

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

AGENDA

REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON MONDAY, APRIL 14, 2014, AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES – March 10, 2014 Regular Meeting of the Municipal Services Committee
4. DISCUSSION – Spring Brush Collection and Grinding Program: May 12 – 16, 2014
5. DISCUSSION – Annual Streetlight Maintenance Contract
6. REPORT – Municipal Services Department:
 - a. March Monthly Permit Activity Report
 - b. February Water System Pumpage Report
7. VISITOR'S BUSINESS
(Public comment is limited to three minutes per person)
8. COMMUNICATIONS
9. ADJOURNMENT

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,
MARCH 10, 2014 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:00 PM.

2. ROLL CALL

Those present at roll call were Chairman Michael Mistele, Trustee Suzanne Berglund, Mayor Frank Trilla, and Administrator Tim Halik. Absent: None.

3. APPROVAL OF MINUTES

- a) After review of the draft minutes from the January 13, 2014 Regular Meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes as presented. Trustee Berglund seconded the motion. Motion carried.
- b) After review of the draft minutes from the February 12, 2014 Special Joint Meeting of the Finance and Administration, Municipal Services, and Public Safety Committees, Chairman Mistele made a motion to approve the minutes as presented. Trustee Berglund seconded the motion. Motion carried.

4. DISCUSSION – Community Electronic Informational Signage (C.E.I.S.)

Mayor Trilla presented information relating to a project he would like to ask the Committee to consider. He recently received information about a company called CEIS that will construct electronic informational signs for municipalities. These signs are typically used as community identification signs. There is no expense to the municipality due to the company also using the sign for advertising purposes. Mayor Trilla would like to see this type of signage erected in the place of the two (2) sandblasted wooden Willowbrook signs currently on Route 83. Mayor Trilla asked the Committee to support this project as we continue working on the feasibility analysis. Chairman Mistele expressed his general opposition to such private advertising as part of a Willowbrook sign and recommended that Mayor Trilla bring this matter to the full Village Board for consideration. Mayor Trilla expressed that the electronic signage will be tactful and would not appear as a “Las Vegas” type sign. Chairman Mistele expressed that he believes such a project would be highly critiqued by the community. Trustee Berglund stated that a similar project was completed in Janesville, a community of 60,000, and that the community is highly opposed. Administrator Halik reiterated that staff is merely completing a feasibility analysis at this time, and has already identified that sign ordinance changes would likely be required for this project to move forward. So before incurring attorney and consultant expenses, we thought it best to apprise the Committee of this project. Chairman Mistele stated that he had no objection to involving the Village Attorney and others to continue the feasibility study, but recommended the matter be brought to the full Board for consideration before we get too far into it. Mayor Trilla reminded the Committee members that Willowbrook is a corridor community with areas along the west side of Route 83 being within the City of Darien. Therefore Darien could hypothetically approve electronic signage and we would have it here anyway. On a side note, Mayor Trilla advised the Committee that in his meetings with the representative from CEIS, they also offered to assist the Village in constructing an

electronic informational sign upon the new Village municipal campus. Administrator Halik reminded the Committee that the replacement of the two (2) Willowbrook entrance identification signs along Route 83 was part of our ITEP grant submittal, which is now delayed until 2017. Trustee Berglund relayed that in her review of the information provided in the Committee packet, it stated that the Village screen is only 14%. Mayor Trilla advised that the sign will display seven or eight separate panels and that Willowbrook would get one panel. Chairman Mistele asked how it is powered and whether it requires a generator. Administrator Halik responded that it definitely would require an electric service, but is not aware of whether the device operates with a temporary stand-by power system, such as batteries. In summary, the Committee authorized staff to continue to work on the feasibility of such a project, and then when ready, bring it to the full Board for consideration.

5. DISCUSSION – Intergovernmental Agreement (IGA) with DuPage County for Mowing of County Rights-of-Ways within Willowbrook Corporate Limits

Administrator Halik advised that the Village has, for many years, elected to accept the turf maintenance responsibilities upon the Kingery Highway right-of-way. The Village awards an annual maintenance contract to a landscaping company to mow and trim the approximate 25 acres of turf throughout the growing season. The Village performs this work without reimbursement from IDOT, in an effort to improve the aesthetics of the corridor. Halik shared that in 2012, staff explored a reimbursement mowing arrangement with DuPage County to maintain the turf areas upon the 75th Street right-of-way from Kingery Highway to Sheridan Drive. At the time, the Village had received several complaints from residents and businesses regarding the quality of mowing performed in that area. He thought that the Village could add this area onto our existing Kingery Highway mowing contract and again, improve the aesthetics of the area. The County responded that a mowing contract was already in place, which did not expire until after the 2013 mowing season. However, the county advised that after the contract expires they would be willing to consider entering into a new agreement with Willowbrook, since the property in question was within Willowbrook's corporate limits. Now that the previous contract has expired, DuPage County DOT has recently contacted the Village to gauge our interest in such a mowing arrangement. In addition, the county has requested that we also consider taking on the mowing and trimming of the sections of Plainfield Road, Madison Street, and 63rd Street within the Village corporate limits. Halik advised that in total, including the section of 75th Street, approximately 24 acres of turf areas. An Intergovernmental Agreement would include the Village arranging for the mowing of these areas throughout the turf growing season, and monetary reimbursement by DuPage County. Halik advised that staff has already confirmed the accuracy of the county's acreage calculation, and have recently received a proposal from our current mowing contractor to add these additional areas. Given their price, this program would be cost neutral to the Village, and we would have control over the work performed in order to improve the aesthetics of the areas. The Committee members and Mayor Trilla agreed this was a win-win scenario that the Village should definitely take on.

6. DISCUSSION – Annual Maintenance Contracts:

a) Village Hall Janitorial Service Contract

Administrator Halik advised that the Village's Janitorial Services contract includes the routine cleaning of the Village Hall building. This contract was put out to public bid in 2011. At that time, the low bid was received by Eco Clean Maintenance, Inc. and the contract was awarded to them. Eco Clean has provided the service to the Village since that time with no increases in contract costs. Halik shared that Eco Clean has once again offered to renew the contract for another year at no cost increase. Halik recommended the contract be extended again for one more year.

After the term of the extension, we will need to re-bid the contract due to the change in the scope of work with the new Village Hall building. The Committee agreed that a one year extension would be prudent.

b) Landscape Fertilization Contract

Administrator Halik advised that the Village's Landscape Maintenance Services contract includes turf fertilization and herbicide treatment of Village rights-of-ways, parks, and specified facilities, such as, water tower sites, Village Hall, etc. This contract was put out to public bid in April of 2013. At that time, the low bid was received by TruGreen LP and the contract was awarded to them. Halik advised that TruGreen LP has agreed to extend the contract for another year at no increase in cost. Halik advised that staff is satisfied with the quality of services provided by TruGreen and would recommend a renewal contract be offered. The Committee agreed.

7. REPORT – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity reports for both January and February 2014 showing that the Village has taken in about \$19,500 in permit revenue for the month of January, and \$20,200 for the month of February. Halik advised that ten months into fiscal year 2013/14, we have taken in approximately 142% of our anticipated FY2013/14 budgeted revenue.
- b. Administrator Halik shared the water system pumpage report. The report indicates that we pumped about 29.8 million gallons in the month of December 2013 and 31.3 million gallons in the month of January 2014. At this point, we have pumped about 6% less water this year as compared to the same timeframe last year. However, so far, total pumpage is on track to meet our annual pumpage projection of 395,000,000 gallons.

8. VISITOR'S BUSINESS

(None)

9. COMMUNICATIONS

(None)

10. ADJOURNMENT

Motion to adjourn was made by Trustee Berglund and seconded by Chairman Mistele. The meeting was adjourned at 6:25 PM.

(Minutes transcribed by: Tim Halik, 4/10/14)

MUNICIPAL SERVICES COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – SPRING BRUSH COLLECTION PROGRAM

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date:

April 14, 2014

- Discussion Only
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Seeking Feedback
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Regular Report
- Report/documents requested by Committee

BACKGROUND

Last year, the Village’s regular tree maintenance contractor, Mario’s Tree Service, completed both the Village-wide Spring and Fall brush collection programs. The Spring 2013 program included a grinding component so that usable mulch could be provided to residents at no charge for yard beautification purposes. The Fall 2013 program was merely a curb-side brush chipping program. This arrangement worked well, since the ground mulch made available in the Spring was depleted prior to the winter season.

Staff has asked our current landscape contractor, Mario’s Tree Service, to again provide a proposal to perform the typical curb-side chipping program along with completing the tub grinding process this Spring. Mario has agreed to offer the same rates as they did last year to complete the collection program, and a slight increase (\$550) to complete the grinding program. Collectively, the overall price is still below the cost other vendors offered us last year for the same program

| VENDOR | Collection Costs | Grinding Cost |
|----------------------|---|---------------------------------|
| Mario’s Tree Service | \$105/hr. per crew (total cost: \$8,400) | \$6,500.00/day (10 hour day) |

Staff anticipates that two (2) chipping crews would be required to work approximately 40 hours time to complete the Spring collection program. Afterwards, the tub grinding is expected to require one 10 hour day’s work. Therefore, the estimated cost of the program, including the grinding component, would be \$14,900. The F.Y. 2014/15 Budget includes the following funding to conduct both the Spring and Fall Brush Collection Programs:

| <u>FUND</u> | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>BUDGETED</u> |
|--------------------|----------------|-----------------------------|-----------------|
| PW – Street Maint. | 01-35-755-284 | Reimb. Exp. – Brush Pick-Up | \$23,750 |

STAFF RECOMMENDATION

Staff would recommend that the proposal submitted by Mario’s Tree Service in the amount of \$105.00/hr. per chipping crew + \$6,500 for tub grinding be accepted to perform the Village-wide Spring Brush Collection Program. Mario’s performed this same program for the Village last Spring and is familiar with the program requirements. A resolution accepting the proposal will be placed on the agenda for the April 28th regular meeting of the Village Board. The **Spring Brush Program** would be scheduled to occur the week of **May 12th thru May 16th**.

Mario's Tree Service

Proposal

P.O. Box 234
Addison IL 60101
(630) 624 -- 9894

March 26, 2014

Bill to:

The Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527
630-323-8215
Contact: Andrew Passero



Spring Brush Pick Up

Dates of Service 05/12/2014-05/16/2014

2 crews (2 men crew) \$105/hrly / Per Crew

\$8,400.00

Mario's Tree Service

Proposal

P.O. Box 234
Addison IL 60101
(630) 624 - 9894

March 26, 2014

Bill to:

The Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527
630-323-8215
Contact: Andrew Passero



Wood Chips and brush will be mulched in a Tub Grinder

Transportation and set up of mobile tub grinder \$ 1,000.00

Hourly rate 10hrs /550.00 \$5,500.00

Total \$6,500.00

Brush Collection
Information
May 12th-16th

2014 Spring Brush Collection May 12th-16th

Dear Willowbrook Resident:

The Mayor and Board of Trustees approved a Village-wide brush collection program to be conducted **May 12 thru May 16, 2014**. Residents may begin placing material on the parkway on May 8, 2014. No additional material may be placed on the parkway for collection after May 11, 2014.

For the purposes of this program, brush is defined as branches and trimmings from trees. There is no limit on the length of material, but no item may exceed **eight inches (8 inches)** diameter. Logs, stumps, grass clippings, flowers, weeds, plants, leaves and lumber will not be collected through this program. Additionally, **material should not be placed in bags or containers**. Brush should be placed loosely upon the parkway, without obstructing drainage ways, and **should not be bound using wire or string**.

Please be aware only residents that have their refuse service provided by Republic Services are eligible for the Spring Brush Collection. This year, ground mulch from the chipping process will be made available to residents at the conclusion of the program. Questions should be directed to the Municipal Services Department at 630-920-2000. More information is available at the Village of Willowbrook's website www.willowbrookil.org. Also, follow the Village on Twitter @Willowbrook_IL.

