

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JUNE 9, 2014, AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - May 27, 2014 (APPROVE)
 - c. Minutes - Executive Session - May 12, 2014 (APPROVE)
 - d. Minutes - Executive Session - May 27, 2014 (APPROVE)
 - e. Warrants - \$247,056.82 (APPROVE)
 - f. Motion - A Motion to Approve Application for a License to Hold a Raffle - Hinsdale South Booster Club (APPROVE)

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE AMENDING SPECIAL USE PERMIT AUTHORIZED BY ORDINANCE 86-O-28 AUTHORIZING A MAJOR CHANGE TO A PLANNED UNIT DEVELOPMENT TO PERMIT AND REGULATE A DIGITAL GROUND SIGN - 15-106 W. 63RD STREET, WILLOWBROOK SQUARE SHOPPING CENTER
7. MOTION - A MOTION DIRECTING STAFF TO RESEARCH AND FORWARD TO THE PLAN COMMISSION FOR PUBLIC HEARING A RECOMMENDATION ON ZONING ORDINANCE TEXT AMENDMENTS REGARDING THE REGULATION OF MEDICAL MARIJUANA FACILITIES IN THE VILLAGE OF WILLOWBROOK
8. ORDINANCE - ANNUAL APPROPRIATION ORDINANCE, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, FOR THE FISCAL YEAR BEGINNING MAY 1, 2014 AND ENDING APRIL 30, 2015

9. ORDINANCE - AN ORDINANCE AMENDING SECTION 3-12-5:
ENTITLED "CLASSIFICATIONS," OF CHAPTER 12, ENTITLED
"LIQUOR," OF TITLE 3, ENTITLED "BUSINESS," OF THE
VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF
WILLOWBROOK, ILLINOIS
10. RESOLUTION - A RESOLUTION OF THE VILLAGE OF
WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION
OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE
VILLAGE OF WILLOWBROOK AND THE ILLINOIS OFFICE OF
THE COMPTROLLER GRANTING THE VILLAGE ACCESS TO THE
COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM

PRIOR BUSINESS

11. COMMITTEE REPORTS
12. ATTORNEY'S REPORT
13. CLERK'S REPORT
14. ADMINISTRATOR'S REPORT
15. MAYOR'S REPORT
16. EXECUTIVE SESSION:
 - a) Consideration of the Assignment of
Undercover Personnel Pursuant to 5 ILCS
120/2(c)(14)
17. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY, MAY 27, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Dennis Baker, Sue Berglund, Umberto Davi, and Terrence Kelly.

ABSENT: Trustees Michael Mistele and Paul Oggerino.

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 12, 2014 (APPROVE)
- c. Minutes - Executive Session - April 28, 2014 (APPROVE)
- d. Warrants - \$245,316.93 (APPROVE)
- e. Ordinance - An Ordinance Adopting Prevailing Wage Rates Pursuant to the Prevailing Wage Law - Ordinance No. 14-O-22 (PASS)
- f. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Disposal of the Same - Ordinance No. 14-O-23 (PASS)

- g. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Tree and Stump Removal Services - Between the Village of Willowbrook and Pessina Tree Services, LLC - Resolution No. 14-R-22 (ADOPT)
- h. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Tree Planting Services - Between the Village of Willowbrook and The Fields on Caton Farm, Inc. - Resolution No. 14-R-23 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Baker and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly.
NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were two (2) delinquent water bills in the amount of \$152.46 and \$101.17. Staff requested authorization to proceed in accordance with past practices which was approved.

7. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL WITH TERMS AND CONDITIONS FOR THE PURCHASE AND INSTALLATION OF EQUIPMENT ASSOCIATED WITH THE WATER BILLING SYSTEM METER TRANSMITTING UNIT (MTU) REPLACEMENT PROJECT - MIDWEST METER, INC.

Administrator Halik reported that the existing water meter system was installed in 2001. Every resident has a meter transmitting unit (MTU) that sends the meter readings to the Village Hall to generate all of the water bills. Each MTU is powered by a lithium battery. The batteries are now beginning to die out earlier than anticipated. Public Works has already replaced approximately 400 MTU's over the past 18 months. There

remains approximately 1,714 meters left to be replaced by the end of the year.

The initial budgetary estimate to complete the project was \$285,000. After further review of the current system's compatibility with the new components, it has been recommended that the existing Data Collecting Units will also need to be replaced, software upgrades will be needed, and a new Water Billing server will also need to be purchased. The total project is now estimated to be \$332,300.

A proposal was received by Midwest Meter, Inc., which is an approved distributor with the Village's existing system component vendor. The Village has used Midwest Meter, Inc. for the past 13 years and is familiar with the current system.

The Village would be purchasing the new billing server from our current internal IT consultant, PCS International, at a cheaper cost.

This portion of the project total cost will be \$229,460.

The next agenda item is from Calumet City Plumbing Inc. This company initially installed the MTU's in 2001. Staff is recommending using this company again. The cost is \$60 per location which will include them contacting the residents to schedule the appointments, remove and replace the MTU's, program the new units, and download the data onto the Village server.

The total cost for this portion of the project would be \$102,840.

Trustee Baker questioned if the company will need access to residences. Administrator Halik stated that they would.

Mayor Trilla questioned whether this project then frees up the Public Works staff from replacing the units. Administrator Halik stated that it would. It took staff 18 months to replace only 400 units and would not be able to replace the remaining 1,714 by the end of the year.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to adopt Resolution No. 14-R-24 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL WITH TERMS AND CONDITIONS FOR THE REMOVAL AND REPLACEMENT OF WATER METER READING TRANSMITTING EQUIPMENT - CALUMET CITY PLUMBING COMPANY, INC.

MOTION: Made by Trustee Baker and seconded by Trustee Kelly to adopt Resolution No. 14-R-25 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE COMPLETION OF THE VILLAGE HALL WATER TANK REHABILITATION PROJECT, DESIGN AND BIDDING-RELATED WORK - STRAND ASSOCIATES, INC.

Administrator Halik reported that an engineering analysis of the protective coating was conducted on all three (3) of the Village's above-grade water storage tanks. The final reports recommended that all three (3) of the tanks be recoated within the next five (5) years.

Tentative work was to begin pending funding considerations. The first tank that was recommended to be completed is the tank located on the Village Hall property during the Fiscal Year 2015/16 budget. The current proposal will provide for engineering services to develop design specifications and bid documents.

The proposal provided by Strand Associates, Inc. will not exceed \$19,000.

MOTION: Made by Trustee Kelly and seconded by Trustee Baker to adopt Resolution No. 14-R-26 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO PLACE AN ORDER FOR A 2014 FORD EXPLORER 4WD POLICE VEHICLE THROUGH THE SUBURBAN PURCHASING COOPERATIVE

Chief Shelton stated that this vehicle will replace his car which currently has 128,000 miles on it. Chief Shelton stated that installation of emergency lighting and equipment will be brought to Public Safety Direct.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to adopt Resolution No. 14-R-27 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO PLACE AN ORDER FOR TWO 2015 FORD UTILITY INTERCEPTOR AWD PATROL VEHICLES THROUGH THE ILLINOIS STATE PURCHASE PROGRAM

Chief Shelton advised that these two (2) vehicles will replace current marked patrol vehicles. The current vehicles have over 90,000 miles on them and have exceeded their lifespan. These vehicles will also be brought to Public Safety Direct to install emergency lighting and electronics. The vehicles will be striped and lettered by Car Reflections.

Mayor Trilla asked what is done with the old squads. Chief Shelton stated that they are sold at auction. Mayor Trilla asked if they can be reused for other Village purposes. Chief Shelton stated that the vehicles are past their usefulness and discouraged keeping them.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to adopt Resolution No. 14-R-28 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

13. ATTORNEY'S REPORT

Attorney Bastian had no report.

14. CLERK'S REPORT

Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Administrator Halik advised that on Friday, May 30th, Chief Shelton will be sitting on top of the Dunkin Donuts for the annual "Cops on Top" fundraiser for Special Olympics and invited the Board to stop by in the morning.

16. MAYOR'S REPORT

Mayor Trilla advised that he participated in the Memorial Day Parade in Hinsdale on Monday, May 26th.

17. EXECUTIVE SESSION

- a. REVIEW 2014 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker and seconded by Trustee Kelly to recess into Executive Session at the hour of 6:47 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly.
NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 6:52 p.m.

18. ADJOURNMENT

MOTION: Made by Trustee Berglund and seconded by Trustee Davi, to adjourn the Regular Meeting at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, and Kelly.
NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

June 9, 2014.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

WARRANTS

JUNE 9, 2014

GENERAL CORPORATE FUND	-----	\$203,879.93
WATER FUND	-----	10,225.82
T I F SPECIAL REVENUE FUND	-----	468.00
L.A.F.E R FUND	-----	32,483.07
TOTAL WARRANTS	-----	\$247,056.82



Tim Halik, Village Administrator

APPROVED:

Frank A. Trilla, Mayor

VILLAGE OF WILLOWBROOK

RUN DATE: 06/04/14

BILLS PAID REPORT FOR JUNE, 2014

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AL WARREN OIL CO (2205)	06/10 CK# 84380	\$7,909.86
I0844646 GASOLINE INVENTORY 01-190-126	01-190-126	3,923.11
I0846448 GASOLINE INVENTORY 01-190-126	01-190-126	3,986.75
ALEXANDER EQUIPMENT COMPANY INC (2609)	06/10 CK# 84381	\$183.60
101678 OPERATING SUPPLIES & EQUIPMENT 01-503-401	01-35-715-401	183.60
MARK ALTOBELLA (65)	06/10 CK# 84382	\$461.00
CONF 2014 ACCREDITATION 01-451-202	01-30-630-202	461.00
AMG/SOUND MEMORIES (102)	06/10 CK# 84383	\$399.00
6/19/14 FAMILY SPECIAL EVENT - MOVIE NIGHT	01-20-585-151	399.00
ARROWHEAD SCIENTIFIC INC (123)	06/10 CK# 84384	\$221.95
70490 OPERATING EQUIPMENT 01-451-401	01-30-630-401	221.95
AZAVAR AUDIT SOLUTIONS INC (158)	06/10 CK# 84385	\$271.43
10202/JUN 14 UTILITY TAX 01-310-205	01-310-205	271.43
BAO ZHIMIN (1792)	06/10 CK# 84386	\$33.00
REF 215AS SUMMER RECREATION FEES 01-310-815	01-310-815	37.00
REF 215AS CHECK PROCESSING FEE - GIFT CERTS 01-310-821	01-310-821	-4.00
BUTTREY RENTAL SERVICE, INC. (265)	06/10 CK# 84387	\$364.20
184628 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	186.20
184836 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	178.00
KARYN A BYRNE (267)	06/10 CK# 84388	\$222.25
MAR - APR 14 PART TIME INSPECTOR 01-565-109	01-40-830-109	222.25
MARK CAPOSIENO (292)	06/10 CK# 84390	\$32.00
1 MAY GAME SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	32.00
CAR REFLECTIONS (296)	06/10 CK# 84391	\$1,750.00
14-259 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	1,750.00
COLLEGE OF DUPAGE (364)	06/10 CK# 84392	\$149.00
4846/KASPAR SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	149.00
COMCAST CABLE (365)	06/10 CK# 84393	\$211.85
PW MAY 2014 EQUIPMENT MAINTENANCE 01-503-263	01-35-715-263	94.85
VH MAY 2014 E.D.P. SOFTWARE 01-410-212	01-10-460-212	117.00
COMMONWEALTH EDISON (370)	06/10 CK# 84394	\$755.05
1844110006/MY14 ENERGY - STREET LIGHT 01-530-207	01-35-745-207	755.05
JOE CONSOLVO (2619)	06/10 CK# 84395	\$64.00
2 MAY GAMES SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	64.00
DELTA DENTAL PLAN OF ILLINOIS (468)	06/10 CK# 84397	\$3,705.49
JUNE 2014 EMP DED PAY-INS 01-210-204	01-210-204	734.17
JUNE 2014 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	188.56
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	53.07
JUNE 2014 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	106.14
JUNE 2014 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	2,328.85
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	135.49
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	159.21
LARY DENZ (2331)	06/10 CK# 84398	\$96.00
3 MAY GAMES SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	96.00
DM SOLUTIONS INC (1862)	06/10 CK# 84399	\$25.00
WL 74077 TRAFFIC FINES 01-310-502	01-310-502	25.00

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
FEDEX OFFICE (593)	06/10 CK# 84400	\$48.67
266794374 POSTAGE & METER RENT 01-551-311	01-40-810-311	48.67
FIRESTONE TIRE & SERVICE (603)	06/10 CK# 84401	\$644.44
210969 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	644.44
LYNN FREY (645)	06/10 CK# 84402	\$32.00
1 MAY GAMES SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	32.00
GENE'S TIRE SERVICE (673)	06/10 CK# 84403	\$764.52
10767 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	764.52
BERNADETTE GOERS (2549)	06/10 CK# 84404	\$74.35
RPLCMNT CK82218 UNIFORMS 01-451-345	01-30-630-345	74.35
GORDON FLESCH (695)	06/10 CK# 84405	\$1.02
IN10799924 COPY SERVICE 01-420-315	01-10-455-315	1.02
W.W. GRAINGER (1999)	06/10 CK# 84406	\$135.54
9444015151 UNIFORMS 01-501-345	01-35-710-345	96.48
9444015169 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	39.06
DEBBIE HAHN (748)	06/10 CK# 84408	\$85.90
CALEA OPERATING EQUIPMENT 01-451-401	01-30-630-401	85.90
DAVE HILBERT (781)	06/10 CK# 84409	\$32.00
1 MAY GA,ME SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	32.00
HOME DEPOT CREDIT SERVICES (808)	06/10 CK# 84410	\$151.92
9033243 MAINTENANCE - EQUIPMENT 01-520-411	01-35-735-411	151.92
ILL. ASSN. CHIEFS OF POLICE (846)	06/10 CK# 84411	\$325.00
2014-132 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	325.00
INDUSTRIAL ELECTRICAL SUPPLY (929)	06/10 CK# 84412	\$136.00
224904 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	8.00
225310 MAINTENANCE - PW BUILDING	01-35-725-418	128.00
INTERGOVERNMENTAL PERSONNEL (934)	06/10 CK# 84413	\$40,458.03
MAY 2014 EMP DED PAY-INS 01-210-204	01-210-204	10,076.34
MAY 2014 LIFE INS BENEFIT -APPOINTED/ELECTED	01-05-410-141	49.09
MAY 2014 LIFE INS BENEFIT -APPOINTED/ELECTED	01-07-435-148	29.24
MAY 2014 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	1,130.37
MAY 2014 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	706.59
MAY 2014 PLAN COMMISSION COMPENSATION	01-15-510-340	43.43
MAY 2014 LIFE INS BENEFIT -APPOINTED/ELECTED	01-20-550-148	77.00
MAY 2014 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	1,425.54
MAY 2014 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	23,517.56
MAY 2014 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	1,260.22
MAY 2014 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	2,142.65
INTERGOVERNMENTAL PERSONNEL (934)	06/10 CK# 84414	\$40,458.03
JUNE 2014 EMP DED PAY-INS 01-210-204	01-210-204	10,076.34
JUNE 2014 LIFE INS BENEFIT -APPOINTED/ELECTED	01-05-410-141	49.09
JUNE 2014 LIFE INS BENEFIT -APPOINTED/ELECTED	01-07-435-148	29.24
JUNE 2014 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	1,130.37
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	706.59
JUNE 2014 PLAN COMMISSION COMPENSATION	01-15-510-340	43.43
JUNE 2014 LIFE INS BENEFIT -APPOINTED/ELECTED	01-20-550-148	77.00
JUNE 2014 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	1,425.54
JUNE 2014 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	23,517.56
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	1,260.22

VILLAGE OF WILLOWBROOK

BILLS PAID REPORT FOR JUNE, 2014

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	2,142.65
JSN CONTRACTORS SUPPLY (2526)	06/10 CK# 84415	\$104.00
78501 OPERATING EQUIPMENT 01-540-401	01-35-755-401	104.00
DENNIS KOWSKI (1078)	06/10 CK# 84416	\$32.00
1 MAY GAME SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	32.00
MEL KREJCI (1081)	06/10 CK# 84417	\$75.00
MAY 2014 ASMNTS SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	75.00
L-3 COMMUNICATIONS (2592)	06/10 CK# 84418	\$11,870.00
212599 DRUG FORFEITURE EXP. - FEDERAL 01-465-349	01-30-650-349	11,870.00
LANDTECH DESIGN LTD (2620)	06/10 CK# 84419	\$3,400.00
1436 PARK IMPROVEMENTS-NEIGHBORHOOD PARK	01-20-595-695	3,400.00
MARIO'S TREE SERVICE (2411)	06/10 CK# 84420	\$1,680.00
5/30/14 TREE MAINTENANCE 01-535-338	01-35-750-338	1,680.00
MARQUARDT & BELMONTE P.C. (2259)	06/10 CK# 84421	\$397.50
6456/APR 14 RED LIGHT ADJUDICATOR 01-30-630-246	01-30-630-246	397.50
MARQUARDT PRINTING CO. (2543)	06/10 CK# 84422	\$409.00
25351 PRINTING & PUBLISHING 01-551-302	01-40-810-302	74.00
25415 PRINTING & PUBLISH 01-420-302	01-10-455-302	335.00
DAVE MATTHEWS (1214)	06/10 CK# 84423	\$96.00
3 MAY GAMES SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	96.00
METRO REPORTING SERVICE LTD. (1246)	06/10 CK# 84425	\$359.73
10356 FEES - COURT REPORTER 01-15-520-246	01-15-520-246	359.73
MUNICIPAL EMERGENCY SERVICES INC. (1320)	06/10 CK# 84426	\$268.00
524825 UNIFORMS 01-451-345	01-30-630-345	268.00
NATIONAL IMPRINT CORP (1343)	06/10 CK# 84427	\$340.53
23987 COMMODITIES 01-482-331	01-30-670-331	340.53
NICOR GAS (1370)	06/10 CK# 84428	\$342.16
825 MW MAY 14 NICOR GAS (825)	01-10-466-237	34.55
PW MAY 14 NICOR GAS	01-35-725-415	84.82
VH MAY 14 NICOR GAS (7760) 01-405-235	01-10-466-235	222.79
OCCUPATIONAL HEALTH CENTERS (2413)	06/10 CK# 84429	\$96.00
1008170414 WELLNESS 01-440-276	01-10-480-276	96.00
ORIENTAL TASTE INC (1862)	06/10 CK# 84430	\$25.00
WL 75481 TRAFFIC FINES 01-310-502	01-310-502	25.00
PACIFIC TELEMANAGEMENT SERVICES (2197)	06/10 CK# 84431	\$78.00
647451/JUN 14 PHONE - TELEPHONES 01-420-201	01-10-455-201	78.00
PAK MAIL CENTER (1459)	06/10 CK# 84432	\$205.90
65490 POSTAGE & METER RENT 01-451-311	01-30-630-311	205.90
PARTNERS AND PAWS VETERINARY SERVICES (2548)	06/10 CK# 84433	\$51.10
10000490 OPERATING EQUIPMENT 01-451-401	01-30-630-401	51.10
PCS INTERNATIONAL (2201)	06/10 CK# 84434	\$180.00
132657 E.D.P. SOFTWARE 01-25-615-212	01-25-615-212	180.00
PETER SAKOLOUS (1862)	06/10 CK# 84435	\$25.00
WL 75544 TRAFFIC FINES 01-310-502	01-310-502	25.00
PETTY CASH C/O TIM HALIK (1492)	06/10 CK# 84436	\$175.39
6/3/14 PUBLIC RELATIONS 01-435-365	01-10-475-365	10.00

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
PETTY CASH C/O TIM HALIK (1492) CONTINUED ...		
6/3/14 SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	45.69
6/3/14 SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	33.00
6/3/14 OPERATING EQUIPMENT 01-451-401	01-30-630-401	60.70
6/3/14 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	26.00
PRO-TEK LOCK AND SAFE (1547)	06/10 CK# 84437	\$87.97
82068 OPERATING EQUIPMENT 01-540-401	01-35-755-401	87.97
PUBLIC SAFETY DIRECT INC (2309)	06/10 CK# 84438	\$887.14
25456 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	375.00
25465 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	165.00
25524 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	347.14
RAGS ELECTRIC, INC (1585)	06/10 CK# 84439	\$358.32
9411 DRUG FORFEITURE EXP. - FEDERAL 01-465-349	01-30-650-349	358.32
RALPH DELUCA (1862)	06/10 CK# 84440	\$25.00
WL 75541 TRAFFIC FINES 01-310-502	01-310-502	25.00
RAY O'HERRON CO., INC. (1594)	06/10 CK# 84441	\$219.89
1429370 UNIFORMS 01-451-345	01-30-630-345	89.94
142999 OPERATING EQUIPMENT 01-451-401	01-30-630-401	129.95
RIHERDS.COM (1625)	06/10 CK# 84442	\$149.95
4051609 OPERATING EQUIPMENT 01-451-401	01-30-630-401	149.95
RICK ROCK (2544)	06/10 CK# 84443	\$96.00
3 MAY GAMES SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	96.00
ROLEWICK & GUTZKE P.C. (2608)	06/10 CK# 84444	\$391.00
APRIL 2014 FEES - SPECIAL ATTORNEY 01-425-241	01-10-470-241	391.00
ROYAL PIPE & SUPPLY CO (2539)	06/10 CK# 84445	\$790.00
S1366498.001 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	790.00
BRAD SABAN (1673)	06/10 CK# 84446	\$128.00
4 MAY GAMES SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	128.00
SCHWAAB, INC. (1672)	06/10 CK# 84447	\$115.74
D70499 OFFICE SUPPLIES 01-451-301	01-30-630-301	115.74
SCHWEIZER EMBLEM COMPANY (1681)	06/10 CK# 84448	\$190.96
18115 UNIFORMS 01-451-345	01-30-630-345	190.96
SHELTON MARK (1709)	06/10 CK# 84449	\$2,305.00
CALEA CONF ACCREDITATION 01-451-202	01-30-630-202	2,305.00
SIKICH LLP (1722)	06/10 CK# 84450	\$8,285.50
188715/APR 14 FINANCIAL SERVICES 01-25-620-252	01-25-620-252	8,285.50
MARC SILHAN (2141)	06/10 CK# 84451	\$32.00
1 MAY GAME SUMMER PROGRAM MATERIALS & SERVICES	01-20-575-119	32.00
JOHN SKIBA (1728)	06/10 CK# 84452	\$53.49
UNIFORMS 2014 UNIFORMS 01-451-345	01-30-630-345	53.49
SPRINT (1357)	06/10 CK# 84453	\$75.98
952377363-040 PHONE - TELEPHONES 01-420-201	01-10-455-201	37.99
952377363-040 PHONE - TELEPHONES 01-451-201	01-30-630-201	37.99
STAPLES (1767)	06/10 CK# 84454	\$264.12
8029932403 OFFICE SUPPLIES 01-501-301	01-35-710-301	264.12
STERLING CODIFIERS INC. (1773)	06/10 CK# 84455	\$503.00
15050 CODIFY ORDINANCES 01-415-261	01-10-455-266	503.00

