

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, OCTOBER 7, 2014, AT THE WILLOWBROOK VILLAGE HALL, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Ronald Kanaverskis, Carol Lazarski, Robert Pionke, and Doug Stetina.

ABSENT: Commissioners Rene Schuurman and Ramona Weigus, and at time of Roll Call – Commissioner Laurie Landsman.

Also present was Superintendent of Parks and Recreation Kristin Violante, John Vann of LandTech Design and Michael Maloney, Cunningham Recreation.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – SEPTEMBER 2, 2014

The Commission reviewed the September 2, 2014 minutes.

MOTION: A Motion was made by Commissioner Stetina and seconded by Commissioner Grimsby to approve the September 2, 2014 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Landsman, Schuurman, and Weigus.

MOTION DECLARED CARRIED

***NOTE: Commissioner Landsman arrived at 7:04 p.m.

Discussion commenced Item 5A of Old Business:

5A. OSLAD Grant for Willow Pond Park

John Vann from LandTech Design provided an update for the Willow Pond project. A permit for dredging has been applied for from the Army Corps of Engineers. This permit will allow the dredging operation to continue. Bid documents for the dredging project are in the commissioners' packets. The Commission would like to see some type of water fountain at the proposed second shelter; as well as, they would like the proposed play pods as far away from the pond as possible.

Playground designer, Michael Maloney from Cunningham Recreation also gave a presentation on different playground concepts. He presented the commission with three different playground themes – boat, treehouse and pond. Each commissioner gave input into the type of theme they would like to see. A playground group made up of residents, as well as Doug Stetina, will be formed to help choose playground and water mister elements. The final decision will be brought to the commission.

The consensus of the Commission was to post the bid documents for dredging as prepared.

4. REPORTS

A. *Park News in Brief*

Fall Special Events

Superintendent Violante stated she is happy with the number of participants enrolled in fall programs.

Upcoming Events

Superintendent Violante stated a Halloween Party will be held on October 24th at Gower West Elementary School. She asked if anyone was available to volunteer for this event.

Superintendent Violante advised that Whole Foods will be hosting a Fall Event on October 26th from 12:00 p.m. – 2:00 p.m. Children will be receiving a pumpkin. The Village will be providing decorations for the pumpkins. Volunteers will be needed for this event as well.

5. OLD BUSINESS

A. OSLAD Grant for Willow Pond Park

See previous discussion.

B. Village Race

Superintendent Violante stated the Village Race committee will be meeting on Wednesday, October 8th. Commissioner Pionke has volunteered to oversee the planning of the race. Superintendent Violante has received quotes from companies who would help consult and provide the race timing. The quotes range from approximately \$1,000-\$1,500.

C. Master Plan

Commissioner Pionke received the name of a contact at the EPA who Superintendent Violante can speak with in regards to removing the tires at Borse Memorial Park. The actual hauling of the tires may take a couple of months. The consensus of the Commission was to take out the tires.

Superintendent Violante stated she has received some calls from residents at Lake Hinsdale Village who are concerned that some of the playground equipment has been removed to make way for the new walking path. Superintendent Violante advised these individuals that the commission will look into possibly replacing the equipment in the future. A meeting will be scheduled with Midtown Athletic Club to determine if they are still interested in adding equipment to the park. Richard Cobb and Laurie Landsman indicated they would like to attend that meeting.

6. NEW BUSINESS

A. 2014 Special Recreation Levy

Superintendent Violante advised she is proposing a 3% increase in the tax levy. The levy includes membership in Gateway SRA.

The consensus of the Board was to recommend the 2014 Special Recreation Tax Levy as presented. It will go to the Village Board at an upcoming meeting.

B. 2014 Holiday Party

Superintendent Violante stated she has received several monetary donations from local businesses. The entertainment for the party is a puppeteer. Commissioners Stetina and Landsman have purchased the gifts for the children from the Willowbrook Walgreen's.

Hinsdale Nurseries has donated a gift certificate and Chicken Basket will again donate chicken legs.

The Commission discussed additional options for advertising the party to Willowbrook residents. Superintendent is going to work on a mailing for this event. The Commission will look over the design of the mailing at the next meeting.

7. CORRESPONDENCE/COMMUNICATIONS

There was no correspondence or communications.

8. VISITORS' BUSINESS

There was no Visitors' Business.

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 8:46 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioners Schuurman and Weigus.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

____ November 4 _____, 2014

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.