

**PUBLIC SAFETY
COMMITTEE**

APRIL PACKET 2014

AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON APRIL 14TH, 2014 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW MARCH 10TH, 2014 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 03/03/2014 – 03/30/2014 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR MARCH 2014 – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR MARCH 2014 - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
 - Sergeant Michelle Strugala
 - Officer Dave Gaddis
 - Officer Jose Chavez-Jimenez
 - Officer Daniel Polfliet
 - Detective Tim Kobler
 - Detective Lauren Kaspar
 - Secretary Tori Sargis
 - Cadet Paulina Noga
7. DISCUSSION ITEMS
 - New Officers F.T.O. Completed
 - Squad Camera L-3 Installation
 - Squad CF-31 Computers Installed S.W.C.D.
 - Annual Report Review
 - Cadet Update
8. VISITOR'S BUSINESS*
9. ADJOURNMENT

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED MAY 12th, 2014 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON MARCH 10TH, 2014

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached minutes are from the Public Safety Committee held on March 10th, 2014.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook which was held on March 10th, 2014 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella and Trustee Terrence Kelly.

1. Reviewed the January 13th, 2014 Public Safety Committee Meeting Minutes.
The Committee Approved the January 13th, 2014 Meeting Minutes.
2. Reviewed the February 12th, 2014 Special Joint Meeting of the Municipal Services Committee, the Finance & Administration Committee and the Public Safety Committee Meeting Minutes.
The Committee Approved the February 12th, 2014 Meeting Minutes.
3. Reviewed the Weekly Press Releases – Information.
4. Reviewed the Overtime Report for 01/06/2014 – 02/02/2014 and 02/03/2014-03/02/2014 - Information.
5. Reviewed the Monthly Expenditure Report for January 2014 and February 2014 – Information.
6. Reviewed the Monthly Offense Summary Report for January 2014 and February 2014 - Information.
7. Reviewed the Letter(s) of Recognition and Appreciation – Information.
 - Sergeant Arthur Svehla
 - Sergeant Chris Drake
 - Detective Timothy Kobler
 - Detective Lauren Kaspar
 - Officer Scott Eisenbeis
 - Officer Jose Lopez
8. DISCUSSION ITEMS
 - CALEA Mock Scheduled for 03/07/2014
Trustee Kelly was given an update on the recent Mock which was held on 03/07/14. Normal questions and suggestions were asked and given by the (8) Accreditation Managers who reviewed our files.
 - Rifle Purchases (Replacement)
The Committee was advised that (5) new AR-15 rifles are going to be purchased to replace (5) which are now 10 years old. These rifles will be purchased under the current budget.
 - Taser Upgrades
The Committee was advised that the department's current Tasers will be replaced with new Tasers. The department's existing Tasers are being discontinued. The new Tasers will be an upgrade to the newest version on the market.

- 7700 Block Traffic Enforcement
The Committee was advised that the department has received a complaint of vehicles traveling northbound in the southbound lanes of traffic in the 7700 – 7500 block of Clarendon Hills Road. Vehicles are passing in a “no passing zone” and driving through a parking lot in an effort to avoid traffic backups due to school traffic. An Officer was assigned to monitor traffic at this location. Numerous citations were issued. The Superintendent advised the school has received phone calls from residents relating their appreciation of our enforcement efforts.
- Upcoming Range Qualifications
The Committee was advised that several range dates are scheduled at the Illinois State Police, District 5 Range.

The Chief advised the Committee that the department’s current report writing system has a feature which includes and Evidence Bar Coding Section. This feature will allow the police to update the current manual evidence intake system to a bar code system. The Chief was able to get the cost reduced to \$3,500 for a total of \$5,000 for the entire program. Trustee Kelly approved of the purchase. This feature will allow the system to operate much more efficiently.

9. VISITOR’S BUSINESS*

10. ADJOURNMENT

The meeting was adjourned at 6:20 p.m.

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED APRIL 14TH, 2014 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached are press releases approved for the weeks of:

March 3rd – 9th, 2014
March 10th – 16th, 2014
March 17th – 23rd, 2014
March 24th – 30th, 2014
March 31st – April 6th, 2014

STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department
Press Release for the week of March 3rd – 9th, 2014
March 10th, 2014
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

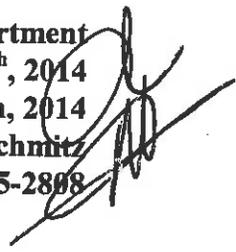


FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 03/03/2014 At 10:19 a.m. Officers responded to the 200 block of Midway Drive for the report of a THEFT. Offender(s) unknown, by unknown means, removed (20) aluminum park bench tops and seats from the public park. The cost to replace the items was estimated at \$20,000.00 U.S.C.
- 03/04/2014 At 9:08 a.m. Officers responded to the 500 block of Willowbrook Centre Parkway for the report of a THEFT. Offender(s) unknown, by unknown means, removed a catalytic converter from the parked/unattended motor vehicle. The cost to repair/replace the vehicle was undetermined at the time of this report.
- 03/06/2014 At 6:37 p.m. Parker, Leviticus V., 18, 5000 block of St. Ives Lane, Richton Park, Illinois was arrested for alleged POSSESSION OF CANNABIS following a traffic stop at the intersection of Kingery Highway and Plainfield Road. Mr. Leviticus was transported to the Willowbrook Police Department and released after posting bond.
- 03/07/2014 At 7:54 p.m. Watson, Candis C., 28, 7000 block of Richmond Street, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and NO VALID VEHICLE REGISTRATION following a traffic stop in the 7500 block of 75th Street. Ms. Watson was transported to the Willowbrook Police Department and released after posting bond.
- 03/08/2014 At 12:25 a.m. Doak, Ian D., 21, 1000 block of Maple Avenue, Downers Grove, Illinois was arrested for alleged DRIVING UNDER THE INFLUENCE and IMPROPER U TURN following a traffic stop in the 800 block of Midway Drive. Mr. Doak was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department
Press Release for the week of March 10th – 16th, 2014
March 17th, 2014
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2888



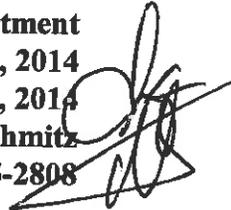
FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/10/2014 At 1:07 a.m. Kinnaman, John B., 27, 6900 block of High Road, Darien, Illinois was arrested for alleged ATTEMPT ROBBERY and POSSESSION OF CANNABIS following an incident in the 6900 block of Kingery Highway. Mr. Kinnaman was transported to the DuPage County Jail.

03/10/2014 At 9:02 p.m. Officers responded to the 400 block of Waterford Drive for the report of a THEFT. Offender(s) unknown, by unknown means, removed numerous pieces of jewelry from the residential property. The cost to replace the items was estimated at \$1,400.00 U.S.C.

Willowbrook Police Department
Press Release for the week of March 17th – 23rd, 2014
March 24th, 2014
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808



FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/17/2014 At 11:20 p.m. Bernacik, James J., 27, 7900 block of Westwood Drive, Elmwood Park, Illinois was arrested for alleged BATTERY and RESISTING A PEACE OFFICER following an incident at the intersection of 79th Street and Frontage Road. Mr. Bernacik was transported to the Willowbrook Police Department and released after posting bond.

03/19/2014 At 2:35 a.m. Cortes, Claudia S., 27, 200 block of East Cass Street, Joliet, Illinois was arrested for alleged NO VALID DRIVERS LICENSE and IMPROPER LANE USAGE following a traffic stop in the 7800 block of Kingery Highway. Ms. Cortes was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department
Press Release for the week of March 24th – 30th, 2014
March 31st, 2014
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808



FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

03/25/2014 At 10:33 a.m. Awe, Daniel A., 19, 7400 block of Tennessee Drive, Willowbrook, Illinois was arrested for alleged CRIMINAL TRESPASS following an incident in the 7400 block of Tennessee Drive. Mr. Awe was transported to the Willowbrook Police Department and released after posting bond.

03/26/2014 At 3:11 p.m. Officers responded to the 7600 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed an unattended/unsecured Samsung Tablet electronic device. The cost to replace the item was estimated at \$600.00 U.S.C.

03/29/2014 At 9:17 p.m. Baumbach, Eric A., 19, 200 block of Argonne Ridge Road, Willowbrook, Illinois was arrested for alleged UNLAWFUL POSSESSION OF CANNABIS and UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA following an incident in the 7000 block of Adams Street. Mr. Baumbach was transported to the Willowbrook Police Department and released after posting bond.

