

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 13, 2015 AT THE VILLAGE POLICE DEPARTMENT BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Village Clerk Leroy Hansen

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Chief Mark Shelton, Deputy Chief Mark Altobella, Planning Consultant JoEllen Charlton, Interim Director of Finance Carrie Dittman, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Bastian to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 23, 2015 (APPROVE)
- c. Warrants - \$217,844.67 (APPROVE)
- d. Monthly Financial Report - March 31, 2015 (APPROVE)
- e. Resolution - A Resolution Authorizing the Chief of Police to Purchase Two (2) APX 7000, 7/800, PSM, Dual Band, UHR, R2 Portable Radios - Resolution No. 15-R-15 (ADOPT)

- f. Resolution - A Resolution Authorizing the Acceptance of Change Order Number 38 - Structural Modifications - Village Hall Renovation Project - Pulled for Discussion
- g. