 19% or \$2,621,520.

Director Dittman next highlighted General Fund expenditures by department stating that the Police Department accounts for 55% of General Fund expenditures or \$4,630,000, followed by the Administration Department at 13% or \$1,102,220 and the Public Works Department at 12% or \$998,642.

Chief Shelton gave a brief overview of the Board of Police Commissioners budget stating costs went down roughly 7%.

Administrator Halik presented the Administration budget highlighting increases to the Buildings line-item due to the increased utility costs for the new buildings. Also noted was a \$50,000 decrease to the Legal Services line-item. Overall, Administration expenses went down 9.41%.

Administrator Halik continued with the Planning and Economic Development budget by pointing out a \$31,000 increase to the General Management line-item for the aforementioned comp plan update. The Engineering line-item was also increased as the Village needs more consultant hours from the Planner. Overall, the Planning and Economic Development budget increased 30.99%.

Administrator Halik next presented the Parks & Recreation budget which includes increases to the Maintenance line-item for increased OT for the Public Works employees as well as \$400,000 for the potential grant aided project at Willow Pond. Overall, the Parks & Recreation budget increased about 132%.

Director Dittman took over to present the Finance Department's budget which included a small increase to the General Management line-item to account for the increased hours of the part time front counter receptionists. Overall, the Finance budget increased 2.44%.

Chief Shelton presented the Police Department budget which includes an increase to the Police Administration line-item for the costs associated with a new officer. Increases were also noted in the Police Telecommunications and Police Capital Improvements line-items. Trustee Mistele inquired as to the large decrease in Police Patrol Service line-item. Director Dittman commented that that line-item is used for DEA funded purchases and there were no budgeted purchases at this time but that the line-item could increase if qualifying purchases are requested. Chief Shelton explained the Village has \$128,000 in the DEA fund and \$45,000 in the state fund. Overall, the Police budget increased 3.39%.

Administrator Halik presented the Public Works budget highlighting increases to the snow removal line-item as well as a \$15,000 fuel tank repair project included in the Buildings line-item. Trustee Mistele asked if the Village should get rid of the fuel tanks. Administrator Halik responded that that is a decision which will have to be made moving forward. Mayor Trilla commented the Village should remove the tanks except for maybe an above ground diesel tank for the Public Works Department. Overall, the Public Works budget decreased 10.23%.

Administrator Halik next highlighted the Building & Zoning Department budget including increases to the General Management line-item due to increased overtime hours for the Building Inspector as well as increases to the Inspection Services line-item which is for consultant inspectors. Overall, the Building & Zoning budget increased 11%.

Administrator Halik presented the Water Fund which includes increases to both the Water Production line-item for increased water purchase costs and the Transportation & Distribution line-item for the increasing number of water main breaks. Overall, the Water Fund budget increased about 5%.

Director Dittman briefly went over the Hotel Motel Tax Fund budget which overall decreased roughly 2%. Mayor Trilla noted that there is currently a proposed bill being considered which will allow a 50/50 split of Hotel Motel funding between the Village and the DuPage Convention and Visitors Bureau.

Director Dittman next explained the Motor Fuel Tax (MFT) Fund decreased 13.22% from \$242,000 last year to \$210,000 for this upcoming year. The estimated MFT Fund revenues for the year are \$241,816. The remaining balance of \$31,816 after this year's program will be added to the Village's MFT Fund balance bringing it to \$388,575. This balance will be used to pay the Village's portion of an STP grant for the overlay of Clarendon Hills Road.

Director Dittman presented the Tax Increment Financing (TIF) Fund highlighting an increase to the Redevelopment Costs line-item of \$638,834. This amount will be used for a new traffic light near the bowling alley. Director Dittman also noted there were no principle and interest payments this upcoming year because the TIF has ended. Overall, the TIF Fund increased 40.72%.

Director Dittman explained there were no significant changes to the SSA Bond & Interest Fund budget.

Director Dittman noted the Water Capital Improvements Fund includes a large increase to the Capital Improvements line-item which includes the Village's MTU replacement project, the valve insertion project, and water main replacement funding.

Director Dittman stated there are no planned projects for the Capital Projects Fund.

Director Dittman next stated the Village continues to make payments on the 2008 Bond Fund.

Director Dittman stated the LAFER fund has \$1,063,157 included in the Village Hall Remodel line-item for the work that will be done at the 835 Midway site.

Administrator Halik concluded the meeting by reminding the Village Board of the Board Budget Workshop, which is scheduled for March 17, 2014. At the workshop, staff will present discretionary items which are not currently in the budget and were not presented tonight. Finally, he thanked all meeting attendees for their time and efforts in the budget preparation.

**4. VISITOR'S BUSINESS**

There were no visitors present at the meeting.

**5. ADJOURNMENT**

Motion to adjourn was made by Trustee Mistele. Trustee Davi seconded the motion.

The meeting was adjourned at 7:15 p.m.

(Minutes transcribed by: Garrett Hummel)

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

### BACKGROUND

The attached are press releases approved for the weeks of:

January 6<sup>th</sup> – 12<sup>th</sup>, 2014  
January 13<sup>th</sup> – 19<sup>th</sup>, 2014  
January 20<sup>th</sup> – 26<sup>th</sup>, 2014  
January 27<sup>th</sup> – February 2<sup>nd</sup>, 2014  
February 3<sup>rd</sup> – 9<sup>th</sup>, 2014  
February 10<sup>th</sup> – 16<sup>th</sup>, 2014  
February 17<sup>th</sup> – 23<sup>rd</sup>, 2014  
February 24<sup>th</sup> – March 2<sup>nd</sup>, 2014

### STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department  
Press Release for the week of January 6<sup>th</sup> - 12<sup>th</sup>, 2014  
January 13<sup>th</sup>, 2014  
Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808



FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 01/07/2014 At 10:17 p.m. Bafia, Lester, 40, 10 block of Deer Lake, Lemont, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, DRIVING WHILE LICENSE SUSPENDED, DRIVING TOO FAST FOR CONDITIONS and IMPROPER LANE USAGE following an incident at the intersection of Plainfield Road and Madison Street. Mr. Bafia was transported to the Willowbrook Police Department and released after posting bond.
- 01/12/2014 At 1:02 a.m. Nisperos, Arnez M., 41, 1000 block of Hillcrest Lane, Woodridge, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE, SPEEDING, IMPROPER LANE USAGE and OPERATION OF AN UNINSURED MOTOR VEHICLE following an incident in the 6800 block of Kingery Highway. Mr. Nisperos was transported to the Willowbrook Police Department and released after posting bond.
- 01/12/2014 At 11:42 a.m. Officers responded to the 6300 block of Briar Road for the report of a THEFT. Offender(s) unknown entered the unsecured/unattended motor vehicle and removed a wallet and its contents. The cost to replace the items was estimated at \$400.00 U.S.C.

**Willowbrook Police Department**  
**Press Release for the week of January 13<sup>th</sup> – 19<sup>th</sup>, 2014**  
**January 20<sup>th</sup>, 2014**

**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

01/16/2014 At 10:35 a.m. Officers responded to the 300 block of Willowood Lane for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown entered the unattended/unsecured motor vehicle and removed a wallet and its contents. The cost to replace the items was estimated at \$100.00 U.S.C.

Willowbrook Police Department  
Press Release for the week of January 20<sup>th</sup> – 26<sup>th</sup>, 2014  
January 27<sup>th</sup>, 2014  
Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808



FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 01/20/2014 At 1:23 a.m. Velazquez, Joel G., 42, 900 block of Plainfield Road, Darien, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and SPEEDING following a traffic stop in the 6000 block of Kingery Highway. Mr. Velazquez was transported to the Willowbrook Police Department and released after posting bond.
- 01/21/2014 At 1:50 p.m. Olvera, Raymond R., 26, 6000 block of Knollwick Road, Willowbrook, Illinois was arrested for alleged ENDANGERING THE LIFE OR HEALTH OF A CHILD following an incident in the 6000 block of Knollwick Road. Mr. Olvera was transported to the Willowbrook Police Department and released after posting bond.
- 01/21/2014 At 3:14 p.m. Officers responded to the 500 block of Plainfield Road for the report of a THEFT. Offender(s) unknown entered the unattended/unsecured motor vehicle and removed a backpack containing miscellaneous property. The cost to replace the items was estimated at \$125.00 U.S.C.
- 01/23/2014 At 8:54 a.m. Ruiz, Brenda, 29, 6000 block of Vail Street, Westmont, Illinois was arrested for alleged NO VALID DRIVERS LICENSE following a property damage only accident at the intersection of Kingery Highway and 72<sup>nd</sup> Street. Ms. Ruiz was transported to the Willowbrook Police Department and released after posting bond.
- 01/24/2014 At 4:33 p.m. Dockins, Keith W., 28, 200 block of 59<sup>th</sup> Street, Hinsdale, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, FAILURE TO YIELD WHILE TURNING LEFT and OPERATING A MOTOR VEHICLE WHILE USING AN ELECTRONIC COMMUNICATIONS DEVICE following a traffic stop at the intersection of Plainfield Road and Kingery Highway. Mr. Dockins was transported to the Willowbrook Police Department and released after posting bond.

**Willowbrook Police Department**  
**Press Release for the week of January 27<sup>th</sup> – February 2<sup>nd</sup>, 2014**  
**February 3<sup>rd</sup>, 2014**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**



FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 01/31/2014 At 7:51 a.m. Officers responded to the 200 block of Waverly Court for the report of a MOTOR VEHICLE THEFT. Offender(s) unknown, by unknown means, gained access to the residential garage and removed the unattended/unsecured 2000 Acura Sedan. The cost to replace the vehicle was estimated at \$4,000.00 U.S.C.
- 01/31/2014 At 8:50 a.m. Officers responded to the 7300 block of Tennessee Drive for the report of a BURGLARY FROM MOTOR VEHICLE. Offender(s) unknown, by unknown means, gained access to the motor vehicle and removed an amplifier and speakers. The cost to replace the items was estimated at \$1,000.00 U.S.C.
- 01/31/2014 At 1:15 p.m. Officers responded to the 7400 block of Tennessee Drive for the report of a THEFT OF MOTOR VEHICLE PARTS. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$140.00 U.S.C.
- 01/31/2014 At 3:40 p.m. Officers responded to the 6100 block of Knoll Valley Drive for the report of a THEFT OF MOTOR VEHICLE PARTS. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$180.00 U.S.C.
- 01/31/2014 At 3:56 p.m. Officers responded to the 100 block of MacArthur Drive for the report of a THEFT OF MOTOR VEHICLE PARTS. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$800.00 U.S.C.
- 01/31/2013 At 4:40 p.m. Officers responded to the 6100 block of Knollwick Road for the report of a THEFT OF MOTOR VEHICLE PARTS. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$870.00 U.S.C.
- 01/31/2014 At 6:27 p.m. Officers responded to the 6100 block of Knollwood Road for the report of a THEFT OF MOTOR VEHICLE PARTS. Offender(s) unknown, by unknown means, removed the catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the items was estimated at \$300.00 U.S.C.

Willowbrook Police Department  
Press Release for the week of February 3<sup>rd</sup> – 9<sup>th</sup>, 2014

February 10<sup>th</sup>, 2014

Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

02/05/2014 At 4:25 p.m. LaPlaca, David T., 29, 8800 block of Palos Spring, Orland Park, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED following a traffic stop at the intersection of Kingery Highway and Plainfield Road. Mr. LaPlaca was transported to the Willowbrook Police Department and released after posting bond.

