

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 24, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Dennis Baker (via teleconference), Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Clerk Hansen to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 10, 2014 (APPROVE)
- c. Minutes - Executive Session - January 27, 2014 (APPROVE)
- d. Warrants - \$333,001.46 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were four (4) delinquent water bills in the amount of \$496.96, \$1,363.75, \$304.47, and \$92.22. Staff requested authorization to proceed in accordance with past practices which was approved.

7. ORDINANCE - AN ORDINANCE AMENDING TITLE 8, CHAPTER 4, SECTION 8-4-39 OF THE VILLAGE CODE - USE OF HANDHELD CELLULAR TELEPHONE AND ELECTRONIC MESSAGING WHILE DRIVING

Chief Shelton stated that in January, the state-wide handheld cellular phone violations went into effect for the Illinois Vehicle Code.

Trustee Mistele questioned if this is a state law, why is there a need for a local ordinance. Chief Shelton stated it is in order for the Village Prosecutor to handle these offenses in traffic court.

MOTION: Made by Trustee Oggerino and seconded by Trustee Mistele to pass Ordinance No. 14-0-11.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING APPLICATION FOR THE 2014 COMMONWEALTH EDISON GREEN REGION PROGRAM FOR THE LAKE HINSDALE PARK WALKING PATH PROJECT

Analyst Hummel stated that this program awards grants for open space green projects. Staff has learned that another round of funding has been made available. Grant awards are in the amount of up to \$10,000 for eligible projects. After reviewing the Park and Receptions Master Plan, it was decided that a walking path at Lake Hinsdale Park would qualify for the grant.

The project does require a 50/50 match from the Village. The Village would have to match the grant amount of up to \$10,000. Estimated costs for the project are \$22,000.

What is being approved tonight is the ability to apply for the grant. The project will be brought forward at the Board Budget Workshop as a discretionary item.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 14-R-06.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF WILLOWBROOK AND WILLIAMS ARCHITECTS

Administrator Halik advised that the contract with the civil engineers to complete the Phase 1 work of the master facilities plan was approved at the January 27th Board meeting. However, there have been some delays with the architectural contract. A draft contract was received from Williams Architects last month. The contract was reviewed by the Village Attorney and amendments were recommended. Comments to these changes were received this past Friday, too late to be made part of this Board packet.

In addition, the contract was also reviewed by Municipal Services Chairman, Trustee Mistele, with additional comments to the contract.

The intent at this time is to have Administrator Halik, Chairman Mistele, Attorney Bastian, and Mark Bushhouse from Williams Architect meet and reconcile all the issues into one final document.

The original plan was to have the contract approved at tonight's meeting. In order to avoid further delays, this Resolution was drafted to enable the final contract to be in substantially the same format as the draft in the packet.

If approved by the Board, the four listed parties will finalize the contract document within the next several days to be signed by the Mayor.

Trustee Mistele stated that a substantial difference than what was submitted to the Board would be the fees that will be fixed at 8%. Part of the scope of work was to evaluate the existing 30-year old building and to meet current energy codes. Trustee Mistele stated that the Village should not have to pay extra for looking into HVAC alternative system; this is part of the base work.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 14-R-07.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Durkin had no report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

14. MAYOR'S REPORT

Mayor Trilla had no report.

15. EXECUTIVE SESSION

- a. REVIEW 2014 MINUTES - Pursuant to 5 ILCS 120/2(c)(21)
Regarding the Minutes of Executive Session Meetings
That Were Lawfully Closed Under the Open Meetings Act

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino
to adjourn into Executive Session at the hour of 6:44 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Davi, Kelly,
Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee
Berglund, to adjourn the Regular Meeting at the hour of
6:50 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly,
Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

March 10, 2014.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.