

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 27, 2014 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:31 p.m. by Mayor Frank Trilla.

Village Clerk Hansen stated that Trustee Berglund is requesting to participate in the Board meeting through teleconference and needs a motion to approve.

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to allow Trustee Berglund to participate in tonight's Board meeting.

ROLL CALL VOTE: AYES: Mayor Trilla, Trustees Davi, Kelly, and Neal. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund (via teleconference), Umberto Davi, Terrence Kelly, and Gayle Neal.

ABSENT: Trustees Michael Mistele and Paul Oggerino

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Parks Superintendent Kristin Violante, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Shelton to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 13, 2014 (APPROVE)
- c. Warrants - \$282,473.99 (APPROVE)
- d. Ordinance - An Ordinance Amending Title 3, Section 3-12-5(B) of the Village Code of the Village of Willowbrook - Liquor Control, Class B License - Ordinance No. 14-O-49 (PASS)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Perform Turf Aeration Within Village Park Properties - Falco's Landscaping, Inc. - Resolution No. 14-R-51 (ADOPT)
- f. Resolution - A Resolution Authorizing the Village Administrator's Acceptance of Change Order Numbers 9 and 16 - Electrical Revisions and Interior Door Upgrades - Village Hall Renovation Project, and Ratifying and Confirming the Village Administrator's Prior Execution of Said Change Orders - Resolution No. 14-R-52 (ADOPT)
- g. Motion to Approve - Village Hall Renovation Contract: Payout #3 - Partial Payment, FBG Construction Corporation (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda. Clerk Hansen advised that there were a couple to typographical errors in Item 5b.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal.
NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik reported that there were three (3) delinquent water bills in the amount of \$281.05, \$350.44, and \$157.00. Staff requested authorization to proceed in accordance with past practices which was approved.

7. MOTION - MOTION TO APPROVE MERITORIOUS SERVICE AWARD - OFFICER DARREN BIGGS

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to approve the Meritorious Service Award to Darren Biggs.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

Mayor Trilla presented Officer Darren Biggs with a Meritorious Service Award for his efforts in saving the life of a citizen that had overdosed on drugs. Chief Shelton presented Officer Biggs with a Meritorious medal and ribbon to be worn on his dress uniform. Mayor Trilla, the Board of Trustees, and Staff thanked Officer Biggs for his service.

8. PROCLAMATION - A PROCLAMATION RECOGNIZING OFFICER DANIEL POLFLIET FOR 20 YEARS OF SERVICE TO THE VILLAGE OF WILLOWBROOK

Mayor Trilla presented Officer Daniel Polfliet with a Proclamation and gift recognizing his 20 years of service with the Village of Willowbrook. Mayor Trilla, the Board of Trustees, and Staff thanked Officer Polfliet for his service.

9. PRESENTATION - INTRODUCTION OF TWO (2) RECENTLY HIRED PATROL OFFICERS: OFFICER DYLAN TRAINOR AND OFFICER JOSE LOPEZ

Chief Shelton introduced Officer Dylan Trainor and Officer Jose Lopez to the Board. Officer Trainor has recently finished his probationary period. Officer Lopez had completed his Field Training Program and is currently in the middle of his 18-month probation.

10. ORDINANCE - AN ORDINANCE AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN SITE AGREEMENT LEASING SPACE IN AND ON THE VILLAGE PUBLIC WORKS FACILITY BUILDING FOR PURPOSES OF INSTALLING AND MAINTAINING A RADIO ANTENNA - FIRE & SECURITY SYSTEMS, INC.

Administrator Halik related that the Village is losing the lease currently held with U.S. Cellular to install and maintain a

series of radio relay antennas on the water tower standpipe located on the Public Works property.

The Village has an opportunity to offset a portion of the lost revenue by considering a new lease agreement with Fire & Security Systems, Inc. (FSS). FSS has requested the opportunity to install and maintain a small equipment panel and two (2) 8-foot antennas on top of the roof of the Public Works building. The antennas will serve as radio relay for FSS burglar and fire alarm systems in the area.

Staff negotiated the terms of the lease agreement which was drafted by the Village attorney. The lease provisions include a one-year term and is self-renewing, either party may cancel the lease with 90-day notice.

The Village currently utilizes FSS for fire alarm protection in all four Village buildings. With regards to payment, the agreement includes continued service for no costs.

The Municipal Services Committee reviewed this item and recommended its approval.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to pass Ordinance No. 14-0-50 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL TO MANAGE AND ADMINISTER THE JOB APPLICATION AND EXAMINATION PROCESS FOR THE PATROL OFFICER HIRING PROCESS AND TO FURTHER AUTHORIZE THE VENDOR, ACTING AS AN AGENT OF THE VILLAGE, TO ASSESS AN APPLICATION FEE FROM CANDIDATES AS PART OF THE APPLICATION PROCESS - I/O SOLUTIONS

Chief Shelton indicated that patrol officer testing was conducted two years ago by Selection Works. They have since changed their name to I/O Solutions. The testing process was flawless and has been recommended by the Board of Police Commissioners to have I/O Solutions run the testing again this year.

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to adopt Resolution No. 14-R-53 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

12. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL TO PROVIDE ROAD RACE MANAGEMENT AND CHRONOMIX COMPUTERIZED TIMING AS PART OF A VILLAGE SPONSORED ROAD RACE EVENT - RACE TIME, INC.

Parks Superintendent Violante advised that a Village race had been approved during the Fiscal Year 2014/15 Budget Workshop. A race committee has been formed. Two Parks and Recreation commissioners, Detective Tim Kobler of the Willowbrook Police Department, and some members of the community are part of the committee. A map of the race was created: it begins at Borse Community Park, goes around Gower West Elementary School, Farmingdale Park, and Midway Park. All are Village streets and should not require much traffic disruption.

A majority of the race will be run by volunteers. However, timing and registration need to be outsourced. Race Time out of Winfield will provide registration, support, timing and consulting for \$600.00.

Approximate Village costs will be \$12,810. Hopefully, registration fees, donations, and sponsorships will cover most of the costs. Any excess money collected will be donated to the Gower Foundation and Kiwanis Club of Willowbrook/Burr Ridge.

Superintendent Violante stated that they are hoping to schedule the race in April of 2015.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to adopt Resolution No. 14-R-54 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

13. RESOLUTION - A RESOLUTION REJECTING BIDS - WILLOW POND DREDGING

Administrator Halik related that Phase 1 of the Willow Pond Park project includes the dredging of Willow Pond itself. The engineer's probable costs for this portion of the project were

\$65,000. On Tuesday, October 21, 2014, staff held a public bid opening for the dredging work. Only one bid was received in the amount of \$147,900. Since only one bid was received and it was significantly over budget, staff recommends that the bid be rejected.

Work will continue with the park consultant and engineers to determine if the dredging work is actually necessary at this time. The amount of silt that was located in the pond was determined to be marginal.

The Illinois Department of Natural Resources has been contacted to review the data that was obtained and provide an opinion as to whether the dredging should be done or not. If it is recommended, the project can be rebid in the Spring.

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to adopt Resolution No. 14-R-55 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal. NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

14. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

15. ATTORNEY'S REPORT

Attorney Bastian had no report.

16. CLERK'S REPORT

Clerk Hansen reminded the Board that Election Day is coming up on November 4th.

17. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

18. MAYOR'S REPORT

Mayor Trilla had no report.

19. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

20. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Kelly, to adjourn the Regular Meeting at the hour of 7:02 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, and Neal.
NAYS: None. ABSENT: Trustees Mistele and Oggerino.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

November 24, 2014.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.