

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, MARCH 4, 2014, AT THE WILLOWBROOK VILLAGE HALL, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Ronald Kanaverskis, Leonard Kaucky, Carol Lazarski, Rene Schuurman, Doug Stetina, and Ramona Weigus.

ABSENT: Commissioners Jo Bice and Laurie Landsman.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – FEBRUARY 4, 2014

The Commission reviewed the February 4, 2014 minutes.

MOTION: A Motion was made by Commissioner Lazarski and seconded by Commissioner Stetina to approve the February 4, 2014 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Kaucky, Lazarski, Schuurman, Stetina, and Weigus. NAYS: None. ABSENT: Commissioners Bice and Landsman.

MOTION DECLARED CARRIED

4. REPORTS

A. *Park News in Brief*

Superintendent Violante stated Commissioner Stetina contacted her this past Monday and reported that the picnic tables were missing at Willow Pond. After inspection, it was discovered that the tops were removed from 19 aluminum tables by unknown offenders; nine from Willow Pond and ten from Community Park. A claim has been filed with the insurance company. The City of Darien had bleacher tops stolen in the past couple of weeks.

All remaining tables have been relocated to the Public Works building for security. The approximate cost of replacing the tables is \$11,700.

2014/15 Budget

Superintendent Violante stated that a special Joint Committee meeting was held on Wednesday, February 12, 2014 to review the Village budget. No questions were raised about the Recreation budget. A Budget Workshop with the Mayor and Board of Trustees will be held on March 17th. The 5K race has been added as a discretionary item.

Advertisement for Back of Summer Newsletter

The Mayor has suggested speaking with local businesses about advertising in the seasonal Village newsletters. Superintendent Violante stated that as of today, she has collected \$1,750 in advertising ads for the Summer Newsletter. The costs for the newsletter are approximately \$1,900. Willowbrook Ford, Exclusive Windows, and Bella Cosa Jewelers have made commitments to the next newsletter.

BRW

Superintendent Violante stated she has met with representatives from BRW in regards to the upcoming season. They have had some changes in their Board and are more prudent in the amount of money they spend. According to their contract with the Village, BRW is allowed to hold two tournaments; however, it looks like they will only be hosting one.

Commissioner Schuurman suggested charging them a fee to use Midway Park as a parking area. Not all of the Commissioners agreed to having cars park in Midway Park.

5. OLD BUSINESS

A. Village Race

Superintendent Violante stated the organization of a village race is on hold until it is determined whether the Village Board approves this discretionary item for FY 14/15.

Commissioner Schuurman stated that Gower School teacher, Ms. Folig, would like to volunteer her class to do an art design for the race logo.

6. NEW BUSINESS

A. Easter Egg Hunt

Superintendent Violante stated the Easter Egg Hunt is scheduled for Saturday, April 19th at Borse Community Park beginning at 11:00 a.m. The eggs and candy have been purchased and special needs individuals from the Ray Graham Workshop will be filling the eggs. Chicken Basket has

donated \$300 to this event, and Kiwanis has donated \$200. If you are able to volunteer at the event, please let Kristin know.

B. Com Ed Grant

Superintendent Violante stated there is a newer grant from ComEd for open land projects. A walking path at Lake Hinsdale Park has been submitted for the proposal. Information to help complete the grant was taken from the Master Plan.

C. Motion – A Motion to Recommend Consultant for Willow Pond Park Project

Superintendent Violante stated a recommendation needs to be made to oversee the Willow Pond Park project should the Village receive the OSLAD grant. The Village should be notified soon as to whether we have received the grant. The Village wants to be prepared to move forward if the grant is awarded.

Two proposals were received: one from Tod Stanton from Design Perspectives and one from John Vann from Land Tech Design. Land Tech's price would be \$60,000 and Design Perspectives is \$108,330.

MOTION: A Motion was made by Commissioner Kanaverskis and seconded by Commissioner Schuurman to recommend to the Village Board that Land Tech Design be hired as the consultant for the Willow Pond Park project if the OSLAD grant is awarded.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Kaucky, Lazarski, Schuurman, Stetina, and Weigus. NAYS: None. ABSENT: Commissioners Bice and Landsman.

MOTION DECLARED CARRIED

7. CORRESPONDENCE/COMMUNICATIONS

Commissioner Schuurman stated that Commissioner Bice and he attended the IPRA Conference. They picked up a lot of information the Commission can look at when updating the parks and planning for the new building.

8. VISITORS' BUSINESS

There was no Visitors' Business.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 7:38 p.m.

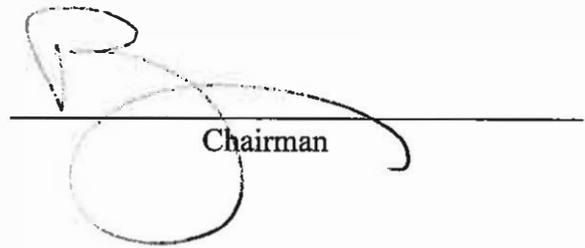
ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Kanaverskis, Kaucky, Lazarski, Schuurman, Stetina, and Weigus. NAYS: None. ABSENT: Commissioners Bice and Landsman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

April 1, 2014



Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.