Willowbrook Police Department
Press Release for the week of March 31st – April 6th, 2014
April 7th, 2014
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 04/01/2014 At 5:52 p.m. Gonzalez, Raymond A., 25, 13000 block of Buffalo, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and FAILURE TO SIGNAL following a traffic stop at the intersection of Quincy Street and Joliet Road. Mr. Gonzalez was transported to the Willowbrook Police Department and released after posting bond.
- 04/03/2014 At 9:03 p.m. Jones, Derrick N., 44, 9100 block of Parnell Avenue, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and DISOBEYED A TRAFFIC CONTROL DEVICE following a traffic stop in the 800 block of Midway Drive. Mr. Jones was transported to the Willowbrook Police Department and released after posting bond.
- 04/05/2014 At 1:23 p.m. Davidson, Matthew E., 23, 7700 block of 45th Street, Lyons, Illinois was arrested for alleged DISORDERLY CONDUCT following an incident that occurred in the 7600 block of Quincy Street. Mr. Davidson was transported to the Willowbrook Police Department and released after posting bond.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION
INFORMATION – MONTHLY OVERTIME REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

03/03/2014 – 03/30/2014

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department
Overtime Breakdown Schedule**

Overtime Categories:	12/9/2013 to 1/5/2014	1/6/2014 to 2/2/2014	2/3/2014 to 3/2/2014	3/3/2014 to 3/30/2014
SHIFT COVERAGE	198.50	16.50	49.00	111.50
WHEATON COURT (MISD & FEL CASES)	4.00	6.00	26.50	
WHEATON COURT CALL-IN (1-HR PER CASE)		5.00	4.00	
SUMMARY SUSPENSION HEARINGS (DUI CASES)	9.50	3.00	14.00	24.00
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	27.00	27.00	33.00	16.50
LATE CALLS OR ARRESTS	9.00	25.00	18.00	19.00
INVESTIGATIVE CALL-OUT / FOLLOW-UP			8.00	11.00
SPECIAL DETAILS / POLICE HIRED SERVICES	61.00			
CRIME PREVENTION/PUBLIC RELATIONS		2.00		
COMMANDERS STAFF MEETINGS			6.00	4.00
RANGE / FIREARMS TRAINING				
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT			2.50	
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL			13.00	9.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS	3.50		2.00	1.00
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS				
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES				
MISCELLANEOUS TRAINING	35.00	38.00	48.50	39.50
PEER JURY				
BREATHALIZER OPERATION				
K-9 UNIT				
EVIDENCE/DESTRUCTION		2.50		3.00
ACCIDENT RECONSTRUCTION				
CADET MEETING				
DEA OVERTIME				3.50
DEPT. DETAIL		6.00	11.00	29.00
HOLIDAY PAY	346.50	97.00		
Total Accumulated Hours:	694.00	228.00	235.50	271.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly Expenditure Report for the month of March 2014.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2014
GENERAL CORPORATE FUND