RESORT FIRST CLASS
U.S. POSTAGE PAID
VILLAGE OF WILLOWBROOK

Village of Willowbrook
7760 Quincy Street
Willowbrook, Illinois 60527-5594

**MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

DISCUSSION – STREETLIGHT MAINTENANCE CONTRACT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date:

April 14, 2014

- Discussion Only Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Seeking Feedback Approval of Staff Recommendation (for immediate consideration by Village Board)
- Regular Report Report/documents requested by Committee

BACKGROUND

The Village's annual streetlight maintenance contract includes the maintenance and repair of all Village-owned streetlights throughout town (approximately 180). In 2012, after a competitive bidding process, the low bid was received by Rag's Electric, and the contract was awarded to them. Rag's Electric has provided the service to the Village since that time. The following is a history of the contract price charged to the Village by Rag's Electric:

| CONTRACT TERM | VENDOR | CONTRACT PRICE | % CHANGE |
|---------------|----------------|----------------|----------|
| FY 2012-2013 | Rag's Electric | \$9,395.00 | - |
| FY 2013-2014 | Rag's Electric | \$9,667.46 | 2.9% |

Staff is very pleased with the quality of services currently provided by Rag's Electric. Therefore, staff asked whether they would consider a contract extension for a subsequent season, and if so, to provide a price proposal. Rag's responded that due to the increased labor rates, he would need to increase the hourly rate charged for electrician (from \$90.00/hr. to \$95.00/hr.) and electrician's helper (from \$40.00/hr. to \$60.00/hr.). Overall, given the schedule of prices within the contract, these increases would equate to an approximate 11% increase in the total contract price, from \$9,670 to \$10,720.

STAFF RECOMMENDATION

Staff would recommend that we grant Rag's Electric a 11% increase in the contract price and extend a one-year renewal agreement to them. If the Committee concurs, staff would recommend drafting a renewal agreement that would be brought to the Village Board for approval on April 28, 2014. The new contract would become effective on May 1, 2014.

RESOLUTION NO. 13-R- 19

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT – STREETLIGHT MAINTENANCE SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND RAG'S ELECTRIC

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to execute an Agreement with Rag's Electric, for the purposes of providing streetlight maintenance services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;

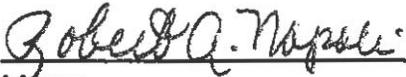
SECTION ONE: That the competitive bidding process be waived and that the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with Rag's Electric, in substantially the same form attached hereto as Exhibit "A" and made a part hereof, for the purposes of Rag's Electric providing streetlight maintenance services to the Village of Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 8th day of April, 2013.

APPROVED:



Mayor

ATTEST:

Leroy R. Hansen
Village Clerk



ROLL CALL VOTE:

AYES: BERGLUND, DAVIS, KELLY, MISTELE, TRILLA

NAYS: Ø

ABSTENTIONS: Ø

ABSENT: BAKER

AGREEMENT

THIS AGREEMENT made and entered into this 8 day of April, 2013, by and between the Village of Willowbrook, a municipal corporation of the State of Illinois, and Rag's Electric.

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, provides in part that units of local government, including municipalities, may contract with individuals in any manner not prohibited by law or by ordinance.

WHEREAS, by Resolution 12-R-21, the Mayor and Village Clerk were authorized to execute, and did execute, a certain contract with Rag's Electric for the purposes of providing streetlight maintenance services to the Village of Willowbrook for the period from May 1, 2012, to April 30, 2013, a copy of which is attached hereto and incorporated herein as Exhibit "A" ("Contract"); and,

WHEREAS, the Village has determined it is in the best interests of the Village to extend the term of the Contract from May 1, 2013, to April 30, 2014, including a rate increase in the following items within the Schedule of Prices:

| Item No. | Item | Unit | Quantity | Unit Price | Total |
|----------|------------------------|------|----------|------------|----------|
| 13 | Service Truck | HR | 50 | 7.50 | 375.00 |
| 14 | Tower and Bucket Truck | HR | 30 | 35.00 | 1,050.00 |

The revised total amount of the contract not to exceed \$9,670.00; and,

WHEREAS, Rag's Electric has agreed to provide such services as set forth in the Contract for a total cost amount not to exceed \$9,670.00, as agreed to by a letter to the Village dated March 7, 2013, which is attached hereto and incorporated herein as Exhibit "B".

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:

Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this AGREEMENT as if fully set out in this Section 1.

Section 2. The Village and Rag's Electric hereby extend the term of the Contract for the period from May 1, 2013, to April 30, 2013, including the aforementioned item rate increases, with the total revised cost amount not to exceed \$9,670.00.

Section 3. Notwithstanding anything to the contrary, Rag's Electric hereby agrees to provide current insurance certificates and insurance coverage information for the period from May 1, 2013, to April 30, 2014, as otherwise described and set forth in the Contract.

Section 4. This AGREEMENT is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.



ATTEST:

Leroy Hansen
Village Clerk

VILLAGE OF WILLOWBROOK, an Illinois
Municipal Corporation,

By: Robert A. Napoli
Mayor

Rag's Electric

By: Robert A. Grant

Its: V.P.

ATTEST:

EXHIBIT "A" TO AGREEMENT

ATTACH FULLY EXECUTED COPY OF THE FOLLOWING:

**SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
STREETLIGHT MAINTENANCE SERVICES**

CONTRACT PERIOD: MAY 1, 2012 - APRIL 30, 2013

BIDDER: Rag's Electric, 16244 Bluff Road, Lemont, IL 60439

APPROXIMATELY THIRTY-FIVE (35) PAGES

RESOLUTION NO. 12-R- 21

A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT A PROPOSAL FOR STREETLIGHT MAINTENANCE SERVICES – RAG’S ELECTRIC COMPANY

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor is hereby authorized and directed to execute a certain agreement between the Village of Willowbrook and Rag’s Electric Company for Streetlight Maintenance Services, per the terms and conditions contained in the documents attached hereto and incorporated herein as Exhibit “A”.

ADOPTED and APPROVED this 14th day of May, 2012

APPROVED:

Robert A. Napoli
Mayor



ATTEST:

Leroy Hansen
Village Clerk

ROLL CALL VOTE:

AYES: Baker, Berglund, Davi, Kelly, Mistele, Treika

NAYS: 0

ABSTENTIONS: 0

ABSENT: 0

SPECIFICATIONS AND DOCUMENTS
for

Street Light Maintenance Services

Required For Use By:

VILLAGE OF WILLOWBROOK
Willowbrook, Illinois 60527

- PROPOSALS TO BE EXECUTED IN DUPLICATE
- ALL SIGNATURES TO BE SWORN BEFORE A NOTARY PUBLIC
- ALL INSURANCE REQUIREMENTS MUST BE MET

ACCOUNT NUMBER:

DEPOSIT:

5% of Bid Amount (See Page 4, Item 5)
(Certified Check, Bank Cashier's Check or Bid Bond)

BOND(S) REQUIRED:

(See Page 4, Item 6)

DRAWINGS:

N/A

PROPOSALS DUE:

Friday, April 27, 2012 by 10:30 AM

VILLAGE HALL
7760 Quincy Street
Willowbrook, Illinois 60527

Issued by:

Village of Willowbrook, Illinois
7760 Quincy Street
Willowbrook, Illinois 60527
(630) 323-8215

REQUEST FOR PROPOSAL

The Village of Willowbrook will be accepting proposals for the item listed. Proposals will be accepted at the Willowbrook Village Hall, 7760 Quincy Street, Willowbrook, until Friday, April 27, 2012 at 10:30 AM.

Specifications may be obtained at the Village Hall, weekdays, between 8:30 a.m. and 4:30 p.m. Questions may be directed to the Municipal Services Department at (630) 920-2261.

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this proposal.

The Village of Willowbrook reserves the right to reject any or all proposals, to waive technicalities, and to accept any proposal which is deemed to be in the best interest of the Village of Willowbrook.

The Village of Willowbrook, Illinois, does not discriminate on the basis of disability in the admission or access to, treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all Village of Willowbrook services, programs, and activities. The Village has a designated coordinator to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulation, and to coordinate compliance with Section 504 of the Rehabilitation Act of 1973, as mandated by Section 8.5 of the U.S. Department of Housing and Urban Development regulations. For information, contact the Tim Halik, Village of Willowbrook, 7760 Quincy Street, Willowbrook, Illinois, 60527; (630) 323-8215, TDD (630)920-2259.

Upon request, this information can be made available in large print, audio tape, and/or computer disk.

I. GENERAL CONDITIONS

1. DEFINITIONS

The following words and phrases, as used herein, shall have the meaning ascribed to them, as follows:

A. **CONTRACTOR or VENDOR shall mean:**

RAG'S ELECTRIC COMPANY

16244 Bluff Road

Lemont, Il 60439

B. **VILLAGE shall mean the Village of Willowbrook, DuPage County Illinois, an Illinois Municipal Corporation.**

2. PREPARATION AND SUBMISSION OF PROPOSAL

The vendor must submit his/her proposal in duplicate on the forms furnished by the Village of Willowbrook. All blank spaces on the proposal form must be filled in if applicable. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership or a duly authorized officer, attested to by the Corporate Secretary, of a Corporation. The proposal is contained in these documents and must remain attached thereto when submitted. All signatures and spaces are to be completed in ink or typewritten, where applicable. Prices/costs shall be in United States dollars.

**ALL PROPOSALS SHALL BE SUBMITTED INCLUDING
THE FOLLOWING INFORMATION ON THE FACE:**

**VENDOR'S NAME, ADDRESS, SUBJECT MATTER OF PROPOSAL,
DESIGNATED DUE DATE AND HOUR DESIGNATED FOR PROPOSALS TO
BE SUBMITTED BY.**

3. WITHDRAWAL OF PROPOSAL

Vendors may withdraw their proposals at any time prior to the time specified in the Request for Proposal Notice as the closing time for the receipt of proposals.

However, no proposal shall be withdrawn or cancelled for a period of sixty (60) calendar days after said advertised closing time for the submittal of proposals, nor shall the successful proposal be withdrawn, cancelled, or modified after having been accepted by the Village.

4. SUBMISSION OF ALTERNATE PROPOSALS

Vendor may submit alternate proposals provided that:

- Proposals meet Village Specifications and are submitted separately.
- The Village shall not consider an alternate proposal which fails to meet specifications.

5. BID DEPOSIT

When required on Page 1 of these Specifications, all bids shall be accompanied by a bid deposit in the amount specified. Bid deposits shall be in the form of a certified check, a bank cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the Village of Willowbrook, or bid bond.

The bid deposit of all except the three lowest bidders on each contract will be returned within twenty (20) calendar days after the opening of the bids. The remaining bid deposits on each contract will be returned, with the exception of the accepted Bidder, after the contract is awarded. The bid deposit of the accepted Bidder will be returned after acceptance by the Village of satisfactory performance bond where such bond is required or completion of contract where no performance bond is required.

6. SECURITY FOR PERFORMANCE

When required on Page 1 of these Specifications, the successful Bidder or Bidders shall, within seven (7) calendar days after acceptance of the bid by the Village, furnish a performance bond in the full amount of the contract, in a form acceptable to the Village.

In the event that the successful Bidder(s) fails to furnish the performance bond within seven (7) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said bond.

7. EQUIVALENT PRODUCTS

In cases where a specified item is identified by a manufacturer's name, trade name or other reference, it is understood that the Vendor proposes to furnish the item as identified. If the Vendor proposes to furnish an "equal" item, the proposed "equal" item must be so indicated in the proposal. The Village shall be the sole determiner of the equalness of the substitute offered.

8. BASIS OF AWARD

The Village reserves the right to accept or reject any and all proposals, in whole or in part, and to waive technicalities.

9. ACCEPTANCE OF PROPOSAL

The Village shall make its determination with respect to proposals within sixty (60) days, or within ninety (90) days where approval by other agencies is required, from the deadline date of receiving proposals. Should the Village fail to act within the times herein specified, all proposals shall be rendered null and void.

10. CATALOGS

Each Vendor shall submit catalogs, descriptive literature and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like, in order to fully describe the material or work proposed to be furnished.