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
STONE WHEEL INC (1780)	06/10 CK# 84456	\$153.17
01286410 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	104.69
01289692 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	48.48
SUNNY BUNNY EASTER EGGS (2442)	06/10 CK# 84457	\$285.72
13264 CHILDRENS SPECIAL EVENTS - OTHER 01-625-150	01-20-585-150	285.72
SVEHLA ARTHUR (1817)	06/10 CK# 84459	\$164.50
UNIFORMS 2014 UNIFORMS 01-451-345	01-30-630-345	164.50
TAMELING INDUSTRIES (1844)	06/10 CK# 84460	\$976.85
94046 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	379.52
94046 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	399.54
94350 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	197.79
TASER INTERNATIONAL (1845)	06/10 CK# 84461	\$2,876.71
SI1358865 OPERATING EQUIPMENT 01-451-401	01-30-630-401	977.16
SI1359215 OPERATING EQUIPMENT 01-451-401	01-30-630-401	1,899.55
THORNDALE CONSTRUCTIONS SERVICES INC (2621)	06/10 CK# 84462	\$62,264.50
TEMP OCCUPANCY COMM. DEV. BOND & DEPOSITS PAYABLE 01-210-109	01-210-109	62,264.50
TRAFFIC CONTROL & PROTECTIONS (2337)	06/10 CK# 84463	\$83.59
80189 ROAD SIGNS 01-540-333	01-35-755-333	83.59
TREE TOWNS (1894)	06/10 CK# 84464	\$320.60
204788 PRINTING & PUBLISH 01-420-302	01-10-455-302	320.60
FRANK TRILLA (2594)	06/10 CK# 84465	\$615.69
DIST 3 MTG 5/28 SCHOOLS-CONFERENCE TRAVEL 01-05-410-304	01-05-410-304	615.69
UNIFIRST (1926)	06/10 CK# 84467	\$230.66
0610839224 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	178.61
0610839285 MAINTENANCE - PW BUILDING	01-35-725-418	52.05
WAREHOUSE DIRECT (2002)	06/10 CK# 84469	\$143.19
2331817-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	87.27
2331934-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	55.92
WEST CENTRAL MUNICIPAL CONF. (2027)	06/10 CK# 84470	\$225.00
7825 SCHOOLS-CONFERENCE TRAVEL 01-05-410-304	01-05-410-304	225.00
WESTOWN AUTO SUPPLY COMPANY (2026)	06/10 CK# 84471	\$28.28
57597 MAINTENANCE - EQUIPMENT 01-520-411	01-35-735-411	4.20
57840 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	24.08
WLBK BURR RIDGE CHAMBER OF COM (2053)	06/10 CK# 84473	\$140.00
14 EXPO LUNCHEN SCHOOLS-CONFERENCE TRAVEL 01-05-410-304	01-05-410-304	40.00
14 EXPO LUNCHEN SCHOOLS CONFERENCE TRAVEL 01-740-304	01-07-435-304	60.00
14 EXPO LUNCHEN SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	20.00
14 EXPO LUNCHEN SCHOOLS CONFERENCE TRAVEL 01-551-304	01-40-810-304	20.00
TOTAL GENERAL CORPORATE FUND		\$203,879.93

VILLAGE OF WILLOWBROOK

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WATER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CORRPRO COMPANIES, INC (393)	06/10 CK# 84396	\$1,630.00
233196 W H R&M - L.H.V. 02-425-473	02-50-425-473	685.00
233196 W H R&M - WILLOWBROOK EXECUTIVE PLA	02-50-425-474	945.00
DELTA DENTAL PLAN OF ILLINOIS (468)	06/10 CK# 84397	\$135.49
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	135.49
H-B-K WATER METER SERVICE (739)	06/10 CK# 84407	\$3,679.45
14-395 NEW - METERING EQUIPMENT 02-435-461	02-50-435-461	400.00
14-395 MAINTENANCE - METER EQUIPMENT 02-435-463	02-50-435-463	3,279.45
HOME DEPOT CREDIT SERVICES (808)	06/10 CK# 84410	\$45.91
3021218 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	45.91
INTERGOVERNMENTAL PERSONNEL (934)	06/10 CK# 84413	\$1,303.88
MAY 2014 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	1,303.88
INTERGOVERNMENTAL PERSONNEL (934)	06/10 CK# 84414	\$1,303.88
JUNE 2014 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	1,303.88
MENARDS (1245)	06/10 CK# 84424	\$64.46
38414 REPAIR, MAINTENANCE-STANDPIPE, PUMP	02-50-425-485	64.46
SUNSET SEWER & WATER (2276)	06/10 CK# 84458	\$1,066.25
2014-11 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,066.25
UNDERGROUND PIPE & VALVE, CO. (1923)	06/10 CK# 84466	\$934.75
001062A WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	934.75
VERIZON WIRELESS (1972)	06/10 CK# 84468	\$61.75
9725485347 PHONE - TELEPHONES 02-401-201	02-50-401-201	61.75
TOTAL WATER FUND		\$10,225.82

VILLAGE OF WILLOWBROOK

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T I F SPECIAL REVENUE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SIKICH LLP (1722)	06/10 CK# 84450	\$468.00
188715/APR 14 AUDIT FEES 05-401-245	05-59-401-245	468.00
TOTAL T I F SPECIAL REVENUE FUND		\$468.00

VILLAGE OF WILLOWBROOK

BILLS PAID REPORT FOR JUNE, 2014

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LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CAMPLIN ENVIRONMENTAL SERVICES (291)	06/10 CK# 84389	\$1,600.00
20510 FACILITIES	14-75-930-415	1,600.00
WILLIAMS ARCHITECTS (2051)	06/10 CK# 84472	\$30,883.07
15804/APR 14 FACILITIES	14-75-930-415	30,883.07
TOTAL LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUN		\$32,483.07

VILLAGE OF WILLOWBROOK

BILLS PAID REPORT FOR JUNE, 2014

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SUMMARY ALL FUNDS

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BANK ACCOUNT	DESCRIPTION	AMOUNT	
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	203,879.93	*
02-110-105	WATER FUND-CHECKING 0010330283	10,225.82	*
05-110-105	T I F SPECIAL REVENUE FUND-CHECKING 0010330283	468.00	*
14-110-105	LAND ACQUISITION, FACILITY EXPANSION & RENOVATION-CHEC	32,483.07	*
TOTAL ALL FUNDS		247,056.82	**

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A MOTION TO APPROVE APPLICATION FOR A LICENSE TO HOLD A RAFFLE – HINSDALE SOUTH BOOSTER CLUB

AGENDA NO.

5f

AGENDA DATE: 06/09/14

STAFF REVIEW: Cindy Stuchl

SIGNATURE: Cindy Stuchl

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH

RECOMMENDED BY VILLAGE ADMIN.:

SIGNATURE: T. Bastian

REVIEWED & APPROVED BY COMMITTEE: YES N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Hinsdale South Booster Club has submitted an application to hold a raffle at their fund raising event. This event will be held on February 7, 2015 at the Ashton Place, 341 W. 75th Street, Willowbrook, Illinois.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

This is the fourth application for this organization.

ACTION PROPOSED: Approve Application to hold a Raffle.



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

LICENSE TO HOLD A RAFFLE

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

1. The name of the Licensee:

Hinsdale South Booster Club

2. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

\$3,000 - \$6,000

3. The maximum retail value of each prize awarded by the licensee in a single raffle.

Varies

4. The maximum price which may be charged for each raffle chance issued or sold.

\$20.00

5. The maximum number of days during which chances may be issued or sold.

One Day

6. The date on which the drawing is to be held.

February 7, 2015

7. The place at which the drawing is to be held.

Ashton Place, 341 W. 75th Street

APPROVED BY THE MAYOR AND BOARD OF TRUSTEES AT THEIR REGULAR MEETING HELD ON THE 9th DAY OF June, 2014.

Leroy R. Hansen
Village Clerk



Proud Member of the
Illinois Route 66 Scenic Byway



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

APPLICATION FOR LICENSE TO HOLD A RAFFLE

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

1. Name, age and address of the applicant in the case of an individual or in such other case of the duly authorized representative of the applicant, the date of incorporation of any corporation, the date of formation of any other organization, the object for which an organization or corporation was formed, the names and addresses of the officers and directors of any organization or corporation.

Name	Address	Age
Hinsdale South Booster Club	7401 S Clarendon Hills Road	
	Darien, IL 60501	

Date of incorporation, if corporation: _____

Date of formation of organization: 1963

Object for which organization or corporation was formed: 501(c)3 non-profit parent organization formed to enhance the high school experience.

2. The area or areas within the Village in which raffle chances will be sold or issued and the time period during which raffle chances will be sold or issued.

Ashton Place, one day

3. The date on which the drawing is to be held

February 7, 2015

4. The place at which the drawing is to be held.

Ashton Place, 341 W 75th Street

5. Has the applicant ever been convicted of a felony and been disqualified to receive a license by reason of any matter or thing contained in Chapter 3-17 of the Village of Willowbrook Code of Ordinances, laws of the State or of the United States of America.

Yes: _____

No: X

If yes, explain: _____



Proud Member of the
Illinois Route 66 Scenic Byway

6. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

\$3,000 - \$6,000

7. The maximum retail value of each prize awarded by the licensee in a single raffle.

Varies

8. The maximum price which may be charged for each raffle chance issued or sold.

\$20.00

9. Has a previous license issued by any state or subdivision thereof or by the Federal government ever been revoked:

Yes: _____

No: X

If yes, state reasons: _____

10. Affirm that the applicant will not violate any of the laws of the State or of the United States or any ordinances of this Village in the conduct of raffles.

Yes

11. Affirm that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held.

Yes

12. Attach a sworn statement attesting to the not-for-profit character of the prospective licensee organization signed by the presiding officer and secretary of that organization.

Signature:

Karen M. Carpenter

Date 5/21/14



Karen Carpenter
 1450 Plainfield Road Suite 2
 Darien, IL 60561
 Office 630-963-0500
 Fax 630-963-0502
 E-mail: brian.kiefer@lpl.com

FACSIMILE TRANSMITTAL SHEET

TO:	<i>Village of Willowbrook</i>	FROM:	<i>Karen Carpenter</i>
COMPANY:		DATE:	5/22/14
FAX NUMBER:	630-323-0787	TOTAL NO. OF PAGES INCLUDING COVER:	3
PHONE NUMBER:	630-323-8215	SENDER'S REFERENCE NUMBER:	
RE:		YOUR REFERENCE NUMBER:	

License to Hold A Raffle

- URGENT
 FOR REVIEW
 PLEASE COMMENT
 PLEASE REPLY
 PLEASE RECYCLE

NOTES/COMMENTS:

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:**AGENDA NO.****6**

An Ordinance Amending Special Use Permit Authorized by Ordinance 86-O-28 Authorizing a Major Change to a PUD to Permit and Regulate A Digital Ground Sign - 15-106 W. 63rd Street

AGENDA DATE: 6/9/14**STAFF REVIEW:** Jo Ellen Charlton, Planning Consultant**SIGNATURE:**Jo Ellen Charlton (je)**LEGAL REVIEW:** Tom Bastian, Village Attorney**SIGNATURE:**THOMAS BASTIAN TH**RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:**Tim Halik**REVIEWED & APPROVED BY COMMITTEE:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The original PUD, which includes the shopping center, the bank, and the vacant parcel north of the bank, was approved in 1986. The requested amendment would only impact the shopping center parcel within the PUD.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Village Board received the Plan Commission's recommendation and report at the regular May 12, 2014 meeting. The proposed digital sign will be constructed in compliance with specific documents and standards, and regulated by a set of standards outlined in the ordinance. Although the PUD includes the shopping center, the bank and the vacant property on Route 83, this amendment applies only to the shopping center property, which is identified in the legal description within the ordinance.

Finally, the only change suggested by the Plan Commission from staff's initial recommendation was to reduce the minimum duration each message must be displayed from 30 second to 20 seconds. The attached ordinance includes the Plan Commission's modification. All other provisions of the ordinance reflect staff's original recommendations outlined in the Plan Commission staff report.

ACTION PROPOSED:

May 12, 2014: Receive Plan Commission Recommendation.
June 9, 2014: Consideration of Ordinance.

ORDINANCE NO. 14-O-_____

AN ORDINANCE AMENDING SPECIAL USE PERMIT
AUTHORIZED BY ORDINANCE 86-O-28
AUTHORIZING A MAJOR CHANGE TO A PUD TO PERMIT AND REGULATE
A DIGITAL GROUND SIGN
WILLOWBROOK CENTRE PUD

WHEREAS, on or about February 17, 2014, David Froberg for Willowbrook Square Management Company, as applicant and authorized agent for the property owner known as Hinsbrook Bank and Trust TU/T #99-001, filed an application with the Village of Willowbrook with respect to the property legally described in Exhibit "A" attached hereto which is, by this reference, incorporated herein ("SUBJECT REALTY"); and,

WHEREAS, pursuant to 9-13-4(C)6(a)(7) of the Willowbrook Zoning Ordinance, said application requested a Major Change to the PUD previously approved in Ordinance Number 86-O-28 to permit and regulate a digital ground sign in lieu of a monument sign; and

WHEREAS, due Notice of the required Public Hearing was published on or about April 18, 2014, in The Suburban Life, being a newspaper of general circulation within the Village of Willowbrook, all in accordance with the statutes of the State of Illinois and the ordinances of the Village; and,

WHEREAS, on the 7th day of May, 2014, the Plan Commission of the Village conducted a Public Hearing on said application, all in accordance with the statutes of the State of Illinois and the ordinances of the Village; and,

WHEREAS, the recommendation of the Plan Commission, was forwarded to the Mayor and Board of Trustees on May 7, 2014, said recommendation being attached hereto as Exhibit "B" and by this reference, incorporated herein; and,

WHEREAS, the Mayor and Board of Trustees now determine it would be in the best interest of the Village to grant the requested relief, subject to the terms and conditions established by this Ordinance.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Special Use Permit authorized by Ordinance 86-0-28 is hereby amended to permit and regulate a digital ground sign on the SUBJECT PROPERTY in lieu of a monument sign.

SECTION TWO: That the approval granted in Section One of this Ordinance is expressly conditioned upon the digital sign being constructed, used, operated and maintained in accordance with the following terms, conditions and provisions:

1. The digital sign shall be in substantial compliance with the plans prepared by Schmidt Architects issued dated March 25, 2014 and consisting of three sheets, and the Landscaping around the digital sign shall be in substantial compliance with the Landscape Plan prepared by Wingren Landscape, latest revision dated March 21, 2014, consisting of one sheet, all attached hereto and made a part hereof as Exhibit "C".

2. Operational Limitations: Display shall contain static messages only, and shall not have movement of any kind, or the appearance or optical illusion of movement, of any part of the sign.
- 3 Minimum Display Time: Each message on the sign must be displayed for a minimum of 20 seconds or such longer duration as is hereafter enacted in the village Sign Ordinance for comparable signs.
4. Message Change Sequence: The change between static messages must be accomplished immediately, with no use of any transitions.
5. Illumination: The sign must include light sensors and dimmer controls that automatically adjust to outdoor lighting levels so that illumination levels are dimmer at night and on cloudy days than during sunny days; but in no instance shall illumination and lighting not be in compliance with 11-13 of the Willowbrook Zoning Ordinance.
6. No other freestanding or ground sign shall be constructed or erected within the area comprising the shopping center.
7. The sign shall not contain any other advertising other than the identity of the shopping center, the address; the businesses located therein including the promotion of related business products.
8. A sign permit shall be obtained pursuant to Village Code.

SECTION THREE: That the several terms and conditions contained in the special use authorized by Ordinance 86-0-28 to the extent not expressly modified by the terms and conditions of this Ordinance, remain in full force and effect as therein provided.

SECTION FOUR: That the findings of fact attached hereto as Exhibit "D" are hereby adopted by the Mayor and Board of Trustees.

SECTION FIVE: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION SIX: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED and APPROVED this 9th day of June, 2014.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

 NAYS: _____

 ABSTENTIONS: _____

 ABSENT: _____

EXHIBIT "A"

LEGAL DESCRIPTION

THAT PART OF LOT 1 IN PLANNED UNIT DEVELOPMENT PLAT OF WILLOWBROOK SQUARE, BEING A SUBDIVISION OF THE SOUTHWEST QUARTER OF SECTION 14, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 5, 1986, AS DOCUMENT R86-138161 DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 1; THENCE NORTH 00 DEGREES 00 MINUTES 12 SECONDS WEST ALONG THE WEST LINE OF SAID LOT 1 A DISTANCE OF 217.37 FEET; THENCE NORTH 80 DEGREES 17 MINUTES 58 SECONDS EAST 391.29 FEET; THENCE SOUTH 79 DEGREES 34 MINUTES 07 SECONDS EAST 192.20 FEET; THENCE SOUTH 00 DEGREES 00 MINUTES 28 SECONDS WEST 229.86 FEET TO THE SOUTH LINE OF SAID LOT 1; THENCE NORTH 89 DEGREES 58 MINUTES 19 SECONDS WEST ALONG SAID SOUTH LINE 204.32 FEET TO A BEND POINT; THENCE SOUTH 87 DEGREES 06 MINUTES 10 SECONDS WEST ALONG SAID SOUTH LINE A DISTANCE OF 370.83 FEET TO THE PLACE OF BEGINNING, ALL IN DUPAGE COUNTY, ILLINOIS.

PIN: 09-14-300-022

ADDRESS: 14-106 West 63rd Street, Willowbrook, Illinois

EXHIBIT "B"

PLAN COMMISSION RECOMMENDATION

MEMORANDUM

MEMO TO: Frank A.Trilla, Mayor
Board of Trustees

MEMO FROM: Daniel Kopp, Chairman, Plan Commission

DATE: May 7, 2014

SUBJECT: Petition for an amendment to a special use permit to regulate a digital ground sign for the property commonly known as Willowbrook Square Shopping

At the regular meeting of the Plan Commission held on May 7, 2014, the above referenced application was discussed and the following motion was made:

MOTION: Made by Commissioner Remkus, seconded by Commissioner Wagner based on the submitted petition and testimony provided, I move that the Plan Commission present the Village Board with the findings listed in Exhibit 2 of the staff report prepared for the May 7, 2014 Plan Commission meeting and recommend to the Village Board approval of Zoning Hearing Case 14-05 to amend the previously approved PUD to allow for the replacement of the existing monument sign with a new digital monument sign in compliance with the documents attached to the aforementioned staff report subject to the following conditions:

1. Operational Limitations: Display shall contain static messages only, and shall not have movement of any kind, or the appearance or optical illusion of movement, of any part of the sign.
2. Minimum Display Time: Each message on the sign must be displayed for a minimum of 20 seconds or such longer duration as is hereafter enacted in the village Sign Ordinance for comparable signs.
3. Message Change Sequence: The change between static messages must be accomplished immediately, with no use of any transitions.
4. Illumination: The sign must include light sensors and dimmer controls that automatically adjust to outdoor lighting levels so that illumination levels are dimmer at night and on cloudy days than during sunny days; but in no instance shall illumination and lighting not be in compliance with 11-13 of the Willowbrook Zoning Ordinance.
5. No other freestanding or ground sign shall be constructed or erected within the area comprising the shopping center.

6. The sign shall not contain any other advertising other than the identity of the shopping center, the address; the businesses located therein including the promotion of related business products.
7. A sign permit shall be obtained pursuant to Village Code.

ROLL CALL: AYES: Commissioners Remkus, Kaucky, Ruffolo, Vice-Chairman Wagner and Chairman Kopp; NAYS: None. ABSENT: Commissioner Lacayo and Soukup.

MOTION DECLARED CARRIED

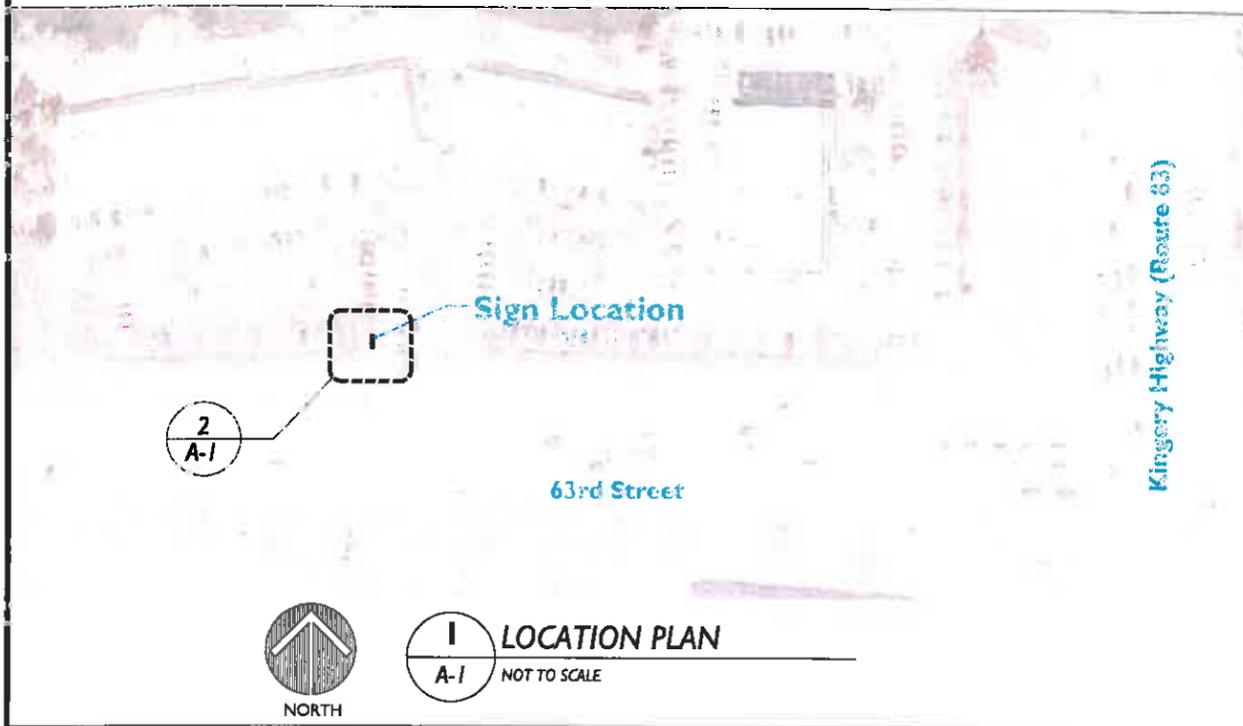
Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

EXHIBIT "C"
PLANS

Intellectual Property Protected by US Copyright Law. These drawings are the property of Schmidt Architects and may not be copied or distributed to any outside parties without prior written authorization of Schmidt Architects under protection of US Copyright Law.