02/08/2014 At 5:25 a.m. Officers responded to the 6200 block of Bentley Avenue for the report of a THEFT. Offender(s) unknown, gained access to the unattended/unsecured motor vehicle and removed a Fitness Watch and a Garmin GPS device. The cost to replace the items was estimated at \$300.00 U.S.C.

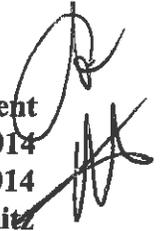
**Willowbrook Police Department**  
**Press Release for the week of February 10<sup>th</sup> – 16<sup>th</sup>, 2014**  
**February 17<sup>th</sup>, 2014**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 02/12/2014 At 10:58 a.m. Officers responded to the 6100 block of Knollwood Road for the report of a **CRIMINAL DAMAGE TO PROPERTY**. Offender(s) unknown, by unknown means, damaged a rear window on the parked/unattended motor vehicle. The cost to repair/replace the item was estimated at \$350.00 U.S.C.
- 02/13/2014 At 7:56 a.m. Puma, Julio C., 40, 4300 block of Marmura, Chicago, Illinois was arrested for alleged **DRIVING WHILE LICENSE SUSPENDED** and **SPEEDING** following a traffic stop in the 6200 block of Kingery Highway. Mr. Puma was transported to the Willowbrook Police Department and released after posting bond.
- 02/16/2014 At 2:39 a.m. Mitchell, Kiara N., 19, 600 block of Cass Avenue, Westmont, Illinois was arrested for alleged **POSSESSION OF DRUG PARAPHERNALIA** following an incident in the 7500 block of Kingery Highway. Ms. Mitchell was transported to the Willowbrook Police Department and released after posting bond.

**Willowbrook Police Department**  
**Press Release for the week of February 17<sup>th</sup> – 23<sup>rd</sup>, 2014**  
**February 24<sup>th</sup>, 2014**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**



FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

02/17/2014 At 11:51 a.m. Officers responded to the 700 block of Plainfield Road for the report of a MOTOR VEHICLE THEFT. Offender(s) unknown, by unknown means, removed a parked/unattended International Dump Truck. The cost to replace the vehicle was estimated at \$20,000.00 U.S.C.

02/21/2014 At 1:11 a.m. Chamout, Ibrahim, 19, 200 block of Ingersoll Lane, Villa Park, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and IMPROPER LANE USAGE following a traffic stop in the 6800 block of Kingery Highway. Mr. Chamout was transported to the Willowbrook Police Department and released after posting bond.

**Willowbrook Police Department**  
**Press Release for the week of February 24<sup>th</sup> – March 2<sup>nd</sup>, 2014**  
**March 3<sup>rd</sup>, 2014**  
**Contact: Chief Mark Shelton or Laurie Schmitz**  
**at (630) 325-2808**

FOR IMMEDIATE RELEASE

**NOTE:** Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 02/24/2014 At 4:16 a.m. Migonis, Joshua J., 28, 8500 block of South Indiana, Chicago, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE following an incident in the 7700 block of Kingery Highway. Mr. Migonis was transported to the Willowbrook Police Department and released after posting bond.
- 02/25/2014 At 5:03 a.m. Miranda, Gabriel, 25, 6000 block of Laurel Lane, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and OPERATION OF AN UNINSURED MOTOR VEHICLE following a traffic stop in the 6300 block of Kingery Highway. Mr. Miranda was transported to the Willowbrook Police Department and released after posting bond.
- 02/26/2014 At 1:47 p.m. Officers responded to the 7000 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed an unattended/unsecured Hewlett Packard computer, briefcase and its contents. The cost to replace the items was estimated at \$1,400.00 U.S.C.
- 03/01/2014 At 10:51 p.m. Officers responded to the 300 block of 75<sup>th</sup> Street for the report of a THEFT. Offender(s) unknown, by unknown means, removed jewelry from an unattended/unsecured purse. The cost to replace the items was estimated at \$700.00 U.S.C.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

**AGENDA ITEM DESCRIPTION**  
INFORMATION – MONTHLY OVERTIME REPORT

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

01/06/2014 – 02/02/2014

02/03/2014 – 03/02/2014

### REQUEST FOR FEEDBACK (if any)

NONE.

### STAFF RECOMMENDATION (if any)

NONE.

