

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 12, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, and Paul Oggerino.

ABSENT: Trustee Davi.

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Bastian to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - April 28, 2014 (APPROVE)
- c. Minutes - Executive Session - April 14, 2014 (APPROVE)
- d. Warrants - \$229,956.91 (APPROVE)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal with Terms and Conditions for the Removal and Replacement of Sections of Public Sidewalk Previously Identified as Being in a State of Disrepair - Robert White Construction, Somonauk - Resolution No. 14-R-20 (ADOPT)
- f. Motion - A Motion to Approve Application for a License to Hold a Raffle - People's Resource Center (APPROVE)

- g. Motion - A Motion to Approve - Request for Waiver of Permit Fees - West Suburban Shrine Club (APPROVE)
- h. Plan Commission Recommendation - Public Hearing 2014-05 - Amendment to PUD to allow for the replacement of the existing monument sign with a new digital monument sign - 15-106 W. 63<sup>rd</sup> Street, Willow Commons Shopping Center (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. ORDINANCE - AN ORDINANCE AMENDING TITLE 3, CHAPTER 12, SECTION 3-12-5(G) OF THE VILLAGE CODE - CLASSIFICATION: CLASS G LICENSE

Administrator Halik reported that when the Class J Liquor License was created for Lake Hinsdale Village, it left an open license available for the Class G License. This ordinance amendment will then allow for only one (1) Class G License which has been issued to Lake Hinsdale Tower.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to pass Ordinance No. 14-0-19 as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Mistele, and Oggerino. NAYS: None. ABSTENTIONS: Trustee Kelly. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

- 7. ORDINANCE - AN ORDINANCE APPROVING THE VILLAGE OF WILLOWBROOK'S PARTICIPATION IN THE ILLINOIS LAW ENFORCEMENT ALARM SYSTEM ("ILEAS") AND AUTHORIZING THE EXECUTION OF THE LAW ENFORCEMENT MUTUAL AID AGREEMENT

Chief Shelton stated that this ordinance updates the mutual aid agreement that was first signed in 2002. This agreement allows the Village access to other municipalities' resources and equipment throughout the state.

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to pass Ordinance No. 14-O-20 as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 5, CHAPTER 1, SECTION 5-1-1 - POLICE; CREATION AND COMPOSITION OF DEPARTMENT

Administrator Halik advised that the Fiscal Year 2014/15 budget that was adopted by the Village Board includes funding for the hiring of one (1) additional patrol officer. In order to allow for the hiring, the ordinance that establishes the composition of the police department needs to be amended. This amendment increases the number of patrol officers to 18.

Once the ordinance is passed, the following resolution requires adoption to authorize the Board of Police Commissioners to begin the hiring process to fill the vacancy.

MOTION: Made by Trustee Oggerino and seconded by Trustee Mistele to pass Ordinance No. 14-O-21 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE ORIGINAL APPOINTMENT OF A CANDIDATE TO FILL A VACANCY IN THE RANK OF PATROL OFFICER WITHIN THE POLICE DEPARTMENT

MOTION: Made by Trustee Baker and seconded by Trustee Mistele to adopt Resolution No. 14-R-21 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

10. DISCUSSION - PROPOSED WILLOWBROOK MONTHLY NEWSLETTER CONCEPT

Mayor Trilla stated that when he was a candidate for Mayor, one of his goals was to increase the communication level within the Village. Mayor Trilla has met with the Mayor of Westchester, which has a Village newsletter, and shared how it works.

Trustee Kelly questioned how the sale of the advertising works. Mayor Trilla stated that it will be handled by staff.

Trustee Mistele questioned the costs of the newsletter. Mayor Trilla stated that it is approximately \$2,000 per month. However, the sale of the advertisements should pay for the costs. Any additional proceeds could be dedicated to the remodeling of the Community Resource Center or other sources.

Trustee Mistele questioned the amount of additional staff time involved that will be required. He stated that staff is already stretched thin.

Trustee Kelly questioned how delivery would be handled to the multi-family complexes. Mayor Trilla stated that single-family homes will receive a copy at their doorstep and some of the multi-family complexes will have a display box for the newsletters. Trustee Kelly questioned what percentage of residents live in multi-family complexes. Administrator Halik advised approximately 50%. Trustee Kelly stated that this concept will not be readily available to half the residents in town. The boxes can be placed in several locations, however, the odds that the residents in multi-family complexes going to these locations is minimal. Trustee Baker stated again that only 50% of the population will be given the newsletter. Trustee Kelly recommended that a poll be done with the Homeowners Associations to see if they will allow interior delivery or a box to be located in a common area.

Trustee Oggerino asked if this concept can be tried for six (6) months to see how it works out with advertising and staff time. Mayor Trilla stated that he will look into it.

Attorney Bastian stated that his concerns are that this newsletter must be informational only. If any columns are given for opinions, the Village could be subject to the same liability as a newspaper for a defamation suit. He also stated that if any political endorsements or referendums are mentioned, a strong argument can be made that public funds are being used for a political purpose, which is a violation of state law.

Mayor Trilla stated that he will get additional information on delivering to the multi-family complexes and speak with the homeowner association presidents and will report back to the Board at a future meeting.

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Oggerino invited the Board to attend the Orange Theory Fitness Grand Opening/Ribbon Cutting, in Wingren Plaza, on Thursday, May 15, 2014 at 5:30 p.m.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik advised that on the consent agenda, the Board received a formal recommendation from the Plan Commission related to a sign application for the Willowbrook Square Shopping Center. Administrator Halik stated that the Board is just receiving this application at tonight's meeting. If the Board has any questions, please contact staff prior to the next meeting on May 27<sup>th</sup> when it will be on the agenda for discussion. Trustee Mistele stated that he was in attendance at the Public Hearing for this sign and the tenants of the Willowbrook Square complex are all in favor of the sign. No opposition from any residents from the surrounding properties was received. Trustee Berglund had a concern of potential offensive advertising being placed on the sign. Administrator Halik advised that additional

discussion will be conducted on this topic at the next Board meeting.

Administrator Halik also advised that the next Board meeting will be held on Tuesday, May 27<sup>th</sup>, due to the Memorial Day Holiday on Monday.

15. MAYOR'S REPORT

Mayor Trilla stated that he, Trustee Mistele, and Trustee Oggerino attended West Central Municipal Conference Annual Dinner on Friday, May 9<sup>th</sup>.

16. EXECUTIVE SESSION

- a. REVIEW 2014 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker and seconded by Trustee Berglund to recess into Executive Session at the hour of 7:00 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:04 p.m.

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:05 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

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PRESENTED, READ and APPROVED.

May 27, 2014.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.