PRCT. OF YR: 91.67
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PAGE: 1

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	145,290.08	1,744,092.89	94.92	1,837,482.00	93,389.11	47.46	3,674,964.00
01-30-630-102	OVERTIME	14,091.29	258,977.56	97.73	265,000.00	6,022.44	48.86	530,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	688.45	18,019.34	60.06	30,000.00	11,980.66	30.03	60,000.00
01-30-630-104	PART TIME CLERICAL	1,957.61	20,921.50	89.37	23,409.00	2,487.50	44.69	46,818.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	10,339.67	132,339.26	91.64	144,405.00	12,065.74	45.82	288,810.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	3,483.48	24.19	14,400.00	10,916.52	12.10	28,800.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	27,589.86	297,845.36	93.15	319,748.00	21,902.64	46.58	639,496.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	0.00	1,962.47	20.12	9,753.00	7,790.53	10.06	19,506.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,251.89	27,873.02	91.47	30,472.00	2,598.98	45.74	60,944.00
01-30-630-151	I M R F	2,004.39	27,098.14	83.63	32,403.00	5,304.86	41.81	64,806.00
01-30-630-155	POLICE PENSION	40,385.84	484,630.08	92.31	525,016.00	40,385.92	46.15	1,050,032.00
01-30-630-156	SLEP PENSION	0.00	133,430.85	79.41	168,030.00	34,599.15	39.70	336,060.00
01-30-630-161	SOCIAL SECURITY FICA	773.81	9,638.00	85.31	11,297.00	1,659.00	42.66	22,594.00
*TOTAL	PERSONNEL SERVICES	245,372.89	3,160,311.95	92.64	3,411,415.00	251,103.05	46.32	6,822,830.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	1,124.85	20,807.49	83.23	25,000.00	4,192.51	41.61	50,000.00
01-30-630-202	ACCREDITATION	133.33	4,198.33	98.78	4,250.00	51.67	49.39	8,500.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	1,036.00	10,289.00	87.19	11,800.00	1,511.00	43.60	23,600.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	0.00	50.00	1.67	3,000.00	2,950.00	0.83	6,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	487.50	4,395.00	62.79	7,000.00	2,605.00	31.39	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	22,475.00	224,750.00	83.33	269,700.00	44,950.00	41.67	539,400.00
01-30-630-248	RED LIGHT - COM ED	149.61	1,892.76	78.86	2,400.00	507.24	39.43	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	2,361.44	16,539.42	236.28	7,000.00	-9,539.42	118.14	14,000.00
*TOTAL	CONTRACTUAL SERVICES	27,767.73	289,422.00	85.97	336,650.00	47,228.00	42.99	673,300.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	603.60	3,499.98	51.47	6,800.00	3,300.02	25.74	13,600.00
01-30-630-302	PRINTING & PUBLISHING	72.08	5,030.48	92.30	5,450.00	419.52	46.15	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	28,291.53	63,947.24	69.28	92,300.00	28,352.76	34.64	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	707.00	16,910.88	84.60	19,990.00	3,079.12	42.30	39,980.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	1,119.00	16.58	6,750.00	5,631.00	8.29	13,500.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	253.25	11,250.92	117.20	9,600.00	-1,650.92	58.60	19,200.00
01-30-630-311	POSTAGE & METER RENT	563.37	1,517.56	33.72	4,500.00	2,982.44	16.86	9,000.00
01-30-630-315	COPY SERVICE	152.25	1,661.27	41.53	4,000.00	2,338.73	20.77	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	3,335.84	55.60	6,000.00	2,664.16	27.80	12,000.00
01-30-630-345	UNIFORMS	2,294.68	25,911.14	95.26	27,200.00	1,288.86	47.63	54,400.00
01-30-630-346	AMMUNITION	2,640.00	3,117.50	15.59	20,000.00	16,882.50	7.79	40,000.00
*TOTAL	SUPPLIES & MATERIAL #1	35,577.76	137,301.81	67.77	202,590.00	65,288.19	33.89	405,180.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	98.22	10,200.69	46.37	22,000.00	11,799.31	23.18	44,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	7,639.87	31,813.71	44.19	72,000.00	40,186.29	22.09	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	68.00	6,066.05	96.29	6,300.00	233.95	48.14	12,600.00
*TOTAL	EQUIPMENT - OFFICE	7,806.09	48,080.45	47.70	100,800.00	52,719.55	23.85	201,600.00

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2014
GENERAL CORPORATE FUND

PRCT. OF YR: 91.67
RUN: 04/03/14 10:44AM

PAGE: 2

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
**TOTAL	ADMINISTRATION	316,524.47	3,635,116.21	89.72	4,051,455.00	416,338.79	44.86	8,102,910.00
	<u>BLDG - CONSTRUCTION REMODELING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>DATA PROCESSING</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-640-212	EDP-SOFTWARE	250.00	7,005.22	106.14	6,600.00	-405.22	53.07	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	10,000.00	90.91	11,000.00	1,000.00	45.45	22,000.00
*TOTAL	CONTRACTUAL SERVICES	250.00	17,005.22	96.62	17,600.00	594.78	48.31	35,200.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	2,000.00	2,000.00	0.00	4,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-640-401	EDP-OPERATNG EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	250.00	17,005.22	86.76	19,600.00	2,594.78	43.38	39,200.00
	<u>RISK MANAGEMENT</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-645-273	SELF INS - DEDUCTIBLE	2,500.00	5,096.42	40.77	12,500.00	7,403.58	20.39	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	2,500.00	5,096.42	40.77	12,500.00	7,403.58	20.39	25,000.00
**TOTAL	RISK MANAGEMENT	2,500.00	5,096.42	40.77	12,500.00	7,403.58	20.39	25,000.00
	<u>PATROL SERVICES</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>CONTRACTUAL SERVICES</u>							
01-30-650-268	ANIMAL CONTROL	320.00	960.00	128.00	750.00	-210.00	64.00	1,500.00
*TOTAL	CONTRACTUAL SERVICES	320.00	960.00	128.00	750.00	-210.00	64.00	1,500.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-343	JAIL SUPPLIES	0.00	206.21	20.62	1,000.00	793.79	10.31	2,000.00
01-30-650-345	UNIFORMS	0.00	31.37	0.00	0.00	-31.37	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	0.00	76,860.52	131.39	58,500.00	-18,360.52	65.69	117,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	77,098.10	126.39	61,000.00	-16,098.10	63.20	122,000.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	320.00	78,058.10	126.41	61,750.00	-16,308.10	63.20	123,500.00

