

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 28, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Interim Director of Finance Carrie Dittman, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Ms. Leslie Simeral, President of the Knoll's Homeowners Association, stated her opposition to electronic signage being placed within the Village.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - April 14, 2014 (APPROVE)
- c. Minutes - Executive Session - March 24, 2014 (APPROVE)
- d. Warrants - \$123,190.77 (APPROVE)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Streetlight Maintenance Services - Between the Village of Willowbrook and Rag's Electric - Resolution No. 14-R-16 (ADOPT)

- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for Landscape Maintenance Services to Provide Mowing Services Along County Roads and Rights-of-ways - Falco's Landscaping, Inc. - Resolution No. 14-R-17 (ADOPT)
- g. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept Two (2) Proposals to Conduct the 2014 Spring Brush Collection Program - Mario's Tree Service - Resolution No. 14-R-18 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were two (2) delinquent water bills in the amount of \$308.72 and \$899.10. Staff requested authorization to proceed in accordance with past practices which was approved.

7. PRESENTATION AND DISCUSSION - COMMUNITY ELECTRONIC INFORMATION SIGNAGE (C.E.I.S.)

Mr. John Lockridge from Community Electronic Information Signage gave a presentation on his company and their municipal gateway sign product.

Mr. Lockridge stated that his signage dimensions have been set to fit zoning requirements throughout the United States. Mr. Lockridge stated the signs will allow for local merchants to advertise.

The Village will have a portal on the sign 13% of the time to permit information for citizens to be displayed. The signs can be hooked up with a generator to allow emergency alerts to be displayed during disasters. Mr. Lockridge stated that if an AMBER Alert is issued, the advertising is dropped off to allow

for the emergency message. The F.B.I. has access to the signs at any time to display alerts.

Mr. Lockridge stated the graphics are not moveable. The images will fade in and out between slides. Mr. Lockridge stated that several studies have been conducted that show that traffic accidents do not increase as a result of these electronic signs.

Mr. Lockridge stated that the signs are 100% free to the community. C.E.I.S. maintains the signs and obtains the advertising.

Trustee Berglund questioned how big are the signs. Mr. Lockridge stated that the digital portion of the signs are 6' 7" high and 16' 9" long.

Trustee Kelly questioned where is the nearest town in Illinois has C.E.I.S. erected signs. Mr. Lockridge stated that currently there are none, however, he has contracts with Harwood Heights to build on three (3) locations.

Trustee Kelly questioned if the businesses that advertise will be limited to Willowbrook businesses. Mr. Lockridge stated it is the hope to have total community involvement in the advertising.

Trustee Mistele stated that the Municipal Services Committee did review this proposal. He stated that the sign ordinance had been revised and had to "grandfather" in some of the businesses in the community. In principle, no LED or movie screen signs are allowed within the Village and by allowing these signs, the Village could be highly criticized by the local businesses. Trustee Mistele stated that standards have been set for the community that the Village will not live up to if these electronic signs are constructed. Trustee Mistele stated that there already is money put aside in the budget to construct monument signs at the entrances to the Village.

Mr. Lockridge stated that their law firm has written a paragraph that can be added to the Village Code to allow for these signs. Trustee Mistele stated that he understands the legality of the zoning verbiage, however, it's the principle established by developing guidelines for the signage that the businesses are expected to follow and the Village would not be following the same.

Village Attorney Bastian stated that the current Village zoning code does not permit off premise advertising. Mr. Lockridge again stated that the paragraph created by their law firm will

address this issue. Attorney Bastian stated that he does not agree.

Trustee Oggerino stated that he feels the businesses will like this concept and enhance the businesses. Trustee Oggerino stated that the ability to post AMBER alert messages would be a great asset.

Attorney Bastian questioned that if these signs are on private property, how does the Village control the type of advertising that is placed on the sign. Mr. Lockridge stated that is controlled through the partnership agreement between C.E.I.S. and the Village. Mr. Lockridge stated that some communities that he has agreements with have listed in the contract that the Village has to approve all advertisers that are displayed.

