

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 25, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:32 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Dennis Baker, Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Planning Consultant JoEllen Charlton, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Baker to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 11, 2014 (APPROVE)
- c. Warrants - \$192,885.94 (APPROVE)
- d. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Mayor and Village Clerk to Execute a Donation Agreement with Kids Around the World - Ordinance 14-O-34 (PASS)
- e. Resolution - A Resolution Authorizing the Village Administrator's Acceptance of a Proposal to Provide Independent Testing Laboratory Services in Conjunction with the Village Hall Renovation Project and Ratifying and Confirming the Village Administrator's Prior

- Execution of Said Proposal - Testing Service Corporation - Resolution No. 14-R-38 (ADOPT)
- f. Motion - Motion to Approve - Village Hall Renovation Contract: Payout #1 - Partial Payment, FBG Corporation (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Baker and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik reported that there were three (3) delinquent water bills in the amount of \$66.20, \$173.87, and \$15,069.07. Staff requested authorization to proceed in accordance with past practices which was approved.

7. ORDINANCE - AN ORDINANCE APPROVING A REZONING FROM THE M-1 TO O-R AND GRANTING A SPECIAL USE FOR A "RECREATIONAL USE", AND VARIATIONS - PC 2014-09: 7580 QUINCY/WEST SWIM CLUB

Planning Consultant Charlton stated that this location is currently a 20,000 square foot industrial building. The Westmont Swim Club is looking at this location to provide a training facility for their club members and will retrofit the building to include two (2) separate pools, exercise and training rooms, and locker rooms.

One (1) business owner located on the north side of the property appeared at the public hearing and expressed concern about the impact on parking. Consultant Charlton explained that the parking has been addressed and does meet the minimum standards that the zoning code allows.

Consultant Charlton advised that the Plan Commission had recommended two (2) operational conditions. One condition was to restrict the use to not host any swim meets. The applicant advised at the hearing that this facility will be used strictly for training purposes. The other condition was for an on-street

parking restriction. Administrator Halik advised that would need to go through a separate process through the Public Safety Committee and Village Board to be considered.

Trustee Oggerino questioned if the two existing garage doors will remain on the front of the building. Adam Cremieux, President of the Westmont Swim Club, advised that one of the doors will be converted to an all glass door/window that will allow for air circulation. The other door will remain for storage access.

Trustee Kelly questioned if there is a restriction for fund raising purposes. Mr. Cremieux advised that most fund raising efforts are held at the actual swim meet, or they are held at a banquet facility.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to pass Ordinance No. 14-0-35 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 5, CHAPTER 1, SECTION 5-1-1 - POLICE; CREATION AND COMPOSITION OF DEPARTMENT

Administrator Halik stated that the Village received the resignation of one of the patrol officers effective August 20, 2014. A second officer will be retiring in February of 2015. Due to the available training academy dates, Chief Shelton has suggested the hiring of two replacement officers at this time. Both newly hired officers would be enrolled in the September 29<sup>th</sup> Police Academy and after the Field Training Program, they would potentially be able to work on the street by March of 2015. This approach would ensure that the Police Department would not be short-handed for an extended period of time and would also save on overtime.

If the Board is in agreement with this approach, this ordinance would temporarily increase the number of police officers within the department to 19 until February 8, 2015, when once the veteran officer retires, the composition of the police department would revert to 18 patrol officers.

If the ordinance is passed, the following resolution will authorize the Board of Police Officers to complete the hiring process to fill the vacancies.

The Board of Police Commissioners has been advised of the academy date issues and is in support of this ordinance to hire two new patrol officers.

Trustee Kelly advised that this was also discussed at the last Public Safety Committee meeting and is also in support of this ordinance.

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to pass Ordinance No. 14-0-36 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE ORIGINAL APPOINTMENT OF TWO (2) CANDIDATES TO FILL VACANCIES IN THE RANK OF PATROL OFFICER WITHIN THE VILLAGE POLICE DEPARTMENT

Administrator Halik advised he had no further discussion on this matter.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 14-R-39 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL TO PROVIDE PROFESSIONAL ENGINEERING SERVICES AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE SAID PROPOSAL - STREET LIGHTING INVENTORY, DATA BASE, AND PREPARATION OF BID DOCUMENTS FOR LED STREETLIGHT REPLACEMENT PROGRAM

Management Analyst Hummel advised that the Village was awarded a \$92,000 grant from the Department of Commerce and Economic Opportunity. The project will include the replacement of the Village's streetlight fixtures with new LED energy-efficient

technology. There are approximately 250 Village-owned streetlights throughout town.

The grant funding will be used for Phase 1 of the project which will include retrofitting as many of the lights as possible.

After speaking with LED vendors, it was realized that an inventory would be necessary for bidding purposes. Staff spoke with the Village's engineering consultant, Christopher Burke Engineering, to provide the inventory and the bid documents. The cost will not exceed \$17,000 and will be eligible to be covered by the grant.

This item was presented at the August 11, 2014 Municipal Services Committee meeting and was approved.

MOTION: Made by Trustee Mistele and seconded by Trustee Baker to adopt Resolution No. 14-R-40 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION AUTHORIZING THE CHIEF OF POLICE TO EXECUTE AN AGREEMENT WITH THE ILLINOIS NARCOTICS AND CURRENCY INTERDICTION TASK FORCE (NARCINT)

Chief Shelton advised that the officer that is currently working undercover in the Drug Enforcement Administration (DEA) Task Force will be moving to the state Illinois Narcotics and Currency Interdiction Task Force (NARCINT). The Willowbrook officer will be one of ten area officers assigned to NARCINT.

Until June of 2015 when the NARCINT budget begins, the Village will have to provide a vehicle, overtime and gas for the officer. After June, NARCINT will then fund these items.

MOTION: Made by Trustee Davi and seconded by Trustee Baker to adopt Resolution No. 14-R-41 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

13. ATTORNEY'S REPORT

Attorney Bastian had no report.

14. CLERK'S REPORT

Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Administrator Halik clarified that the delinquent water bill in the amount of \$15,069.07 was for the Willowbrook Inn. Issues are being experienced at this location. The Mayor has been informed of these issues and further information will be brought to the Board as they come forth.

16. MAYOR'S REPORT

Mayor Trilla had no report.

17. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

18. ADJOURNMENT

MOTION: Made by Trustee Baker and seconded by Trustee Mistele, to adjourn the Regular Meeting at the hour of 6:56 p.m.

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Davi, Kelly, Mistele, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

September 8, 2014.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.