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2014
GENERAL CORPORATE FUND

PRCT. OF YR: 91.67
RUN: 04/03/14 10:44AM

PAGE: 3

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	350.00	350.00	0.00	700.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,350.00	1,350.00	0.00	2,700.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	498.29	3,899.98	82.70	4,716.00	816.02	41.35	9,432.00
*TOTAL	PERSONNEL SERVICES	498.29	3,899.98	82.70	4,716.00	816.02	41.35	9,432.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	498.29	3,899.98	82.70	4,716.00	816.02	41.35	9,432.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	540.75	72.10	750.00	209.25	36.05	1,500.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	0.00	3,070.36	68.23	4,500.00	1,429.64	34.12	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
**TOTAL	CRIME PREVENTION	0.00	3,070.36	55.82	5,500.00	2,429.64	27.91	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	18,379.04	202,169.44	89.46	226,000.00	23,830.56	44.73	452,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	18,379.04	202,169.44	89.46	226,000.00	23,830.56	44.73	452,000.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	500.00	500.00	0.00	1,000.00
**TOTAL	TELECOMMUNICATIONS	18,379.04	202,169.44	89.26	226,500.00	24,330.56	44.63	453,000.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR MARCH, 2014
 GENERAL CORPORATE FUND

PRCT. OF YR: 91.67
 RUN: 04/03/14 10:44AM

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	9,934.86	79.48	12,500.00	2,565.14	39.74	25,000.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	699.99	72,822.62	93.36	78,000.00	5,177.38	46.68	156,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	4,301.89	100.00	4,302.00	0.11	50.00	8,604.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	699.99	87,059.37	91.83	94,802.00	7,742.63	45.92	189,604.00
**TOTAL	CAPITAL IMPROVEMENTS	699.99	87,059.37	91.83	94,802.00	7,742.63	45.92	189,604.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	339,171.79	4,032,015.85	90.02	4,478,923.00	446,907.15	45.01	8,957,846.00
****TOTAL	GENERAL CORPORATE FUND	339,171.79	4,032,015.85	90.02	4,478,923.00	446,907.15	45.01	8,957,846.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	339,171.79	4,032,015.85	90.02	4,478,923.00	446,907.15	45.01	8,957,846.00
	TOTALS ALL FUNDS	339,171.79	4,032,015.85	90.02	4,478,923.00	446,907.15	45.01	8,957,846.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY OFFENSE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly offense summary report for the month of March 2014.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2014