Willowbrook Police Department  
Overtime Breakdown Schedule

Overtime Categories:	11/11/2013 to 12/8/2013	12/9/2013 to 1/5/2014	1/6/2014 to 2/2/2014	2/3/2014 to 3/2/2014
SHIFT COVERAGE				
WHEATON COURT (MISD & FEL CASES)	89.50	198.50	16.50	49.00
WHEATON COURT CALL-IN (1-HR PER CASE)	12.00	4.00	6.00	26.50
SUMMARY SUSPENSION HEARINGS (DUI CASES)	3.00		5.00	4.00
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	10.00	9.50	3.00	14.00
LATE CALLS OR ARRESTS	21.00	27.00	27.00	33.00
INVESTIGATIVE CALL-OUT / FOLLOW-UP	24.50	9.00	25.00	18.00
SPECIAL DETAILS / POLICE HIRED SERVICES	22.50			8.00
CRIME PREVENTION/PUBLIC RELATIONS	41.00	61.00		
COMMANDERS STAFF MEETINGS				
RANGE / FIREARMS TRAINING	4.00		2.00	6.00
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				2.50
TRAVEL TIME TO AND FROM SCHOOL				
JUVENILE OFFICER CALL-OUT	3.00			13.00
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS		3.50		2.00
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				
MISCELLANEOUS TRAINING				
PEER JURY	1.00	35.00	38.00	48.50
BREATHALIZER OPERATION				
K-9 UNIT				
EVIDENCE/DESTRUCTION			2.50	
ACCIDENT RECONSTRUCTION				
CADET MEETING				
DEA OVERTIME				
DEPT. DETAIL	23.00		6.00	11.00
HOLIDAY PAY	145.00	346.50	97.00	
<b>Total Accumulated Hours:</b>	<b>399.50</b>	<b>694.00</b>	<b>228.00</b>	<b>235.50</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY EXPENDITURE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly Expenditure Report for the month of January 2014 and February 2014.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JANUARY, 2014  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	159,173.92	1,454,919.58	79.18	1,837,482.00	382,562.42	39.59	3,674,964.00
01-30-630-102	OVERTIME	17,820.73	236,980.48	89.43	265,000.00	28,019.52	44.71	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	4,072.13	16,955.37	56.52	30,000.00	13,044.63	28.26	60,000.00
01-30-630-104	PART TIME CLERICAL	2,055.18	16,758.65	71.59	23,409.00	6,650.35	35.80	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,099.20	111,634.97	77.31	144,405.00	32,770.03	38.65	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	3,483.48	24.19	14,400.00	10,916.52	12.10	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	25,805.20	229,851.86	71.89	319,748.00	89,896.14	35.94	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	1,021.80	1,962.47	20.12	9,753.00	7,790.53	10.06	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,482.67	23,415.09	76.84	30,472.00	7,056.91	38.42	60,944.00
01-30-630-151	I M R F	2,095.52	22,972.10	70.89	32,403.00	9,430.90	35.45	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	403,858.40	76.92	525,016.00	121,157.60	38.46	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	791.99	8,041.36	71.18	11,297.00	3,255.64	35.59	22,594.00
*TOTAL	PERSONNEL SERVICES	266,804.18	2,664,264.66	78.10	3,411,415.00	747,150.34	39.05	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	1,602.49	16,662.50	66.65	25,000.00	8,337.50	33.33	50,000.00
01-30-630-202	ACCREDITATION	4,065.00	4,065.00	95.65	4,250.00	185.00	47.82	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	1,056.00	8.95	11,800.00	10,744.00	4.47	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	50.00	1.67	3,000.00	2,950.00	0.83	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	517.50	3,375.00	48.21	7,000.00	3,625.00	24.11	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	179,800.00	66.67	269,700.00	89,900.00	33.33	539,400.00
01-30-630-248	RED LIGHT - COM ED	223.46	1,566.92	65.29	2,400.00	833.08	32.64	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,827.38	11,072.54	158.18	7,000.00	-4,072.54	79.09	14,000.00
*TOTAL	CONTRACTUAL SERVICES	30,710.83	224,147.96	66.58	336,650.00	112,502.04	33.29	673,300.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	797.41	2,675.89	39.35	6,800.00	4,124.11	19.68	13,600.00
01-30-630-302	PRINTING & PUBLISHING	52.95	3,682.00	67.56	5,450.00	1,768.00	33.78	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	325.00	3,955.42	4.29	92,300.00	88,344.58	2.14	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	350.00	16,057.11	80.33	19,990.00	3,932.89	40.16	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	560.00	1,119.00	16.58	6,750.00	5,631.00	8.29	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	504.80	10,815.67	112.66	9,600.00	-1,215.67	56.33	19,200.00
01-30-630-311	POSTAGE & METER RENT	0.00	954.19	21.20	4,500.00	3,545.81	10.60	9,000.00
01-30-630-315	COPY SERVICE	88.58	1,308.13	32.70	4,000.00	2,691.87	16.35	8,000.00
01-30-630-331	OPERATING SUPPLIES	359.97	2,886.84	48.11	6,000.00	3,113.16	24.06	12,000.00
01-30-630-345	UNIFORMS	8,869.53	22,483.37	82.66	27,200.00	4,716.63	41.33	54,400.00
01-30-630-346	AMMUNITION	0.00	477.50	2.39	20,000.00	19,522.50	1.19	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	11,908.24	66,415.12	32.78	202,590.00	136,174.88	16.39	405,180.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	863.59	8,774.77	39.89	22,000.00	13,225.23	19.94	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	3,510.52	21,314.41	29.60	72,000.00	50,685.59	14.80	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	258.75	5,780.05	91.75	6,300.00	519.95	45.87	12,600.00
*TOTAL	EQUIPMENT - OFFICE	4,632.86	35,869.23	35.58	100,800.00	64,930.77	17.79	201,600.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JANUARY, 2014  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	314,056.11	2,990,696.97	73.82	4,051,455.00	1,060,758.03	36.91	8,102,910.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	500.00	6,505.22	98.56	6,600.00	94.78	49.28	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	500.00	6,505.22	36.96	17,600.00	11,094.78	18.48	35,200.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	500.00	6,505.22	33.19	19,600.00	13,094.78	16.59	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	0.00	2,456.03	19.65	12,500.00	10,043.97	9.82	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	2,456.03	19.65	12,500.00	10,043.97	9.82	25,000.00
**TOTAL	RISK MANAGEMENT	0.00	2,456.03	19.65	12,500.00	10,043.97	9.82	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	640.00	85.33	750.00	110.00	42.67	1,500.00
*TOTAL	CONTRACTUAL SERVICES	0.00	640.00	85.33	750.00	110.00	42.67	1,500.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	206.21	206.21	20.62	1,000.00	793.79	10.31	2,000.00
01-30-650-345	UNIFORMS	0.00	31.37	0.00	0.00	-31.37	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	54,360.52	92.92	58,500.00	4,139.48	46.46	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	206.21	54,598.10	89.51	61,000.00	6,401.90	44.75	122,000.00
	<u>EQUIPMENT - OFFICE</u>							
650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	206.21	55,238.10	89.45	61,750.00	6,511.90	44.73	123,500.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JANUARY, 2014  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>INVESTIGATIVE SERVICES</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
<u>EQUIPMENT - OFFICE</u>								
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
<u>TRAFFIC SAFETY</u>								
<u>PERSONNEL SERVICES</u>								
01-30-660-105	PART TIME - CROSSING GUARD	209.81	2,982.08	63.23	4,716.00	1,733.92	31.62	9,432.00
*TOTAL	PERSONNEL SERVICES	209.81	2,982.08	63.23	4,716.00	1,733.92	31.62	9,432.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	209.81	2,982.08	63.23	4,716.00	1,733.92	31.62	9,432.00
<u>E S D A COORDINATOR</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-665-263	SIREN MAINTENANCE	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
<u>CRIME PREVENTION</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	0.00	3,070.36	68.23	4,500.00	1,429.64	34.12	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
**TOTAL	CRIME PREVENTION	0.00	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
<u>TELECOMMUNICATIONS</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-675-235	RADIO DISPATCHING	36,758.08	183,790.40	81.32	226,000.00	42,209.60	40.66	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	36,758.08	183,790.40	81.32	226,000.00	42,209.60	40.66	452,000.00
<u>EQUIPMENT - OPERATING</u>								
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	36,758.08	183,790.40	81.14	226,500.00	42,709.60	40.57	453,000.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR JANUARY, 2014  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	1,875.69	9,934.86	79.48	12,500.00	2,565.14	39.74	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	0.00	72,122.63	92.46	78,000.00	5,877.37	46.23	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	1,875.69	86,359.38	91.09	94,802.00	8,442.62	45.55	189,604.00
**TOTAL	CAPITAL IMPROVEMENTS	1,875.69	86,359.38	91.09	94,802.00	8,442.62	45.55	189,604.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	353,605.90	3,331,639.29	74.38	4,478,923.00	1,147,283.71	37.19	8,957,846.00
****TOTAL	GENERAL CORPORATE FUND	353,605.90	3,331,639.29	74.38	4,478,923.00	1,147,283.71	37.19	8,957,846.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	353,605.90	3,331,639.29	74.38	4,478,923.00	1,147,283.71	37.19	8,957,846.00
	TOTALS ALL FUNDS	353,605.90	3,331,639.29	74.38	4,478,923.00	1,147,283.71	37.19	8,957,846.00