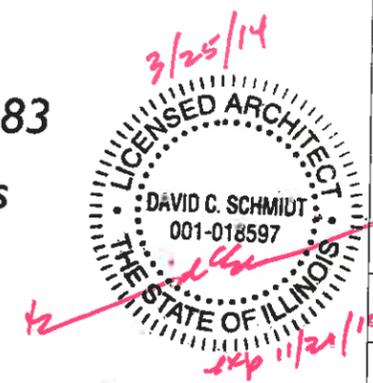
LOCATION PLAN



TITLE

Willowbrook Center Sign

63rd Street & Route 83
Willowbrook, Illinois

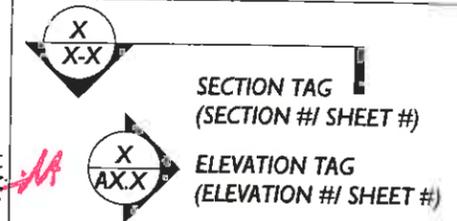


ISSUED FOR PERMIT: March 25, 2014

DRAWING LIST

- A-1 LOCATION PLANS
EXIST/ DEMOLITION PLAN
- A-2 ELEVATIONS
- S-1 NOTES
- S-2 PLANS/ SECTION
- L-1 LANDSCAPE PLAN

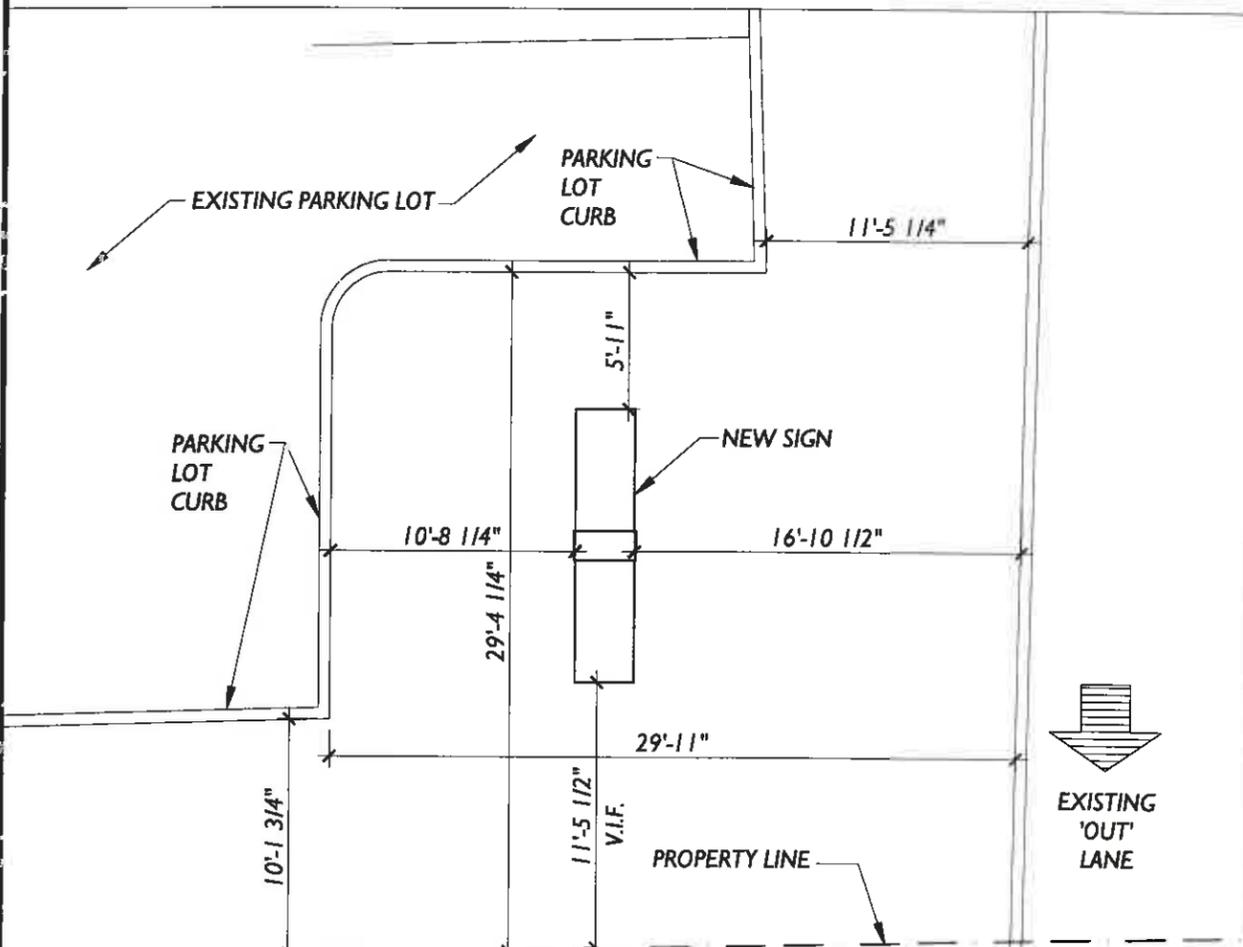
ARCHITECTURAL SYMBOLS



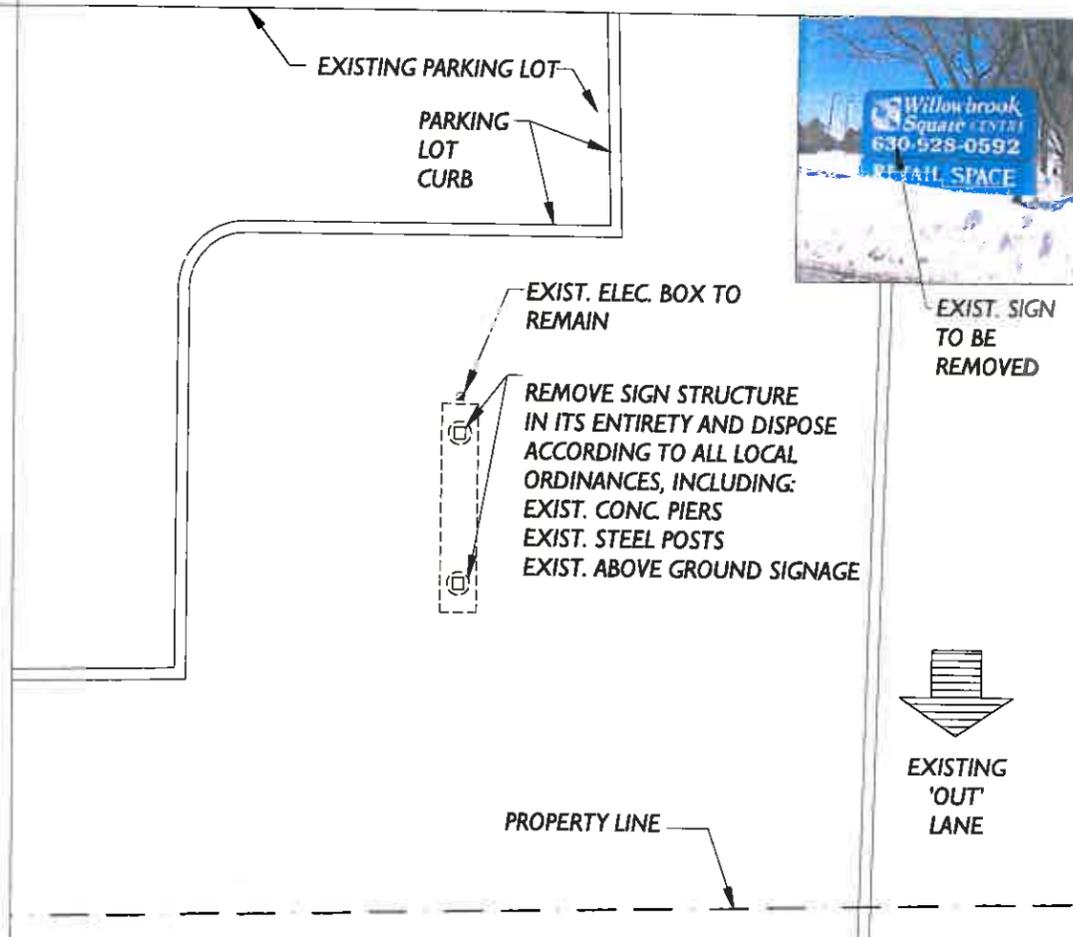
PROJECT INFO

ZONING CLASSIFICATION
Willowbrook, Illinois Zoning Map
B-2 Community Shopping District

LOCATION PLAN



EXISTING / DEMOLITION PLAN



NOTES

DEMOLITION NOTES

- ALL WORK TO CONFORM TO ALL APPLICABLE LOCAL, STATE AND NATIONAL CODES.
- CONTRACTOR TO REVIEW AND BECOME FAMILIAR WITH ALL PROJECT RELATED EXISTING CONDITIONS PRIOR TO COMMENCING WORK. ANY CONDITIONS NOT DOCUMENTED ON THESE DRAWINGS OR OBSERVED TO BE DIFFERENT THAN THOSE SHOWN ON THE DRAWINGS ARE TO BE REPORTED TO THE ARCHITECT AND OWNER PRIOR TO BEGINNING WORK.
- DEMOLITION OF STRUCTURES AS INDICATED ON THE DEMO PLANS AND/OR BY NOTES WILL REQUIRE THE REMOVAL OF ELECTRICAL, HVAC, PLUMBING, ETC. EQUIPMENT. DEMOLITION IS MEANT TO INCLUDE REMOVAL OF ALL SUCH EQUIPMENT WHETHER KNOWN OR UNKNOWN.
- CONTRACTOR TO CONTACT LOCAL UTILITIES IF NECESSARY. SUBMIT ALL APPLICABLE PERMIT DOCUMENTS AND BE RESPONSIBLE FOR ALL FEES ASSOCIATED WITH ALL WORK.

11350 S. Belmont Drive
Plainfield, IL 60585
t 815.254.1423
f 815.254.1423
c 630.297.3646

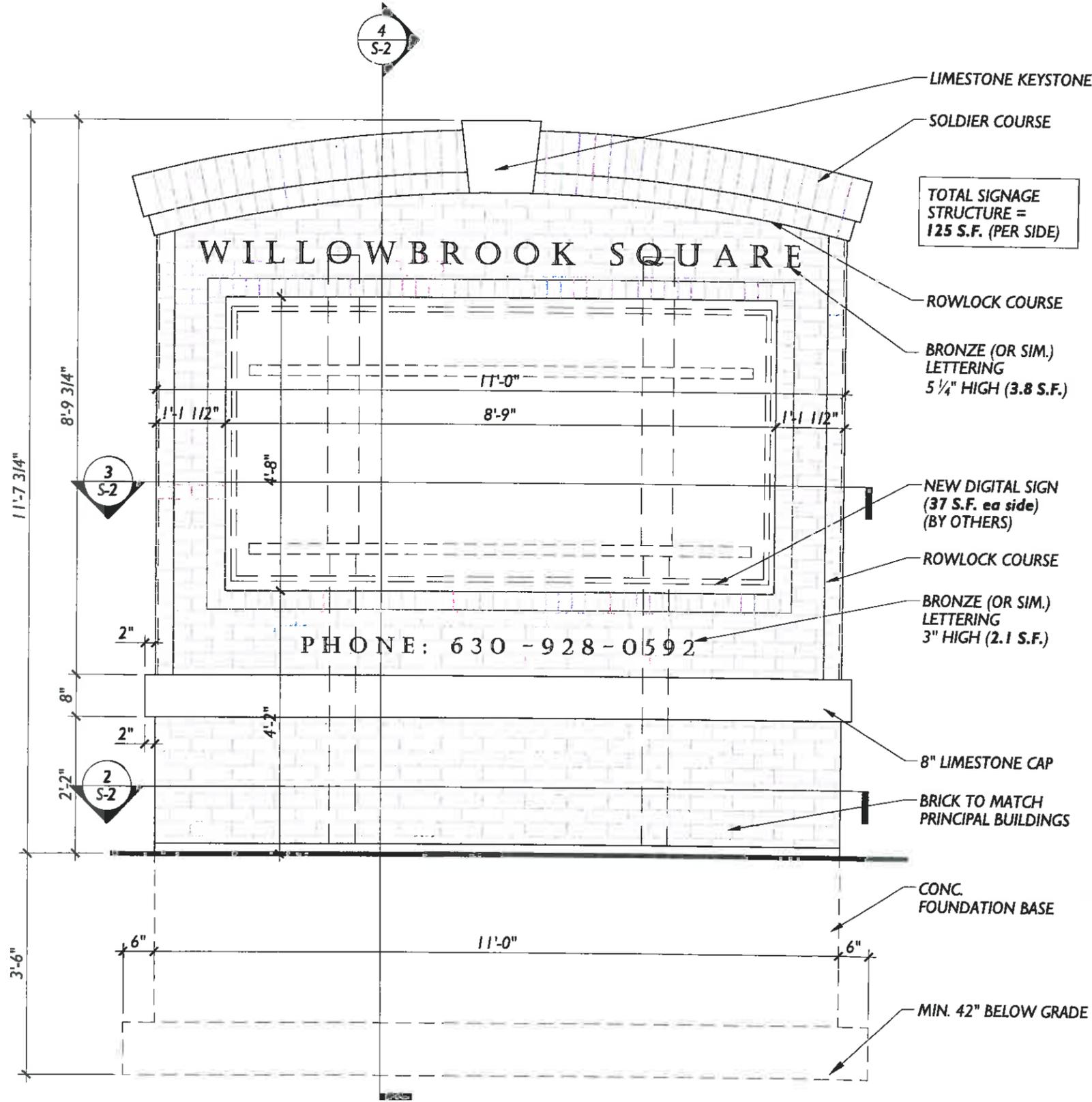
SCHMIDT ARCHITECTS, LLC
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www.schmidtarchitects.com

Willowbrook Center Monument Sign
63rd Street & Route 83
Willowbrook, Illinois

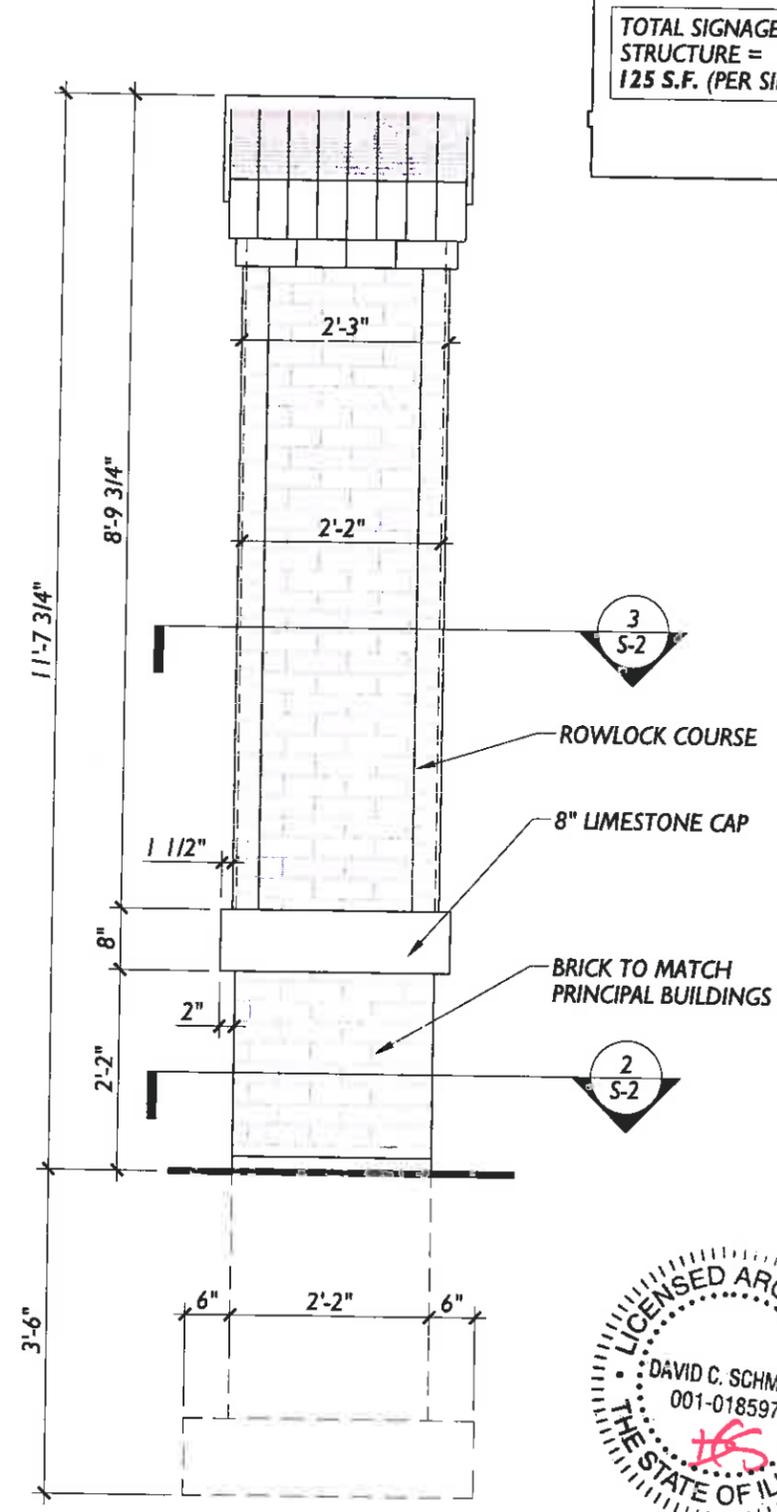
Project No.:
14-004

Issued:
03-25-14

Sheet:
A-1

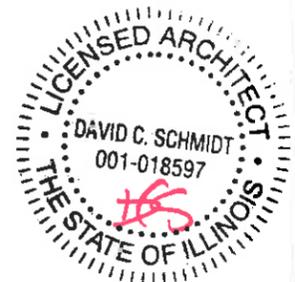


1 FRONT/ REAR ELEVATION
A-2 SCALE: 1/2" = 1'-0"



2 SIDE ELEVATION
A-2 SCALE: 1/2" = 1'-0"

TOTAL SIGNAGE
STRUCTURE =
125 S.F. (PER SIDE)



11350 S. Belmont Drive
Plainfield, IL 60585
t 815.254.1423
f 815.254.1423
c 630.297.3646

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Willowbrook Center Monument Sign
63rd Street & Route 83
Willowbrook, Illinois

Project No.:
14-004

Issued:
03-25-14

Sheet:
A-2

DESIGN CRITERIA

1. STRUCTURAL DESIGN IS IN ACCORDANCE WITH INTERNATIONAL BUILDING CODE.

FOUNDATIONS

1. FOUNDATION DESIGN IS BASED ON ALLOWABLE NET BEARING CAPACITY OF 3000 PSF.
2. MINIMUM ALLOWABLE BEARING CAPACITY AT THE BOTTOM OF EXCAVATION SHALL BE 3000PSF.
3. ALL EXCAVATED ELEVATIONS SHALL BE INSPECTED BY A SOILS TESTING LABORATORY PRIOR TO PLACEMENT OF CONCRETE.
4. FILL AND ANY UNDERLYING PEAT / SOFT ORGANIC SOIL SHALL BE REMOVED AT ALL FOUNDATION LOCATIONS AND REPLACED WITH GRANULAR BACKFILL OR LEAN CONCRETE.

CONCRETE AND REINFORCEMENT

1. ALL CONCRETE WORK SHALL CONFORM TO ACI 318, ACI 301, AND THE ACI CODE OF STANDARD PRACTICE. DELIVERY AND PLACEMENT OF CONCRETE SHALL BE IN ACCORDANCE WITH ACI 304 AND ASTM C94.
2. CONCRETE SHALL HAVE A COMPRESSIVE STRENGTH OF 3000 PSI AT 28 DAYS AND MAXIMUM WATER TO CEMENT RATIO OF 0.52. CONCRETE EXPOSED TO FREEZE-THAW SHALL HAVE 6% +/- 1% AIR ENTRAINMENT AND MAXIMUM WATER TO CEMENT RATIO OF 0.40.
3. CEMENT SHALL CONFORM TO ASTM C150 TYPE I OR II. FLY ASH CONFORMING TO ASTM C618 MAY BE USED TO REPLACE NOT MORE THAN 20 PERCENT OF THE CEMENT IN THE MIXES. AGGREGATES FOR NORMAL WEIGHT CONCRETE SHALL CONFORM TO ASTM C33.
4. CONCRETE ADMIXTURE FOR AIR-ENTRAINMENT SHALL CONFORM TO ASTM C260. ALL OTHER CONCRETE ADMIXTURES SHALL CONFORM TO ASTM C494. CALCIUM CHLORIDE OR ADMIXTURES CONTAINING CALCIUM CHLORIDE SHALL NOT BE USED IN THE CONCRETE MIXES.
5. COLD WEATHER CONCRETING SHALL BE IN ACCORDANCE WITH ACI 306 WHEN THE ATMOSPHERIC TEMPERATURE IS EXPECTED TO FALL BELOW 40 DEGREES F. HOT WEATHER CONCRETING SHALL BE IN ACCORDANCE WITH ACI 305 WHEN THE ATMOSPHERIC TEMPERATURE IS EXPECTED TO RISE ABOVE 90 DEGREES F.
6. FINISHED CONCRETE SHALL BE EVALUATED AND REPAIRED AS NOTED HEREIN AND IN ACCORDANCE WITH STANDARD INDUSTRY PRACTICE. ALL CONCRETE SHALL BE FREE FROM HONEYCOMBS AND OTHER DEFECTS AND SHALL BE PROPERLY CONSOLIDATED IN ACCORDANCE WITH ACI 309 "GUIDE FOR CONSOLIDATION OF CONCRETE".
7. CONCRETE FORMWORK AND FORMED CONCRETE SURFACES SHALL CONFORM TO ACI 347 "GUIDE TO FORMWORK FOR CONCRETE".
8. REBAR SHALL CONFORM TO ASTM A615 GRADE 60 AND SHALL NOT BE WELDED. WELDED WIRE FABRIC SHALL CONFORM TO ASTM A185.
9. COVER FOR REBAR SHALL BE IN ACCORDANCE WITH ACI 318 AND SHALL NOT BE LESS THAN 3" FOR CONCRETE CAST AGAINST AND PERMANENTLY IN CONTACT WITH EARTH.

STRUCTURAL STEEL

1. STRUCTURAL STEEL SHALL BE DETAILED, FABRICATED AND ERECTED IN ACCORDANCE WITH THE AISC "SPECIFICATION FOR THE DESIGN, FABRICATION AND ERECTION OF STRUCTURAL STEEL FOR BUILDINGS", AND THE AISC "CODE OF STANDARD PRACTICE".
2. STEEL SHALL CONFORM TO THE FOLLOWING ASTM SPECIFICATIONS (UNLESS OTHERWISE NOTED):

PLATES AND ANGLES	A-36
STRUCTURAL TUBING	A-500 GRADE B
ANCHOR BOLTS	F-1554 GRADE 36
3. ALL WELDING ELECTRODES SHALL BE E-70XX. ALL SHOP AND FIELD WELDING SHALL BE DONE IN ACCORDANCE WITH A.W.S. D1.1 "CODE FOR WELDING IN BUILDING CONSTRUCTION", AND SHALL BE DONE BY CERTIFIED WELDERS.
4. ALL WEATHER-EXPOSED STEEL MEMBERS AND FASTENERS SHALL BE HOT-DIP GALVANIZED OR STAINLESS STEEL.
5. ALL STRUCTURAL STEEL SHALL RECEIVE ONE COAT OF APPROVED SHOP PAINT, AND FIELD PAINT AS SPECIFIED IN THE ARCHITECTURAL SPECIFICATIONS.

MASONRY

1. ALL BRICK AND BLOCK DESIGN AND CONSTRUCTION SHALL CONFORM TO "BUILDING CODE REQUIREMENTS FOR MASONRY STRUCTURES" LATEST EDITION, ACI 530/ASCE 5, AND "SPECIFICATIONS FOR MASONRY STRUCTURES" LATEST EDITION, ASC 530.1/ASCE 6.