REPORT DATE RANGE: 03/01/2014 through 03/31/2014

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
0260	CRIMINAL SEXUAL ASSAULT	1	1
0320	ROBBERY	1	1
0560	ASSAULT	1	1
0720	THEFT OF MV PARTS/ACCESSORIES	1	1
0810	THEFT OVER \$500	3	3
0820	THEFT UNDER \$500	2	2
0860	RETAIL THEFT	1	1
1137	IDENTITY THEFT	4	4
1150	CREDIT CARD FRAUD	1	1
1210	THEFT OF LABOR	2	2
1310	CRIMINAL DAMAGE TO PROPERTY	1	1
1340	DAMAGE TO STATE SUP PROP	1	1
1710	ENDANGERING LIFE/HEALTH CHILD	1	1
1811	POSS OF CANNABIS < 30 GRAMS	2	2
2410	DUI ALCOHOL	1	1
2440	RECKLESS DRIVING	2	2
2445	HIT AND RUN ACCIDENT	3	3
2460	CANCEL/SUSPEND/REVOKED REG	1	1
2461	OPERATE UNINSURED VEH	15	15
2470	NO DRIVERS LICENSE	1	1
2480	SUSPENDED/REVOKED DL	1	1
2825	HARASSMENT BY TELEPHONE	2	2
3710	RESIST/OBSTRUCT/DISARM OFFICER	1	1
4255	UNLAWFUL VISITATION INTERFERENCE	1	1
4387	VIOLATION ORDER OF PROTECTION	1	1
5081	IN-STATE WARRANT	1	1
6513	ASSIST MOTORIST	25	25
6514	THOROUGHFARE OBSTRUCTION	9	9
6517	TRAFFIC SIGNS OUT	1	1
6518	TRAFFIC SIGNALS OUT	2	2
6519	ABANDONED AUTO	4	4
6521	TRAFFIC SURVEY	14	14
6562	10-50 FI	7	7
6563	10-50 PD	46	46
6566	10-50 POLICE VEHICLE	1	1
6582	ILLEGAL PARKING	3	3

Wednesday, April 09, 2014

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR March 2014

REPORT DATE RANGE: 03/01/2014 through 03/31/2014

WILLOWBROOK POLICE		M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
6583	OVERNIGHT PARKING	46	46
7701	DOMESTIC TROUBLE	7	7
9001	ASSIST FIRE DEPARTMENT	17	17
9002	ASSIST COUNTY POLICE	1	1
9003	ASSIST STATE POLICE	2	2
9004	ASSIST OTHER POLICE DEPT	1	1
9008	ASSIST BUSINESS AGENCY	3	3
9011	ASSIST PUBLIC WORKS	6	6
9022	BLDG CHECK OFFICER INITIATED	1	1
9023	BUSINESS CHECK	7	7
9024	HOUSE CHECK	25	25
9031	LOCK OUT	25	25
9033	EXTRA PATROL - BUS	1	1
9034	EXTRA PATROL - RES	188	188
9046	BURGLAR ALARM	42	42
9047	HOLD UP ALARM	7	7
9056	SOLICITOR COMPLAINTS	6	6
9058	LOUD NOISE COMPLAINT	2	2
9062	FOUND ARTICLE	5	5
9063	LOST DRIVERS LICENSE/PLATES	3	3
9064	MISSING PERSON-ADULT/M	1	1
9066	MISSING PERSON-JUV/M	1	1
9069	CANCEL HOUSEWATCH	2	2
9072	FINGERPRINTING	2	2
9083	ASSIST AMBULANCE	60	60
9091	REPOSSESSIONS	2	2
9096	CRIME PREVENTION	1	1
9101	SUSPICIOUS AUTO	6	6
9103	SUSPICIOUS PERSON	6	6
9109	ACCIDENT - OTHER	1	1
9110	DISTURBANCE	8	8
9111	FIELD INTERVIEW CARD	1	1
9112	SUSPICIOUS CIRCUMSTANCES	7	7
9119	911 HANG UP TX #	9	9
9125	911 MIS DIAL TX #	5	5
9126	CELLULAR 911 HANG UP INVESTIGATION	3	3

Wednesday, April 09, 2014

Southwest Central Dispatch

REPORT DATE RANGE: 03/01/2014 through 03/31/2014

INCIDENT ACTIVITY BY MONTH FOR March 2014

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9209	STRAY DOG	1	1
9211	BARKING DOG	3	3
9212	SICK/INJURED ANIMAL	1	1
9213	DEAD ANIMAL	1	1
9215	STRAY ANIMAL HOLDING	1	1
9219	ANIMAL COMPLAINTS	1	1
9444	CITIZEN COMPLAINT'S REPORT	1	1
9455	SICK CALL	9	9
9457	PERSONAL LEAVE	2	2
9458	HOLIDAY	3	3
9469	COMP TIME TAKEN	1	1
9507	STATION INFORMATION	19	19
9906	TRASH OR LEAF BURNING	1	1
9916	NOTIFICATION	1	1
9917	CANINE DUTIES	3	3
9918	FIGHT	1	1
9919	RECOVERED STOLEN PROPERTY	1	1
9922	CITIZEN ASSIST	25	25
9923	COMMUNITY CONTACT	1	1
9929	SEX OFFENDER REGISTRATION	1	1
9932	HANDICAPPED PARKING VIOLATION	1	1
9934	SUMMONS SERVICE	4	4
9998	DUPLICATE POLICE CALL GENERATED	2	2
	DEPARTMENT TOTALS	758	758