VILLAGE OF WILLOWBROOK  
EXPENDITURE REPORT FOR FEBRUARY, 2014  
GENERAL CORPORATE FUND

PRCT. OF YR: 83.33  
RUN: 03/05/14 9:52AM

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	148,535.57	1,598,802.81	87.01	1,837,482.00	238,679.19	43.51	3,674,964.00
01-30-630-102	OVERTIME	7,905.79	244,886.27	92.41	265,000.00	20,113.73	46.20	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	375.52	17,330.89	57.77	30,000.00	12,669.11	28.88	60,000.00
01-30-630-104	PART TIME CLERICAL	2,205.24	18,963.89	81.01	23,409.00	4,445.11	40.51	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	11,099.20	121,999.59	84.48	144,405.00	22,405.41	42.24	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	3,483.48	24.19	14,400.00	10,916.52	12.10	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	24,348.08	270,255.50	84.52	319,748.00	49,492.50	42.26	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	1,962.47	20.12	9,753.00	7,790.53	10.06	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,206.04	25,621.13	84.08	30,472.00	4,850.87	42.04	60,944.00
01-30-630-151	I M R F	2,121.65	25,093.75	77.44	32,403.00	7,309.25	38.72	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	444,244.24	84.62	525,016.00	80,771.76	42.31	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	822.83	8,864.19	78.46	11,297.00	2,432.81	39.23	22,594.00
*TOTAL	PERSONNEL SERVICES	240,005.76	2,914,939.06	85.45	3,411,415.00	496,475.94	42.72	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	3,020.14	19,682.64	78.73	25,000.00	5,317.36	39.37	50,000.00
01-30-630-202	ACCREDITATION	0.00	4,065.00	95.65	4,250.00	185.00	47.82	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	8,197.00	9,253.00	78.42	11,800.00	2,547.00	39.21	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	50.00	1.67	3,000.00	2,950.00	0.83	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	532.50	3,907.50	55.82	7,000.00	3,092.50	27.91	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	202,275.00	75.00	269,700.00	67,425.00	37.50	539,400.00
01-30-630-248	RED LIGHT - COM ED	176.23	1,743.15	72.63	2,400.00	656.85	36.32	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	3,105.44	14,177.98	202.54	7,000.00	-7,177.98	101.27	14,000.00
*TOTAL	CONTRACTUAL SERVICES	37,506.31	261,654.27	77.72	336,650.00	74,995.73	38.86	673,300.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	220.49	2,896.38	42.59	6,800.00	3,903.62	21.30	13,600.00
01-30-630-302	PRINTING & PUBLISHING	1,276.40	4,958.40	90.98	5,450.00	491.60	45.49	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	31,700.29	35,655.71	38.63	92,300.00	56,644.29	19.32	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	146.77	16,203.88	81.06	19,990.00	3,786.12	40.53	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	1,119.00	16.58	6,750.00	5,631.00	8.29	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	182.00	10,997.67	114.56	9,600.00	-1,397.67	57.28	19,200.00
01-30-630-311	POSTAGE & METER RENT	0.00	954.19	21.20	4,500.00	3,545.81	10.60	9,000.00
01-30-630-315	COPY SERVICE	200.89	1,509.02	37.73	4,000.00	2,490.98	18.86	8,000.00
01-30-630-331	OPERATING SUPPLIES	449.00	3,335.84	55.60	6,000.00	2,664.16	27.80	12,000.00
01-30-630-345	UNIFORMS	1,133.09	23,616.46	86.83	27,200.00	3,583.54	43.41	54,400.00
01-30-630-346	AMMUNITION	0.00	477.50	2.39	20,000.00	19,522.50	1.19	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	35,308.93	101,724.05	50.21	202,590.00	100,865.95	25.11	405,180.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	1,327.70	10,102.47	45.92	22,000.00	11,897.53	22.96	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	2,859.43	24,173.84	33.57	72,000.00	47,826.16	16.79	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	218.00	5,998.05	95.21	6,300.00	301.95	47.60	12,600.00
*TOTAL	EQUIPMENT - OFFICE	4,405.13	40,274.36	39.95	100,800.00	60,525.64	19.98	201,600.00

VILLAGE OF WILLOWBROOK  
EXPENDITURE REPORT FOR FEBRUARY, 2014  
GENERAL CORPORATE FUND

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	317,226.13	3,318,591.74	81.91	4,051,455.00	732,863.26	40.96	8,102,910.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	250.00	6,755.22	102.35	6,600.00	-155.22	51.18	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	10,000.00	10,000.00	90.91	11,000.00	1,000.00	45.45	22,000.00
*TOTAL	CONTRACTUAL SERVICES	10,250.00	16,755.22	95.20	17,600.00	844.78	47.60	35,200.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATING EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	10,250.00	16,755.22	85.49	19,600.00	2,844.78	42.74	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	140.39	2,596.42	20.77	12,500.00	9,903.58	10.39	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	140.39	2,596.42	20.77	12,500.00	9,903.58	10.39	25,000.00
**TOTAL	RISK MANAGEMENT	140.39	2,596.42	20.77	12,500.00	9,903.58	10.39	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	0.00	640.00	85.33	750.00	110.00	42.67	1,500.00
*TOTAL	CONTRACTUAL SERVICES	0.00	640.00	85.33	750.00	110.00	42.67	1,500.00
	<u>SUPPLIES &amp; MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	0.00	206.21	20.62	1,000.00	793.79	10.31	2,000.00
01-30-650-345	UNIFORMS	0.00	31.37	0.00	0.00	-31.37	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	22,500.00	76,860.52	131.39	58,500.00	-18,360.52	65.69	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	22,500.00	77,098.10	126.39	61,000.00	-16,098.10	63.20	122,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	22,500.00	77,738.10	125.89	61,750.00	-15,988.10	62.95	123,500.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR FEBRUARY, 2014  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>INVESTIGATIVE SERVICES</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
<u>EQUIPMENT - OFFICE</u>								
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
<u>TRAFFIC SAFETY</u>								
<u>PERSONNEL SERVICES</u>								
01-30-660-105	PART TIME - CROSSING GUARD	419.61	3,401.69	72.13	4,716.00	1,314.31	36.07	9,432.00
*TOTAL	PERSONNEL SERVICES	419.61	3,401.69	72.13	4,716.00	1,314.31	36.07	9,432.00
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	419.61	3,401.69	72.13	4,716.00	1,314.31	36.07	9,432.00
<u>E S D A COORDINATOR</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-665-263	SIREN MAINTENANCE	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
<u>CRIME PREVENTION</u>								
<u>SUPPLIES &amp; MATERIAL #1</u>								
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	0.00	3,070.36	68.23	4,500.00	1,429.64	34.12	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
**TOTAL	CRIME PREVENTION	0.00	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
<u>TELECOMMUNICATIONS</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-675-235	RADIO DISPATCHING	0.00	183,790.40	81.32	226,000.00	42,209.60	40.66	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	183,790.40	81.32	226,000.00	42,209.60	40.66	452,000.00
<u>EQUIPMENT - OPERATING</u>								
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	0.00	183,790.40	81.14	226,500.00	42,709.60	40.57	453,000.00

VILLAGE OF WILLOWBROOK  
 EXPENDITURE REPORT FOR FEBRUARY, 2014  
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	9,934.86	79.48	12,500.00	2,565.14	39.74	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	0.00	72,122.63	92.46	78,000.00	5,877.37	46.23	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	0.00	86,359.38	91.09	94,802.00	8,442.62	45.55	189,604.00
**TOTAL	CAPITAL IMPROVEMENTS	0.00	86,359.38	91.09	94,802.00	8,442.62	45.55	189,604.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	350,536.13	3,692,844.06	82.45	4,478,923.00	786,078.94	41.22	8,957,846.00
****TOTAL	GENERAL CORPORATE FUND	350,536.13	3,692,844.06	82.45	4,478,923.00	786,078.94	41.22	8,957,846.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	350,536.13	3,692,844.06	82.45	4,478,923.00	786,078.94	41.22	8,957,846.00
	TOTALS ALL FUNDS	350,536.13	3,692,844.06	82.45	4,478,923.00	786,078.94	41.22	8,957,846.00

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

INFORMATION - MONTHLY OFFENSE REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a monthly offense summary report for the month of January 2014 and February 2014.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR January 2014

REPORT DATE RANGE: 01/01/2014 through 01/31/2014

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR											
		THIS PERIOD YTD											
0486	DOMESTIC BATTERY												3
0625	RESIDENTIAL BURGLARY												2
0710	THEFT FROM MOTOR VEHICLE												2
0720	THEFT OF MV PARTS/ACCESSORIES												5
0760	BURGLARY FROM MOTOR VEHICLE												3
0820	THEFT UNDER \$500												5
0860	RETAIL THEFT												4
0910	MOTOR VEH THEFT												1
1110	DECEPTIVE PRACTICE												3
1137	IDENTITY THEFT												2
1310	CRIMINAL DAMAGE TO PROPERTY												1
1563	CRIMINAL SEXUAL ABUSE												1
2230	ILLEGAL CONSUMPTION BY MINOR												1
2410	DUI ALCOHOL												3
2445	HIT AND RUN ACCIDENT												7
2461	OPERATE UNINSURED VEH												5
2470	NO DRIVERS LICENSE												1
2480	SUSPENDED/REVOKED DL												1
2825	HARASSMENT BY TELEPHONE												1
4255	UNLAWFUL VISITATION INTERFERENCE												1
4343	911 CALL DOCUMENTATION												1
5000	ALL OTHER CRIMINAL OFFENSES												2
5081	IN-STATE WARRANT												1
6511	TRAFFIC CONTROL												1
6513	ASSIST MOTORIST												3
6517	TRAFFIC SIGNS OUT												72
6518	TRAFFIC SIGNALS OUT												1
6519	ABANDONED AUTO												5
6562	10-50 PI												1
6563	10-50 PD												7
6582	ILLEGAL PARKING												68
6583	OVERNIGHT PARKING												11
6585	PARKING IN FIRE LANE												15
6638	TRAFFIC ALTERCATION												1
7701	DOMESTIC TROUBLE												1
7739	JUVENILE PROBLEMS OTHER												10
													4