11. DELIVERY

All materials shipped to the Village of Willowbrook must be shipped F.O.B. freight prepaid, designated location Willowbrook, Illinois. The materials must then be delivered where directed, and unloaded by the successful Vendor, or his/her agent. All deliveries shall be deemed to be "inside delivery". Truck deliveries shall be accepted before 2:30 p.m. on weekdays only. No deliveries shall be accepted on Saturdays, Sundays or holidays. The quantity of material delivered by truck shall be ascertained from a weight certificate issued by a duly licensed public weight-master. In the case of delivery by rail, weight will be ascertained from bill of lading from originating line, but the Village reserves the right to re-weigh at the nearest available railroad scale.

12. GUARANTEES AND WARRANTIES

All guarantees and warranties required shall be furnished by the successful Vendor and shall be delivered to the Village before the final payment voucher is issued.

13. SUBLETTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS

No proposal accepted by the Village of Willowbrook shall be assigned, in whole or in part, or any part of the same sub-contracted without the written consent of the Village Administrator. In no case shall such consent relieve the successful Vendor from his/her obligations or change the terms of the contract.

Any and all subcontractors shall be bound by contract to the same terms as the successful Vendor. Prior to commencing any work, subcontractors must place on file with the Village a certificate of insurance as outlined under "insurance".

The successful Vendor shall not transfer or assign any contract funds or claims due or to become due without the written approval of the Village Administrator having first been obtained.

14. COMPETENCY OF CONTRACTOR

No proposal shall be accepted from any person, firm or corporation that is in arrears or is in default to the Village of Willowbrook upon any debt, or other obligation or who has failed to perform faithfully any previous contract with the Village.

The Contractor, if required, must present within forty-eight (48) hours evidence satisfactory to the Village of performance ability, possession of necessary facilities, equipment, pecuniary resources and adequate insurance to comply with the terms of these specifications. The Village hereby reserves the right to reject any proposal submitted by a Vendor who, in the sole and exclusive discretion of the Village, cannot completely perform the services or deliver the goods specified in these specifications.

15. COMPLIANCE WITH OSHA STANDARDS, THE AMERICANS WITH DISABILITIES ACT, VILLAGE ORDINANCES AND STATE LAWS

The equipment supplied to the Village of Willowbrook must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused. Vendor may be required at his/her expense to provide training to Village employees in the operation of equipment and its maintenance at the convenience of the Village.

Each contracting agency shall ensure that every contract to which it is a party shall comply with all relevant aspects of the Americans with Disabilities Act.

The Vendor will strictly comply with all ordinances of the Village of Willowbrook, the County of DuPage, and the laws of the State of Illinois and United States Government.

16. SPECIAL HANDLING

Prior to delivery of any product which is caustic, corrosive, flammable or dangerous to handle, the successful Vendor will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for first aid.

17. MATERIAL INSPECTION AND RESPONSIBILITY

The Village shall have a right to inspect any material to be used in carrying out this proposal. The Village does not assume any responsibility for the availability of any materials and equipment required under this proposal.

18. TOXIC SUBSTANCES

Successful Vendor shall notify the Village of, and provide material safety data sheets for all substances used or supplied in connection with this contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

Materials, components, or completed work not complying therewith, may be rejected by the Village and shall be replaced by the successful Vendor at no cost to the Village. Any materials or components rejected shall be removed within a reasonable time from the premises of the Village at the expense of the successful Vendor.

19. PRICE REDUCTIONS

If at any time after a proposal is accepted the successful Vendor makes a general price reduction in the comparable price of any material covered by the contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to the proposal for the duration of the job (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For the purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to successful Vendor's customers generally, or (2) in the successful Vendor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for submittal on this proposal. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The successful Vendor shall invoice the Village at such reduced prices indicating on the invoice that the reduction is pursuant to the "price reduction" provision of this contract. The successful Vendor, in addition, shall within ten (10) days of any general price reduction, notify the Village Administrator of such reduction by letter. Failure to do so may result in termination of the proposal.

20. TERMINATION OF PROPOSAL

- A. The Village may, by written notice of default to the successful Vendor, terminate the whole or part of this proposal in any one of the following circumstances:
1. If the successful Vendor fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or fails to provide the supplies or to perform the service at the exact price accepted by the Village (and any charges for contract changes mutually agreed to by the Village and the successful Vendor); or
 2. If the successful Vendor fails to perform any of the other provisions of this proposal, or so fails to make progress as to endanger performance of this proposal in accordance with its terms, and in either of these two circumstances does not cure such failure within such period of time as the Village Administrator may direct in writing.
 3. If it is determined that successful Vendor knowingly falsified information provided to the Village.
 4. If it is determined that successful Vendor offered substantial gifts or gratuities to a Village official, employee, or agent whether in their official capacity or not.
 5. Any order is entered in any proceeding against the successful Vendor decreeing the dissolution of the successful Vendor and such order remains in effect for sixty (60) days.

6. The successful Vendor shall apply to any tribunal for the appointment of a trustee or receiver of any part of the assets of the successful Vendor, or commence any proceedings relating to the successful Vendor under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or other liquidation law of any jurisdiction, or any such application shall be filed, or any such proceedings shall be commenced, against the successful Vendor, and the successful Vendor indicates its approval, consent or acquiescence, or an order shall be entered appointing such trustee or receiver or adjudicating the successful Vendor bankrupt or insolvent, or approving the petition in any such proceeding, and such order remains in effect for sixty (60) days.

B. In the event the Village terminates this contract in whole or in part as provided in Paragraph (A) of this clause, the Village may procure, upon such terms in such manner as the Village Administrator may deem appropriate, supplies or services similar to those so terminated, and the successful Vendor shall be liable to the Village for any excess costs for such similar supplies or service, provided that the successful Vendor shall continue the performance of this proposal to the extent not terminated under the provisions of this clause.

21. EQUAL EMPLOYMENT OPPORTUNITY

Each contracting agency shall ensure every contract to which it is a party shall contain the following clause.

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the contractor's non-compliance with the provisions of this equal employment opportunity clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of the Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from the military service; and further that it will examine all job classifications to determine if minority persons or women are under utilized and will take appropriate affirmative action to rectify any such under utilization.
2. That, if it hires additional employees in order to perform this work proposal or any portion thereof, it will determine the availability (in accordance with the department's rules and regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under utilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations.

If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such act and rules and regulations, the contractor will promptly so notify the department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the department's rules and regulations, furnish all relevant information as may from time to time be requested by the department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's rules and regulations.
6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's rules and regulations.
7. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

SUBCONTRACTS

Each public subcontractor shall in turn include the equal employment opportunity clause set forth within these rules and regulations in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

CONTRACTS OR SUBCONTRACTS WITH RELIGIOUS ENTITIES

The requirements of the equal employment clause set forth above with respect to non-discrimination because of religion shall not apply to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion for the carrying on by such corporation, association, educational institution or society of its activities.

22. INSURANCE SPECIFICATIONS

- A. The successful Vendor shall not commence work under the proposal until he/she has obtained all insurance required herein and such insurance has been approved by the Village.
- B. The successful Vendor shall maintain limits no less than:

TYPE OF INSURANCE

MINIMUM INSURANCE COVERAGE

COMMERCIAL GENERAL LIABILITY

| | | |
|--|--------------------------------------|-------------|
| 1. Comprehensive Form | COMBINED SINGLE LIMIT PER OCCURRENCE | |
| 2. Premises - Operations | FOR BODILY INJURY AND PROPERTY | |
| 3. Explosion & Collapse Hazard | DAMAGE | \$1,000,000 |
| 4. Underground Hazard | | |
| 5. Products/Completed Operations Hazard | PERSONAL INJURY PER OCCURRENCE | |
| 6. Contractual Liability Coverage Included | | \$1,000,000 |
| 7. Broad Form Property Damage - construction projects only. | GENERAL AGGREGATE | \$2,000,000 |
| 8. Independent contractors | | |
| 9. Personal Injury | | |

| | | |
|-------------------------------|---------------------------------------|-------------|
| Business Automobile Liability | COMBINED SINGLE LIMIT PER OCCURRENCE | |
| Any Auto, Owned, Non-Owned | FOR BODILY INJURY AND PROPERTY DAMAGE | |
| Rented/Borrowed | | \$1,000,000 |

| | | |
|---|-----------------|--|
| Worker's Compensation and Occupational Diseases | STATUTORY LIMIT | |
|---|-----------------|--|

| | |
|---|-----------|
| Employer's Liability Insurance per Occurrence | \$500,000 |
|---|-----------|

Coverage shall be at least as broad as (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Village named as additional insured on a form at least as broad as the attached sample endorsement including ISO Additional Insured Endorsement (Exhibit A); (2) if requested, Owners and Contractors Protective Liability policy with the Village named as insured; (3) Insurance Services Office Business Auto Liability form number CA 0001, Symbol 01 "Any Auto"; and (4) Workers Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

- C. In the event of accidents of any kind, the successful Vendor shall furnish the Village with copies of all reports of such accidents at the same time that the reports are forwarded to any other interested parties.
- D. Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Village, its officials, agents, employees, and volunteers; or the successful Vendor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

23. INSURANCE POLICY(S) ENDORSEMENT

SHALL BE PROVIDED PRIOR TO THE COMMENCEMENT OF WORK.

VILLAGE OF WILLOWBROOK ("The Village")
Attention: Administration Department
7760 Quincy Street
Willowbrook, Illinois 60527

A. POLICY INFORMATION.

- 1. Insurance Company _____
- 2. Policy Number _____
- 3. Policy Term: (From) _____ (To) _____
- 4. Endorsement Effective Date _____
- 5. Named Insured _____
- 6. Address of Named Insured _____
- 7. Limit of Liability Any One Occurrence/
Aggregate \$ _____
- 8. Deductible or Self-Insured Retention (Nil unless otherwise specified)
\$ _____

B. VERIFICATION OF COVERAGE

When required on Page 1 of these Specifications, the successful Vendor shall, within seven (7) calendar days after acceptance of the proposal by the Village, furnish the Village with certificates of insurance naming the Village, its officials, agents, employees and volunteers as additional insureds, and with original endorsements affecting coverage required. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

In the event that the successful Bidder(s) fails to furnish the insurance coverage within seven (7) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said insurance.

The attached Additional Insured Endorsement (Exhibit A) shall be provided to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village reserves the right to request full certified copies of the insurance policies and endorsements.

C. POLICY AMENDMENTS.

Each policy shall contain, or be endorsed to contain, the following provisions:

1. INSURED.

(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)

The Village, its officials, agents, employees, and volunteers are to be included as additional insureds with regard to liability and defense of claims arising from: (a) activities performed by or on behalf of the successful Bidder, (b) products and completed operations of the successful Bidder, (c) premises owned, leased or used by the successful Bidder, and (d) automobiles owned, leased, hired or borrowed by the successful Vendor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, and volunteers.

2. CONTRIBUTION NOT REQUIRED.

**(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)**

The insurance afforded by the policy shall be primary insurance as respects the Village, its officials, agents, employees, and volunteers; or stand in an unbroken chain of coverage excess of the successful Vendor's scheduled underlying primary coverage. In either event, any other insurance or self-insurance maintained by the Village, its officials, agents, employees, and volunteers shall be excess of this insurance and shall not contribute with it.

3. SEVERABILITY OF INTEREST.

**(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)**

The insurance afforded by the policy applies separately to each insured who is seeking coverage or against whom a claim is made or a suit is brought, except with respect to the Company's limit of liability.

4. SUBCONTRACTORS.

(ALL COVERAGES)

The successful Vendor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in these General Conditions.

**5. PROVISIONS REGARDING THE INSURED'S DUTIES AFTER
ACCIDENT OR LOSS.**

**(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)**

Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Village, its officials, agents, employees, and volunteers.

6. CANCELLATION NOTICE.

(ALL COVERAGES)

The insurance afforded by the policy shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail return receipt requested has been given to the Village. Such notice shall be addressed as shown in the heading of the endorsement.

7. SUBROGATION.

(WORKERS COMPENSATION AND EMPLOYERS' LIABILITY)

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, and volunteers for losses arising from work performed by the successful Vendor for the Village.

8. ACCEPTABILITY OF INSURERS.

(ALL COVERAGES)

Insurance is to be placed with insurers with a Best's rating of no less than A-,VII and licensed to do business in the State of Illinois.

9. ASSUMPTION OF LIABILITY.

(ALL COVERAGES)

The successful Vendor assumes liability for all injury to or death of any person or persons including employees of the successful Vendor, any subcontractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in anyway arising out of any work performed pursuant to the contract.

D. SIGNATURE OF INSURER OR AUTHORIZED REPRESENTATIVE OF THE INSURER.

I, _____ (print/type name),
warrant, and by my signature hereon do so certify, that the required coverage is
in place.

Signature of: _____
Authorized Representative (Original signature required on endorsement
furnished to the Village).

Title: _____

Organization: _____

Address: _____

Phone: _____ Fax: _____

ADDITIONAL INSURED ENDORSEMENT - EXHIBIT A

Name of Insurer: _____

Name of Insured: _____

Policy Number: _____

Policy Period: _____

Endorsement Effective Date: _____

This endorsement modifies coverage provided under the following:

Commercial General Liability Coverage Part

Name of Individuals or Organization:

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

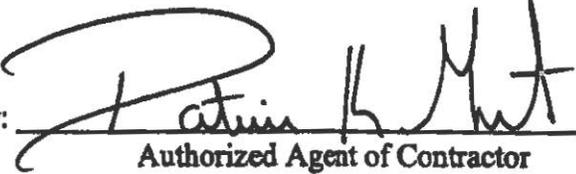
For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

CONTRACTOR'S CERTIFICATION - BID PROPOSAL

Rag's Electric Company, as part of its
(Name of Contractor)

proposal for Street Light Maintenance Services to The Village of Willowbrook, Illinois, hereby certifies that said contractor is not barred from bidding on the aforementioned proposal as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4.

By: 
Authorized Agent of Contractor

SUBSCRIBED AND SWORN BEFORE ME

This 25th day of
April, 20 12.



MY COMMISSION EXPIRES:

07-14-2015

NOTARY PUBLIC

VILLAGE OF WILLOWBROOK
STREETLIGHT MAINTENANCE SERVICES
SPECIFICATIONS

The undersigned ("Contractor") agrees to furnish to the Village of Willowbrook, an Illinois municipal corporation, hereinafter referred to as the "Village", **STREETLIGHT MAINTENANCE SERVICES** conforming to the terms and conditions set forth herein.

I. GENERAL TERMS AND CONDITIONS

A. EXAMINATION OF SITE

Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed and the type of work required under this contract.

The Contractor to whom a contract is awarded will not be allowed any extra compensation by reason of any such matters of things concerning which the Contractor did not inform himself prior to bidding. The successful Contractor must employ, so far as reasonably possible as determined by the Village, such methods and means in the carrying out of his work as will not cause any interruption or interference with any other contractor.

B. MEETING BEFORE WORK BEGINS

If desired, the Contractor shall meet with the Director of Municipal Services or his designee(s) prior to the start of work in order to review the contract specifications, designate the appropriate project contacts, and the manner in which work will be proceeding, among other items.

C. DAMAGE TO PUBLIC OR PRIVATE PROPERTY

Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within ten (10) days after damage occurs to the satisfaction of the Village. The Contractor shall inform the Village of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the Village, the Village reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.

D. BASIS OF PAYMENT

The Contractor shall be paid for the work as described herein.

E. PREVAILING WAGES

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this contract. Prospective Bidders shall thoroughly familiarize themselves with the provisions of the above mentioned act and shall prepare any and all bids in strict compliance therewith. Copies of the prevailing rate of wages for this Village are on file in the office of the Village Clerk of the Village of Willowbrook.

F. TRESPASS ON LAND

The Contractor shall confine his operations and storage of materials and equipment to the job site public right-of-way or easements. The Contractor shall exercise extreme caution so as not to trespass upon property of third parties not involved in the contract. In the event that the Contractor is to enter upon the property of third parties in the execution of the work he shall obtain written permission prior to doing so and submit evidence of said written permission to the Village.

G. COSTS

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered severally and collectively.

H. ADDITIONAL INFORMATION

Each bidder shall be asked to provide the following data with the bid:

A statement of the items or equipment that the bidder proposes to use on the project and a statement noting which of these items of equipment the bidder owns. A separate statement is needed for those items the contractor does not own but will be able to rent or otherwise have access to use.

At least four (4) references who can attest to the bidder's ability to fulfill this contract including at least one (1) municipal, governmental, or institutional reference. Include names, addresses and phone numbers.

At least one (1) reference that can attest to the bidder's previous satisfactory performance of a municipal or other governmental street light maintenance agreement that is comparable in size to this project.

Any bidder may be required by the Village to submit additional data in support of the bidder's claim to be competent to carry out the terms and provisions of the contract.

II. STREET LIGHTING SYSTEMS

A. DESCRIPTION OF WORK:

This Contract is for the maintenance of Street Lighting Systems located in the Village of Willowbrook, DuPage County, Illinois.

The Contractor shall: (1) clean luminaires, reflectors, and glassware of street lights as listed in the Contract for the unit prices bid; and (2) furnish all labor, materials and equipment to replace burned out lamps, correct any malfunction of equipment, or affect any temporary emergency repairs to damaged equipment resulting from any cause. Labor, materials, and equipment shall be furnished at the unit prices stated in the Contractor's Proposal.

The Contractor shall not be required to patrol the street lighting systems for lamp Failures, other failures, or nonoperative equipment. However, on notification by the Owner or duly authorized representative, he shall replace burned out lamps by Friday of the week in which they were reported. Malfunction of equipment, faulty cable which results in entire or major portions of circuits being inoperative shall be corrected or temporarily repaired within 24 hours of notification. Permanent repairs shall be affected as soon thereafter as possible. Payment shall be based on the unit prices per hour for labor and equipment stated in the Contract. Materials shall be paid for at the unit prices stated in the Contract or, if not so stated, shall be paid for as described elsewhere in these Special Provisions.

B. CLEANING LUMINAIRES, REFLECTORS, AND REFRACTORS:

Location, number, and mounting height of street lights to have luminaires, reflectors, and refractors cleaned under this Proposal are as indicated in the following tabulation.

| Location | Pole Top Mounted 16" Height | Bracket Mounted Over 25' |
|-------------------------------------|--------------------------------|-----------------------------|
| 79th Street @ Blackberry Lane | | 1 |
| 79th Street @ Cherry Tree Lane | | 1 |
| 79th Street @ Sugarbush Lane | | 1 |
| 79th Street @ Clarendon Hills Road | | 1 |
| Blackberry Lane @ Honey Locust Lane | | 1 |
| Farmingdale Terrace Park | | 1 |
| Blackberry Lane @ Hawthorn Lane | | 1 |
| Cherry Tree Lane @ Hawthorn Lane | | 1 |
| Blackberry Lane @ Apple Tree Lane | | 1 |
| Apple Tree Lane @ Cul-de-Sac | | 1 |

| Location | Pole Top Mounted 16" Height | Bracket Mounted Over 25' |
|--|--------------------------------|-----------------------------|
| Apple Tree Lane @ Pine Tree Lane | | 1 |
| Sheridan Drive @ 75 th Street | | 1 |
| Sheridan Drive @ Apple Tree Lane | | 1 |
| Sheridan Drive @ Blackberry Lane | | 1 |
| Sheridan Drive @ Cherry Tree Lane | | 1 |
| Clarendon Hills Road @ Sheridan Drive | | 1 |
| Clarendon Hills Road @ Sheridan Drive to 75 th Street | | 2 |
| Clarendon Hills Road @ 75 th Street | | 1 |
| Community Park on Midway Drive | | 17 |
| 73 rd Court @ Route 83 | | 1 |
| 73 rd Court @ Cul-de-Sac | | 1 |
| 72 nd Court - Route 83 to Willoway Lana | 5 | |
| Adams Street - Cherrywood Lane to Plainfield Road | | 12 |
| Kingswood Court @ Cul-de-Sac | | 1 |
| Kingswood Road @ Plainfield Road | | 1 |
| Kingswood Road @ Kingswood Court | | 1 |
| Sheffield Lane - Stratford Lane to Ridgemoor Drive | | 2 |
| Stratford Lane @ Kingswood Road | | 1 |
| Wedgewood Lane-Somerset Road to Wedgewood Court | | 3 |
| 256 Somerset Road | | 1 |
| Rodgers Drive @ Plainfield Road | | 1 |
| Rodgers Drive @ Somerset Road | | 1 |
| 6607 Rodgers Drive | | 1 |
| Rodgers Drive @ Rodgers Court | | 1 |
| Rodgers Drive @ Ridgemoor Drive | | 1 |
| Wedgewood Court @ Cul-de-Sac | | 1 |
| Somerset Road @ Somerset Court | | 1 |
| Somerset Court @ Cul-de-Sac | | 1 |
| | | |
| | | |

| Location | Pole Top Mounted 16" Height | Bracket Mounted Over 25' |
|--|--------------------------------|-----------------------------|
| Chaucer Road @ Somerset Road | | 1 |
| Ridgemoor Court @ Cul-de-Sac | | 1 |
| Ridgemoor Drive South @ Madison Street | | 2 |
| Ridgemoor Drive @ Sheffield Lane | | 1 |
| Ridgemoor Drive @ Wedgewood Lane | | 1 |
| Ridgemoor Drive @ Wingate Road | | 1 |
| Ridgemoor Drive @ Ridgemoor Court | | 1 |
| Ridgemoor Drive @ Cambridge Road | | 1 |
| Rodgers Court @ Cul-de-Sac | | 1 |
| Ridgemoor Drive North @ Madison | | 1 |
| Ridgemoor Drive @ Lane Court | 1 | |
| 427 Stonegate Court | | 1 |
| Wingate Road @ Stonegate Court | | 1 |
| Wingate Road @ Woodgate Court | | 1 |
| 432 Woodgate | | 1 |
| 6503 Cambridge Road | | 1 |
| 159 Rodgers Court | | 1 |
| 6545 Chaucer Road | | 1 |
| Chaucer Road @ Chaucer Court | | 1 |
| Chaucer Court @ Cul-de-Sac | | 1 |
| Madison Street @ Waterford Court | | 1 |
| Waterford Road @ Waterford Court | | 1 |
| Waterford Road @ Wingate Road | | 1 |
| Waterford Road @ Brentwood Lane | | 1 |
| Waterford Road @ Cambridge Road | | 1 |
| Waterford Road @ Meadow Lane | | 1 |
| Waterford Road @ Rodgers Drive | | 1 |
| Rodgers Drive @ Waterford Drive | | 1 |
| | | |
| | | |

| Location | Pole Top Mounted 16" Height | Bracket Mounted Over 25' |
|--|--------------------------------|-----------------------------|
| Waterford Drive-Rodgers Drive to Oxford Road | | 1 |
| Waterford Drive @ Oxford Road | | 1 |
| Waterford Drive @ Chaucer Road | | 1 |
| Waterford Drive @ Garfield Avenue | | 1 |
| Garfield Avenue @ Garfield Ridge Court | 1 | |
| Garfield Ridge Court | 2 | |
| Garfield Avenue @ Ridgefield Lane | | 1 |
| Ridgefield Lane | 1 | |
| Hill Road @ Tremont Road | 1 | |
| Hill Road @ Wesley Road | 1 | |
| Hill Road @ Briar Road | 1 | |
| Hill Road @ Raleigh Road | 1 | |
| Tremont Road @ Sunset Ridge Road | 1 | |
| Sunset Ridge Road @ Wesley Road | 1 | |
| Sunset Ridge Road @ Briar Road | 1 | |
| Sunset Ridge Road @ Raleigh Road | 1 | |
| 6320 Raleigh Road | 1 | |
| Rodgers Farm Road @ Garfield Avenue | | 1 |
| Madison Street @ Creekside Court | | 1 |
| Creekside Court @ Cul-de-Sac | | 1 |
| 6406 Waterford Court | | 1 |
| Brentwood Lane @ Hiddenbrook Lane | | 1 |
| Meadow Lane @ Hiddenbrook Lane | | 1 |
| Ridgemoor Drive West | 1 | |
| Squire Lane @ 63rd Street | | 1 |
| Squire Lane @ Cul-de-Sac | 1 | |
| Willowood Lane @ Bentley Avenue | 1 | |
| Willowood Lane @ Cul-de-Sac | 1 | |
| | | |

| Location | Pole Top Mounted 16" Height | Bracket Mounted Over 25' |
|---|--------------------------------|-----------------------------|
| Willowood Lane @ 61st Street | 1 | |
| Chatelaine Court @ Cul-de-Sac | | 1 |
| Chatelaine Court @ Clarendon Hills Road | | 1 |
| Clarendon Hills Road @ MacArthur Drive | | 1 |
| 5918 Clarendon Hills Road | | 1 |
| 59th Street @ Bentley Avenue | | 1 |
| 59th Street @ Virginia Avenue | | 1 |
| 59th Street @ Tennessee Avenue | | 1 |
| 59th Street @ Alabama Avenue | | 1 |
| 59th Street @ Clarendon Hills Road | | 1 |
| 219 59th Street | | 1 |
| 122 59th Street | | 1 |
| 59th Street @ Holmes Avenue | | 1 |
| Clarendon Hills Road @ 58th Place | | 1 |
| Quincy Street at Executive Drive | | 1 |
| Madison Street at Executive Drive | | 1 |
| Quincy Street at Midway Drive | | 1 |
| Joliet Road at Quincy Street | | 1 |
| Midway Drive - RT 83 to Quincy Street | | 6 |
| Willowbrook Centre Parkway | | 24 |
| Monroe @ 71st Street | | 1 |
| Totals | 24 | 156 |

C. METHOD OF CLEANING:

All cleaning of luminaires, reflectors, and refractors specified in this contract shall be accomplished in accordance with manufacturer's recommendations. Care shall be taken in the entire cleaning operation to prevent any disruption in the alignment of the luminaire.

