

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS HELD ON MAY 16, 2014 AT THE VILLAGE HALL OF THE VILLAGE OF WILLOWBROOK, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery. Also present were Chief of Police Mark Shelton, Village Administrator Tim Halik, and Recording Secretary Cindy Stuchl.

ABSENT: None.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes of December 20, 2013 (APPROVE)
- b. RESOLUTION - A Resolution Authorizing the Board of Police Commissioners (BOPC) to Effect the Original Appointment of a Candidate to Fill a Vacancy in the Rank of Patrol Officer within the Police Department (RECEIVE)

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

Administrator Halik advised that the Village Board approved the 2014/15 Fiscal Year Budget at the April 28, 2014 Village Board meeting. The budget included the hiring of one (1) additional patrol officer within the Police Department. At the May 12, 2014 Village Board meeting, an amendatory ordinance was passed to

change the composition of the police department to 18 patrol officers.

6. UNFINISHED BUSINESS

a. BOPC ATTORNEY

Chairman Schuler related that the Village Board has given approval for the BOPC to hire a separate attorney from the Village attorney. Past issues had caused a conflict. Administrator Halik recommended using John Broihier, who is the attorney for the Illinois State Fire and Police Commissioners Association.

Mr. Broihier has agreed to represent the BOPC when needed. There are no fees associated unless his services are required.

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to approve the hiring of John Broihier at the Board of Police Commissioners attorney.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

b. HIRING PROCESS FOR NEW PATROL OFFICER

Chief Shelton stated that there are a total of 25 persons on the current patrol officer eligibility list. Candidates 4 through 7 are currently patrol officers for different agencies. Preliminary background checks are being conducted on Candidate 8.

Chief Shelton advised that in the BOPC Rules and Regulations, the department has the ability to move down the list to hire current certified patrol officers. Chief Shelton requested guidance from the Commission on if they would want to look for an existing officer or continue with the list in order. The consensus of the Commission was to continue with the list in order with the understanding that the BOPC will consider an already certified candidate if an exceptional pre-qualified candidate exists lower down the list.

Chief Shelton advised that a spot has been reserved at the Suburban Law Enforcement Academy for the next class beginning in July.

Chairman Schuler stated that the current eligibility list will expire in January of 2015. Chairman Schuler stated that future testing will need to be addressed during a BOPC meeting in the near future. Chief Shelton stated that the testing process should begin in October in order to have a new list established by the time the current one expires.

7. NEW BUSINESS

a. UPDATE - NEW OFFICERS

Chief Shelton advised that the top three candidates have been extremely successful. Officer Dylan Trainor has approximately 5 ½ months left on his probationary period. Officer Jose Lopez and Officer Joel Rudnick are both doing well. Officer Rudnick was released from the Field Training program one week early. Chief Shelton attributes Officer Rudnick's prior military experience as a contributing factor for early completion of the Field Training program.

Chief Shelton stated that the department is looking into additional training opportunities for the new patrol officers.

The newly promoted sergeants are also doing very well.

8. EXECUTIVE SESSION

a. REVIEW 2013 MINUTES - Pursuant to 5 ILCS 120/2(c)(21)
Regarding the Minutes of Executive Session Meetings
That Were Lawfully Closed Under the Open Meetings Act

Consensus of the Commission was that no discussion was required of the minutes of the Executive Session from December 20, 2013.

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to approve the Executive Session minutes of December 20, 2013 as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

Chief Shelton advised that the department will be going through its sixth reaccreditation through CALEA from June 8 - 11, 2014. The assessors may ask to interview a member of the Board of Police Commissioners.

Chief Shelton updated the Commission on the department's DEA assignment.

Administrator Halik informed the BOPC that work is being completed for the Master Facilities Plan. Bidding for the new Village Hall building should be out in June, with a move occurring between Halloween and Thanksgiving. At that time, work will begin on the existing Village Hall to entirely become a new police station.

9. ADJOURNMENT

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to adjourn the meeting at the hour of 7:25 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

June 20 , 20 14

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.