Trustee Baker questioned how long the advertisement is displayed on the sign. Mr. Lockridge stated that businesses can rent a spot for a day, week, or any length of time.

Trustee Davi stated that the Board's responsibility is to address issues of the citizens and be mindful of their concerns. Trustee Davi stated that there are several good ideas that may accomplish different purposes but doesn't mean that the Board needs to buy into them.

Trustee Berglund questioned how many advertisers would be needed in order to make the signs profitable. Mr. Lockridge stated that there are seven (7) slots with one (1) of them being dedicated to the Village of Willowbrook. The slots then rotate every eight (8) seconds. Mr. Lockridge stated that the cost of a slot will average approximately \$500.00 per month.

Administrator Halik stated that if this project were to move forward, after staff review, a text amendment would be drafted to make this concept workable. Once completed, this would be brought before the Plan Commission as part of a public hearing. The Plan Commission would then formulate a recommendation to bring to the Village Board for final action. Administrator Halik stated that he would like an idea from the Board of where they stand on this issue before deciding whether to continue with this concept or not.

Administrator Halik recommended that the Board review the information that was provided tonight and inform the Mayor as to what their stand is on the electronic signs by next week.

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN AGREEMENT WITH WOLF & COMPANY LLP FOR AUDIT SERVICES FOR FISCAL YEAR 2013/14

Interim Director Dittman stated the Village has contracted with Wolf & Company LLP for the last four (4) years to perform the annual audit. The Village has continued to receive the Certificate of Achievement for Excellence in Financial Reporting from the GFOA while using Wolf.

The proposal's cost to perform the Village and TIF audits for Fiscal Year 2013/14 is \$25,300.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 14-R-19 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

9. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENTS TO FILL VACANCIES IN THE PLAN COMMISSION, PARK & RECREATION COMMISSION, BOARD OF POLICE COMMISSIONERS, AND POLICE PENSION FUND BOARD

Mayor Trilla stated that two (2) Plan Commissioners submitted resignations. Leonard Kaucky, who is currently a Parks and Recreation Commissioner, will fill one of the vacancies, and Gregory Ruffolo will fill the other vacancy. Lorraine Grimsby will be filling the vacancy in the Parks and Recreation Commission. Mayor Trilla then also recommended reappointing current commissioners whose terms are expiring.

Trustee Davi requested that votes for the Police Pension Fund Board be held separate from the rest.

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund to approve the Mayor's Appointments for the Plan Commission, Park & Recreation Commission, and Board of Police Commissioners as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION: Made by Trustee Kelly and seconded by Trustee Baker to approve the Mayor's appointment for the Police Pension Fund Board as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. PRESENT: Trustee Davi. NAYS: None. ABSENT: None.

10. MOTION - MOTION TO APPROVE - FISCAL YEAR 2014/15 BUDGET

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to approve the Fiscal Year 2014/15 Budget as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund stated that the Christmas Tree lights have finally been removed at Willow Pond.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik advised that a liquor license classification fee survey had been distributed to the Board. Administrator Halik also reminded the Board that the West Central Municipal Conference annual dinner will be held on May 9<sup>th</sup>. The RSVP deadline is May 1<sup>st</sup> and to please contact Deputy Clerk Stuchl if they plan on attending.

15. MAYOR'S REPORT

Mayor Trilla thanked Lorraine Grimsby, who was in the audience, for volunteering to be a commissioner on the Parks and Recreation Commission. Mayor Trilla also thanked the residents from the Knoll's for attending tonight's meeting.

16. EXECUTIVE SESSION

- a. REVIEW 2014 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to recess into Executive Session at the hour of 7:18 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:20 p.m.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Baker, to adjourn the Regular Meeting at the hour of 7:20 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

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PRESENTED, READ and APPROVED.

May 12, 2014.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.