HOLLOW LOAD BEARING CONCRETE BLOCK:	ASTM C-90 GRADE N, TYPE 1.NET AREA COMPRESSIVE STRENGTH=2150 PSI
SOLID LOAD BEARING CONCRETE BLOCK:	ASTM C-90 GRADE N, TYPE 1.NET AREA COMPRESSIVE STRENGTH=2150 PSI
MORTAR:	ASTM C-270. TYPE S - MINIMUM COMPRESSIVE STRENGTH = 2000 PSI AT 28 DAYS U.N.O.
GROUT:	ASTM C-476, MINIMUM COMPRESSIVE STRENGTH = 2750 PSI AT 28 DAYS

COMPRESSIVE STRENGTH OF MASONRY f_m SHALL BE 1800PSI MIN.
2. PROVIDE STANDARD DUR-O-WALL OR EQUIVALENT REINFORCEMENT AT EVERY SECOND BLOCK COURSE IN ALL WALLS UNLESS NOTED OTHERWISE. INSTALL JOINT REINFORCEMENT IN THE FIRST AND SECOND BED JOINTS, EIGHT (8) INCHES O.C. IMMEDIATELY ABOVE AND BELOW OPENINGS, EXTEND REINFORCEMENT TWO (2) FEET BEYOND JAMBS, MINIMUM.
3. CALCIUM CHLORIDE AND/OR ADMIXTURES CONTAINING CALCIUM CHLORIDE SHALL NOT BE INCLUDED IN THE MORTAR OR GROUT MIX, EXCEPT WHEN APPROVED IN WRITING BY THE STRUCTURAL ENGINEER. NO ANTI-FREEZE COMPOUNDS SHALL BE USED TO LOWER THE MORTARS FREEZING POINT.
4. NO EXTERIOR MASONRY SHALL BE LAID WHEN THE OUTSIDE AIR TEMPERATURE IS LESS THAN 40°F, UNLESS THE RECOMMENDATIONS IN "SPECIFICATIONS FOR MASONRY STRUCTURES" ACI 530.1/ASCE 6 ARE STRICTLY FOLLOWED. THE SPECIFICATIONS FOR LAYING MASONRY IN HOT WEATHER, CONTAINED IN THE SAME REFERENCE SHALL ALSO BE STRICTLY FOLLOWED.
5. QUALITY ASSURANCE AND INSPECTION OF WORK, AS DEFINED BY ACI 530.1/ASCE-6 AND/OR THE PROJECT SPECIFICATIONS ARE REQUIRED.
6. ALL LINTELS, UNLESS OTHERWISE NOTED, SHALL BEAR ON SOLID, OR GROUTED MASONRY, MINIMUM
7. ALL MASONRY (BOND BEAMS, PILASTERS, LINTELS) SHALL BE GROUTED SOLID WITH CONCRETE HAVING $f_c=3000$ PSI UNLESS NOTED OTHERWISE. COARSE AGGREGATE SHALL BE PEA GRAVEL.
8. ALL MASONRY WALLS SHALL BE CONSTRUCTED IN A RUNNING BOND PATTERN AS DESCRIBED BY ACI 530 CURRENT ADDITION UNLESS OTHERWISE NOTED ON THE CONSTRUCTION DOCUMENTS.



DG STRUCTURAL ENGINEERING LLC
11350 S. Belmont Drive
Plainfield, IL 60585
t 815.254.1423
f 815.254.1423
c 630.377.5646

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Plainfield, IL 60585
t 815.254.1423
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Willowbrook Center Monument Sign
63rd Street & Route 83
Willowbrook, Illinois

Project No.:
14-004

Issued:
03-25-14

Sheet:
S-1



EXP. 11-30-14



Gro-Low Sumac (Fall)



Rosa 'Knockout'



'Highland White Dream' Shasta Daisy



Dense Yew



Kit Kat Nepeta



Viburnum 'Little Joe'

Existing 15" DBH Honey Locust
* in excellent condition
* no modifications needed

Existing Parking Lot

Dense Yew (10)
Gro-Low Fragrant Sumac (8)
Kit Kat Nepeta (6)

Rosa 'Knockout' (3)

Daylilies - (12) transplanted daylilies
To be approved by the Village of Willowbrook in field.
* if daylilies are not approved alternatives will be provided.

Viburnum (5)

Rosa 'Knockout' (3)

SHRUBS	QTY	Botanical	Common	Size
ROKN	9	Rosa hybrids 'Knockout' TM	Rosa 'Knockout'	3 gal
VB LI2	5	Viburnum dentatum 'Little Joe'	Viburnum	30"BB
EVERGREEN SHRUBS				
TAME	10	Taxus media 'Densiflora'	Dense Yew	24"BB
PERENNIALS				
LEU HIG	7	Leucanthemum x superbum 'Highland White Dream'	Highland White Dream Shasta Daisy	1 gal 18" o.c.
NEP KIT	18	Nepeta x faassenii 'Kit Kat'	Kit Kat Nepeta	1 gal 21" o.c.
RHU GRO	15	Rhus aromatica 'Gro-Low'	Gro-Low Fragrant Sumac	1 gal 24" o.c.
MISCELLANEOUS				
CY	4	"One Step" Soil Conditioner (Midwest Trading)		
CY	2	Premium Double Shredded Hardwood Mulch (2" min depth)		
SF	200	Kentucky Bluegrass Sod		

NOTES;

- * All planting areas include the installation of 6" Garden Mix. (4CY)
- * Includes 3" topdress of mulch (2CY)
- * All plant material and debris removed from the site will be taken to Wingren Landscapes facility to our recycle bins where it will be sorted and utilized for compost.
- * Planting beds shall be amended by tilling a 3" layer of "One Step Conditioner" (by Midwest trading) into the top 12" after removing stone & debris (2.5 cy)
- * Existing sod to be removed for new planting bed and disposed of according to local ordinances
- * All disturbed areas not within the edged bed will be restored with Kentucky bluegrass sod
- * Includes 200SF of sod restoration
- * The Village of Willowbrook shall be notified 48 hours prior to delivery of plant material and must approve in writing that material is of good quality and meets the specifications of the approved plans.
- * Changes to approved plans must be approved in writing by the Village of Willowbrook.
- * Landscape beds shall be mulched with Premium Shredded hardwood mulch (double processed) with a minimum of two inches depth.
- * Materials shall be watered by the contractor for 60 days

Entire bed edge to be "spade edged"

Rosa 'Knockout' (3)

Highland White Dream Shasta Daisy (7)

Kit Kat Nepeta (12)

Gro-Low Fragrant Sumac (7)

L1 Landscape Plan

SCALE: 1/4" = 1'

Willowbrook Shopping Center

50 W 63rd Street

Willowbrook, IL

Revised 03.21.14

5126 Walnut Ave.
Downers Grove, IL 60515
TEL 630.759.8100
www.wingrenlandscape.com



EXHIBIT D
FINDINGS OF FACT

Findings for Amendment to an Existing PUD
Zoning Hearing Case 14-05

1. The amendment to the Planned Unit Development is not inconsistent with the intent and spirit of the planning goals and objectives of the Village's Comprehensive Plan.
2. The size of the Planned Unit Development is not changing and is over 2 acres.
3. The amendment to the Planned Unit Development does not have any impact on the types of uses permitted on the property
4. The amendment to the Planned Unit Development does not impact storm water management.
5. The amendment to the Planned Unit Development does not impact the location or position of any existing buildings, therefore spacing between buildings will not be altered and there will be no change in the size of any required yard.
6. The amendment to the Planned Unit Development does not impact existing parking on the site or access to the site.
7. The amendment to the Planned Unit Development only modifies a small portion of the landscaped area near the entrance driveway. Some existing plant materials will be removed, some will be preserved and replanted. The new digital sign will be more attractively landscaped with new material that is consistent with the requirements of the Zoning Ordinance, while preserving the closest mature tree to the proposed sign.
8. The amendment to the Planned Unit Development is not greater than 5 acres, makes no changes that require adherence to further subdivision regulations, and does not endanger the public health, safety and general welfare of the community.

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A Motion Directing Staff to Research and Forward to the Plan Commission for Public Hearing a Recommendation on Zoning Ordinance Text Amendments Regarding the Regulation of Medical Marijuana Facilities in the Village of Willowbrook

AGENDA NO.

7

AGENDA DATE: 6/9/14**STAFF REVIEW:** Jo Ellen Charlton, Planning Consultant**SIGNATURE:****LEGAL REVIEW:** Tom Bastian, Village Attorney**SIGNATURE:****RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:****REVIEWED & APPROVED BY COMMITTEE:**YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

On January 27, 2014, the Village Board approved an ordinance imposing a temporary moratorium on the acceptance and process of applications and the issuance of zoning approvals for licensed marijuana cultivations centers and dispensaries in the Village of Willowbrook.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Since the approval of the temporary moratorium in January, the three State departments responsible for developing rules to enact the new State law have completed their work. Their proposed rules have been forwarded to the Joint Commission on Administrative Rules (JCAR) for their review and approval, after which time the State will begin accepting applications. As a result, investors are already searching for possible sites and asking questions about municipal rules and requirements that Village staff is simply not equipped to answer. Therefore, staff is recommending the Village Board direct staff to begin the process of amending its codes that will regulate these uses. The process will involve a thorough evaluation by staff of the State's requirements, and recommendations regarding the location and regulation of the uses within Willowbrook's municipal boundaries. These will be forwarded to the Plan Commission for the required formal public hearing and receipt of their recommendation, which will then be considered by the Village Board at a later date.

ACTION PROPOSED:

June 9, 2014: Staff recommends the Village Board approve a motion directing staff to research and forward to the Plan Commission for public hearing a recommendation on zoning ordinance text amendments regarding the regulation of medical marijuana facilities in the Village of Willowbrook.



EST. 1960

Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

TO: Mayor Frank Trilla and Village Board

FROM: Jo Ellen Charlton, AICP, Planning Consultant 

DATE: June 2, 2014

SUBJECT: Direction to Draft Text Amendments Related to Medical Marijuana

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Oggerino

As you may recall, on January 27, 2014, the Village Board approved an ordinance imposing a temporary moratorium on the acceptance and processing of applications and the issuance of zoning approvals for licensed marijuana cultivation centers and dispensaries in the Village of Willowbrook pending approval of laws and policies by the State. Since that time, the State agencies responsible for drafting these proposed laws and policies have completed their work and have forwarded them to the Illinois Joint Commission on Administrative Rules (JCAR) for approval. JCAR has at least 90 days to complete their review. In anticipation of JCAR completing their work, investors intending on filing applications to the State for these facilities are "shopping" properties and making inquiries with local jurisdictions about requirements. It is expected that applicants are positioning themselves to file applications as soon as JCAR announces approval of the rules and regulations. It is therefore recommended that the Village Board authorize staff to initiate the formal zoning ordinance text amendment process for public hearing before the Plan Commission at their July meeting. Given the fourth of July holiday, staff is investigating the possibility of cancelling the regular July 2nd Plan Commission in favor of a reschedule July 9th special meeting date.

As part of the Village's text amendment process, staff will evaluate the impact of the proposed State rules on various locations within the Village. Based on current rules, there are no properties within the Village that could be utilized as cultivation centers to grow the marijuana product. Dispensaries, or places for certified medical marijuana card holders to purchase products, cannot be located within 1,500 feet of schools or licensed daycare centers per State requirements. These requirements will be mapped for evaluation. Staff will also consider what zoning districts and/or requirements should be in place to regulate the uses in Willowbrook given the regulations already proposed by the State. Staff will evaluate whether the use should be allowed as a permitted or special uses, and if a special use what standards are appropriate for evaluating the use in a particular location. Parking requirements will also be considered.

Staff recommends the Village Council approve a motion directing staff to research and forward its recommendations regarding the regulation of medical marijuana facilities in the Village of Willowbrook for public hearing and consideration by the Plan Commission at its July meeting.

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

DMMC Medical Marijuana Survey	Addison	Bloomingdale	Carol Stream
1) Has your municipality approved any zoning changes to address Medical Marijuana cultivation centers or dispensing organizations?	Yes	No	No
2) If your municipality has not yet approved any zoning changes, are such changes being considered?	Yes	No	Yes
Comments	No Response	Still trying to figure out the ramifications of new law.	Staff is evaluating options for both cultivation centers and dispensaries. We've mapped statutory setbacks and will utilize that in our decision making. The lead time for the state to generate its rules seems to take some of the pressure off to act immediately.
3) In which zoning district(s) does your new or proposed ordinance allow Medical Marijuana cultivation centers?	M-2	N/A	Undetermined
4) Briefly describe the zoning district(s) listed in your answer to the prior Question.	General Manufacturing District	N/A	N/A
5) In which district(s) does your new or proposed ordinance allow Medical Marijuana dispensing organizations?	M-2	N/A	Undetermined
6) Briefly describe the zoning district(s) listed in your answer to the prior Question.	General Manufacturing District	N/A	N/A
7) Does your new or proposed ordinance designate Medical Marijuana cultivation center as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	Permitted Use	N/A	Undetermined
8) Does your new or proposed ordinance designate Medical Marijuana disbursement organizations as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	Permitted Use	N/A	Undetermined

DMMC Medical Marijuana Survey	Addison	Bloomingdale	Carol Stream
9) Briefly describe the rationale behind the selections made by your municipality as described in the prior Questions.	We use the M2 classification to zone potentially problematic uses in order to keep them out of commercial centers. These include such uses as title loans, tattoo shops, pawn shops, payday loans, day labor, and adult uses.	N/A	N/A
10) Does your new or proposed ordinance refer expressly to Medical Marijuana cultivation or dispensing as a use, OR include Medical Marijuana cultivation or dispensing within a more general use. Comments.	Separate Use	N/A	Undetermined
11) Does your new or proposed ordinance include restrictions on non-Medical Marijuana retail sales at Medical Marijuana dispensing organizations?	No, only what was permitted by statute	N/A	Undetermined, but something of concern. In addition, having dealt previously with bath salts being sold from behind the counter/backroom we may address storage/inventory areas.
12) Has your municipality amended, or is your municipality considering amending, personnel rules or policies to address employees who qualify to purchase and use Medical Marijuana?	No	Yes	Yes
13) Has your municipality considered any employee training or notifications as a result of the Compassionate Use of Medical Cannabis Pilot Program Act?	Yes - Our HR Director has advised staff as to how to handle situations with employees who may have access to medical marijuana.	No	Yes - Nothing formal yet but under contemplation.
14) Has your municipality amended the municipal code to decriminalize marijuana possession and/or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No
15) Has your municipality amended the municipal code regarding the sale or possession of drug paraphernalia particularly as it relates to the use of Medical Marijuana?	No	No	No
16) Has your municipality made any changes to code or policy regarding prosecution of cannabis possession or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No
17) Please list any additional issues or impacts, you or your municipality have identified related to Medical Marijuana cultivation centers or dispensing organizations:	No Response	No Response	No Response

DMMC Medical Marijuana Survey	Elmhurst	Hanover Park	Hinsdale	Itasca
1) Has your municipality approved any zoning changes to address Medical Marijuana cultivation centers or dispensing organizations?	No	No	No	No
2) If your municipality has not yet approved any zoning changes, are such changes being considered?	No	Yes	Yes	Yes
Comments	No Response	A Public Hearing was initiated 11/14/13 and is currently open to enable input from staff and public.	Hinsdale is reviewing this matter and once the applicability to the Village is determined may take the additional steps identified below. At this point it is premature to respond to this level of detail.	Yes, the Itasca Plan Commission is holding a public hearing on the subject on Nov. 20
3) In which zoning district(s) does your new or proposed ordinance allow Medical Marijuana cultivation centers?	N/A	Not decided at this time	N/A	M – Manufacturing District
4) Briefly describe the zoning district(s) listed in your answer to the prior Question.	N/A	N/A	N/A	M - Manufacturing District allows for various manufacturing and warehouse uses. Also only district in which adult uses are allowed.
5) In which district(s) does your new or proposed ordinance allow Medical Marijuana dispensing organizations?	N/A	Not decided at this time	N/A	M – Manufacturing District
6) Briefly describe the zoning district(s) listed in your answer to the prior Question.	N/A	N/A	N/A	M - Manufacturing District allows for various manufacturing uses. Also only district in which adult uses area allowed.
7) Does your new or proposed ordinance designate Medical Marijuana cultivation center as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	N/A	Not decided at this time	N/A	Special Use - Village Board wants to formally review each proposal for special requirements, such as security.
8) Does your new or proposed ordinance designate Medical Marijuana disbursement organizations as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	N/A	Not decided at this time.	N/A	Special Use - Village Board wants to formally review each proposal for special requirements, such as security.

DMMC Medical Marijuana Survey	Elmhurst	Hanover Park	Hinsdale	Itasca
9) Briefly describe the rationale behind the selections made by your municipality as described in the prior Questions.	N/A	N/A	N/A	Until more communities in Illinois have experience with medical marijuana facilities, Itasca wishes to treat them like we do adult uses.
10) Does your new or proposed ordinance refer expressly to Medical Marijuana cultivation or dispensing as a use, OR include Medical Marijuana cultivation or dispensing within a more general use. Comments.	N/A	N/A	N/A	Separate Use
11) Does your new or proposed ordinance include restrictions on non-Medical Marijuana retail sales at Medical Marijuana dispensing organizations?	N/A	N/A	N/A	No
12) Has your municipality amended, or is your municipality considering amending, personnel rules or policies to address employees who qualify to purchase and use Medical Marijuana?	No	No	Yes	Yes
13) Has your municipality considered any employee training or notifications as a result of the Compassionate Use of Medical Cannabis Pilot Program Act?	No	No	No Response	Yes - Being developed now
14) Has your municipality amended the municipal code to decriminalize marijuana possession and/or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No Response	No
15) Has your municipality amended the municipal code regarding the sale or possession of drug paraphernalia particularly as it relates to the use of Medical Marijuana?	No	No	No Response	No
16) Has your municipality made any changes to code or policy regarding prosecution of cannabis possession or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No Response	No
17) Please list any additional issues or impacts, you or your municipality have identified related to Medical Marijuana cultivation centers or dispensing organizations:	No Response	No Response	No Response	Under zoning ordinance - we are also addressing parking requirements by specifically listing parking requirements for medical marijuana dispensaries and medical marijuana cultivation centers, so it is not open to interpretation.

DMMC Medical Marijuana Survey	Lisle	Naperville	Roselle
1) Has your municipality approved any zoning changes to address Medical Marijuana cultivation centers or dispensing organizations?	No	No	No
2) If your municipality has not yet approved any zoning changes, are such changes being considered?	No	Yes	Yes
Comments	No Response	No Response	Public hearing occurs on 11/19/13 before the Planning & Zoning Commission
3) In which zoning district(s) does your new or proposed ordinance allow Medical Marijuana cultivation centers?	N/A	Industrial	Limited Industrial(M)and Light Industrial(all ORI)
4) Briefly describe the zoning district(s) listed in your answer to the prior Question.	N/A	Industrial - mostly light commercial, also have stuck a microbrewery into this zoning classification	Limited industrial is our manufacturing district. It allows outside storage. Light Industrial (all ORI) applies to our districts that are primarily big box office/warehouse facilities with no outside storage. Deliberation may narrow it down to only being allowed in a Limited Manufacturing District (M).
5) In which district(s) does your new or proposed ordinance allow Medical Marijuana dispensing organizations?	N/A	Industrial	Limited Industrial(M)and Light Industrial(all ORI)
6) Briefly describe the zoning district(s) listed in your answer to the prior Question.	N/A	We don't have "medical" in Naperville, want to keep it away from "Main Street"	Limited industrial is our manufacturing district. It allows outside storage. Light Industrial (all ORI) applies to our districts that are primarily big box office/warehouse facilities with no outside storage.
7) Does your new or proposed ordinance designate Medical Marijuana cultivation center as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	N/A	Permitted Use - State ordinance basically ensures Naperville will not get one based on prohibited radii	Special Use – Deliberation could change it to a Permitted Use
8) Does your new or proposed ordinance designate Medical Marijuana disbursement organizations as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	N/A	Permitted Use - Council is split on this one, but looks like there are legs to put it through as a permitted use in Industrial.	Permitted Use – Deliberation could change it to a Special Use

DMMC Medical Marijuana Survey	Lisle	Naperville	Roselle
9) Briefly describe the rationale behind the selections made by your municipality as described in the prior Questions.	N/A	Not much concern about cultivation centers based on state ordinance prohibitions for schools. On the "disbursement organization" front, we have a couple of councilman who are supportive of the medical value of the drug and would like to have it be marketed with other holistic medicines.	It was based upon available land inventory, areas that minimize the impact of what would be perceived as a less than desirable use. We also considered locations of schools and churches and the necessity to provide some legitimate areas for these two uses.
10) Does your new or proposed ordinance refer expressly to Medical Marijuana cultivation or dispensing as a use, OR include Medical Marijuana cultivation or dispensing within a more general use. Comments.	N/A	Within General Use	Separate Use - We called it out as a separate use.
11) Does your new or proposed ordinance include restrictions on non-Medical Marijuana retail sales at Medical Marijuana dispensing organizations?	N/A	Not Sure - headed to Plan Commission first	It does not.
12) Has your municipality amended, or is your municipality considering amending, personnel rules or policies to address employees who qualify to purchase and use Medical Marijuana?	No	Yes	No
13) Has your municipality considered any employee training or notifications as a result of the Compassionate Use of Medical Cannabis Pilot Program Act?	No	Yes - Haven't written the regs yet, but will need to make changes.	No
14) Has your municipality amended the municipal code to decriminalize marijuana possession and/or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No - Not yet	No
15) Has your municipality amended the municipal code regarding the sale or possession of drug paraphernalia particularly as it relates to the use of Medical Marijuana?	No	No - Not yet	No
16) Has your municipality made any changes to code or policy regarding prosecution of cannabis possession or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No - Not yet	No
17) Please list any additional issues or impacts, you or your municipality have identified related to Medical Marijuana cultivation centers or dispensing organizations:	No Response	No Response	No Response

DMMC Medical Marijuana Survey	St. Charles	Villa Park	Wayne	West Chicago
1) Has your municipality approved any zoning changes to address Medical Marijuana cultivation centers or dispensing organizations?	No	No	No	No
2) If your municipality has not yet approved any zoning changes, are such changes being considered?	No	Yes	No	No
Comments	No Response	Already made changes	No Response	No Response
3) In which zoning district(s) does your new or proposed ordinance allow Medical Marijuana cultivation centers?	N/A	M-1	Presumably District B	N/A
4) Briefly describe the zoning district(s) listed in your answer to the prior Question.	N/A	Industrial Zone	Business	N/A
5) In which district(s) does your new or proposed ordinance allow Medical Marijuana dispensing organizations?	N/A	M-1	B	N/A
6) Briefly describe the zoning district(s) listed in your answer to the prior Question.	N/A	Industrial Zone	Business - Local Shopping	N/A
7) Does your new or proposed ordinance designate Medical Marijuana cultivation center as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	N/A	No Response	Not Sure	N/A
8) Does your new or proposed ordinance designate Medical Marijuana disbursement organizations as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	N/A	Other Use – Conditional Use	Not Sure	N/A

DMMC Medical Marijuana Survey	St. Charles	Villa Park	Wayne	West Chicago
9) Briefly describe the rationale behind the selections made by your municipality as described in the prior Questions.	N/A	Village wants to control locations	N/A	N/A
10) Does your new or proposed ordinance refer expressly to Medical Marijuana cultivation or dispensing as a use, OR include Medical Marijuana cultivation or dispensing within a more general use. Comments.	N/A	No Response	N/A	N/A
11) Does your new or proposed ordinance include restrictions on non-Medical Marijuana retail sales at Medical Marijuana dispensing organizations?	N/A	No - Conditional Use	N/A	N/A
12) Has your municipality amended, or is your municipality considering amending, personnel rules or policies to address employees who qualify to purchase and use Medical Marijuana?	Yes	No	No	Yes
13) Has your municipality considered any employee training or notifications as a result of the Compassionate Use of Medical Cannabis Pilot Program Act?	Yes - We chose not to conduct employee training but instead to conduct supervisory training on the new policy and issues that may surround it.	No	No	Yes - We are in the initial stages of consideration
14) Has your municipality amended the municipal code to decriminalize marijuana possession and/or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	Yes	No	No - We are in the process of reviewing the ordinances and working on amendments.
15) Has your municipality amended the municipal code regarding the sale or possession of drug paraphernalia particularly as it relates to the use of Medical Marijuana?	No	Yes	No	No
16) Has your municipality made any changes to code or policy regarding prosecution of cannabis possession or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No	No - We are in the process of reviewing the ordinances and working on amendments.
17) Please list any additional issues or impacts, you or your municipality have identified related to Medical Marijuana cultivation centers or dispensing organizations:	No Response	No Response	No Response	No Response