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION -LETTERS & CERTIFICATES OF APPRECIATION

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Sergeant Michelle Strugala
- Officer Dave Gaddis
- Officer Jose Chavez-Jimenez
- Officer Daniel Polfliet
- Detective Tim Kobler
- Detective Lauren Kaspar
- Secretary Tori Sargis
- Cadet Paulina Noga

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.



Willowbrook Police Department

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 325-2808 Fax: (630) 323-7915
www.willowbrookil.org



Chief of Police

Mark T. Shelton

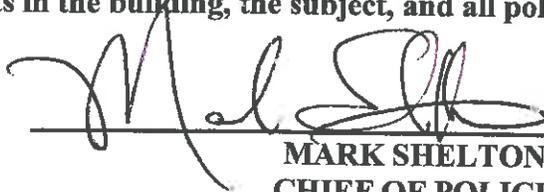
LETTER OF RECOGNITION

March 17, 2014

**Sergeant Michelle Strugala
Officer Dave Gaddis
Officer Jose Chavez-Jimenez**

On March 16, 2014 at approximately 4:32 a.m. Willowbrook Officers responded to 7343 Tennessee Dr. for an assist to the fire department for smoke in the hallway of the building. While on scene, Willowbrook Officers assisted Tri-State F.D. in locating the source. Officer Gaddis was approached by a subject who began yelling at officers and fireman. The subject continued to make incoherent statements while threatening the Officers and Firemen. The subject abruptly went into his unit and stated "I started the fire!" The subject dead bolted his door and would not allow Tri-State to enter. The subject repeatedly told the Officers and Firemen he would shoot them. S.W.C.D. was contacted and given the last name of the subject so a Soundex could be conducted. It was learned that the subject had an officer safety attached to his name/unit for guns and that the subject has threatened to harm the police. The complainant was spoken to briefly who confirmed that the subject's smoke alarm was going off in his unit. She also heard him pacing back and forth talking to someone named Michael. After coordinating with Tri-State F.D., an attempt to speak to the suspect ended in him threatening to harm the Officers, the door was breached and Willowbrook Officers entered the unit. The subject called out that he was in the living room waiting to kill those that approached him. Officer Gaddis deployed his Taser and the subject immediately was taken into custody. Tri-State F.D. was notified that scene was safe and gave aid to the subject and extinguished the fire in oven. The subject was transported to Hinsdale Hospital.

All involved in this incident should be recognized for quick thinking and teamwork in ensuring the safety of all sleeping residents in the building, the subject, and all police and fire personnel.



**MARK SHELTON
CHIEF OF POLICE**



Willowbrook Police Department

7760 Quincy Street
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Chief of Police

Mark T. Shelton

LETTER OF RECOGNITION

March 17, 2014

**Sergeant Michelle Strugala
Officer Daniel Polfliet
Officer Jose Chavez-Jimenez**

On March 10, 2014 at approximately 12:32 a.m. Willowbrook Officers responded to 6949 Kingery Highway for an Attempt Robbery that had just occurred. It was learned that the offender fled on foot and entered a dark colored vehicle driven by a second suspect and was last seen eastbound on Plainfield Rd. Information was immediately sent out over the radio through SWCD notifying surrounding towns. Several minutes later, Willowbrook Officers were advised that the same offender was attempting to rob the Shell gas station located off Frontage Road in Burr Ridge and a license plate was obtained off the suspect vehicle. Willowbrook Officers immediately responded to the south end of town primarily focusing on Kingery Highway and Midway Dr. as well as Joliet Rd. and Madison looking for the suspect vehicle. Officer Chavez-Jimenez located the suspect vehicle "blacked out" at 535 Joliet Rd. The suspect vehicle was parked on the shoulder facing westbound in the eastbound lanes. Two suspects were taken into custody as well as evidence that support their involvement and a small amount of cannabis was located on male suspect's person. Officer Chavez-Jimenez transported the male suspect back to the original crime scene where a show up was conducted. The victim positively identified the male as the offender. The offender was subsequently charged with a class three felony. The subject was transported to DuPage County Jail.