Reflectors are finished by the patented "alzak" process, and shall be cleaned with mild soap or detergent and water, Bon Ami, or liquid wax emulsion.

Glass refractors will be washed with soap or detergent and water. After washing, the surfaces shall be rinsed and wiped dry with a soft cloth. Care shall be exercised so as not to chip or bruise glass surfaces.

Plastic refractors are more easily scratched and special care shall be used. No hard, rough cloths shall be used. Grease or oil may be removed with a mild household detergent solution. Solvents such as acetone, benzene, carbon tetrachloride, lacquer thinners, commercial window sprays, or kitchen scouring compounds shall not be allowed. After washing the refractors, they shall be given a final rinse in an anti-static solution such as "CADCO" or "ANSTAC-2-M", or equal, and allowed to air dry without wiping.

D. BASIS OF PAYMENT:

The Contractor shall be paid for the work under this section at the contract until prices per each for CLEANING LUMINAIRES, REFLECTORS, AND REFRACTORS for (1) pole top mounted unit having a mounting height of approximately sixteen feet (16'), and (2) for bracket-mounted units having a mounting height of over twenty-five feet (25'), which prices shall be payment in full for furnishing all labor, materials, equipment, tools and transportation services necessary to do the work as specified. The Owner shall pay for this work no later than sixty (60) days after receipt of a statement from the Contractor.

III. STREET LIGHTING SYSTEM MAINTENANCE

A. DESCRIPTION:

Under this section, the Contractor shall furnish labor, materials, and equipment to perform the following listed services to maintain the existing "Street Lighting Systems" of the Owner. The Contractor shall be expected to perform the following repairs and replacements upon notification by the Owner. The Owner may, in its discretion, have others do all or part of the following:

1. Replace burned out lamps that are reported to the Contractor by the Owner, the same day, if possible, but in no case later than the Friday of the week in which they were reported. At the time of replacement of burned out, broken, or missing lamps, the reflectors and refractors shall be cleaned in accordance with these Specifications. All lamps replaced shall be of the same wattage as the lamps removed. Lamps of the various wattages shall be furnished by the Contractor in accordance with the Specifications included herein.
2. Realign light standards, brackets and luminaires where required.
3. Replace or make repairs to any equipment or components damaged from any cause whatsoever.
4. Replace or repair damaged or defective light poles, foundations, mast arms, luminaires, handhole covers, and any appurtenances.

B. LAMPS:

These items shall include the furnishing of mercury vapor and high pressure sodium of the sizes and types specified hereinafter in existing luminaires and at the locations directed by the Owner and/or Engineer.

The lamps shall be designed to burn in any position and shall have an approximate rated life of 24,000 hours at ten (10) hours burning time per start and shall come to rated candlepower in not over four (4) minutes after starting.

1. The 400-watt mercury vapor lamps shall provide 21,000 initial lumens.
2. The 250-watt mercury vapor lamps shall provide 12,100 initial lumens.
3. The 175-watt mercury vapor lamps shall provide 8,600 initial lumens.
4. The 400-watt high pressure sodium lamps shall provide 50,000 initial lumens.
5. The 250-watt high pressure sodium lamps shall provide 27,500 initial lumens.
6. The 150-watt high pressure sodium lamps shall provide 16,000 initial lumens.
7. The 100-watt high pressure sodium lamps shall provide 9,500 initial lumens.
8. The 55-watt high pressure sodium lamps shall provide 4,000 initial lumens.

The Contractor shall specify the manufacture or make of the lamps he proposes to furnish in the space provided in the "Schedule of Prices" of the Proposal.

C. METHOD OF COMPUTING TIME:

Rates for labor and equipment furnished by the Contractor shall be based on the time the man and equipment leave the shop or leave another job and for the actual time engaged in the work. If the work, as ordered by the Owner, does not take a full day, the time for returning to the shop shall be included in the total time figured for payment. However, if the labor and equipment moves to another job, the time moving to the other job shall not be included. The time the Contractor spends in moving from one location to another location on this project will be included.

D. BASIS OF PAYMENT:

Payment for "Street Lighting System Maintenance" shall be paid for as follows:

1. Labor: For skilled and unskilled labor, the Contractor will be paid the Contract Unit price per hour computed as outlines in "Method of Computing Time" above, and as set forth in the "Proposal" section, "Schedule of Prices", which rates shall include:

(1) Compensation Insurance, (2) Liability Insurance, (3) Federal and State Unemployment tax, (4) Federal Old Age Annuity Tax, (5) Health and Welfare Trust Fund, (6) Vacation fund, (7) Over head and (8) Profit. If it is necessary for the Contractor to employ the services of any other class of skilled, semi-skilled, or unskilled, other than those listed in the "Schedule of Prices", the Contractor shall receive the current local rate of wage for each hour that said labor or foreman are actually engaged in such work computed as outlines under "Method of Computing Time" above mentioned, to which cost shall be added fifteen percent (15%) of the sum thereof. The Contractor may also receive the net cost of: (1) Compensation Insurance, (2) Liability Insurance, (3) Federal and State Unemployment Tax, (4) Federal Old Age Annuity Tax, (5) Health and Welfare Trust Funds and (6) Vacation Fund.

2. **Materials:** For mercury vapor and high pressure sodium lamps used in the maintenance of "Street Lighting Systems", the Contractor will be paid the Contract unit price per each for "400 WATT MERCURY VAPOR LAMPS"; "250 WATT MERCURY VAPOR LAMPS"; "175 WATT MERCURY VAPOR LAMPS"; "400 WATT HIGH PRESSURE SODIUM LAMPS"; "250 WATT HIGH PRESSURE SODIUM LAMPS"; "150 WATT HIGH PRESSURE SODIUM LAMPS"; "100 WATT HIGH PRESSURE SODIUM LAMPS"; and "55 WATT HIGH PRESSURE SODIUM LAMPS" as set forth in the "Schedule Of Prices", included herein.

Should materials or parts other than lamps as specified above be required to effect repairs or replacements to the "Street Lighting Systems", the Contractor shall furnish such parts and will receive the actual cost of the materials and parts, to which a maximum of fifteen percent (15%) shall be added.

3. **Equipment:** For the equipment listed in the "Schedule of Prices" the Contractor will receive the hourly equipment rental rate for the actual number of hours the equipment is used on the work, computed as outlines herein, at the Contract unit price per hour for "SERVICE TRUCK" and "TOWER AND BUCKET TRUCK", which hourly rates shall include depreciation, insurance repairs, and operating costs.

If it is necessary for the Contractor to use equipment not included in the "Schedule of Prices", the Contractor shall receive a reasonable ownership expense cost, computed in accordance with the current "Schedule of Average Annual Equipment Ownership Expense with Operating cost", as approved and adopted by the Illinois Department of Transportation, and subsequent revisions and additions for the period that said machinery and equipment is in use on the work, to which no percent will be added. Operating costs of such equipment will be paid for at the cost computed as outlined herein. Prior to the use of any unlisted equipment, the Contractor shall establish ownership and operating costs of the equipment and submit them to the Owner for approval.

4. **Payment:** The Owner shall pay for labor, materials, or equipment furnished for "Street Lighting System Maintenance" within sixty (60) days after receipt of a statement from the Contractor.

VILLAGE OF WILLOWBROOK
STREETLIGHT MAINTENANCE SERVICES PROPOSAL

The undersigned "Contractor" offers to provide to the Village of Willowbrook, an Illinois Municipal Corporation, Streetlight Maintenance Services conforming to the specifications attached hereto, with such exceptions or modifications as herewith set forth, and in accordance with the terms and conditions herein specified.

Schedule of Prices

| RETURN WITH PROPOSAL | | | | | |
|---|--|------|----------|------------------------|------------------------|
| (For complete information covering these items, see specifications) | | | | | |
| Item No. | Items | Unit | Quantity | Unit Price | Total |
| 1 | CLEAN LUMINAIRES, REFLECTORS AND REFRACTORS FOR POLE TOP MOUNTED UNITS; HEIGHT 16' | EA | 24 | 1.00 | 24.00 |
| 2 | CLEAN LUMINAIRES, REFLECTORS AND REFRACTORS FOR BRACKET MOUNTED UNITS; HEIGHT 25' | EA | 156 | 1.00 | 156.00 |
| 3 | 400 WATT MERCURY VAPOR LAMPS | EA | 1 | 1.00 | 1.00 |
| 4 | 400 WATT HIGH PRESSURE SODIUM LAMPS | EA | 16 | 14.00 | 224.00 |
| 5 | 250 WALL MERCURY VAPOR LAMPS | EA | 13 | 9.00 | 117.00 |
| 6 | 250 WALL HIGH PRESSURE SODIUM LAMPS | EA | 45 | 14.00 | 630.00 |
| 7 | 175 WALL MERCURY VAPOR LAMPS | EA | 73 | 9.00 | 657.00 |
| 8 | 150 WALL HIGH PRESSURE SODIUM LAMPS | EA | 19 | 12.00 | 228.00 |
| 9 | 100 WATT HIGH PRESSURE SODIUM LAMPS | EA | 1 | 12.00 | 12.00 |
| 10 | 55 WATT HIGH PRESSURE SODIUM LAMPS | EA | 3 | 32.00 | 96.00 |
| 11 | ELECTRICIAN | HR | 50 | 90.00 95.00 | 4,750.00 |
| 12 | ELECTRICIAN'S HELPER | HR | 40 | 40.00 40.00 | 1,600.00 |
| 13 | SERVICE TRUCK | HR | 50 | 5.00 7.50 | 375.00 |
| 14 | TOWER AND BUCKET TRUCK | HR | 30 | 30.00 35.00 | 1,050.00 |
| TOTAL: | | | | | 9,670.00 \$9,395.00 |

Licensed Electrical
Contractor:

Rag's Electric Company

Name

12-17

Number

Address:

16244 Bluff Road

Lemont, Illinois 60439

Phone:

630-739-7247

Date:

04-25-2012

Signature:

James H. Hunt

Subscribed and sworn before me on this 25th day of April, 2007

MY COMMISSION EXPIRES:

07-14-15

Mary T. Detman
NOTARY PUBLIC



ADDITIONAL BID INFORMATION

Please check the appropriate column

| A. | Statement of the Items / Equipment the Bidder Proposes to use to complete the work: | Owned By the Vendor | Rented or Other Access to by the Vendor |
|----|---|---------------------|---|
| | Elliott ECH-3-60NA (Bucket Truck) | X | |
| | Ford F350 Utility Body (Service Truck) | X | |
| | Ford F450 Super Duty Utility Body (Service Truck) | X | |
| | DitchWitch Trencher | X | |
| | 555B Backhoe | X | |
| | Elliott ECH-360NA (Crane) | X | |
| | Ditch Witch Mini Excavator | X | |
| | Texas Bragg Trailer | X | |
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

REFERENCE LIST

(please make additional copies of this sheet if needed)

Village/City: Village of Hodgkins

Contact: Eric Rice **Phone:** 708-579-6700

Type & Date of Work: Street Lighting Maintenance / Annual Contract
Pump Station and Building Maintenance

Village/City: City of Darien

Contact: Daniel Gombac **Phone:** 630-852-5000

Type & Date of Work: Street Light Maintenance / Annual Contract

Village/City: Village of Lemont

Contact: Randy Earnest **Phone:** 630-257-2532

Type & Date of Work: Street Light Maintenance / Annual Contract

Pump Station
Building Maintenance

Village/City: Village of Burr Ridge

Contact: Bradley Carr **Phone:** 630-654-8181

Type & Date of Work: Street Light Maintenance / Annual Contract

Pump Station
Building Maintenance

ERIE INSURANCE COMPANY
BID BOND

Know All Men by These Presents,

Bond No. MM1547

That we, RAG'S ELECTRIC COMPANY
(hereinafter called the Principal) as Principal and the ERIE INSURANCE COMPANY, of Erie, Pennsylvania, a
corporation duly organized under the laws of the State of Pennsylvania, (hereinafter called the Surety),
as Surety, are held and firmly bound unto VILLAGE OF WILLOWBROOK

ILLINOIS 60527 hereinafter called the Oblige in the full and just sum of ONE HUNDRED

THOUSAND DOLLARS AND NO CENTS Dollars, (\$100,000.00),
good and lawful money of the United States of America, to the payments of which sum of money well
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this 27TH day of APRIL, A.D. 2012
Year

THE CONDITION OF THIS OBLIGATION IS SUCH: That, if the Oblige shall make any award within 60
days to the Principal for STREET LIGHT MAINTENANCE

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall
duly make and enter into a contract with the Oblige in accordance with the terms of said proposal
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties
approved by the Oblige; or if the Principal shall, in case of failure so to do, pay the Oblige the damages
which the Oblige may suffer by reason of such failure, not exceeding the penalty of this bond, then
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Principal. RAG'S ELECTRIC, INC.

Witness: *Aaron Boyan*

By: *Patricia K. Hunt*
Title

Witness: *Anna Tuveson*

ERIE INSURANCE COMPANY
By: *[Signature]*
Attorney-in-Fact

ERIE INSURANCE COMPANY
BID BOND

Know All Men by These Presents,

Bond No. MM1547

That we, . . . RAG'S ELECTRIC COMPANY
(hereinafter called the Principal) as Principal and the ERIE INSURANCE COMPANY, of Erie, Pennsylvania, a
corporation duly organized under the laws of the State of Pennsylvania, (hereinafter called the Surety),
as Surety, are held and firmly bound unto . . . VILLAGE OF WILLOWBROOK . . .

ILLINOIS . . . 60527 . . . hereinafter called the Oblige in the full and just sum of . . . ONE HUNDRED
THOUSAND DOLLARS AND NO CENTS . . . Dollars, (\$100,000.00 . . .),
good and lawful money of the United States of America, to the payments of which sum of money well
and truly to be made, the said Principal and Surety bind themselves, their and each of their heirs, executors,
administrators, successors and assigns, jointly and severally, firmly by these presents.

Signed, sealed and dated this . . . 27TH . . . day of . . . APRIL . . . , A.D. 2012
Year

THE CONDITION OF THIS OBLIGATION IS SUCH: That, if the Oblige shall make any award within 60
days to the Principal for . . . STREET LIGHT MAINTENANCE . . .

according to the terms of the proposal or bid made by the Principal therefor, and the Principal shall
duly make and enter into a contract with the Oblige in accordance with the terms of said proposal
or bid and award and shall give bond for the faithful performance thereof with the Surety or Sureties
approved by the Oblige; or if the Principal shall, in case of failure so to do, pay the Oblige the damages
which the Oblige may suffer by reason of such failure, not exceeding the penalty of this bond, then
this obligation shall be null and void; otherwise it shall be and remain in full force and effect.

In Testimony Whereof, the Principal and Surety have caused these presents to be duly signed and sealed.

Principal. RAG'S ELECTRIC, INC.

Witness: *James Ryan*

By: *Patricia K. Hunt*
Title

Witness: *Anna Peterson*

ERIE INSURANCE COMPANY
By: *L. A. [Signature]*

Attorney-in-Fact



POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That ERIE INSURANCE COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint

Lisa Wondolowski

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed: any and all bonds and undertakings of suretyship, in a penalty not to exceed the sum of five hundred thousand dollars (\$500,000.00).

And to bind ERIE INSURANCE COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of ERIE INSURANCE COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof.

The Power of Attorney is granted under and by authority of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 11th day of March, 2008, and said Resolution has not been amended or repealed:

"RESOLVED, that the President, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and, (b) Remove any such Attorney-in-Fact at any time and revoke the power and authority given to him; and

RESOLVED, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

This Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 18th day of September, 2008, at which a quorum was present and said Resolution has not been amended or repealed:

"RESOLVED, that the signature of Terrence W. Cavanaugh, as President and Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of James J. Tanous, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her Notarial Seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company."

IN WITNESS WHEREOF, ERIE INSURANCE COMPANY has caused these presents to be signed by its President and Chief Executive Officer, and its corporate seal to be hereto affixed this 18th day of September, 2008.



Terrence W. Cavanaugh
Terrence W. Cavanaugh
President and Chief Executive Officer

STATE OF PENNSYLVANIA } ss.
COUNTY OF ERIE

On this 18th day of September, 2008, before me personally came Terrence W. Cavanaugh, to me known, who being by me duly sworn, did depose and say: that he is President and Chief Executive Officer of ERIE INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.



Sheila M. Hirsch
My commission expires June 27, 2012
Notary Public

CERTIFICATE

I, James J. Tanous, Secretary of ERIE INSURANCE COMPANY, do hereby certify that the original POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company,



James J. Tanous
James J. Tanous, Secretary

this 27th day of April 2012.
SF57 9/08

Tim Halik

From: ragselectric@aol.com
Sent: Thursday, March 07, 2013 1:25 PM
To: Tim Halik
Subject: Re: Willowbrook Streetlight Maintenance Contract - FY 2013/14

Dear Tim,

Thank you for the compliment on our service; as you know, I have been doing your service work on your public buildings and pump station for about 10 years. I've always wanted to add your street lighting to our scope of work. It took a few years, but I was finally able to be the low bidder on your street light maintenance. We have a great working relationship with the Public Works Department and the village staff. As a small family business, we have to work hard to beat the large contractors (we do that by giving good service and personal attention to every one of our accounts). In regards to extending the current contract, I would like to request a small increase on our bucket truck and service truck, due to the higher cost of fuel. The revised price on the bucket truck will go from \$30.00 to \$35.00 and the service truck from \$5.00 to \$7.50. All other prices, lamps and labor, will remain the same. Original contract based on stated quantities was \$9,395.00. Revised would be \$9,670.00 for an increase of roughly 2.9%. Please advise if this is acceptable as I look forward to working for the village for another year.

Rick Grant

Rag's Electric

630-739-RAGS (7247) = Office

630-327-6402 = Cell

-----Original Message-----

From: Tim Halik <THalik@willowbrook.il.us>
To: 'ragselectric@aol.com' <ragselectric@aol.com>
Cc: Tony Witt <twitt@willowbrook.il.us>; Pamela Phillips <pPhillips@willowbrook.il.us>
Sent: Mon, Mar 4, 2013 9:42 am
Subject: Willowbrook Streetlight Maintenance Contract - FY 2013/14

Dear Rick –

As you know, last year the Village entered into a one-year contract with Rag's Electric to provide streetlight maintenance services. The contract expires on April 30, 2013. The Village is currently satisfied with the service you are providing and would be willing to extend the contract for another year depending on prices. If you are interested, please let me know.

Thank you, and please let me know if you have any questions.

Tim Halik

Village Administrator
 Village of Willowbrook
 7760 Quincy Street
 Willowbrook, IL 60527

630.920.2261 office
 630.920.2427 fax
thalik@willowbrook.il.us



Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrook.il.org

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
Permits issued for the month of March, 2014

| | |
|--|------------|
| Bathroom remodel | 2 |
| Entry doors | 1 |
| Interior renovations | 3 |
| Plan review | 4 |
| Reoccupancy | 2 |
| Reroof | 1 |
| SFR | 1 |
| Sign | 1 |
| Special promotion | 1 |
| Temporary sign | 1 |
| Water heater | 1 |
| TOTAL | 18 |
| Final Certificates of Occupancy | 2 |
| Temporary Certificates of Occupancy | 0 |
| Permit Revenue for March, 2014 | 19,318.62 |
| Total Revenue Collected for Fiscal Year To Date | 231,967.79 |
| Total Budgeted for Fiscal Year 2013/14 | 150,000.00 |
| Total Percentage of Budgeted Revenue Collected to Date | 154.65 |

Respectfully submitted,

Timothy Halik
Village Administrator



Proud Member of the
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2013/14

| MONTH | CURRENT FISCAL YEAR | PRIOR FISCAL YEAR |
|---|---------------------|-------------------|
| MAY | \$ 21,169.24 | \$ 33,083.60 |
| JUNE | \$ 19,335.70 | \$ 30,569.43 |
| JULY | \$ 48,123.47 | \$ 11,471.85 |
| AUGUST | \$ 17,977.86 | \$ 14,433.22 |
| SEPTEMBER | \$ 18,865.93 | \$ 28,145.41 |
| OCTOBER | \$ 12,371.02 | \$ 6,068.00 |
| NOVEMBER | \$ 26,381.46 | \$ 8,590.80 |
| DECEMBER | \$ 8,539.90 | \$ 14,215.08 |
| JANUARY | \$ 19,495.36 | \$ 27,201.63 |
| FEBRUARY | \$ 20,254.23 | \$ 7,918.18 |
| MARCH | \$ 19,318.62 | \$ 19,167.39 |
| APRIL | \$ | \$ 32,909.32 |
| COLLECTED REVENUE | \$ 231,967.79 | \$ 223,573.91 |
| BUDGETED REVENUE | \$ 150,000.00 | \$ 110,000.00 |
| REVENUES COLLECTED- (OVER)/UNDER BUDGET | \$ (81,967.79) | \$ (123,573.91) |
| PERCENTAGE OF BUDGETED REVENUE COLLECTED | 154.65 | 212.34 |