DMMC Medical Marijuana Survey	Wheaton	Willowbrook	Woodridge
1) Has your municipality approved any zoning changes to address Medical Marijuana cultivation centers or dispensing organizations?	No	No	Yes
2) If your municipality has not yet approved any zoning changes, are such changes being considered?	Yes	Yes	Yes
Comments	No Response	No Response	Already Approved
3) In which zoning district(s) does your new or proposed ordinance allow Medical Marijuana cultivation centers?	None	None – based on state requirements	None
4) Briefly describe the zoning district(s) listed in your answer to the prior Question.	No area in Wheaton would qualify under State law.	Given the required 2,500 foot setback from schools, daycare or residential uses, a cultivation center could not be located in Willowbrook.	None
5) In which district(s) does your new or proposed ordinance allow Medical Marijuana dispensing organizations?	Manufacturing	M-1	RBC – Regional Business Center
6) Briefly describe the zoning district(s) listed in your answer to the prior Question.	No Response	Light Manufacturing	Office/warehouse/industrial
7) Does your new or proposed ordinance designate Medical Marijuana cultivation center as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	Other Use	Special Use	Other Use – N/A
8) Does your new or proposed ordinance designate Medical Marijuana dispensing organizations as: A) Permitted Use, B) Special Use, or C) Other Use (please describe)	Other Use – Haven't Decided	Special Use	Permitted Use

DMMC Medical Marijuana Survey	Wheaton	Willowbrook	Woodridge
9) Briefly describe the rationale behind the selections made by your municipality as described in the prior Questions.	No Response	Although our Plan Commission, during initial discussions, seems to support regulating dispensaries similar to a pharmacy type use (i.e. located within retail districts), the Village Board does not want such uses located in shopping centers, etc. The concern is that signage and other advertising associated with dispensaries would change the image of the Village.	Best zoning district that complies with state regs regarding use.
10) Does your new or proposed ordinance refer expressly to Medical Marijuana cultivation or dispensing as a use, OR include Medical Marijuana cultivation or dispensing within a more general use. Comments.	Separate Use	Separate Use	Separate Use
11) Does your new or proposed ordinance include restrictions on non-Medical Marijuana retail sales at Medical Marijuana dispensing organizations?	No Response	No	No
12) Has your municipality amended, or is your municipality considering amending, personnel rules or policies to address employees who qualify to purchase and use Medical Marijuana?	No	No	No
13) Has your municipality considered any employee training or notifications as a result of the Compassionate Use of Medical Cannabis Pilot Program Act?	No	Yes - We sent several employees to a recent police training session.	No
14) Has your municipality amended the municipal code to decriminalize marijuana possession and/or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No
15) Has your municipality amended the municipal code regarding the sale or possession of drug paraphernalia particularly as it relates to the use of Medical Marijuana?	No	No	No
16) Has your municipality made any changes to code or policy regarding prosecution of cannabis possession or use, particularly as it relates to individuals possessing a valid Medical Marijuana card?	No	No	No
17) Please list any additional issues or impacts, you or your municipality have identified related to Medical Marijuana cultivation centers or dispensing organizations:	No Response	No Response	No Response

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

Annual Appropriation Ordinance, Village of Willowbrook, DuPage County, Illinois, for the Fiscal Year Beginning May 1, 2014 and Ending April 30, 2015

AGENDA NO.

8

AGENDA DATE: 6/9/14

STAFF REVIEW: Carrie Dittman, Interim Dir. of Finance

SIGNATURE:

Carrie Dittman

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE:

THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE:

Tim Halik

REVIEWED & APPROVED BY COMMITTEE:

YES

NO

N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Submitted for your adoption is the Annual Appropriation Ordinance for the fiscal year commencing on May 1, 2014 and ending on April 30, 2015, of the Village of Willowbrook, DuPage County, Illinois. The Village is under the Illinois Appropriation Act and each year is required to adopt an appropriation ordinance within the first quarter of the fiscal year.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The ordinance presented for your approval provides expenditure/expense amounts by fund that the Village cannot exceed in fiscal year 2014/15. The ordinance does not replace the previously adopted Administrative Budget that serves as the management tool to monitor expenditure/expenses against approved budgeted line items.

Also attached is the Certificate of Estimated Revenues.

ACTION PROPOSED:

Pass the ordinance.

ORDINANCE NO. 14-O-____

ANNUAL APPROPRIATION ORDINANCE VILLAGE OF WILLOWBROOK
DUPAGE COUNTY, ILLINOIS FOR THE FISCAL YEAR BEGINNING
MAY 1, 2014 AND ENDING APRIL 30, 2015

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the following sums, or so much thereof as hereby may be authorized by law, be and the same are hereby appropriated to pay all necessary expenses and liabilities of the Village of Willowbrook, DuPage County, Illinois, for the fiscal year beginning May 1, 2014 and ending April 30, 2015, for a General Corporate Fund, a Water Fund, a Hotel/Motel Tax Fund, a Motor Fuel Tax Fund, a Special Service Area Bond and Interest Fund, a Police Pension Fund, a Special Service Area Project Fund, a Water Capital Improvements Fund, a Capital Projects Fund, a 2008 Bond Fund, and a Land Acquisition Facility Expansion and Renovation Fund, such appropriations are hereby made for the following objects and purposes:

SECTION TWO: Any sums of money heretofore appropriated and not heretofore expended, and now in the Village Treasury of the Village of Willowbrook is and are hereby appropriated by this Ordinance.

SECTION THREE: All ordinances or resolutions or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION FOUR: This Ordinance shall be in force and effect after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 9th day of June, 2014.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSENT: _____

ABSTENTIONS: _____

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>FY 14-15 APPROPRIATIONS</u>
	GENERAL CORPORATE FUND EXPENDITURES	
	Village Board and Clerk-General Management	
	Personnel Services	
01-05-410-101	Salaries President & Village Board	\$ 80,400
01-05-410-125	Salary - Village Clerk	14,400
01-05-410-141	Life Ins Benefit - Appointed/Elected	1,320
01-05-410-147	Employee Benefit - Medicare	1,375
01-05-410-161	Social Security FICA	6,078
* TOTAL	Personnel Services	<u>103,573</u>
	Supplies & Materials	
01-05-410-201	Phone - Telephones	1,500
01-05-410-301	Office Supplies	1,600
01-05-410-302	Printing & Publish	-
01-05-410-303	Gas-Oil-Wash-Mileage	250
01-05-410-304	Schools-Conference Travel	9,960
01-05-410-305	Strategic Planning	-
01-05-410-307	Fees Dues Subscriptions	3,872
01-05-410-308	Wellness	1,200
01-05-410-311	Postage & Meter Rent	-
01-05-410-315	Copy Service	-
* TOTAL	Supplies & Materials	<u>18,382</u>
** TOTAL	Village Board & Clerk-General Management	<u>121,955</u>
	Village Board & Clerk-Community Relations	
	Supplies & Materials	
01-05-420-365	Public Relations	1,000
01-05-420-367	Appreciation Dinners	-
01-05-420-368	Village Anniversary Celebration	-
* TOTAL	Supplies & Materials	<u>1,000</u>
** TOTAL	Village Board & Clerk-Community Relations	<u>1,000</u>
	Village Board & Clerk-Capital Improvements	
	Capital Expenditures	
01-05-425-611	Furniture & Office Equipment	-
01-05-425-641	E D P Equipment	-
* TOTAL	Capital Expenditures	<u>-</u>
** TOTAL	Village Board & Clerk-Capital Improvement	<u>-</u>
	Village Board & Clerk Contingencies	
	Contingencies	
01-05-430-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Village Board & Clerk Contingencies	<u>-</u>
*** TOTAL	Total-Village Board & Clerk	<u>122,955</u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Board of Police Commissioners-Adm	
	Contractual Services	
01-07-435-104	Part Time - Clerical	1,000
01-07-435-148	Life Ins Benefit - Appointed/Elected	700
01-07-435-239	Fees - Village Attorney	20,000
* TOTAL	Contractual Services	<u>21,700</u>
	Supplies & Materials	
01-07-435-301	Office Supplies	200
01-07-435-302	Printing & Publishing	2,000
01-07-435-304	Schools Conference Travel	-
01-07-435-307	Fees Dues Subscriptions	1,000
01-07-435-311	Postage & Meter Rent	1,000
* TOTAL	Supplies & Materials	<u>4,200</u>
** TOTAL	Board of Police Commissioners-Adm	<u>25,900</u>
	Other Expenditures	
01-07-440-541	Exams - Physical Agility	-
01-07-440-542	Exams - Written	8,000
01-07-440-543	Exams - Physical	1,000
01-07-440-544	Exams - Psychological	7,000
01-07-440-545	Exams - Polygraph	2,000
* TOTAL	Other Expenditures	<u>18,000</u>
** TOTAL	Other Expenditures	<u>18,000</u>
	BOPC. - Contingencies	
	Contingencies	
01-07-445-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	BOPC. - Contingencies	<u>-</u>
*** TOTAL	Total Board of Police Commission	<u>43,900</u>
	Administration-General Management	
	Personnel Services	
01-10-455-101	Salaries	154,350
01-10-455-102	Overtime	10,000
01-10-455-104	Part Time - Clerical	-
01-10-455-106	Management Analyst	115,440
01-10-455-126	Salaries - Clerical	138,400
01-10-455-131	Personal Recruitment	1,000
01-10-455-141	Employee Benefit - Medical Insurance	38,636
01-10-455-144	Employee Benefit - Unemployment Insurance	1,128
01-10-455-147	Employee Benefit - Medicare	6,064
01-10-455-151	I M R F	80,270
01-10-455-155	SLEP Pension (moved to Police)	-
01-10-455-161	Social Security FICA	25,928
* TOTAL	Personnel Services	<u>571,216</u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Contractual Services	
01-10-455-201	Phone - Telephones	30,960
01-10-455-225	Maintenance - Radio	-
01-10-455-231	Rent - Storage	-
01-10-455-265	Census	-
01-10-455-266	Codify Ordinances	6,000
01-10-455-267	Document Storage	-
* TOTAL	Contractual Services	36,960
	Supplies & Materials	
01-10-455-301	Office Supplies	20,000
01-10-455-302	Printing & Publish	4,600
01-10-455-303	Gas-Oil-Wash-Mileage	5,600
01-10-455-304	Schools-Conference Travel	4,080
01-10-455-305	Strategic Organizational Planning	-
01-10-455-307	Fees Dues Subscriptions	30,020
01-10-455-311	Postage & Meter Rent	13,910
01-10-455-315	Copy Service	7,000
01-10-455-355	Commissary Provision	4,000
* TOTAL	Supplies & Materials	89,210
	Equipment-Office	
01-10-455-409	Maintenance - Vehicles	2,000
01-10-455-410	Maintenance - Vehicles Engines	-
01-10-455-411	Maintenance - Equipment	1,500
* TOTAL	Equipment-Office	3,500
	Other Expenditures	
01-10-455-505	Cash - Over Or Short	-
01-10-455-506	Transfer to 2008 Bond Fund - DS	213,460
01-10-455-507	Transfer to Land Acq, Facility Exp & Renovation Fund	-
01-10-455-510	Contribution To TIF	-
01-10-455-511	Transfer to Capital Projects Fund	-
01-10-455-512	Sales Tax Rebate	-
01-10-455-513	Sales Tax Rebate- Town Center	556,074
* TOTAL	Other Expenditures	769,534
** TOTAL	Administration-General Management	1,470,420
	Administration-Data Processing	
	Contractual Services	
01-10-460-212	E.D.P. Software	8,700
01-10-460-213	GIS	-
01-10-460-263	Maintenance - Office Machines	-
* TOTAL	Contractual Services	8,700
	Supplies & Materials	
01-10-460-305	Personnel Training	500
01-10-460-306	Consulting Services	6,400
01-10-460-331	Operating Supplies	1,000
* TOTAL	Supplies & Materials	7,900
** TOTAL	Administration-Data Processing	16,600

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Administration-Legislative Support	
	Personnel Services	
01-10-461-116	Salary - President & Board Of Trustees	-
01-10-461-122	Salary - Village Clerk	-
* TOTAL	Personnel Services	-
** TOTAL	Administration-Legislative Support	-
	Administration-Buildings	
	Contractual Services	
01-10-466-228	Maintenance - Building (one for all 3)	117,546
01-10-466-235	Nicor Gas (7760)	10,500
01-10-466-236	Nicor Gas (835)	1,000
01-10-466-237	Nicor Gas (825)	2,500
01-10-466-240	Energy (ComEd - 835)	8,500
01-10-466-241	Energy (ComEd - 825)	1,000
01-10-466-250	Sanitary (7760)	600
01-10-466-251	Sanitary (835)	600
01-10-466-252	Sanitary (825)	600
01-10-466-293	Landscape - Village Hall	12,000
* TOTAL	Contractual Services	154,846
	Supplies & Materials	
01-10-466-351	Building Maintenance Supplies	22,800
01-10-466-385	Sanitary User Charge	-
* TOTAL	Supplies & Materials	22,800
** TOTAL	Administration-Buildings	177,646
	Administration-Legal Services	
	Contractual Services	
01-10-470-239	Fees - Village Attorney	180,000
01-10-470-241	Fees - Special Attorney	10,000
01-10-470-242	Fees - Labor Counsel	30,000
* TOTAL	Contractual Services	220,000
** TOTAL	Administration-Legal Services	220,000
	Administration-Financial Audit	
	Contractual Services	
01-10-471-252	Financial Services	-
01-10-471-253	Consulting Fees	-
* TOTAL	Contractual Services	-
** TOTAL	Administration-Financial Audit	-
	Administration-Community Relations	
	Supplies & Materials	
01-10-475-365	Public Relations	7,026
01-10-475-366	Newsletter	6,000
01-10-475-367	Appreciation Dinners	-
01-10-475-368	Dinner Dance	-
01-10-475-369	Home Page	-
01-10-475-370	Meals-On-Wheels	3,000
01-10-475-372	Senior Citizen Taxi Program	2,400
01-10-475-373	Community Events	-

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
* TOTAL	Supplies & Materials	18,426
** TOTAL	Administration-Community Relations	18,426
	Administration-Risk Management	
	Contractual Services	
01-10-480-272	Insurance - IRMA	447,980
01-10-480-273	Self Insurance - Deductible	5,000
01-10-480-274	Claims Expense	-
01-10-480-275	Bonds - Self Insurance	-
01-10-480-276	Wellness	28,350
01-10-480-277	Reimb. Exp. - IRMA Claims	-
* TOTAL	Contractual Services	481,330
** TOTAL	Administration-Risk Management	481,330
	Administration-Capital Improvement	
	Capital Expenditures	
01-10-485-602	Building Improvements	-
01-10-485-611	Furniture & Office Equipment	1,000
01-10-485-625	Vehicles - New & Other	-
01-10-485-641	EDP Operating Equipment	65,324
01-10-485-651	Land Acquisition	-
* TOTAL	Capital Expenditures	66,324
** TOTAL	Administration-Capital Improvement	66,324
	Administration Contingencies	
01-10-490-799	Contingencies	-
* TOTAL	Contingencies	-
** TOTAL	Administration-Contingencies	-
*** TOTAL	Total-Administration	2,450,746
	Planning & Dev-General Management	
	Personnel Services	
01-15-510-101	Salaries - Permanent Employees	-
01-15-510-102	Overtime	2,100
01-15-510-104	Part Time Clerical	-
01-15-510-126	Salaries - Clerical	52,078
01-15-510-141	Employee Benefits - Medical	18,992
01-15-510-144	Employee Benefits - Unemployment	188
01-15-510-147	Employee Benefits - Medicare	786
01-15-510-151	I M R F	10,400
01-15-510-161	Social Security FICA	3,360
* TOTAL	Personnel Services	87,904
	Contractual Services	
01-15-510-201	Telephones	-
01-15-510-231	Rental - Storage	-
01-15-510-232	Consultants-Design & Other	63,000
* TOTAL	Contractual Services	63,000

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Supplies & Materials	
01-15-510-301	Office Supplies	400
01-15-510-302	Printing & Publishing	3,120
01-15-510-303	Gas-Oil-Wash-Mileage	-
01-15-510-304	Schools Conference Travel	-
01-15-510-307	Fees Dues Subscriptions	760
01-15-510-311	Postage & Meter Rent	500
01-15-510-335	Camera Supplies	-
01-15-510-340	Plan Commission Compensation	1,200
* TOTAL	Supplies & Materials	<u>5,980</u>
	Equipment-Office	
01-15-510-401	Operating Equipment	-
01-15-510-409	Maintenance - Vehicles	-
01-15-510-411	Maintenance - Radio Equip	-
* TOTAL	Equipment-Office	<u>-</u>
** TOTAL	Planning & Dev-General Management	<u>156,884</u>
	Planning & Dev Data Processing	
	Contractual Services	
01-15-515-212	EDP Software	-
01-15-515-263	EDP Equipment Maintenance	-
* TOTAL	Contractual Services	<u>-</u>
	Supplies & Materials	
01-15-515-305	EDP Personal Training	1,000
01-15-515-306	Consulting Services	3,000
* TOTAL	Supplies & Materials	<u>4,000</u>
	Equipment	
01-15-515-401	EDP Operating Equipment	-
* TOTAL	Operating Equipment	<u>-</u>
** TOTAL	Planning & Dev Data Processing	<u>4,000</u>
	Planning & Dev Engineering	
	Contractual Services	
01-15-520-229	Rent - Meeting Room	300
01-15-520-245	Fees - Engineering	6,000
01-15-520-246	Fees - Court Reporter	3,600
01-15-520-247	Reimb. Exp. - Engineering	-
01-15-520-254	Plan Review - Engineer	20,000
01-15-520-255	Plan Review - Structural	-
01-15-520-257	Plan Review - Planner	137,500
01-15-520-258	Plan Review - Traffic Consultant	14,400
* TOTAL	Contractual Services	<u>181,800</u>
** TOTAL	Planning & Dev Engineering	<u>181,800</u>
	Planning & Dev Risk Management	
	Contractual Services	
01-15-535-273	Self Insurance - Deductible	5,000
* TOTAL	Contractual Services	<u>5,000</u>
** TOTAL	Planning & Dev Risk Management	<u>5,000</u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Planning & Dev Capital Improvements	
	Capital Expenditures	
01-15-540-611	Furniture & Office Equipment	-
01-15-540-625	Vehicles - New & Other	-
01-15-540-641	EDP New Equipment	992
* TOTAL	Capital Expenditures	<u>992</u>
** TOTAL	Planning & Dev Capital Improvements	<u>992</u>
	Planning & Dev Contingencies	
	Contingencies	
01-15-544-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Planning & Dev Contingencies	<u>-</u>
*** TOTAL	Total- Planning & Development	<u>348,676</u>
	Parks & Recreation -Administration	
	Personnel Services	
01-20-550-101	Salaries - Permanent Employees	68,638
01-20-550-102	Overtime	-
01-20-550-104	Part Time Clerical	-
01-20-550-141	Employee Benefits - Medical	-
01-20-550-144	Employee Benefits - Unemployment	530
01-20-550-147	Employee Benefits - Medicare	995
01-20-550-148	Life Ins Benefit - Appointed/Elected	1,850
01-20-550-151	I M R F	11,132
01-20-550-161	Social Security FICA	4,256
* TOTAL	Personnel Services	<u>87,401</u>
	Supplies & Materials	
01-20-550-201	Emergency Telephone Line	200
01-20-550-301	Office Supplies	400
01-20-550-302	Printing & Publishing	9,720
01-20-550-303	Gas-Oil-Wash-Mileage	532
01-20-550-304	Schools-Conferences-Travel	650
01-20-550-306	Reimburse Personal Expenses	-
01-20-550-307	Fees Dues Subscript	550
01-20-550-311	Postage & Meter Rent	6,288
* TOTAL	Supplies & Materials	<u>18,340</u>
** TOTAL	Parks & Recreation-Administration	<u>105,741</u>
	Parks & Recreation-Data Processing	
	Contractual Services	
01-20-555-212	E.D.P. Software	800
01-20-555-263	Maintenance - Office Machines	-
* TOTAL	Contractual Services	<u>800</u>
	Supplies & Materials	
01-20-555-305	Personnel Training	-
01-20-555-306	Consulting Services	-
01-20-555-331	Operating Supplies	-
* TOTAL	Supplies & Materials	<u>-</u>

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
** TOTAL	Parks & Recreation-Data Processing	800
	Parks & Recreation-Risk Management	
	Contractual Services	
01-20-560-273	Self Insurance - Deductible	5,000
* TOTAL	Contractual Services	5,000
** TOTAL	Parks & Recreation-Risk Management	5,000
	Parks & Recreation-Landscaping	
	Contractual Services	
01-20-565-245	Fees - Engineering	2,000
* TOTAL	Contractual Services	2,000
	Supplies & Materials	
01-20-565-341	Park Landscape Supplies	30,800
01-20-565-342	Landscape Maintenance Services	125,798
01-20-565-352	Memorial Program Reimb Expenses	7,000
* TOTAL	Supplies & Materials	163,598
** TOTAL	Parks & Recreation-Landscaping	165,598
	Parks & Recreation-Maintenance	
	Personnel Services	
01-20-570-102	Overtime	14,000
01-20-570-103	Part Time Labor	20,160
* TOTAL	Personnel Services	34,160
	Contractual Services	
01-20-570-232	Engineering	-
01-20-570-234	Rent - Equipment	1,814
01-20-570-279	Trash Removal	310
01-20-570-281	Contracted Maintenance	48,800
* TOTAL	Contractual Services	50,924
	Supplies & Materials	
01-20-570-331	Maintenance Supplies	20,400
01-20-570-345	Uniforms	400
* TOTAL	Supplies & Materials	20,800
	Equipment	
01-20-570-411	Maintenance - Equipment	-
* TOTAL	Equipment Maintenance	-
** TOTAL	Parks & Recreation-Maintenance	105,884
	Parks & Recreation-Summer Program	
	Personnel Services	
01-20-575-111	Recreation Instructors	4,506
01-20-575-119	Summer Program Materials & Services	28,542
* TOTAL	Personnel Services	33,048
	Contractual Services	
01-20-575-232	Rent - Facility	-