Officers should be commended on their diligence, professionalism, and teamwork to apprehend these subjects prior to committing a second robbery.

**MARK SHELTON
CHIEF OF POLICE**



Willowbrook Police Department

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LETTER OF APPRECIATION

March 20, 2014

**DETECTIVE TIM KOBLER
DETECTIVE LAUREN KASPAR**

On March 10, 2014, Detective Kobler and Detective Kaspar were called out to investigate an Attempted Robbery at the Phillips 66 Gas Station, 6949 Kingery Highway. Detective Kobler was informed by the patrol division that Officer Chavez-Jimenez had located two subjects in a blacked-out vehicle parked along the side of the road in the vicinity of another Willowbrook Gas Station, shortly after the attempted robbery of Phillips 66.

Patrol officers were able to confirm that the male passenger of the vehicle located by Officer Chavez-Jimenez matched the description of the robbery suspect and subsequently both vehicle occupants were transported to the Willowbrook Police Department for investigation.

Detectives Kobler and Kaspar extensively interviewed both subjects and a verbal confession was obtained from the male offender. Detective Kobler then contacted felony screening and obtained approval for Class 3 felony charges.

Detective Kobler and Detective Kaspar should be commended for their diligence and teamwork in obtaining a full confession and Class 3 felony charges.

A handwritten signature in black ink, appearing to read "Mark Shelton".

**MARK SHELTON
CHIEF OF POLICE**



DARIEN POLICE



KATHLEEN MOESLE WEAVER
Mayor

ERNEST BROWN
Chief of Police

JOHN B. COOPER
Deputy Chief

1710 Plainfield Road
Darien, Illinois 60561-5044
Administration (630) 971-3999
FAX (630) 971-4326
Police Response 9-1-1
www.darienil.us

March 5, 2014

Chief Mark Shelton
Willowbrook Police Department
7760 Quincy Street
Willowbrook, IL 60527

Dear Chief Shelton:

On February 28, 2014, officers from the Darien Police Department responded to a call where family members found a male and female dead in an apartment. FIAT Major Crimes Team 2 was activated to assist with a death investigation. It appeared to be a murder/suicide and the investigators interviewed family, friends and provided a neighborhood canvass. The team coordinated the service of a search warrant and evidence recovery from the apartment and from a truck in South Carolina.

Please express my personal thanks to Detective Kobler for his assistance in this investigation. The men and women of the Darien Police Department have a long tradition of cooperation and camaraderie with the officers from your department. Your department's support to us only works to reinforce this grand law enforcement tradition.

Sincerely,

Ernest Brown
Chief of Police

EB:ck



Willowbrook Police Department

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Chief of Police

Mark T. Shelton

April 4, 2014

Memo: Tori Sargis
From: Chief Mark Shelton
Subject: SWAC Bingo Event

On Thursday, April 3, 2014, our department hosted a Senior Bingo event at Ashton Place. Your assistance and attendance working the event was greatly appreciated.

You are a true asset not only to the Willowbrook Police Department but as an Advisor of the Willowbrook Cadet Program.

Again, thank you for all you do. It does not go unnoticed!

Cc: File
Sergeant Strugala
Officer Dan Polfliet



Willowbrook Police Department

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Chief of Police

Mark T. Shelton

April 4, 2014

Memo: Officer Dan Polfliet
From: Secretary Debbie Hahn
Subject: Cadet Paulina Noga

On behalf of the Willowbrook Police Department and myself, I would like to commend Cadet Paulina Noga. On Thursday, April 3, 2014, our department hosted a Senior Bingo event at Ashton Place. Paulina not only wrapped 90% of the prizes by herself, she also attended and worked the event.

Paulina is a true asset to the Willowbrook Police Department Cadet Program. She is a reliable and conscientious worker with a very positive attitude!

Please express our gratitude to Paulina. She is an asset to your Program!

Cc: Chief Shelton
Sergeant Strugala

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 04/14/2014

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

- New Officers F.T.O. Completed
- Squad Camera L-3 Installation
- Squad CF-31 Computers Installed S.W.C.D.
- Annual Report Review
- Cadet Update

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.