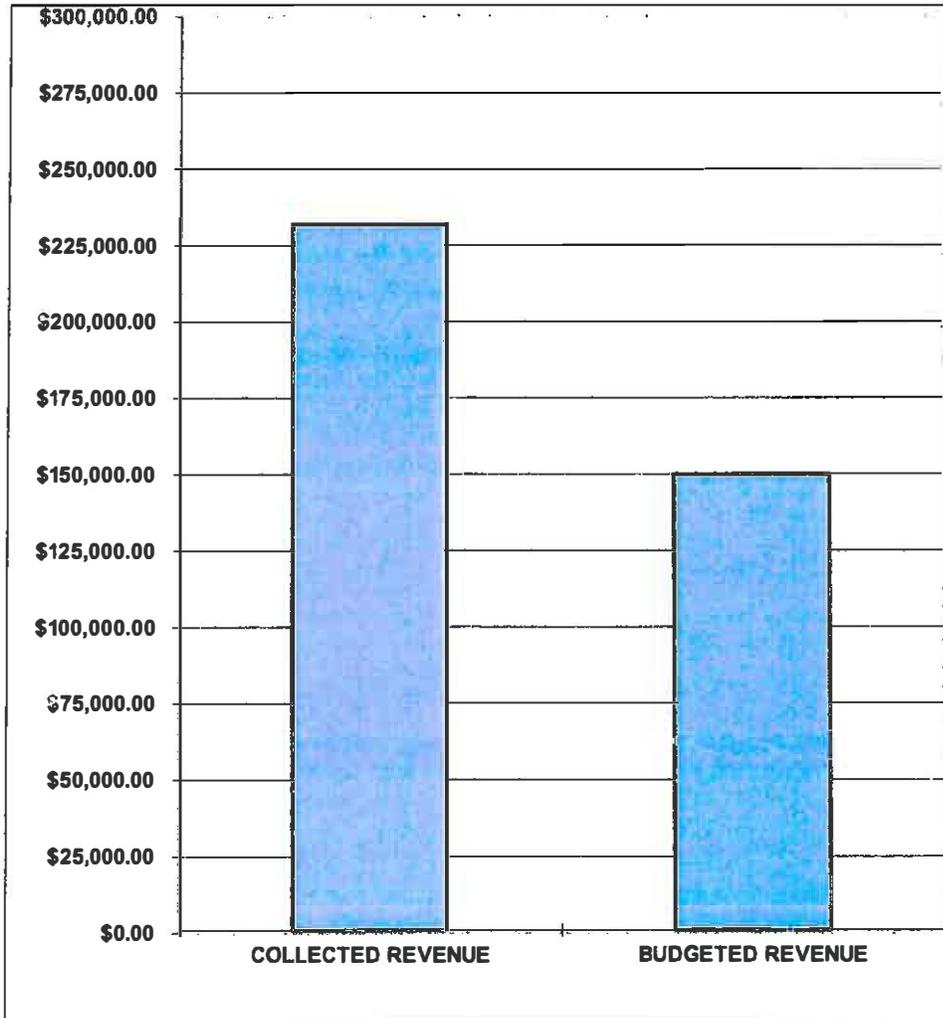
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

| | Fiscal Year 13/14 | Fiscal Year 12/13 |
|-------------------|-------------------|-------------------|
| COLLECTED REVENUE | \$ 231,967.79 | \$ 233,573.91 |
| BUDGETED REVENUE | \$ 150,000.00 | \$ 110,000.00 |

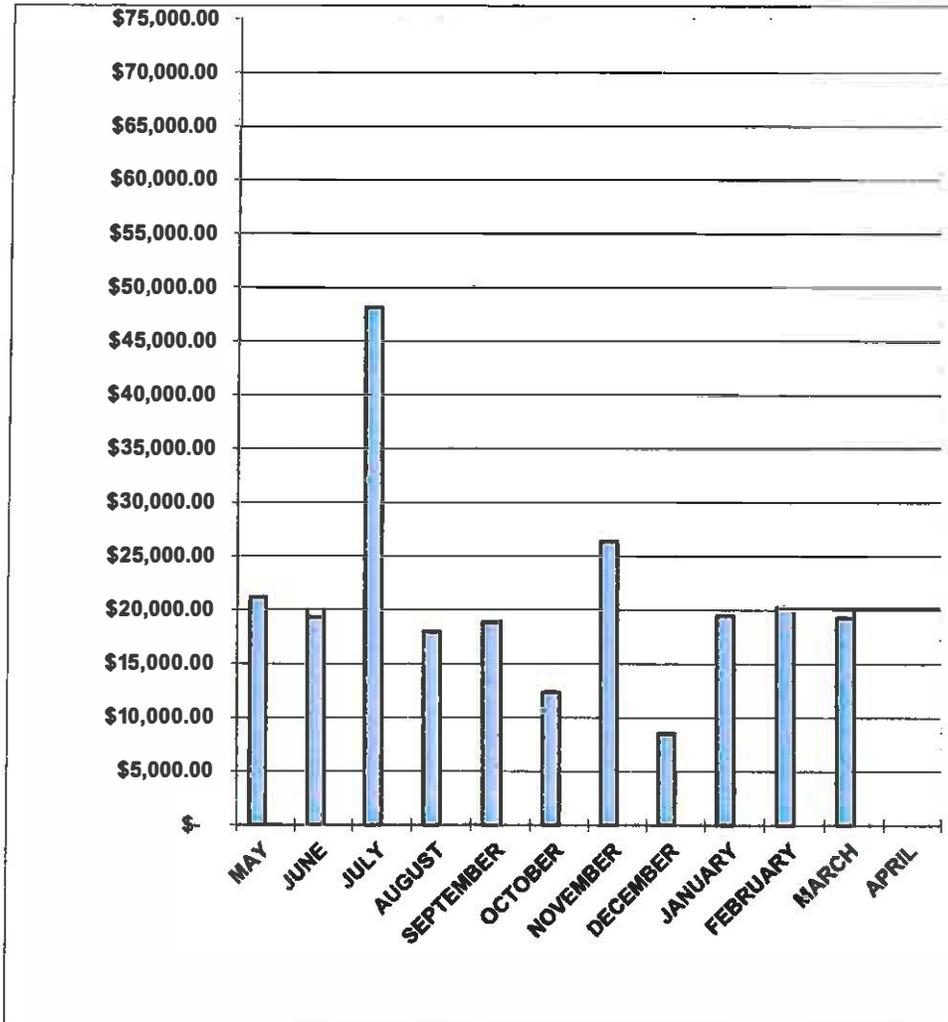
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



2012-13-14

| Permit | Date Issued: | Name: | Address: | Permit Purpose: | Business Name: | Fee: | RES / COMM: | Date Released: |
|--------|--------------|-----------------------|-----------------------|----------------------|------------------|-------------|-------------|----------------|
| 14-044 | 03/04/14 | Phil & Kathy Reed | 6146 Essex Court | Bathroom remodel | | \$ 375.00 | R | 03/04/14 |
| 14-045 | 03/06/14 | T. Harvey | 304 Chatelaine Ct | Bathroom remodel | | \$ 175.00 | R | 03/06/14 |
| 14-054 | 03/24/14 | Carol Gale | 409 Honey Locust Lane | Entry Doors | | \$ 75.00 | R | 03/24/14 |
| 14-052 | 03/21/14 | TGM Willowbrook | 6060 Laurel Lane | Interior Renovations | TGM | \$ 3,269.80 | C | 03/21/14 |
| | 03/06/14 | Leo Wilczek | 635 W. 68th Street | Plan Review | | \$ 750.00 | R | 03/06/14 |
| | 03/19/14 | TCI Contractors | 7320 Madison | Plan Review | F.A.C. Logistics | \$ 2,000.00 | C | 03/19/14 |
| | 03/21/14 | Lake Hinsdale Village | 1 Clubhouse | Plan Review | | \$ 2,000.00 | R | 03/21/14 |
| | 03/26/14 | Tandem Architecture | 6538 Bentley | Plan Review | | \$ 750.00 | R | 03/26/14 |
| 14-056 | 03/26/14 | Mark Long | 815 79th Street | Reoccupancy | Long Arms | \$ 200.00 | C | 03/26/14 |
| 14-055 | 03/27/14 | TRP Willowbrook | 646 Executive Drive | Reoccupancy | 24 Fundraiser | \$ 200.00 | C | 03/27/14 |
| 14-051 | 03/17/14 | Rumya Rao | 6201 Willowood Lane | Reroof | | \$ 35.00 | R | 03/17/14 |
| 14-053 | 03/24/14 | Tim Damis | 6431 Tennessee Ave | SFR | | \$ 8,449.00 | R | 03/24/14 |
| 14-043 | 03/06/14 | Sleepy's | 20 W. 75th | Sign | Sleepy's | \$ 689.06 | C | 03/06/14 |
| 14-048 | 03/07/14 | Clovers Greenhouse | 735 Plainfield | Special Promotion | Clovers Garden | \$ 200.00 | C | 03/07/14 |
| 14-046 | 03/06/14 | Sleepy's | 20 W. 75th | Temporary Sign | Sleepy's | \$ 100.00 | C | 03/06/14 |
| 14-049 | 03/13/14 | Norma Wiessman | 6146 Essex Court | Water Heater | | \$ 50.00 | R | 03/13/14 |