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
* TOTAL	Contractual Services	-
	Other Expenditures	
01-20-575-517	Seniors Program	9,084
* TOTAL	Other Expenditures	<u>9,084</u>
** TOTAL	Parks & Recreation-Summer Program	<u><u>42,132</u></u>
	Parks & Recreation-Fall Program	
	Personnel Services	
01-20-580-111	Recreation Instructors	1,284
01-20-580-118	Fall Program Materials & Services	10,168
* TOTAL	Personnel Services	<u>11,452</u>
	Contractual Services	
01-20-580-232	Facility Rental	-
* TOTAL	Contractual Services	<u>-</u>
	Other Expenditures	
01-20-580-517	Seniors	9,084
* TOTAL	Other Expenditures	<u>9,084</u>
** TOTAL	Parks & Recreation-Fall Program	<u><u>20,536</u></u>
	Parks & Recreation-Winter Program	
	Personnel Services	
01-20-585-112	Recreation Instructors	1,360
01-20-585-121	Winter Program Materials & Services	13,160
01-20-585-150	Children's Special Events - Other	5,460
01-20-585-151	Family Special Event - Movie Night	2,642
01-20-585-152	Family Special Event - Tree Lighting	14,000
01-20-585-153	Family Special Event - Back To School	2,000
01-20-585-154	Family Special Event - Race	40,964
* TOTAL	Personnel Services	<u>79,586</u>
	Contractual Services	
01-20-585-232	Rent - Facility	600
* TOTAL	Contractual Services	<u>600</u>
	Other Expenditures	
01-20-585-517	Seniors Program	9,084
* TOTAL	Other Expenditures	<u>9,084</u>
** TOTAL	Parks & Recreation-Winter Program	<u><u>89,270</u></u>
	Parks & Recreation-Spring Program	
	Personnel Services	
01-20-586-112	Recreation Instructors - Spring	714
01-20-586-121	Spring Program Materials & Services	5,990
* TOTAL	Personnel Services	<u>6,704</u>
** TOTAL	Parks & Recreation-Spring Program	<u><u>6,704</u></u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Special Recreation Services	
	Other Expenditures	
01-20-590-518	Special Rec Assoc Program Dues	74,720
01-20-590-520	ADA Recreation Accommodations	22,350
01-20-590-521	ADA Park Improvements	50,790
* TOTAL	Other Expenditures	<u>147,860</u>
** TOTAL	Special Recreation Services	<u><u>147,860</u></u>
	Parks & Recreation Capital Improvements	
	Capital Expenditures	
01-20-595-641	EDP Equipment	662
01-20-595-643	Pond Improvements	-
01-20-595-691	Recreation Equipment	-
01-20-595-692	Landscaping	-
01-20-595-693	Court Improvements	-
01-20-595-694	Maintenance - Parking Facilities	-
01-20-595-695	Park Improvements-Neighborhood Parks	844,000
01-20-595-696	Community Park Development	-
* TOTAL	Capital Expenditures	<u>844,662</u>
** TOTAL	Parks & Recreation Capital Improvements	<u><u>844,662</u></u>
	Parks & Recreation Contingencies	
	Contingencies	
01-20-599-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Parks & Recreation Contingencies	<u><u>-</u></u>
*** TOTAL	Total - Parks & Recreation	<u><u><u>1,534,187</u></u></u>
	Finance-General Management	
	Personnel Services	
01-25-610-101	Salaries	-
01-25-610-102	Overtime	3,000
01-25-610-104	Part Time - Clerical	49,170
01-25-610-126	Salaries - Financial Analyst	132,028
01-25-610-141	Employee Benefit - Medical Insurance	38,072
01-25-610-144	Employee Benefit - Unemployment Insurance	1,088
01-25-610-147	Employee Benefit - Medicare	2,670
01-25-610-151	I M R F	25,918
01-25-610-161	Social Security FICA	11,420
* TOTAL	Personnel Services	<u>263,366</u>
	Contractual Services	
01-25-610-201	Phone - Telephones	-
01-25-610-231	Rent - Storage	-
* TOTAL	Contractual Services	<u>-</u>
	Supplies & Materials	
01-25-610-301	Office Supplies	6,000
01-25-610-302	Printing & Publish	2,000
01-25-610-303	Gas-Oil-Wash-Mileage	-

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
01-25-610-304	Schools-Conference Travel	1,000
01-25-610-307	Fees Dues Subscriptions	11,770
01-25-610-311	Postage & Meter Rent	600
01-25-610-315	Copy Service	-
* TOTAL	Supplies & Materials	<u>21,370</u>
	Equipment-Office	
01-25-610-409	Maintenance - Vehicles	-
01-25-610-411	Maintenance - Equipment	-
* TOTAL	Equipment-Office	<u>-</u>
** TOTAL	Finance-General Management	<u><u>284,736</u></u>
	Finance-Data Processing	
	Contractual Services	
01-25-615-212	E.D.P. Software	26,670
01-25-615-213	Village-Wide IT Software/Licenses	15,780
01-25-615-263	Maintenance - Office Machines	1,220
* TOTAL	Contractual Services	<u>43,670</u>
	Supplies & Materials	
01-25-615-305	Personnel Training	1,000
01-25-615-306	IT Consulting Services	50,000
01-25-615-307	ERP Consulting Services	-
01-25-615-331	Operating Supplies	1,000
* TOTAL	Supplies & Materials	<u>52,000</u>
** TOTAL	Finance-Data Processing	<u><u>95,670</u></u>
	Finance-Financial Audit	
	Contractual Services	
01-25-620-251	Audit Services	44,168
01-25-620-252	Financial Services	189,000
* TOTAL	Contractual Services	<u>233,168</u>
** TOTAL	Finance-Financial Audit	<u><u>233,168</u></u>
	Finance-Capital Improvement	
	Capital Expenditures	
01-25-625-602	Building Improvements	-
01-25-625-611	Furniture & Office Equipment	-
01-25-625-625	Vehicles - New & Other	-
01-25-625-641	E D P Equipment	401,986
* TOTAL	Finance-Capital Improvement	<u>401,986</u>
** TOTAL	Finance-Capital Improvement	<u><u>401,986</u></u>
	Finance Contingencies	
	Contingencies	
01-25-629-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Finance Contingencies	<u><u>-</u></u>
*** TOTAL	Total-Finance	<u><u><u>1,015,560</u></u></u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Police Administration	
	Personnel Services	
01-30-630-101	Salaries - Permanent Employees	4,191,454
01-30-630-102	Overtime	550,000
01-30-630-103	Overtime - Special Detail & Grants	46,000
01-30-630-104	Part Time - Clerical	47,980
01-30-630-106	Intern	-
01-30-630-126	Salaries - Clerical	307,028
01-30-630-127	Over-Time - Clerical	22,000
01-30-630-141	Employee Benefit - Medical Insurance	720,602
01-30-630-144	Employee Benefit - Unemployment Ins	10,472
01-30-630-147	Employee Benefit - Medicare	69,740
01-30-630-151	I M R F	63,156
01-30-630-155	Police Pension	1,039,830
01-30-630-156	SLEP Pension	-
01-30-630-161	Social Security FICA	23,374
* TOTAL	Personnel Services	7,091,636
	Contractual Services	
01-30-630-201	Phone - Telephones	54,000
01-30-630-202	Accreditation	32,000
01-30-630-231	Storage Space	-
01-30-630-236	Radio Paging Systems	-
01-30-630-238	FIAT	7,000
01-30-630-241	Fees - Special Attorney	23,600
01-30-630-242	DuPage Children's Center	6,000
01-30-630-243	Dumeg Contributions	-
01-30-630-245	Firing Range	4,000
01-30-630-246	Red Light Adjudicator	14,000
01-30-630-247	Red light Camera Fees	539,400
01-30-630-248	Red light Camera Fees Com Ed	4,800
01-30-630-249	Red light Camera Credit Card Fees	24,000
* TOTAL	Contractual Services	708,800
	Supplies & Materials	
01-30-630-301	Office Supplies	13,200
01-30-630-302	Printing & Publishing	10,900
01-30-630-303	Gas-Oil-Wash-Mileage	184,600
01-30-630-304	Schools-Conference Travel	46,000
01-30-630-305	Tuition Reimbursement	10,000
01-30-630-306	Reimburse Personal Expenses	-
01-30-630-307	Fees-Dues-Subscriptions	22,000
01-30-630-311	Postage & Meter Rent	6,000
01-30-630-315	Copy Service	8,000
01-30-630-331	Operating Supplies	12,000
01-30-630-345	Uniforms	57,500
01-30-630-346	Ammunition	30,000
* TOTAL	Supplies & Materials	400,200
	Equipment Office	
01-30-630-401	Operating Equipment	44,000
01-30-630-405	Furniture & Office Equipment	1,000
01-30-630-409	Maintenance - Vehicles	144,000
01-30-630-421	Maintenance - Radio Equipment	12,600
* TOTAL	Equipment-Office	201,600
** TOTAL	Police Administration	8,402,236

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Police-Bldg Construction-Remodeling	
01-30-635-288	Contractual Services	
	Bldg Construction-Remodeling	
* TOTAL	Contractual Services	-
** TOTAL	Police-Bldg Construction-Remodeling	-
	Police-Data Processing	
01-30-640-212	Police Contractual Services	
	EDP-Software	13,200
01-30-640-263	EDP-Equip. Maintenance	22,000
* TOTAL	Contractual Services	35,200
	Supplies & Maintenance	
01-30-640-305	EDP-Personal Training	-
01-30-640-306	Consulting Services	4,000
* TOTAL	Supplies & Materials	4,000
	Operating Equipment	
01-30-640-401	EDP-Operating Equipment	-
* TOTAL	Equipment Office	-
** TOTAL	Police-Data Processing	39,200
	Police-Risk Management	
01-30-645-273	Contractual Services	
	Self Ins - Deductible	25,000
01-30-645-275	Bonds-Self Insurance	-
* TOTAL	Contractual Services	25,000
** TOTAL	Police-Risk Management	25,000
	Police-Patrol Service	
01-30-650-107	Personnel Services	
* TOTAL	Part Time - Matron Personnel Services	-
	Contractual Services	
01-30-650-268	Animal Control	1,600
* TOTAL	Contractual Services	1,600
	Supplies & Materials	
01-30-650-342	Liquor Violations	-
01-30-650-343	Jail Supplies	2,000
01-30-650-345	Uniforms	-
01-30-650-346	DUI Draw/Lab	-
01-30-650-348	Drug Forfeiture Exp. - State	1,000
01-30-650-349	Drug Forfeiture Exp. - Federal	-
* TOTAL	Supplies & Materials	3,000
	Equipment-Office	
01-30-650-401	Operating Equipment	-
* TOTAL	Equipment-Office	-
** TOTAL	Police-Patrol Service	4,600

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Police-Investigative Services	
	Contractual Services	
01-30-655-236	Radio Paging Systems	-
* TOTAL	Contractual Services	-
	Supplies & Materials	
01-30-655-335	Camera Supplies	700
01-30-655-339	Confidential Funds	2,000
01-30-655-345	Uniforms	-
01-30-655-347	Subpoena Fees	-
* TOTAL	Supplies & Materials	2,700
	Equipment-Office	
01-30-655-401	Operating Equipment	-
01-30-655-405	Furniture & Office Equipment	-
* TOTAL	Equipment-Office	-
** TOTAL	Police-Investigative Services	2,700
	Police-Traffic Safety	
	Personnel Services	
01-30-660-105	Part Time - Crossing Guard	9,700
* TOTAL	Personnel Services	9,700
	Supplies & Materials	
01-30-660-345	Uniforms	-
* TOTAL	Supplies & Materials	-
** TOTAL	Police-Traffic Safety	9,700
	Police-E S D A Coordinator	
	Siren Maintenance	
01-30-665-263	Supplies & Materials	1,500
* TOTAL		1,500
** TOTAL	Police-E S D A Coordinator	1,500
	Police - Crime Prevention	
	Supplies & Materials	
01-30-670-302	Printing	2,000
01-30-670-331	Commodities	9,000
* TOTAL	Supplies & Materials	11,000
** TOTAL	Police-Crime Prevention	11,000
	Police Telecommunications	
	Contractual Services	
01-30-675-235	Radio Dispatching	519,942
01-30-675-263	Equipment Maintenance	-
* TOTAL	Contractual Services	519,942
	Operating Equipment	
01-30-675-401	Operating Equipment	-
* TOTAL	Operating Equipment	-
** TOTAL	Police-Telecommunications	519,942

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Police-Capital Improvements	
	Capital Expenditures	
01-30-680-611	Furniture & Office Equipment	-
01-30-680-622	Radio Equipment	26,000
01-30-680-625	New Vehicles	208,000
01-30-680-641	EDP New Equipment	21,142
01-30-680-642	Copy Machine	-
* TOTAL	Capital Expenditures	<u>255,142</u>
** TOTAL	Police-Capital Improvements	<u><u>255,142</u></u>
	Police Contingencies	
	Contingencies	
01-30-685-799	Contingencies	-
	Contingencies	-
** TOTAL	Police Contingencies	<u><u>-</u></u>
*** TOTAL	Police Department	<u><u>9,271,020</u></u>
	Public Works-Administration	
	Personnel Services	
01-35-710-101	Salaries - Permanent Employees	232,794
01-35-710-102	Overtime	36,244
01-35-710-103	Part Time - Labor	41,160
01-35-710-126	Salaries - Clerical	42,328
01-35-710-141	Employee Benefits - Medical	24,012
01-35-710-144	Employee Benefits - Unemployment	752
01-35-710-147	Employee Benefits - Medicare	5,112
01-35-710-151	I M R F	59,766
01-35-710-161	Social Security FICA	21,857
* TOTAL	Personnel Services	<u>464,025</u>
	Contractual Services	
01-35-710-201	Telephones	5,184
01-35-710-236	Radio Paging Systems	-
* TOTAL	Contractual Services	<u>5,184</u>
	Supplies & Materials	
01-35-710-301	Office Supplies	1,430
01-35-710-302	Printing & Publishing	3,088
01-35-710-303	Gas-Oil-Wash-Mileage	35,746
01-35-710-304	Schools Conference Travel	7,000
01-35-710-306	Reimburse Personal Expense	600
01-35-710-307	Fees Dues Subscriptions	600
01-35-710-311	Postage & Meter Rent	3,000
01-35-710-335	Camera Supplies	-
01-35-710-345	Uniforms	9,000
* TOTAL	Supplies & Materials	<u>60,464</u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Equipment-Office	
01-35-710-405	Furniture & Office Equipment	600
01-35-710-421	Maintenance - Telephone Equipment	-
* TOTAL	Equipment-Office	<u>600</u>
** TOTAL	Public Works Administration	<u><u>530,273</u></u>
	Electronic Data Processing	
	Contractual Services	
01-35-715-212	Software	-
01-35-715-263	Equipment Maintenance	1,000
* TOTAL	Contractual Services	<u>1,000</u>
	Supplies & Materials	
01-35-715-305	Personal Training	1,000
01-35-715-306	Consulting Services	1,000
* TOTAL	Supplies & Materials	<u>2,000</u>
	Equipment & Supplies	
01-35-715-401	Operating Supplies & Equipment	10,000
* TOTAL	Equipment & Supplies	<u>10,000</u>
** TOTAL	Public Works - EDP	<u><u>13,000</u></u>
	Public Works-Engineering	
	Contractual Services	
01-35-720-245	Fees - Engineering	50,000
01-35-720-247	Reimburse Expense -Engineering	-
01-35-720-254	Plan Review - Engineer	3,000
* TOTAL	Contractual Services	<u>53,000</u>
** TOTAL	Public Works Engineering	<u><u>53,000</u></u>
	Public Works-Building	
	Contractual Services	
01-35-725-412	Maintenance - Gas Tanks And Pumps	29,900
01-35-725-413	Maintenance - Garage	6,000
01-35-725-414	Maintenance - Salt Bins	1,000
01-35-725-415	Nicor Gas	8,000
01-35-725-416	Energy	-
01-35-725-417	Sanitary User Charge	472
01-35-725-418	Maintenance - PW Building	12,286
* TOTAL	Contractual Services	<u>57,658</u>
** TOTAL	Public Works-Building	<u><u>57,658</u></u>
	Public Works-Risk Management	
	Contractual Services	
01-35-730-272	Self Ins - Deductible	-
* TOTAL	Contractual Services	<u>-</u>
** TOTAL	Public Works-Risk Management	<u><u>-</u></u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Public Works-Equipment Repair	
	Equipment-Office	
01-35-735-409	Maintenance - Vehicles	52,326
01-35-735-411	Maintenance - Equipment	3,000
01-35-735-421	Maintenance - Radio Equipment	-
* TOTAL	Equipment-Office	<u>55,326</u>
** TOTAL	Public Works-Equipment Repair	<u><u>55,326</u></u>
	Public Works-Snow Removal	
	Contractual Services	
01-35-740-287	Snow Removal Contract	120,000
01-35-740-411	Maintenance - Equipment	12,500
* TOTAL	Contractual Services	<u>132,500</u>
	Material & Supplies	
01-35-740-306	Reimburse Personal Expenses	400
* TOTAL	Supplies & Materials	<u>400</u>
** TOTAL	Public Works-Snow Removal	<u><u>132,900</u></u>
	Public Works-Street Lighting	
	Contractual Services	
01-35-745-207	Energy - Street Light	41,600
01-35-745-223	Maintenance - Street Lights	29,916
01-35-745-224	Maintenance - Traffic Signals	13,948
* TOTAL	Contractual Services	<u>85,464</u>
** TOTAL	Public Works-Street Lighting	<u><u>85,464</u></u>
	Public Works-Storm Water Improvements	
	Contractual Services	
01-35-750-286	Jet Cleaning Culvert	16,876
01-35-750-289	Site Improvements - Ditching	26,734
01-35-750-290	Equipment Rental	1,500
* TOTAL	Contractual Services	<u>45,110</u>
	Supplies & Materials	
01-35-750-328	Street & Row Maintenance	134,136
01-35-750-329	Maintenance - Saw Mill Creek	1,500
01-35-750-338	Tree Maintenance	436,000
01-35-750-381	Storm Water Improvements Mat	30,500
* TOTAL	Supplies & Materials	<u>602,136</u>
** TOTAL	Public Works-Storm Water Improvements	<u><u>647,246</u></u>
	Public Works-Street Maintenance	
	Contractual Services	
01-35-755-279	Trash Removal	4,250
01-35-755-281	Route 83 Beautification	61,636
01-35-755-282	Reimb. Exp. - Construction	1,000
01-35-755-283	Reimb. Exp. - Other	3,600
01-35-755-284	Reimb. Exp. - Brush Pick-Up	47,500
01-35-755-290	Equipment Rental	1,500
* TOTAL	Contractual Services	<u>119,486</u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	D E S C R I P T I O N	FY 14-15 APPROPRIATIONS
	Supplies & Materials	
01-35-755-328	St & Row Maintenance Other	40,000
01-35-755-331	Operating Supplies - Rock Salt	150,000
01-35-755-332	J.U.L.I.E.	2,500
01-35-755-333	Road Signs	18,000
* TOTAL	Supplies & Materials	<u>210,500</u>
	Equipment	
01-35-755-401	Operating Equipment	4,500
* TOTAL	Equipment Office	<u>4,500</u>
** TOTAL	Public Works-Street Maintenance	<u><u>334,486</u></u>
	Nuisance Control	
	Contractual Services	
01-35-760-258	Pest Control	2,000
* TOTAL	Contractual Services	<u>2,000</u>
** TOTAL	Health-Nuisance Control	<u><u>2,000</u></u>
	Health-Mosquito Abatement	
	Contractual Services	
01-35-760-259	Mosquito Abatement	62,420
* TOTAL	Contractual Services	<u>62,420</u>
** TOTAL	Health-Mosquito Abatement	<u><u>62,420</u></u>
*** TOTAL	Total Nuisance Control	<u><u><u>62,420</u></u></u>
	Public Works-Capital Improvements	
	Capital Expenditures	
01-35-765-625	Vehicles - New & Other	30,000
01-35-765-626	Equipment	-
01-35-765-640	Landscape Improvements/Entry Signs	-
01-35-765-641	EDP Equipment	992
01-35-765-642	Furniture & Office Equipment	-
01-35-765-684	Street Maintenance Contract	-
01-35-765-685	Street Improvements	-
* TOTAL	Capital Expenditures	<u>30,992</u>
** TOTAL	Public Works-Capital Improvements	<u><u>30,992</u></u>
	Public Works Contingencies	
	Contingencies	
01-35-770-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Public Works Contingencies	<u><u>-</u></u>
*** TOTAL	Total - Public Works	<u><u><u>2,004,765</u></u></u>

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Building & Zoning-General Management	
	Personnel Services	
01-40-810-101	Salaries - Permanent Employees	139,946
01-40-810-102	Overtime	30,000
01-40-810-104	Part Time Clerical	-
01-40-810-126	Salaries - Clerical	52,078
01-40-810-141	Employee Benefits - Medical	57,088
01-40-810-144	Employee Benefits - Unemployment	564
01-40-810-147	Employee Benefits - Medicare	3,219
01-40-810-151	I M R F	42,616
01-40-810-161	Social Security FICA	13,766
* TOTAL	Personnel Services	<u>339,277</u>
	Contractual Services	
01-40-810-201	Telephones	2,000
01-40-810-231	Rental - Storage	-
01-40-810-236	Radio Paging Systems	-
* TOTAL	Contractual Services	<u>2,000</u>
	Supplies & Materials	
01-40-810-301	Office Supplies	1,500
01-40-810-302	Printing & Publishing	1,000
01-40-810-303	Gas-Oil-Wash-Mileage	3,000
01-40-810-304	Schools Conference Travel	2,000
01-40-810-307	Fees Dues Subscriptions	978
01-40-810-311	Postage & Meter Rent	800
01-40-810-335	Camera Supplies	-
* TOTAL	Supplies & Materials	<u>9,278</u>
	Equipment-Office	
01-40-810-401	Operating Equipment	400
01-40-810-409	Maintenance - Vehicles	1,714
01-40-810-411	Maintenance - Radio Equip	-
* TOTAL	Equipment-Office	<u>2,114</u>
** TOTAL	Building & Zoning-General Management	<u><u>352,669</u></u>
	Building & Zoning EDP	
	Contractual Services	
01-40-815-212	EDP Software	-
01-40-815-263	EDP Equipment Maintenance	500
* TOTAL	Contractual Services	<u>500</u>
	Supplies & Materials	
01-40-815-305	EDP Personal Training	800
01-40-815-306	Consulting Services	1,500
* TOTAL	Supplies & Materials	<u>2,300</u>
	Equipment	
01-40-815-401	EDP Operating Equipment	992
* TOTAL	Operating Equipment	<u>992</u>
** TOTAL	Building & Zoning EDP	<u><u>3,792</u></u>