Wednesday, February 05, 2014

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR January 2014

REPORT DATE RANGE: 01/01/2014 through 01/31/2014

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9001	ASSIST FIRE DEPARTMENT	28	28
9002	ASSIST COUNTY POLICE	6	6
9003	ASSIST STATE POLICE	1	1
9004	ASSIST OTHER POLICE DEPT	10	10
9008	ASSIST BUSINESS AGENCY	4	4
9011	ASSIST PUBLIC WORKS	23	23
9020	OPEN DOOR	1	1
9022	BLDG CHECK OFFICER INITIATED	1	1
9023	BUSINESS CHECK	1	1
9024	HOUSE CHECK	1	1
9031	LOCK OUT	3	3
9033	EXTRA PATROL - BUS	23	23
9034	EXTRA PATROL - RES	1	1
9038	SCHOOL CROSSING	87	87
9046	BURGLAR ALARM	1	1
9047	HOLD UP ALARM	50	50
9056	SOLICITOR COMPLAINTS	5	5
9058	LOUD NOISE COMPLAINT	2	2
9059	OTHER PUBLIC COMP (DEFINE)	3	3
9061	LOST ARTICLE	2	2
9062	FOUND ARTICLE	5	5
9063	LOST DRIVERS LICENSE/PLATES	4	4
9064	MISSING PERSON-ADULT/M	2	2
9065	MISSING PERSON-ADULT/F	2	2
9067	MISSING PERSON-JUV/F	1	1
9069	CANCEL HOUSEWATCH	1	1
9072	FINGERPRINTING	2	2
9083	ASSIST AMBULANCE	6	6
9091	REPOSSESSIONS	75	75
9093	INFORMATION FOR THE POLICE	3	3
9101	SUSPICIOUS AUTO	4	4
9102	SUSPICIOUS NOISE	6	6
9103	SUSPICIOUS PERSON	1	1
9105	NEIGHBORHOOD TROUBLE	10	10
9110	DISTURBANCE	1	1
9111	FIELD INTERVIEW CARD	6	6
		2	2

Wednesday, February 05, 2014

**Southwest Central Dispatch**  
**INCIDENT ACTIVITY BY MONTH FOR January 2014**

REPORT DATE RANGE: 01/01/2014 through 01/31/2014

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9112	SUSPICIOUS CIRCUMSTANCES	13	13
9118	NUISANCE PHONE CALLS	1	1
9119	911 HANG UP TX #	9	9
9122	DAMAGE TO PROP NON-CRIMINAL	2	2
9125	911 MIS DIAL TX #	8	8
9209	STRAY DOG	3	3
9215	STRAY ANIMAL HOLDING	1	1
9219	ANIMAL COMPLAINTS	1	1
9454	VACATION	1	1
9455	SICK CALL	3	3
9457	PERSONAL LEAVE	1	1
9458	HOLIDAY	7	7
9469	COMP TIME TAKEN	6	6
9507	STATION INFORMATION	19	19
9769	COURT OTHER	2	2
9916	NOTIFICATION	1	1
9917	CANINE DUTIES	2	2
9918	FIGHT	1	1
9922	CITIZEN ASSIST	33	33
9923	COMMUNITY CONTACT	4	4
9924	CARBON MONOXIDE ALARM	4	4
9928	VEHICLE BREAKDOWN	2	2
9934	SUMMONS SERVICE	7	7
	<b>DEPARTMENT TOTALS</b>	<b>769</b>	<b>769</b>

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR February 2014

REPORT DATE RANGE: 02/01/2014 through 02/28/2014

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
0460	BATTERY	1	1
0486	DOMESTIC BATTERY	2	2
0560	ASSAULT	2	2
0610	BURGLARY	1	1
0710	THEFT FROM MOTOR VEHICLE	1	1
0820	THEFT UNDER \$500	5	5
0860	RETAIL THEFT	3	3
0910	MOTOR VEH THEFT	1	1
1110	DECEPTIVE PRACTICE	1	1
1130	FRAUD	2	2
1137	IDENTITY THEFT	1	1
1150	CREDIT CARD FRAUD	1	1
1210	THEFT OF LABOR	1	1
1310	CRIMINAL DAMAGE TO PROPERTY	2	2
1715	SALE OF TOBACCO TO MINORS	10	10
2445	HIT AND RUN ACCIDENT	9	9
2460	CANCEL/SUSPEND/REVOKED REG	1	1
2461	OPERATE UNINSURED VEH	4	4
2480	SUSPENDED/REVOKED DL	4	4
2825	HARASSMENT BY TELEPHONE	2	2
4387	VIOLATION ORDER OF PROTECTION	1	1
5081	IN-STATE WARRANT	2	2
6513	ASST MOTORIST	46	46
6514	THOROUGHFARE OBSTRUCTION	9	9
6517	TRAFFIC SIGNS OUT	1	1
6518	TRAFFIC SIGNALS OUT	6	6
6519	ABANDONED AUTO	2	2
6521	TRAFFIC SURVEY	14	14
6562	10-50 PI	5	5
6563	10-50 PD	64	64
6566	10-50 POLICE VEHICLE	1	1
6582	ILLEGAL PARKING	8	8
6583	OVERNIGHT PARKING	20	20
6586	PARKING AFTER SNOWFALL	1	1
6629	PASSED SCHOOL BUS/LOAD-UNLOAD	1	1
6638	TRAFFIC ALTERCATION	1	1