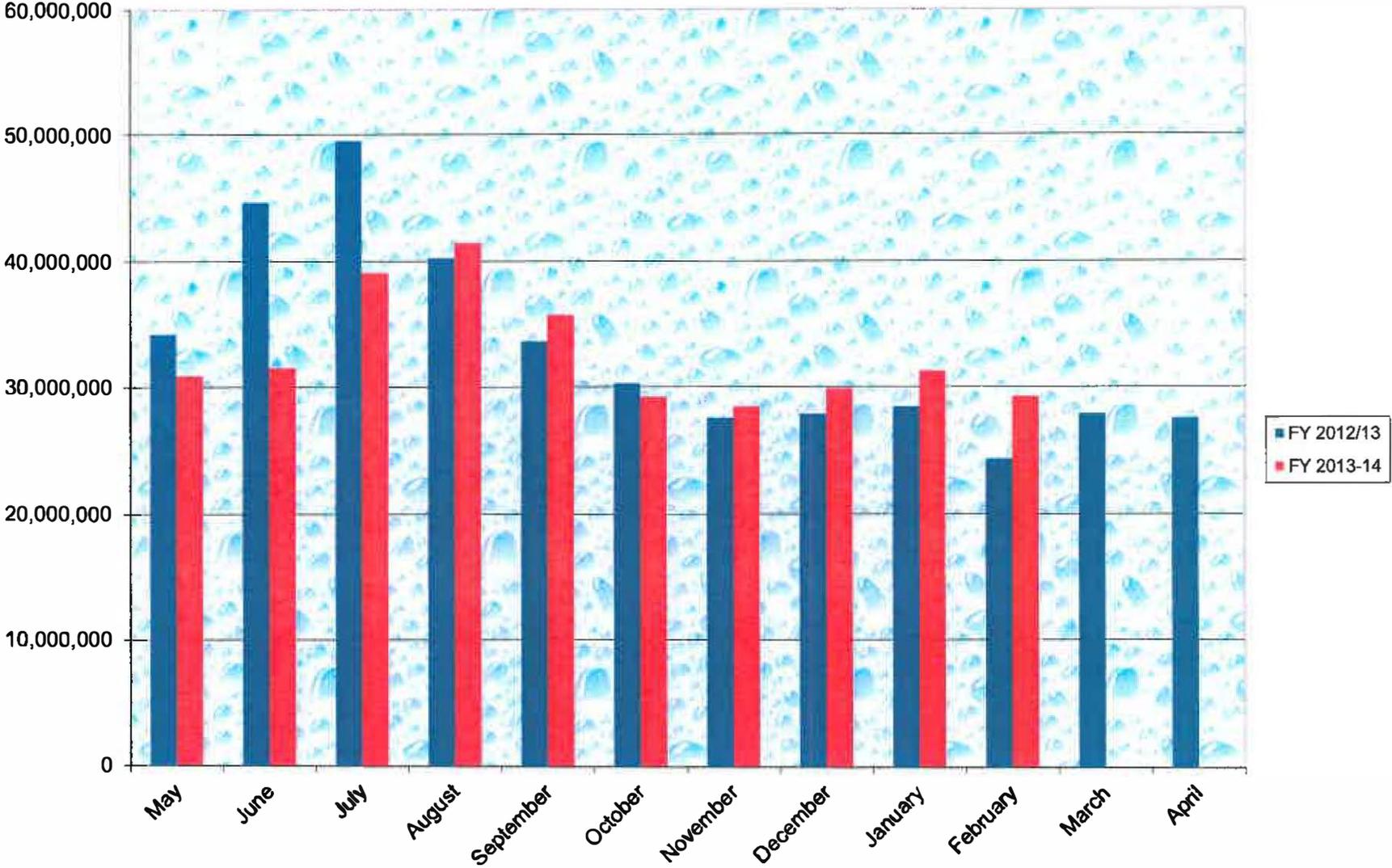
VILLAGE OF WILLOWBROOK

PRCT. OF YR: 91.67
 RUN: 04/01/14 9:39AM

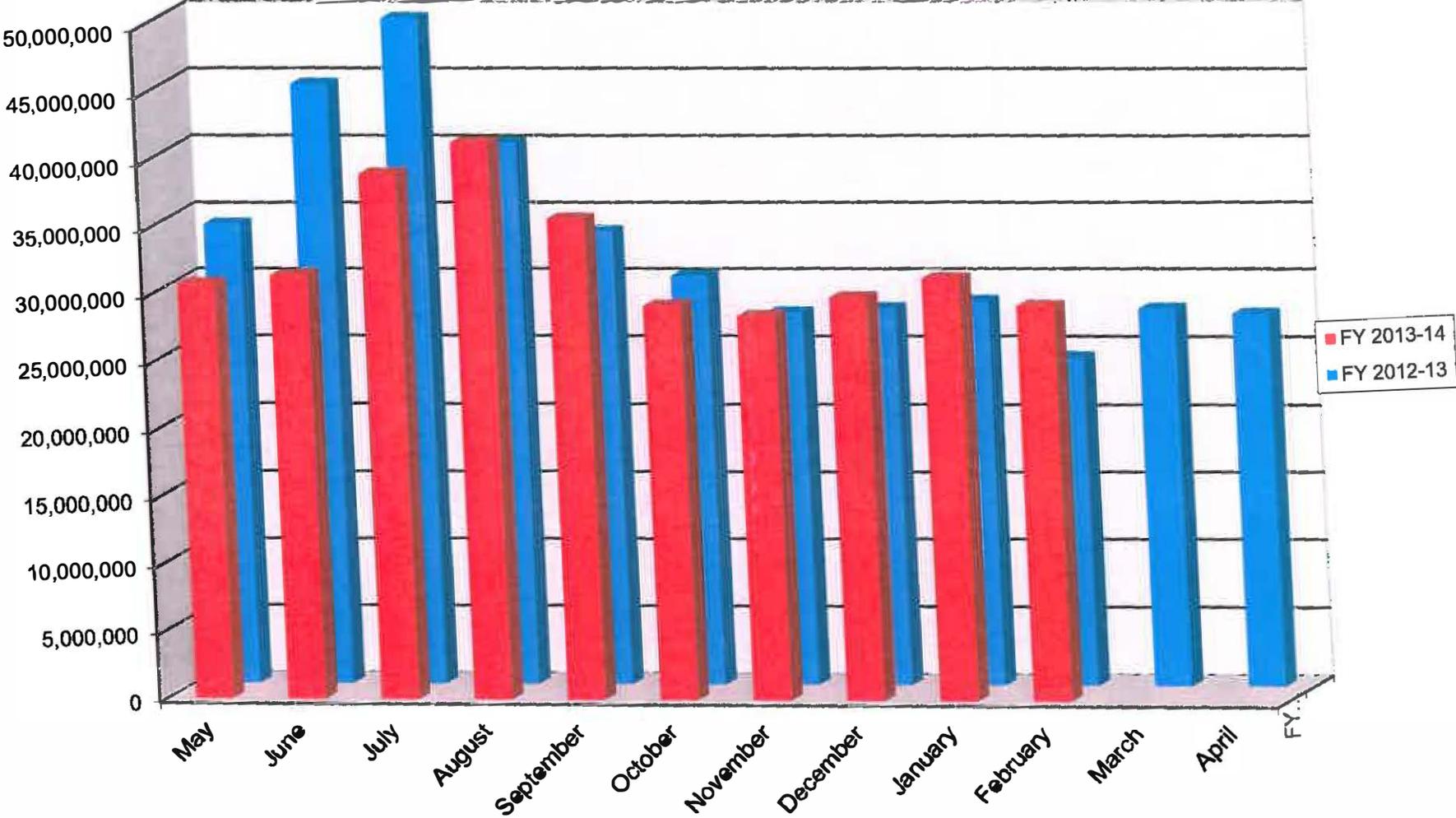
REVENUE REPORT FOR MARCH, 2014

| ACCT. NO. | DESCRIPTION | RECEIVED THIS MONTH | RECEIVED THIS YEAR | BUDGET AMOUNT | PERCENT COLLECTED | BUDGET REMAINING |
|-------------------------------|--------------------------------|------------------------|-----------------------|------------------|----------------------|---------------------|
| <u>GENERAL CORPORATE FUND</u> | | | | | | |
| <u>Operating Revenue</u> | | | | | | |
| <u>Property Taxes</u> | | | | | | |
| 01-310-101 | PROPERTY TAX LEVY-SRA | 0.00 | 68,116.32 | 67,908.00 | 100.31 | -208.32 |
| 01-310-102 | PROPERTY TAX LEVY-RD & BRIDGE | 40.05 | 98,951.38 | 93,000.00 | 106.40 | -5,951.38 |
| 01-310-103 | PRIOR YEAR TAX COLL | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| *TOTAL | Property Taxes | 40.05 | 167,067.70 | 160,908.00 | 103.83 | -6,159.70 |
| <u>Other Taxes</u> | | | | | | |
| 01-310-201 | MUNICIPAL SALES TAX | 367,840.53 | 3,390,921.02 | 3,447,000.00 | 98.37 | 56,078.98 |
| 01-310-202 | ILLINOIS INCOME TAX | 78,463.95 | 742,506.19 | 725,760.00 | 102.31 | -16,746.19 |
| 01-310-203 | AMUSEMENT TAX | 9,857.32 | 70,639.86 | 31,000.00 | 227.87 | -39,639.86 |
| 01-310-204 | REPLACEMENT TAX | 74.48 | 1,194.89 | 1,188.00 | 100.58 | -6.89 |
| 01-310-205 | UTILITY TAX | 39,270.26 | 946,392.06 | 1,160,000.00 | 81.59 | 213,607.94 |
| 01-310-207 | TELECOMMUNICATION LEASE | 0.00 | 32,743.11 | 32,743.00 | 100.00 | -0.11 |
| 01-310-208 | PLACES OF EATING TAX | 34,611.06 | 427,562.12 | 450,000.00 | 95.01 | 22,437.88 |
| 01-310-209 | WATER TAX | 13,901.31 | 127,015.76 | 144,947.00 | 87.63 | 17,931.24 |
| 01-310-210 | WATER TAX - CLARENDON WATER CO | 0.00 | 861.10 | 750.00 | 114.81 | -111.10 |
| *TOTAL | Other Taxes | 544,018.91 | 5,739,836.11 | 5,993,388.00 | 95.77 | 253,551.89 |
| <u>Licenses</u> | | | | | | |
| 01-310-301 | VEHICLE LICENSES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 01-310-302 | LIQUOR LICENSES | 0.00 | 60,250.00 | 51,500.00 | 116.99 | -8,750.00 |
| 01-310-303 | BUSINESS LICENSES | 3,845.00 | 79,018.84 | 40,770.00 | 193.82 | -38,248.84 |
| 01-310-305 | VENDING MACHINE | 90.00 | 2,730.00 | 2,000.00 | 136.50 | -730.00 |
| 01-310-306 | SCAVENGER LICENSES | 0.00 | 6,000.00 | 1,000.00 | 600.00 | -5,000.00 |
| *TOTAL | Licenses | 3,935.00 | 147,998.84 | 95,270.00 | 155.35 | -52,728.84 |
| <u>Permits</u> | | | | | | |
| 01-310-401 | BUILDING PERMITS | 19,318.62 | 231,967.79 | 150,000.00 | 154.65 | -81,967.79 |
| 01-310-402 | SIGN PERMITS | 689.06 | 8,136.38 | 4,000.00 | 203.41 | -4,136.38 |
| 01-310-403 | OTHER PERMITS | 102.00 | 344.00 | 400.00 | 86.00 | 56.00 |
| 01-310-404 | COUNTY BMP FEE | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| *TOTAL | Permits | 20,109.68 | 240,448.17 | 154,400.00 | 155.73 | -86,048.17 |
| <u>Fines</u> | | | | | | |
| 01-310-501 | CIRCUIT COURT FINES | 15,992.99 | 115,573.43 | 120,000.00 | 96.31 | 4,426.57 |
| 01-310-502 | TRAFFIC FINES | 2,166.67 | 25,024.32 | 25,000.00 | 100.10 | -24.32 |
| 01-310-503 | RED LIGHT FINES | 26,725.00 | 716,405.02 | 540,000.00 | 132.67 | -176,405.02 |
| *TOTAL | Fines | 44,884.66 | 857,002.77 | 685,000.00 | 125.11 | -172,002.77 |

Village of Willowbrook Pumpage Report



Monthly Pumpage Chart



VILLAGE OF WILLOWBROOK - PUMPAGE REPORT
TOTAL GALLONS PUMPED
FY 2002/03 - FY 2013/14

| Month | 2002-03 | 2003-04 | 2004-05 | 2005-06 | 2006-07 | 2007-08 | 2008-09 | 2009-10 | 2010-11 | 2011-12 | |
|--------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|--------------------|-----------|
| May | 32,267,000 | 33,518,000 | 35,018,000 | 35,919,000 | 35,162,000 | 36,696,000 | 33,890,000 | 31,322,000 | 31,715,000 | 30,725,000 | 3 |
| June | 38,911,000 | 38,691,000 | 35,447,000 | 48,511,000 | 42,471,000 | 43,700,000 | 33,817,000 | 32,087,000 | 31,799,000 | 32,620,000 | 4 |
| July | 52,100,000 | 39,116,000 | 41,248,000 | 52,479,000 | 43,279,000 | 44,574,000 | 41,463,000 | 36,819,000 | 38,513,000 | 41,371,000 | 4 |
| August | 44,167,000 | 40,433,000 | 41,059,000 | 47,861,000 | 41,114,000 | 38,778,000 | 43,017,000 | 38,516,000 | 38,745,000 | 35,639,000 | 4 |
| September | 40,838,000 | 36,275,000 | 39,658,000 | 43,906,000 | 32,998,000 | 42,013,000 | 33,418,000 | 34,331,000 | 33,992,000 | 32,273,000 | 3 |
| October | 33,128,000 | 31,667,000 | 33,765,000 | 35,009,000 | 31,937,000 | 34,612,000 | 30,203,000 | 28,919,000 | 33,789,000 | 29,892,000 | 3 |
| November | 28,560,000 | 28,260,000 | 30,106,000 | 29,515,000 | 29,153,000 | 29,847,000 | 28,054,000 | 26,857,000 | 28,125,000 | 27,138,000 | 2 |
| December | 30,503,000 | 29,133,000 | 32,786,000 | 31,086,000 | 30,102,000 | 31,435,000 | 29,568,000 | 28,931,000 | 29,257,000 | 28,643,000 | 2 |
| January | 30,343,000 | 29,602,000 | 31,223,000 | 29,411,000 | 30,340,000 | 32,444,000 | 29,383,000 | 28,123,000 | 28,401,000 | 28,846,000 | 2 |
| February | 27,216,000 | 28,755,000 | 26,768,000 | 27,510,000 | 29,078,000 | 29,470,000 | 26,629,000 | 25,005,000 | 24,988,000 | 26,635,000 | 2 |
| March | 29,488,000 | 30,315,000 | 30,025,000 | 29,905,000 | 30,362,000 | 31,094,000 | 28,408,000 | 27,945,000 | 27,909,000 | 28,911,000 | 2 |
| April | 29,845,000 | 29,350,000 | 29,478,000 | 30,452,000 | 29,468,000 | 30,239,000 | 27,193,000 | 27,793,000 | 27,145,000 | 34,220,000 | 2 |
| TOTAL | 417,366,000 | 395,115,000 | 406,581,000 | 441,564,000 | 405,464,000 | 424,902,000 | 385,043,000 | 366,648,000 | 374,378,000 | 376,913,000 | 35 |

| | |
|---|--------------------|
| YEAR TO DATE LAST YEAR (gallons): | 340,698,000 |
| YEAR TO DATE THIS YEAR (gallons): | <u>326,677,000</u> |
| DIFFERENCE (gallons): | <u>-14,021,000</u> |
| PERCENTAGE DIFFERENCE (+/-): | -4.12% |
| FY13/14 PUMPAGE PROJECTION (gallons): | 395,000,000 |
| FY13/14 GALLONS PUMPED TO DATE: | <u>326,677,000</u> |
| CURRENT PERCENTAGE PUMPED COMPARED TO PROJECTION | 82.70% |

All table figures are in millions of gallons sold on a monthly basis per fiscal year.