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Building & Zoning Engineering Contractual Services	
01-40-820-245	Fees - Engineering	6,000
01-40-820-246	Fees - Drainage Engineer	12,000
01-40-820-247	Reimburse Exp. - Engineering	1,000
01-40-820-254	Plan Review - Engineer	6,750
01-40-820-255	Plan Review - Structural	20,000
01-40-820-257	Plan Review - Planner	-
01-40-820-258	Plan Review - Building Code	60,000
01-40-820-259	Plan Review - Drainage Engineer	20,000
* TOTAL	Contractual Services	<u>125,750</u>
** TOTAL	Building & Zoning Engineering	<u><u>125,750</u></u>
	Building & Zoning Risk Management Contractual Services	
01-40-825-273	Self Insurance - Deductible	-
* TOTAL	Contractual Services	<u>-</u>
** TOTAL	Building & Zoning Risk Management	<u><u>-</u></u>
	Building & Zoning Inspection Services Personnel Services	
01-40-830-109	Part Time Inspector	42,000
01-40-830-115	Plumbing Inspection	11,520
01-40-830-117	Elevator Inspection	14,000
01-40-830-119	Code Enforcement Inspection	8,000
* TOTAL	Personnel Services	<u>75,520</u>
** TOTAL	Building & Zoning Inspection Services	<u><u>75,520</u></u>
	Building & Zoning Capital Improvements Capital Expenditures	
01-40-835-611	Furniture & Office Equipment	-
01-40-835-625	Vehicles - New & Other	-
01-40-835-641	EDP New Equipment	-
* TOTAL	Capital Expenditures	<u>-</u>
** TOTAL	Building & Zoning Capital Improvements	<u><u>-</u></u>
	Building & Zoning Contingencies Contingencies	
01-40-840-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Building & Zoning Contingencies	<u><u>-</u></u>
*** TOTAL	Total- Building & Zoning	<u><u>557,731</u></u>
	Total General Fund	<u><u>\$ 17,349,539</u></u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Water Fund	
	EXPENSES	
	Personal Services	
02-50-401-101	Salaries - Permanent Employees	232,794
02-50-401-102	Overtime	64,124
02-50-401-103	Part Time - Labor	41,160
02-50-401-126	Salaries - Clerical	42,328
02-50-401-141	Employee Benefits - Medical	24,282
02-50-401-144	Employee Benefits - Unemployment	752
02-50-401-147	Employee Benefits - Medicare	5,516
02-50-401-151	I M R F	65,118
02-50-401-161	Social Security FICA	23,585
* TOTAL	Personal Services	499,659
	Contractual Services	
02-50-401-201	Phone - Telephones	19,200
02-50-401-239	Fees - Village Attorney	2,000
* TOTAL	Contractual Services	21,200
	Supplies & Materials	
02-50-401-301	Office Supplies	3,278
02-50-401-302	Printing & Publishing	6,388
02-50-401-303	Gas-Oil-Wash-Mileage	7,222
02-50-401-304	Schools Conference Travel	4,500
02-50-401-306	Reimburse Personal Expenses	300
02-50-401-307	Fees Dues Subscriptions	1,500
02-50-401-311	Postage & Meter Rent	12,320
* TOTAL	Supplies & Materials	35,508
	Equipment-Office	
02-50-401-405	Furniture & Office Equipment	1,000
* TOTAL	Equipment Office	1,000
** TOTAL	Water Fund-Administration	557,367
	Water Fund-Engineering	
	Contractual Services	
02-50-405-245	Fees - Engineering	5,150
* TOTAL	Contractual Services	5,150
** TOTAL	Water Fund-Engineering	5,150
	Water Fund-Interfund Transfers	
	Other Expenditures	
02-50-410-501	Reimburse General Corporate Fund	867,506
02-50-410-505	Transfer To Capital Project Fund	-
02-50-410-506	Transfer To Water Capital Improvement Fund	140,000
02-50-410-507	Transfer To 2008 Bond Fund	100,452
* TOTAL	Other Expenditures	1,107,958
** TOTAL	Water Fund-Interfund Transfers	1,107,958
	Water Fund-Risk Management	
	Contractual Services	
02-50-415-273	Self Insurance - Deductible	-
* TOTAL	Contractual Services	-

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
** TOTAL	Water Fund-Risk Management	-
	Water Fund EDP	
	Contractual Services	
02-50-417-212	EDP Software	31,300
02-50-417-263	EDP Equipment Maintenance	4,000
* TOTAL	Contractual Services	<u>35,300</u>
	Supplies & Materials	
02-50-417-305	EDP Personal Training	1,000
* TOTAL	Supplies & Materials	<u>1,000</u>
	Equipment	
02-50-417-401	EDP Operating Equipment	1,654
* TOTAL	Operating Equipment	<u>1,654</u>
*** TOTAL	Water Fund EDP	<u><u>37,954</u></u>
	Water Fund-Water Production	
	Contractual Services	
02-50-420-206	Energy - Electric Pump	32,000
02-50-420-294	Landscape - Well 1&3	1,000
02-50-420-297	Landscaping-Standpipe	2,000
* TOTAL	Contractual Services	<u>35,000</u>
	Supplies & Materials	
02-50-420-361	Chemicals	3,080
02-50-420-362	Sampling Analysis	5,356
* TOTAL	Supplies & Materials	<u>8,436</u>
	Equipment-Office	
02-50-420-488	Maintenance - Pumps & Well 3	1,000
02-50-420-491	Pump Inspection Repair Maintain Standpipe	1,000
* TOTAL	Equipment-Office	<u>2,000</u>
	Other Expenditures	
02-50-420-575	Purchase Of Water	3,187,490
* TOTAL	Other Expenditures	<u>3,187,490</u>
** TOTAL	Water Fund-Water Production	<u><u>3,232,926</u></u>
	Water Fund-Water Storage	
	Equipment-Office	
02-50-425-471	Material & Supplies - L.H.V.	-
02-50-425-472	Mat&Sup - Willowbrook Executive Plaza	-
02-50-425-473	W H R&M - L.H.V.	2,000
02-50-425-474	W H R&M - Willowbrook Executive Plaza	1,293
02-50-425-475	Materials, Supplies, Standpipe, Pumphouse	3,000
02-50-425-485	Repair, Maintenance-Standpipe, Pumphouse	11,970
* TOTAL	Equipment-Office	<u>18,268</u>
** TOTAL	Water Fund-Water Storage	<u><u>18,268</u></u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Water Fund-Transportation & Distribution	
	Contractual Services	
02-50-430-276	Leak Surveys	12,000
02-50-430-277	Water Distribution Repair-Maintenance	182,250
02-50-430-299	Landscape - Other	8,000
* TOTAL	Contractual Services	202,250
	Capital Equipment	
02-50-430-401	Operating Equipment	2,000
02-50-430-425	J. U. L. I. E. Maintenance & Supply	1,500
02-50-430-435	Equipment Rental	-
02-50-430-476	Material & Supplies - Distribution System	18,000
* TOTAL	Equipment-Office	21,500
** TOTAL	Water Fund-Transportation & Distribution	223,750
	Water Fund-Meters & Billing	
	Contractual Services	
02-50-435-278	Meters Flow Testing	2,000
* TOTAL	Contractual Services	2,000
	Equipment-Office	
02-50-435-461	New - Metering Equipment	12,000
02-50-435-462	Meter Replacement	500
02-50-435-463	Maintenance - Meter Equipment	4,020
* TOTAL	Equipment-Office	16,520
** TOTAL	Water Fund-Meters & Billing	18,520
	Water Fund-Capital Improvements	
	Capital Expenditures	
02-50-440-626	Vehicles - New & Other	30,000
02-50-440-643	Painting - Tank Washing Hydrants	-
02-50-440-692	Security System	-
02-50-440-694	Distribution System Replacement	30,000
02-50-440-695	EDP	-
02-50-440-696	Water Main Extension	-
* TOTAL	Capital Expenditures	60,000
** TOTAL	Water Fund-Capital Improvements	60,000
	Water Fund Contingencies	
	Contingencies	
02-50-449-101	Depreciation Expense	-
02-50-449-102	Interest Expense	-
02-50-449-103	Bond Issuance Costs	-
02-50-449-104	Bond Principal Expense	-
02-50-449-799	Contingencies	-
* TOTAL	Contingencies	-
** TOTAL	Water Fund Contingencies	-
*** TOTAL	Total Water Fund	\$ 5,261,893

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Hotel/Motel Tax Fund	
	EXPENDITURES	
	Administration	
	Personal Services	
03-53-401-126	Salaries - Clerical	-
* TOTAL	Personal Services	-
	Contractual Services	
03-53-401-253	Public Relation Consultant Fees	-
* TOTAL	Contractual Services	-
	Commodities	
03-53-401-303	Gas-Wash-Oil-Mileage	-
03-53-401-304	Schools-Conference-Travel	-
03-53-401-306	Reimburse Personal Expenses	-
03-53-401-307	Fees-Dues-Subscriptions	24,011
03-53-401-311	Postage	50
* TOTAL	Commodities	24,061
	Equipment	
03-53-401-401	Operating Equipment	-
* TOTAL	Equipment	-
** TOTAL	Administration	24,061
	Public Relations And Promotion	
	Commodities	
03-53-435-302	Printing	-
03-53-435-303	Willowbrook Mobile Phone App	5,700
03-53-435-316	Landscape Beautification	6,000
03-53-435-317	Advertising	75,934
03-53-435-318	Community Slogan	-
03-53-435-319	Chamber Directory	6,000
* TOTAL	Commodities	93,634
** TOTAL	Public Relations And Promotion	93,634
	Special Events	
	Commodities	
03-53-436-378	Wine & Dine Intelligently	4,000
03-53-436-379	Special Promotional Events	5,000
03-53-436-380	Familiarization Tours	-
* TOTAL	Commodities	9,000
** TOTAL	Special Events	9,000
	Contingencies	
	Hotel/Motel Contingencies	
03-53-449-799	Contingencies	-
* TOTAL	Hotel/Motel Contingencies	-
** TOTAL	Contingencies	-
**** TOTAL	Hotel/Motel Tax Fund	\$ 126,695

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Motor Fuel Tax Fund	
	EXPENDITURES	
	Motor Fuel Tax-Pavement Marking	
	Contractual Services	
04-56-401-285	Pavement Marking	-
04-56-401-286	Pavement Marking	-
* TOTAL	Contractual Services	-
	Supplies & Materials	
04-56-401-325	Pavement Mark Paint	-
* TOTAL	Supplies & Materials	-
** TOTAL	Motor Fuel Tax-Pavement Marking	-
	Motor Fuel Tax-Road Signs	
	Supplies & Materials	
04-56-405-321	Traffic Signs	-
04-56-405-323	Traffic Sign Nuts & Bolts	-
* TOTAL	Supplies & Materials	-
** TOTAL	Motor Fuel Tax-Road Signs	-
	Motor Fuel Tax-Snow Removal	
	Contractual Services	
04-56-410-288	Snow Remove Contract	-
* TOTAL	Contractual Services	-
	Supplies & Materials	
04-56-410-371	Rock Salt	-
* TOTAL	Supplies & Materials	-
** TOTAL	Motor Fuel Tax-Snow Removal	-
	Motor Fuel Tax-Street Lighting	
	Contractual Services	
04-56-415-207	Energy - Street Lights	-
04-56-415-223	Maintenance - Street Lights	-
* TOTAL	Contractual Services	-
** TOTAL	Motor Fuel Tax-Street Lighting	-
	Motor Fuel Tax-Traffic Signals	
	Contractual Services	
04-56-420-221	Maintenance - Traffic Signals	-
* TOTAL	Contractual Services	-
** TOTAL	Motor Fuel Tax-Traffic Signals	-
	Motor Fuel Tax-Street Maintenance	
	Supplies & Materials	
04-56-425-323	Aggregate Materials	-
04-56-425-325	Bitum Patch Material	-
* TOTAL	Supplies & Materials	-
** TOTAL	Motor Fuel Tax-Street Maintenance	-

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>FY 14-15 APPROPRIATIONS</u>
	Motor Fuel Tax Capital Improvements	
	Capital Improvements	
04-56-430-684	Street Maintenance Contract	420,000
04-56-430-685	LAPP Project	-
* TOTAL	Capital Expenditures	<u>420,000</u>
** TOTAL	Motor Fuel Tax Capital Improvements	<u>420,000</u>
	Motor Fuel Tax Contingencies	
	Contingencies	
04-56-439-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
** TOTAL	Motor Fuel Tax Contingencies	<u>-</u>
*** TOTAL	Motor Fuel Tax Fund	<u>\$ 420,000</u>
	TIF Special Revenue Fund	
	EXPENDITURES	
	Administration - General	
	Contractual Services	
05-59-401-205	Engineering	-
05-59-401-245	Audit Fees	2,400
05-59-401-246	Accounting Fees	10,000
05-59-401-302	Printing & Publish	-
05-59-401-304	Reimb Redevelopment Costs	1,277,668
05-59-401-305	Interest Expense (TIF note)	-
*TOTAL	Contractual Services	<u>1,290,068</u>
**TOTAL	Administration - General	<u>1,290,068</u>
	Principal Expense	
	Contractual Services	
05-59-410-306	Principal Expense (TIF note)	-
05-59-410-504	Reimb General Fund	-
05-59-410-505	Transfer to SSA Fund	607,880
*TOTAL	Contractual Services	<u>607,880</u>
**TOTAL	Principal Expense	<u>607,880</u>
	Attorney Fees	
	Contractual Services	
05-59-425-239	Fees - Village Attorney	6,000
*TOTAL	Contractual Services	<u>6,000</u>
**TOTAL	Attorney Fees	<u>6,000</u>
****TOTAL	TIF Special Revenue Fund	<u>\$ 1,903,948</u>

**VILLAGE OF WILLOWBROOK
APPROPRIATION
MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	SSA Bond & Interest Fund	
	EXPENDITURES	
06-60-550-401	Bond Principal Expense	250,000
06-60-550-402	Bond Interest Expense	388,880
** TOTAL	SSA Bond & Interest Fund	<u>638,880</u>
	SSA Bond & Interest Fund	
	Contingencies	
06-60-555-799	Contingencies	-
* TOTAL	Contingencies	<u>-</u>
**** TOTAL	SSA Bond & Interest Fund	<u>\$ 638,880</u>
	Water Capital Improvements Fund	
	EXPENDITURES	
	Water Capital Improve Fund-Cont Services	
	Contractual Services	
09-65-405-245	Fees - Village Attorney	-
09-65-405-246	Fees - Engineering	-
09-65-405-247	Architectural Fees	-
* TOTAL	Contractual Services	<u>-</u>
** TOTAL	Water Capital Improve Fund-Contractual Services	<u>-</u>
	Water Capital Improve Fund-Interfund Transfers	
	Other Expenditures	
09-65-410-501	Transfer To Water Fund	-
09-65-410-502	Transfer To CIP Fund - Debt Service	-
* TOTAL	Other Expenditures	<u>-</u>
** TOTAL	Water Capital Improve Fund-Interfund Transfers	<u>-</u>
	Water Capital Improvements Fund	
	Capital Expenditures	
09-65-440-600	Water System Improvements	30,000
09-65-440-601	Water Main Extensions	-
09-65-440-602	MTU Replacement	570,000
09-65-440-603	Valve Insertion Program	12,000
09-65-440-604	Water Tank Repairs	40,000
09-65-440-605	F/A Capitalized	-
* TOTAL	Capital Expenditures	<u>652,000</u>
** TOTAL	Water Capital Improvements Fund	<u>\$ 652,000</u>

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>FY 14-15 APPROPRIATIONS</u>
	Capital Projects Fund	
	EXPENDITURES	
10-68-430-401	Transfer To General Fund	-
10-68-430-402	Transfer To Water Fund	-
10-68-430-403	Transfer To 2008 Bond Fund	-
10-68-430-404	Transfer To Water Capital Fund	-
10-68-430-501	Drainage Improvements	-
10-68-430-510	Water Main Extensions	-
10-68-540-408	Architect Fees	-
10-68-540-410	Clarendon Hills Rd Sidewalks	-
10-68-540-412	Midway Drive Sidewalks	-
10-68-540-413	Eleanor Street Sidewalks	-
10-68-540-414	59th Street Sidewalks	-
10-68-540-415	Public Works Facility	-
10-68-540-416	Village Hall Garage Renovation	-
10-68-540-420	Adams Street Sidewalks	-
10-68-540-422	Borse Community Park Improvements	-
10-68-540-423	Traffic Signal-Plainfield & Garfield Road	-
10-68-545-409	Land Acquisition	-
10-68-545-410	Lane Court Bridge Project	-
10-68-545-411	75Th Street Extension	-
10-68-545-412	Ridgemoor Park Drainage Imp.	-
10-68-545-413	Midway Drive/Quincy Target	-
10-68-545-414	Bond Issuance Costs	1,500
10-68-550-401	Debt Service/Principal	-
10-68-550-402	Debt Service/Interest	-
10-68-550-403	Reimbursement Developer Contributions	-
*** TOTAL	Capital Projects Fund	<u>\$ 1,500</u>
	2008 Bond Fund	
	EXPENDITURES	
11-70-550-401	Bond Principal Expense	180,000
11-70-550-402	Bond Interest Expense	133,912
** TOTAL	2008 Bond Fund	<u>313,912</u>
***: TOTAL	2008 Bond Fund	<u>\$ 313,912</u>
	Land Acquisition, Facility Expansion & Renovation Fund	
	EXPENDITURES	
14-75-910-409	Land Acquisition	-
14-75-920-245	Engineering	-
14-75-930-410	Village Hall Remodel (835 Midway)	2,126,254
14-75-930-411	Police Dept Remodel (7760 Quincy)	-
14-75-930-415	Park Improvements/Facilities	-
14-75-940-501	Transfer to General Fund	-
** TOTAL	Land Acquisition, Facility Expansion & Renovation Fund	<u>2,126,254</u>
**** TOTAL	Land Acquisition, Facility Expansion & Renovation Fund	<u>\$ 2,126,254</u>

**VILLAGE OF WILLOWBROOK
 APPROPRIATION
 MAY 1, 2014 - APRIL 30, 2015**

ACCOUNT NUMBER	DESCRIPTION	FY 14-15 APPROPRIATIONS
	Police Pension Fund	
	E X P E N S E S	
	Personnel Services	
07-62-401-104	Part Time - Clerical	-
07-62-401-581	Pension Benefits	1,223,060
07-62-401-582	Widow's Pension	77,024
07-62-401-583	Disability Benefits	105,956
07-62-401-585	Child's Pension	-
* TOTAL	Personnel Services	<u>1,406,040</u>
	Contractual Services	
07-62-401-242	Legal Fees	2,000
07-62-401-251	Audit	4,598
07-62-401-252	Actuary	3,600
07-62-401-253	Financial Advisory Services	61,083
07-62-401-254	Fiduciary Insurance	6,081
* TOTAL	Contractual Services	<u>77,362</u>
	Supplies & Materials	
07-62-401-301	Office Supplies	-
07-62-401-302	Printing and Publishing	-
07-62-401-304	Meetings, Travel & Conferences	6,000
07-62-401-306	Donations	-
07-62-401-307	Fees Dues Subscriptions	1,600
07-62-401-311	Postage	-
07-62-401-401	Office Equipment	-
07-62-401-531	Filing State Fee	6,248
07-62-401-543	Exams - Physical	-
* TOTAL	Supplies & Materials	<u>13,848</u>
07-62-401-599	Other Expenses	-
* TOTAL	Other	<u>-</u>
** TOTAL	Police Pension Fund	<u>\$ 1,497,250</u>

CHIEF FISCAL OFFICER'S CERTIFICATE OF ESTIMATED REVENUES
For Village of Willowbrook, DuPage County, Illinois

I, Carrie Dittman, DO HEREBY CERTIFY AS FOLLOWS:

1. I am the Chief Fiscal Officer for the Village of Willowbrook, DuPage County, Illinois
2. I estimate the revenue by source, of said Village of Willowbrook, for the fiscal year beginning May 1, 2014 and ending April 30, 2015, to be as follows:

SOURCE

GENERAL CORPORATE FUND	
Property Taxes	\$ 166,135
Sales Taxes	3,450,000
Other Taxes	2,611,113
Licenses	136,750
Permits	180,400
Fines	685,000
Charges & Fees	36,250
Park & Recreation	66,422
Interest Income	750
Other	764,603
Total General Corporate Fund	<u>\$ 8,097,423</u>
WATER FUND	
Water Sales	3,490,247
Interest Income	750
Water Connection Fees	3,000
Total Water Fund	<u>\$ 3,493,997</u>
HOTEL/MOTEL TAX FUND	
Hotel/Motel Tax	60,027
Interest Income	-
Total Hotel/Motel Tax Fund	<u>\$ 60,027</u>
MOTOR FUEL TAX FUND	
Motor Fuel Tax	241,766
Interest Income	50
Total Motor Fuel Tax Fund	<u>\$ 241,816</u>
TAX INCREMENT FINANCING FUND	
Property Taxes	800,000
Interest Income	50
Total Tax Increment Financing Fund	<u>\$ 800,050</u>
SSA BOND AND INTEREST FUND	
Property Taxes	15,500
Transfers In From Other Funds	303,940
Interest Income	10
Total SSA Bond and Interest Fund	<u>\$ 319,450</u>
POLICE PENSION FUND	
Village and Employee Contributions	719,677
Interest Income	500,000
Total Police Pension Fund	<u>\$ 1,219,677</u>
WATER CAPITAL IMPROVEMENTS FUND	
Transfers In From Other Funds	70,000
Interest Income	100
Total Water Capital Improvements Fund	<u>\$ 70,100</u>
CAPITAL PROJECTS FUND	
Interest Income	10
Total Capital Projects Fund	<u>\$ 10</u>
2008 BOND FUND	
Transfer From General Fund	106,730
Transfer From Water Fund	50,226
Total 2008 Bond Fund	<u>\$ 156,956</u>
LAND ACQUISITION, FACILITY EXPANSION AND RENOVATION FUND	
Sale of Village Property	700,000
Interest Income	250
Total Land Acquisition, Facility Expansion and Renovation Fund	<u>\$ 700,250</u>
TOTAL ALL FUNDS	<u><u>\$ 15,159,756</u></u>

Carrie Dittman
Interim Director of Finance

Date

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

AN ORDINANCE AMENDING SECTION 3-12-5: ENTITLED "CLASSIFICATIONS," OF CHAPTER 12, ENTITLED "LIQUOR," OF TITLE 3, ENTITLED "BUSINESS," OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, ILLINOIS

AGENDA NO. 9

AGENDA DATE: 6/9/14

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: Tim Halik

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At the Village Board's regular meeting held on November 11, 2013, an ordinance was passed amending the Village's Liquor Control Ordinance to create a new Class B-2 License to enable coffee and sandwich shops, having limited food service, the ability to serve several types of alcoholic beverages, including wine and coffee cordials (i.e., coffee liqueurs).

At the time, the ordinance amendment was considered at the request of a prospective business owner desiring to open a new coffee shop in the place of the previous Caribou Coffee within the Hinsdale Lake Commons Shopping Center. The tenant lease is now signed, and the business owner has applied for a building permit to renovate the existing tenant unit. As part of the owner's final business plan, he has now requested the ability to also serve beer, along with wine and coffee cordials, at the location. Although this was not part of his business plan at the time of the Board's prior consideration of the ordinance amendment, the owner believes it is necessary to remain competitive with other similar uses (e.g., the Starbucks in Burr Ridge serves both beer and wine after 2:00 PM).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Both the mayor and Deputy Liquor Control Commissioner, Trustee Paul Oggerino, were consulted and have no objection to amending the ordinance to also include beer sales. As such, Attorney Bastian was asked to draft an amendment to the B-2 Classification to allow the sale of both beer and wine for consumption on-site after 2:00 PM.

Given the prospective new business requesting this license has already applied for a building permit, and construction work will soon be underway, the ordinance was further amended to set the number of available Class B-2 Licenses at one (1), which will be issued to Café La Fortuna located within Suite No. 126 in the Hinsdale Lake Commons Shopping Center, 6300 S. Kingery Highway.