Wednesday, March 05, 2014

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR February 2014

REPORT DATE RANGE: 02/01/2014 through 02/28/2014

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
7701	DOMESTIC TROUBLE	2	2
9001	ASSIST FIRE DEPARTMENT	24	24
9002	ASSIST COUNTY POLICE	6	6
9003	ASSIST STATE POLICE	1	1
9004	ASSIST OTHER POLICE DEPT	8	8
9011	ASSIST PUBLIC WORKS	18	18
9020	OPEN DOOR	3	3
9023	BUSINESS CHECK	1	1
9024	HOUSE CHECK	1	1
9031	LOCK OUT	25	25
9034	EXTRA PATROL - RES	166	166
9046	BURGLAR ALARM	30	30
9047	HOLD UP ALARM	3	3
9055	MISCHIEVOUS CONDUCT NO \$ LOSS	1	1
9056	SOLICITOR COMPLAINTS	1	1
9058	LOUD NOISE COMPLAINT	3	3
9059	OTHER PUBLIC COMP (DEFINE)	1	1
9062	FOUND ARTICLE	1	1
9063	LOST DRIVERS LICENSE/PLATES	1	1
9069	CANCEL HOUSEWATCH	1	1
9072	FINGERPRINTING	2	2
9083	ASSIST AMBULANCE	3	3
9091	REPOSSESSIONS	54	54
9093	INFORMATION FOR THE POLICE	5	5
9096	CRIME PREVENTION	3	3
9101	SUSPICIOUS AUTO	7	7
9103	SUSPICIOUS PERSON	8	8
9110	DISTURBANCE	5	5
9112	SUSPICIOUS CIRCUMSTANCES	4	4
9119	911 HANG UP TX #	7	7
9125	911 MIS DIAL TX #	12	12
9209	STRAY DOG	3	3
9215	STRAY ANIMAL HOLDING	1	1
9219	ANIMAL COMPLAINTS	1	1
9455	SICK CALL	2	2
9458	HOLIDAY	7	7
		5	5

Wednesday, March 05, 2014

**Southwest Central Dispatch**  
**INCIDENT ACTIVITY BY MONTH FOR February 2014**

REPORT DATE RANGE: 02/01/2014 through 02/28/2014

**WILLOWBROOK POLICE**

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR												
		THIS PERIOD												YTD
9469	COMP TIME TAKEN	4												4
9507	STATION INFORMATION	14												14
9769	COURT OTHER	1												1
9902	DUMPING GARBAGE	1												1
9917	CANINE DUTIES	1												1
9919	RECOVERED STOLEN PROPERTY	1												1
9922	CITIZEN ASSIST	2												2
9928	VEHICLE BREAKDOWN	22												22
9929	SEX OFFENDER REGISTRATION	2												2
9934	SUMMONS SERVICE	1												1
9998	DUPLICATE POLICE CALL GENERATED	2												2
9999	LOCAL ORDINANCE VIOLATION	1												1
	<b>DEPARTMENT TOTALS</b>	<b>713</b>												<b>713</b>

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION -LETTERS & CERTIFICATES OF APPRECIATION

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Sergeant Arthur Svehla
- Sergeant Chris Drake
- Detective Timothy Kobler
- Detective Lauren Kaspar
- Officer Scott Eisenbeis
- Officer Jose Lopez

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.



## Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 325-2808 Fax: (630) 323-7915  
www.willowbrookil.org



Chief of Police

Mark T. Shelton

### LETTER OF RECOGNITION

February 11, 2014

---

**Sergeant Arthur Svehla  
Detective Timothy Kobler  
Detective Lauren Kaspar  
Officer Jose Lopez**

On January 21<sup>st</sup>, 2014, the Willowbrook Police Department received a 911 call from 6142 Knollwick Road regarding (2) unattended partially clothed children located in the hallway on the second floor of the building. The children were described as being under (4) years of age. Sergeant Svehla and Officer Lopez responded and discovered a (3) year old child and a (1) year old child in the hallway of the building. Sergeant Svehla requested that Detective Kaspar and Detective Kobler respond to the scene. The Property Manager was notified and arrived on the scene to locate the parents of the children.

Officers were able to determine that the children resided with Raymond Olvera of Unit #204. Officers made numerous attempts to make contact with Mr. Olvera, but were unsuccessful. The children were taken into protective custody and transported to Hinsdale Hospital for observation.

The children's father, Raymond Olvera, was finally contacted by the Officers and requested to open his door. Mr. Olvera was then taken into custody and charged with (2) counts of Endangering the Life or Health of a Child. DuPage Children and Family Services and the DuPage County State's Attorney also assisted with the investigation.

These Officers should be commended for their due diligence and their concern for the safety and well-being of the children. A job well done.

---

MARK SHELTON  
CHIEF OF POLICE

February 20, 2014

Dear Chief Mark Shelton,

My family and I would like to personally thank Sgt Chris Drake, and Officers Scott Eisenbeis and Lauren Kasper of the Willowbrook Police Department for their assistance during the funeral procession for Anne Bucher on Saturday December 28, 2013. Their assistance with traffic control while the procession went through the Village was greatly appreciated.

The three officers represented the Willowbrook Police Department professionally and helped our family during our time of grief.

A handwritten signature in black ink, appearing to be 'S. Drake', written in a cursive style.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 03/10/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

- CALEA Mock Scheduled for 03/07/2014
- Rifle Purchases (Replacement)
- Taser Upgrades
- 7700 Block Traffic Enforcement
- Upcoming Range Qualifications

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.