

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 14, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:34 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Superintendent of Parks and Recreation Kristin Violante, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Baker to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 24, 2014 (APPROVE)
- c. Minutes - Executive Session - March 10, 2014 (APPROVE)
- d. Warrants - \$304,597.11 (APPROVE)
- e. Monthly Financial Report - March 31, 2014 (APPROVE)
- f. Proclamation - A Proclamation Declaring May 15, 2014 as Police Officer's Memorial Day and the Week of May 11-17, 2014 as Police Week in the Village of Willowbrook (APPROVE)

- g. Proclamation - A Proclamation Declaring the Month of April 2014 as Autism Awareness Month (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. PRESENTATION AND DISCUSSION - MASTER FACILITIES PLAN, PHASE I, WILLOWBROOK MUNICIPAL COMPLEX - SCHEMATIC DESIGN & COST ESTIMATE REVIEW, VILLAGE HALL OFFICES, 835 MIDWAY DRIVE - MARK BUSHHOUSE, WILLIAMS ARCHITECTS

This item was postponed until the speaker arrived.

7. RESOLUTION - A RESOLUTION TO APPROVE AND AUTHORIZE THE EXECUTION OF A CONTRACT FOR PROFESSIONAL DESIGN SERVICES RELATED TO THE COMPLETION OF THE WILLOW POND PARK RENOVATION PROJECT BY AND BETWEEN LANDTECH DESIGN, LTD., OSWEGO, AND THE VILLAGE OF WILLOWBROOK

Superintendent Violante advised that the Village of Willowbrook was one of 46 recipients throughout the State of Illinois and was awarded a \$400,000 OSLAD (Open Space Land Acquisition & Development) Grant from the Illinois Department of Natural Resources to renovate Willow Pond Park.

Superintendent Violante had received proposals from consultants that would be able to oversee this project. Landtech Design provided a proposal of \$60,000 to conduct research and schematic design, design development, construction documents, and construction observation throughout the project. The Parks and Recreation Commission recommend this proposal to the Village Board for approval.

Superintendent Violante stated that this project will take two (2) years to complete.

Trustee Mistele questioned the additional service and fee for record keeping and reporting for the OSLAD Grant. Superintendent

Violante stated that Landtech could assist with the reporting which would cost an additional fee.

Trustee Mistele also stated that part of this project included a sprinkler park and recommends that the Parks and Recreation Commission look into a company that will maintain this portion of the project. Superintendent Violante stated that she will look into that.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 14-R-15 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

6. PRESENTATION AND DISCUSSION - MASTER FACILITIES PLAN, PHASE I, WILLOWBROOK MUNICIPAL COMPLEX - SCHEMATIC DESIGN & COST ESTIMATE REVIEW, VILLAGE HALL OFFICES, 835 MIDWAY DRIVE - MARK BUSHHOUSE, WILLIAMS ARCHITECTS

Mr. Mark Bushhouse from Williams Architects arrived and gave a presentation on the schematic design for the Master Facilities Plan. Mr. Bushhouse presented two different concepts for the façade of the new Village Hall and requested a consensus from the Board on which elevation plan to continue with. The consensus of the Board was to move forward with the Option B plan which included an enhanced entrance. Mr. Bushhouse advised that this architectural design would also be used when the other two buildings are remodeled.

8. PRESENTATION - POLICE DEPARTMENT 2013 ANNUAL REPORT

Chief Shelton gave a brief summary of the Willowbrook Police Department's 2013 Annual Report. Chief Shelton extended his sincere appreciation to the Board for their continued support.

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund stated that the Christmas Tree lights are still on the trees at Willow Pond.

Trustee Davi stated that during the Finance & Administration Committee Meeting, Trustee Oggerino discussed allowing alcoholic beverages to be served at nail salons.

Trustee Oggerino advised that he had attended an open house for the new Haven Nail Salon and Spa and was approached by the owner about serving alcoholic beverages. Administrator Halik advised that a survey can be conducted to see if any other municipalities offer this type of liquor license and will bring to Village Board at a future meeting.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen advised that the Village hosted the Municipal Clerks of DuPage County meeting on April 2, 2014 at Dell Rhea's Chicken Basket. Clerk Hansen stated that the meeting was well received and thanked Mayor Trilla, Trustee Berglund, Trustee Mistele, and Trustee Oggerino for attending.

12. ADMINISTRATOR'S REPORT

Administrator Halik advised that the Village went through a 3-year IEPA audit on the public water system. Administrator Halik advised that the audit report was received today and the Village received a passing grade with no violations.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. EXECUTIVE SESSION

- a. REVIEW 2014 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act

- b. Consideration of Compensation of the Positions of Police Secretary, Police Secretary, and Management Analyst Pursuant to 5 ILCS 120/2(c)(1)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker and seconded by Trustee Oggerino to recess into Executive Session at the hour of 7:31 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:59 a.m.

15. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Baker, to adjourn the Regular Meeting at the hour of 8:00 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

April 28, 2014.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.