ACTION PROPOSED:

Pass the Ordinance

ORDINANCE NO. 14 – O - _____

**AN ORDINANCE AMENDING SECTION 3-12-5: ENTITLED “CLASSIFICATIONS,”
OF CHAPTER 12, ENTITLED “LIQUOR,” OF TITLE 3,
ENTITLED “BUSINESS,” OF THE VILLAGE CODE OF
ORDINANCES OF THE VILLAGE OF WILLOWBROOK, ILLINOIS**

WHEREAS, the corporate authorities of the Village of Willowbrook, are expressly authorized, pursuant to the provisions of the Illinois Liquor Control Act, to regulate the number, classification and license fees authorizing the retail sale of alcoholic liquor in the Village; and

WHEREAS, the corporate authorities of the Village of Willowbrook, have determined that it is proper and in the best interest of the Village to create a new license classification for the retail sale of alcoholic liquor in the Village.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

Section One: Section 3-12-5: Entitled “Classifications:” of Chapter 12, Entitled “Liquor,” of Title 3, Entitled “Business,” of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois, as amended, is hereby further amended, by adding a B-2 License Classification to read as follows:

CLASS	
A	Retail – no consumption
B	Entertainment, dancing and consumption
B-1	Retail – no consumption - restaurant
B-2	Retail – consumption on and off premises – coffee/sandwich shop
C	One day license
D	Hotel, motel type of class
E	Retail – no consumption – grocery stores
F	Recreational facility – consumption
G	Private recreational facility – consumption
H	Catering
I	Indoor/outdoor commercial recreational facility

Section Two: Section 3-12-5: Entitled “Classifications:” is further amended by adding the following subsection to Section 3-12-5(B) to read as follows:

“2. Class B-2 License: Class B-2 license shall authorize the retail sale of beer and wine after 2:00 p.m. on each day and the sale of liqueurs/cordials all for consumption on the licensed premises of a coffee/sandwich shop of less than Two Thousand (2,000) square feet of gross floor area. A Class B-2 license shall also authorize the retail sale of wine and sealed packages for consumption not on the licensed premises. The annual fee for a Class B-2 License

shall be One Thousand Five Hundred (\$1,500.00) Dollars. There shall be no more than zero (0) Class B-2 Licenses issued at any one time.”

Section Three: The remaining provisions of Section 3-12-5 shall remain in full force and effect and are unamended by this Ordinance.

Section Four: Any ordinance or a portion of any ordinance in conflict with the provisions hereof is hereby repealed solely to the extent of said conflict.

Section Five: This Ordinance shall be in full force and effect from and after its passage and approval in the manner provided by law.

PASSED AND APPROVED this 9th day of June, 2014, by a roll call vote as follows:

APPROVED:

MAYOR

ATTEST:

VILLAGE CLERK

ROLL CALL VOTE:

Ayes: _____

Nays: _____

Abstentions: _____

Absent: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE ILLINOIS OFFICE OF THE COMPTROLLER GRANTING THE VILLAGE ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM

AGENDA NO. 10

AGENDA DATE: 6/9/14

STAFF REVIEW: Cynthia Stuchl, Exec. Sec. / Deputy Village Clerk

SIGNATURE: Cynthia A Stuchl

LEGAL REVIEW: Thomas Bastain, Village Attorney

SIGNATURE: THOMAS BASTAIN TH

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES on May 12, 2014 NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Effective January 1, 2012, Public Act 97-0632 established the "Local Debt Recovery Program" to allow units of local government to collect outstanding debt in coordination with the Illinois Comptroller's Office. The Act modified the State Comptroller Act (15 ILCS 404/10.05), which currently allows for an offset or deduction from State proceeds to individuals in order to pay either all of or a portion of the claim or account to the State of Illinois or the United States. This modification adds units of local government, school districts, and public institutions of higher education to the entities available to utilize such a procedure.

The Program would allow the Village the ability to collect a wide variety of debts that may include parking tickets, fines, fees and other types of outstanding local obligations. The Comptroller's Office can access a processing charge of up to \$20 per transaction.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

To initiate participation in the Local Debt Recovery Program, the Village must execute an Intergovernmental Agreement with the Comptroller's Office. The Intergovernmental Agreement establishes responsibilities, duties and procedures to provide for the payments. The debts that the Village is seeking to collect must meet some initial procedural due process and notification requirements.

When processing the requested deduction, the person subject to the deduction will receive written notice from the Comptroller's Office and shall have the right to make a written protest within 60 days after notice is received. The written protest must include the reason for contesting the deduction and provide the opportunity to present relevant information to enable the Comptroller's Office to determine the amount due and payable. The Intergovernmental Agreement will establish procedures through which the Comptroller will determine the validity of any protest and provide a final disposition regarding the deduction. Failure on the part of the debtor to file a written protest within 60 days waives the right to contest the claim and the Comptroller shall pay the deduction to the unit of local government.

In short, the Local Debt Recovery Program may provide units of local government with a new and inexpensive collection tool against debtors who are anticipating funds from the State of Illinois.

ACTION PROPOSED: Adopt Resolution.

GETTING STARTED AND YOUR RESPONSIBILITIES

1. Contact the Comptroller's Office of Government & Community Affairs at (312) 814-2488 (or via email to LDRP@mail.ioc.state.il.us) to connect with an assigned Program Manager.
2. The Program Manager will work with you to determine your entity's eligibility for participation in LDRP. Evaluations will include an inventory of your staff and technological resources to organize, prepare, and maintain accurate debtor records for submittal to IOC, as well as a review of your established collection and protest policies.
3. Get on board! Work with your assigned Program Manager to execute an intergovernmental agreement and other required forms to complete the enrollment process. IOC staff will work with you every step of the way from the initial evaluations, enrollment process, testing, and the appeals guidelines. Upon completion of the enrollment process, you will be on your way to collecting outstanding debt on behalf of your entity.

LOCAL DEBT RECOVERY PROGRAM



Local Debt Recovery Program
Office of Government and
Community Affairs

Illinois Office of the Comptroller

(312) 814-2488

LDRP@mail.ioc.state.il.us



STATE OF ILLINOIS
COMPTROLLER
JUDY BAAR TOPINKA



A Partnership
to Better Serve
Illinois Taxpayers



STATE OF ILLINOIS
COMPTROLLER
JUDY BAAR TOPINKA

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4/2014, 2,000



Dear Community Leader:

As a leader in your community, you have been entrusted with important responsibilities that include key financial duties for your unit of local government.

As Comptroller of Illinois, perhaps no other official is afforded such a unique perspective as to what difficult days these are for governments at all levels. Every day, I see local governments throughout Illinois forced to choose between raising taxes and fees or slashing budgets and vital services.

In response to these challenges, the State of Illinois has created the **Local Debt Recovery Program (LDRP)**. LDRP offers your local government a unique opportunity to marshal the resources of the Illinois Office of the Comptroller—at no fee to your office—to collect unpaid debt such as parking tickets, water and sewer bills, traffic fines, ordinance violations, and other fines and fees. Most importantly, all funds collected will be set aside in a special fund so that they will not be subject to state payment delays.

Please take a moment to learn about LDRP and how this valuable tool can benefit your citizens. Contact us with questions or comments at (312) 814-2488.

Best Wishes,



Judy Baar Topinka
Illinois State Comptroller



WHAT IS THE LOCAL DEBT RECOVERY PROGRAM?

The Local Debt Recovery Program (LDRP) allows the Illinois Office of the Comptroller, through an intergovernmental agreement, to collect unpaid debt such as parking tickets, municipal service fees, traffic fines, ordinance violations, tuition or student fees, court fees, and other types of outstanding obligations on behalf of municipalities, Clerks of Circuit Courts, housing authorities, community colleges, and other units of local government.

HOW LDRP WORKS

- Working with an assigned Program Manager who will outline the legal and resource requirements to participate, a unit of local government enters into an intergovernmental agreement (IGA) with the Illinois Office of the Comptroller.

- The Comptroller's office "matches" unpaid debt records for up to the past seven years from the entity's system against the Comptroller's records.



- Prior to the Comptroller issuing a state check for items such as a tax refund, lottery payout, commercial payment, or payroll check, the amount owed to the entity plus an administrative fee will be deducted.

- The debtor is then provided a notice and given 60 days to protest the offset with the Comptroller's office. If no protest is made during the 60-day period, the amount owed is transferred to the entity.

- LDRP is designed to work within privacy protection and fair debt collection laws. Restrictions and limitations governing involuntary with holdings apply.

LOCAL DEBT RECOVERY

IDROP: FASTER, EASIER, AND BETTER

With "real world" input from our earliest participants, our IT experts developed the webbased Illinois Debt Recovery Offset Portal (IDROP) making participation in LDRP even easier.

Using IDROP, local governments connect directly to IOC to submit and manage debt claims online. Instant user messaging takes the guess work out of transmitted files resulting in fewer rejected claims, and users have detailed, real-time claim records at their disposal.



With the implementation of IDROP, local government staff spends less staff time maintaining records in a user-friendly and secure web-based environment featuring better updated information for reports and planning.

RESOLUTION NO. 14-R-_____

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK APPROVING AND
AUTHORIZING THE EXECUTION OF AN INTERGOVERNMENTAL
AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE
ILLINOIS OFFICE OF THE COMPTROLLER GRANTING THE VILLAGE
ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY PROGRAM**

WHEREAS, the Illinois Office of the Comptroller (the "IOC") and the Village of Willowbrook (the "Village"), are public agencies as defined by section 2 of the Intergovernmental Cooperation Act (5 ILCS 220/1 et seq.); and

WHEREAS, the Intergovernmental Cooperation Act authorizes the Village and the IOC to enter into the Intergovernmental Agreement, attached hereto as Exhibit "A" and expressly made a part hereof, for the stated purpose of granting the Village access to the IOC's Local Debt Recovery Program for purposes of recovering monetary debt owed to the Village; and

WHEREAS, the Village and the IOC are further authorized to enter into the attached Intergovernmental Agreement, pursuant to the Intergovernmental Cooperation Powers as provided by section 10(a) of Article VII of the Constitution of the State of Illinois of 1970; and

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook have determined that it is necessary, proper and in

the best interest of the Village to enter into the attached Intergovernmental Agreement with the IOC.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

Section 1. That certain Intergovernmental Agreement by and between the Village of Willowbrook and the Illinois Office of the Comptroller, attached hereto as Exhibit "A" and made a part hereof, is hereby approved.

Section 2. The Mayor of the Village of Willowbrook is hereby authorized and directed to execute, on behalf of the Village of Willowbrook, that certain Intergovernmental Agreement by and between the Village of Willowbrook and the Illinois Office of the Comptroller, attached hereto as Exhibit "A" and made a part hereof, and the Village Clerk is hereby directed to attest to the Mayor's signature, all on behalf of the Village of Willowbrook.

Section 3. The Village Administrator is hereby authorized and directed to do all other acts reasonably necessary to carry into effect the purposes and intent of the Intergovernmental Agreement by and between the Village of Willowbrook and the Illinois Office of the Comptroller.

Section 4. This Resolution shall be in full force and effect immediately upon its passage.

ADOPTED and APPROVED this 9th day of June, 2014.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT "A"

**INTERGOVERNMENTAL AGREEMENT
BY AND BETWEEN
THE ILLINOIS OFFICE OF THE COMPTROLLER
AND
THE VILLAGE OF WILLOWBROOK
REGARDING ACCESS TO THE COMPTROLLER'S LOCAL DEBT RECOVERY
PROGRAM**

This Intergovernmental Agreement (“the Agreement”) is hereby made and entered into as of the date of execution by and between the Illinois Office of the Comptroller (hereinafter “IOC”) and the Village of Willowbrook (hereinafter “the local unit”), in order to provide the named local unit access to the Local Debt Recovery Program for purposes of collecting both tax and nontax debts owed to the named local unit. Each of the parties hereto is a “public agency” as defined in Section 2 of the Intergovernmental Cooperation Act [5 ILCS 220/2].

WHEREAS, both the State of Illinois and the local unit have a responsibility to collect debts owed to its respective public bodies;

WHEREAS, IOC operates a system, known as the Comptroller’s Offset System (hereinafter, “the System”), for collection of debt owed the State by persons receiving payments from the State;

WHEREAS, the Illinois General Assembly specifically provided for the ability of the local unit to utilize the System when it amended Section 10.05 and added Section 10.05d to the State Comptroller Act [P.A. 97-632; 15 ILCS 405/10.05 and 10.05d];

WHEREAS, IOC and the local unit are empowered under the Illinois Constitution [Ill. Const., Art. VII, Sec. 10], Section 3 of the Intergovernmental Cooperation Act [5 ILCS 220/3], and Section 10.05d of the State Comptroller Act (hereinafter, “the Act”) [15 ILCS 405/10.05d] to contract with each other in any manner not prohibited by law;

NOW THEREFORE, in consideration of the foregoing recitals and the mutual covenants and promises contained herein, the sufficiency of which is hereby acknowledged, the parties do hereby agree as follows:

Article I – Purpose

The purpose of the Agreement between the IOC and the local unit is to establish the terms and conditions for the offset of the State’s tax and nontax payments in order to collect tax and nontax debts owed to the local unit.

Article II – Authority

The authority for State payment offset is granted under Section 10.05 of the Act [15 ILCS 405/10.05] and the authority for entering into this Agreement is granted under Section 10.05d of the Act [15 ILCS 405/10.05d], Section 3 of the Intergovernmental Cooperation Act [5 ILCS 220/3], and Article VII of the Illinois Constitution [Ill. Const., Art. VII, Sec. 10].

Article III – State Payment Offset Requirements and Operations

A. Legal Requirements. The offset of State payments shall be conducted pursuant to the authority granted in Section 10.05 and 10.05d of the Act [15 ILCS 405/10.05 and 10.05d] and the requirements set forth in this Agreement.

1. Definition of “Debt”

- (a) For purposes of this Agreement, debt shall mean any monies owed to the local unit which is less than 7 years past the date of final determination, as confirmed by the local unit in Article III(A)(2)(a)(viii) of this Agreement.
- (b) No debt which is more than 7 years past the date of final determination may be placed or may remain on the System.
- (c) No debt which has resulted in the issuance of a warrant for the arrest of the debtor may be placed or remain on the System so long as that warrant for arrest is active.
- (d) No debt which has resulted in the attachment of a lien on any personal property or other personal interest of the debtor shall be placed or remain on the System so long as that lien is attached to that property or interest.

2. Due Process & Notification

- (a) Before submitting a debt to IOC for State payment offset, the local unit must comply with all of the notification requirements of this Agreement. For purposes of this Agreement, notification of an account or claim eligible to be offset shall occur when the local unit submits to IOC the following information:
 - (i) the name and address and/or another unique identifier of the person against whom the claim exists;
 - (ii) the amount of the claim then due and payable to the local unit;
 - (iii) the reason why there is an amount due to the local unit (i.e., tax liability, overpayment, etc.);
 - (iv) the time period to which the claim is attributable;
 - (v) the local entity to which the debt is owed;
 - (vi) a description of the type of notification has been given to the person against whom the claim exists and the type of opportunity to be heard afforded to such a person;

- (vii) a statement as to the outcome of any hearings or other proceedings held to establish the debt, or a statement that no hearing was requested; and,
 - (viii) the date of final determination of the debt.
- (b) IOC will not process a claim under the Agreement until notification has been received from the local unit that the debt has been established through notice and opportunity to be heard.
 - (c) The local unit is required to provide the debtor with information about a procedure to challenge the existence, amount, and current collectability of the debt prior to the submission of a claim to IOC for entry into the System. The decision resulting from the utilization of this procedure must be reviewable.

3. Certification

- (a) The chief officer of the local unit shall, at the time the debt is referred, certify that the debt is past due and legally enforceable in the amount stated, and that there is no legal bar to collection by State payment offset.
- (b) Only debts finally determined as currently due and payable to the local unit may be certified to IOC as a claim for offset.
- (c) The chief officer of the local unit may delegate to a responsible person or persons the authority to execute the statement of the claim required by the Agreement.
- (d) This delegation of authority shall be made on either electronic or paper based forms provided by the Comptroller.
- (e) For purposes of this Agreement, “chief officer of the local unit” means the Chief of Police.
- (f) The chief officer hereby acknowledges and agrees that he/she will ensure that the login information into any electronic system provided by the Office of the Comptroller will remain confidential, that only active employees of the local unit may be granted the delegation of authority provided for in Part (c) of this Subsection, and that under no circumstances is a vendor, agent, consultant, collector or any other third-party representative of the local unit authorized to submit or certify debt to IOC on behalf of the local unit.

4. Notification of Change in Status

- (a) The chief officer must notify IOC as soon as possible, but in no case later than 30 days, after receiving notice of a change in the status of an offset claim.
- (b) A change in status may include, but is not limited to, payments received other than through a successful offset, the filing of a bankruptcy petition, the death of the debtor, or the expiration of the ability for the debt to remain on the System, as provided for in Article III(A)(1)(b) of this Agreement.

5. Notification of Change in the Chief Officer

- (a) The local unit shall be responsible for notifying IOC as soon as is practicable in the event the chief officer named in the Agreement is no longer an officer or employee of the local unit or is otherwise unable to perform the certification process provided for in Subsection 3 of this Section.
- (b) Upon obtaining knowledge that the chief officer is no longer an officer or employee of the local unit or is otherwise unable to perform the certification process provided for in Subsection 3 of this Section, whether through notification by the local unit or by any other means, IOC shall suspend the authority for the chief officer and any of his or her designees to certify debt to IOC.
- (c) The local unit shall be responsible for updating records with IOC in the event of a change in the chief officer in order to reestablish certification authority and resume collection by State payment offset.

B. Operational Requirements

- 1. Technical Requirements. IOC agrees to work with the local unit to facilitate information and data procedures as provided for in this Agreement. The local unit agrees to adhere to the standards and practices of IOC when transmitting and receiving data. The chief officer shall assume the responsibility of providing updates to the debtor records on file with IOC in order to ensure an equitable resolution of the debts owed to the local unit.
- 2. Fee. A fee may be charged to the debtor and shall be no more than \$20 per payment transaction. The fee will be deducted from the payment to be offset prior to issuance to the local unit.
- 3. Offset Notices. IOC will send offset notices to the debtor upon processing a claim under the Act and this Agreement. The notice will state that a request has been made to make an offset against a payment due to the debtor, identify the local unit as the entity submitting the request, provide the debtor with a phone number made available pursuant to Article III

(B)(6) of this Agreement, and inform the debtor that they may formally protest the offset within sixty (60) days of the written notice.

4. IOC Protest Process. If a protest is received, IOC will determine the amount due and payable to the local unit. This determination will be made by a Hearing Officer and will be made in light of all information relating to the transaction in the possession of IOC and any other information IOC may request and obtain from the local unit and the debtor subject to the offset. If IOC requests information from the local unit relating to the offset, the local unit will respond within sixty (60) days of IOC's request. IOC may grant the local unit an additional sixty (60) day extension for time to respond. The local unit shall complete an adjudication review with IOC in order to evaluate the local unit and the protest process prior to the offset of any State payments.
5. IOC Hearing Officer. The local unit hereby agrees to provide the Hearing Officer with any information requested in an efficient and timely manner in order to facilitate the prompt resolution to protests filed as a result of this Agreement. For purposes of this Agreement, any decision rendered by the Hearing Officer shall be binding on the local unit and shall be the final determination on the matter. The Hearing Officer may continue the review of a protest at his/her discretion in order to assure an equitable resolution.
6. Local Unit Call Center. The local unit hereby agrees to provide a working phone number which IOC will furnish to persons offset under this Agreement. The local unit shall ensure that the phone number is properly staffed in order to provide information about the debt the local unit is offsetting under this Agreement. The phone number for purposes of this Section and the Agreement is: 630-325-2808.
7. Debt Priorities. If a debtor has more than one local unit debt, the debt with the oldest date of entry on the System shall be offset first.
8. Transfer of Payment. Transfer of payment by IOC to the local unit shall be made in the form of electronic funds transfer (EFT). Nothing in this section or this Agreement shall limit the ability of either party to modify this Agreement at a later date in order to provide for an alternative method(s) of payment transfer.
9. IOC Refunds. If IOC determines that a payment is erroneous or otherwise not due to the local unit, IOC will process a refund of the offset, and refund the amount offset to the debtor. In the event the refund results in only a partial refund to the debtor, IOC will retain the fee referenced in Article III, Paragraph B, Section 2 above. The fee will only be refunded to the debtor in the event of a full refund of the offset amount.
10. Local Unit Refunds. The local unit is responsible for refunding monies to the debtor, including any and all administrative fees collected by IOC, if

an offset occurred due to inaccurate debt information or over collection, and the local unit has already received payment from IOC. IOC will only refund monies in the event that a payment has not yet been made to the local unit.

11. Third-Party Matching Services. IOC may utilize the services of a third-party vendor to assist in the identification of individual debtors. The local unit shall review and add any valid matches which result from the assistance of the third-party vendor within 30 days of receipt of the updated records. If the local unit is unable to add the valid matches within 30 days of receipt of the updated records, the chief officer must notify IOC as to the reason the local unit is not able to add the records in addition to a time frame for adding the records in the future.

Article IV – Permissible Use of Information

IOC acknowledges that the local unit is providing sensitive information about local debts for the purpose of conducting offsets under the Agreement. As such, IOC will use the information solely in connection with the Local Debt Recovery Program. IOC shall safeguard the local information in the same manner as it protects State debt information.

The local unit acknowledges that IOC is providing sensitive information about State payments for the purpose of conducting offsets under the Agreement. As such, the local unit will use the information solely in connection with the Local Debt Recovery Program. The local unit shall safeguard State information in the same manner as it protects local debt information.

The parties may use information in any litigation involving the parties, when such information is relevant to the litigation.

Article V – Term of the Agreement and Modifications

The Agreement becomes effective as of the Effective Date and shall remain in effect until it is terminated by one of the parties. Either party may terminate this Agreement by giving the other party written notice at least thirty (30) days prior to the effective date of the termination. Any modifications to the Agreement shall be in writing and signed by both parties.

Article VI – No Liability to Other Parties

Except for the fees described in Article III, paragraph B, Section 2 above, each party shall be responsible for its own costs incurred in connection with the Agreement. Each party shall be responsible for resolving and reconciling its own errors, but shall not be liable to any other parties for damages of any kind as a result of errors. Each party shall be liable for the acts and omissions of its own employees and agents. The Agreement does not confer any rights or benefits on any third party.

Article VII – Issue Resolution

The parties acknowledge that IOC is ultimately responsible for the development, design and operation of the System. Subject to that understanding, the parties agree to work cooperatively to resolve any matters that arise during the development, design and implementation of the program. If an issue cannot be resolved informally by mutual agreement of staff personnel, then the parties agree to elevate the issue to a senior level manager for resolution of the issue. For purposes of the Agreement, the “senior level managers” are:

1. IOC: Ray Marchiori, Director – Department of Government and Community Affairs
2. Local Unit: Frank A. Trilla, Mayor

Article VIII – Contacts

The points of contacts for this Agreement are:

IOC: Alissa Camp, General Counsel
Illinois Office of the Comptroller
325 West Adams
Springfield, Illinois 62704
Phone: 217/782-6000
Fax: 217/782-2112
E-mail: CampAJ@mail.ioc.state.il.us

Local Unit: Frank A. Trilla, Mayor

Thomas A. Bastian
(Legal Counsel)
Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527
Phone: 630/323-8215
Fax: 630-323-0787

Article IX – Acceptance of Terms and Commitment

The signing of this document by authorized officials forms a binding commitment between IOC and the Village of Willowbrook. The parties are obligated to perform in accordance with the terms and conditions of this document, any properly executed modification, addition, or amendment thereto, any attachment, appendix, addendum, or supplemental thereto, and any documents and requirements incorporated by reference.

By their signing, the signatories represent and certify that they possess the authority to bind their respective organizations to the terms of this document, and hereby do so.

[Signature Page Follows]

IN WITNESS WHEREOF, the Illinois Office of the Comptroller and the Village of Willowbrook by the following officials sign their names to enter into this agreement.

ILLINOIS OFFICE OF THE COMPTROLLER

By: _____

Date: _____

Name: Judy Baar Topinka

Title: Comptroller

VILLAGE OF WILLOWBROOK

By: _____

Date: _____

Name: Frank A. Trilla

Leroy R. Hansen

Title: Mayor

Village Clerk