

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 14, 2014 AT 6:00 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee Davi at 6:00 p.m.

2. ROLL CALL

Those present at roll call were Trustee Umberto Davi, Trustee Paul Oggerino, and Management Analyst Garrett Hummel.

3. APPROVAL OF MINUTES

Minutes of the Regular Finance & Administration Committee held on Monday, January 13, 2014 and Minutes of the Special Joint Meeting of the Municipal Services Committee, the Finance & Administration Committee, and the Public Safety Committee held on Wednesday, February 12, 2014 were reviewed. Motion to approve made by Trustee Oggerino, seconded by Trustee Davi. Motion carried.

4. DISCUSSION - Liquor License Classifications

Trustee Oggerino began by explaining he was approached by a business owner while attending a recent ribbon cutting ceremony with an informal request to consider the creation of a new class of liquor license. This potential new class of license would enable the retail sale of select alcoholic beverages with consumption on site for a nail salon or beauty parlor use. Trustee Oggerino explained the business owner would like to offer customers a glass of wine or champagne while the customer is having their nails done. Trustee Oggerino also noted that with the approval of a new class of liquor license, the uses would have the ability to seek approval from the state of Illinois for a video gaming license.

Trustee Davi inquired as to if it was possible to establish a new liquor license class that would preclude video gaming. Trustee Oggerino said the Village's attorney would review the issue and provide his opinion. Trustee Davi asked if this topic could be brought up at the Village Board meeting later that evening under Committee reports. Trustee Oggerino agreed with Trustee Davi and stated the topic would be presented for discussion at the Village Board meeting.

5. REPORT - Monthly Disbursement Reports - January, February, & March 2014

The Committee reviewed and highlighted the items below for the months of January, February, and March 2014.

- Total cash outlay for all Village funds - \$796,004 (fiscal year to date average is \$1,005,599)
- Ave. daily outlay of cash for all Village funds - \$25,678 (fiscal year to date is \$32,979)
- Ave. daily expenditures for the general fund - \$19,027 (average daily expenditures fiscal year to date is \$21,565)
- Ave. payroll for active employees including all funds - \$148,809 (fiscal year payroll to date is \$3,571,427)

6. REPORT - Sales Tax, Income Tax, Utility Tax, Places of Eating Tax, Fines, Red Light Fines, Building Permits, Water Revenues, Hotel/Motel Tax and Motor Fuel Tax

- Sales tax receipts - \$3,410,154 up 0.30% from the prior year, 7.0%

over budget.

- Income Tax receipts - \$749,020 up 8.44% compared to the prior year, 15.0% over budget.
- Utility tax receipts - \$1,021,174 down 4.32% from the prior year, 3.6% below budget, consisting of:
 - o Telecomm Tax - \$452,646, down 9.2% from the prior year
 - o Northern IL Gas - \$148,103, up 31.3% from the prior year
 - o ComEd - \$423,586, down 8.1% from the prior year
- Places of Eating Tax receipts - \$427,562 up 0.36% compared to the prior year, 4.2% over budget.
- Fines - \$140,598 up 4.73% compared with the prior year, 7.84% over budget.
- Red Light Fines - \$733,565 up 45.08% from the prior year, 49.5% over budget.
- Building Permit receipts - \$231,968 up 15.60% from the prior year.
- Water sales receipts - \$2,555,035 up 15.35% from the prior year, 6.50% below budget.
- Hotel/Motel Tax receipts - \$53,523 down 7.80% compared with the prior year, 9.6% below budget.
- Motor Fuel Tax receipts - \$235,080 up 3.59% compared with the prior year, 22.9% over budget.

The reports above were approved by Trustee Davi.

7. VISITOR'S BUSINESS

There were no visitors present at the meeting.

8. COMMUNICATIONS

There were no communications received.

9. ADJOURNMENT

Motion to adjourn was made by Trustee Davi, Seconded by Trustee Oggerino.

The meeting was adjourned at 6:20 p.m.

(Minutes transcribed by: Garrett Hummel, 4/28/14)