

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 14, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:31 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, and Paul Oggerino.

ABSENT: Trustee Dennis Baker

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Chief Mark Altobella to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 23, 2014 (APPROVE)
- c. Warrants - \$123,381.66 (APPROVE)
- d. Monthly Financial Report - June 30, 2014 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

6. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENT TO  
FILL A VACANCY IN THE PARK & RECREATION COMMISSION

Mayor Trilla stated that one (1) Park and Recreation Commissioner had submitted a resignation. Robert Pionke has been a volunteer on the Parks Race Committee and will fill the vacancy.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to appoint Robert Pionke as a Commissioner on the Parks and Recreation Commission.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE  
CLERK TO ACCEPT A PROPOSAL FOR VILLAGE PROSECUTORIAL  
REPRESENTATION SERVICES - LAW OFFICES OF THOMAS J. BRESCIA

Administrator Halik related that Thomas Brescia has served as the Village's prosecuting attorney for Field Court since May of 2013. Mr. Brescia has served the Village well in this capacity. He has requested a modest fee increase for court appearances from \$175 per appearance to \$185. In addition, he has requested an increase in the minimal billable increment from .20 hours to .25 hours for all services provided outside the court appearance. The hourly rate for these services will remain the same.

Administrator Halik advised that this proposal has been discussed with Chief Shelton and both are in agreement to the increases.

MOTION: Made by Trustee Oggerino and seconded by Trustee Kelly to adopt Resolution No. 14-R-31 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE CONSTRUCTION/RENOVATION OF NEW VILLAGE HALL OFFICES LOCATED AT 835 MIDWAY DRIVE - FBG CORPORATION, ELMHURST

Administrator Halik summarized that the public bid opening for the construction/renovation of the new Village Hall was held on June 23, 2014. Thirteen sealed bids were received before the deadline. The lowest bid was submitted by FBG Corporation in the amount of \$1,409,000, along with alternate pricing for brick staining and push-button accessibility doors. The total bid price was \$1,431,580, if including both alternates, which is Staff's recommendation.

The Municipal Services Committee reviewed and approved the agreement just prior to tonight's meeting.

Trustee Kelly questioned how the project will be paid for. Administrator Halik advised that the first phase of the construction will be paid for from the L.A.F.E.R. Fund. The second phase of the Master Facilities Plan for the renovation of the police department will involve funding through a bond. Administrator Halik stated that Interim Finance Director Carrie Dittman will be bringing a financing recommendation before the Board at a future meeting.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to adopt Resolution No. 14-R-32 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik stated that mosquito spraying has been scheduled for Tuesday night depending on weather. Administrator Halik related that he received notification from the Illinois Department of Transportation that they will be repaving Route 83 through town in the Fall. Administrator Halik related that he distributed a letter to the Board from former Trustee Tim McMahon thanking several police officers for services they provided to him.

13. MAYOR'S REPORT

Mayor Trilla had no report.

14. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 6:50 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

July 28, 2014.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.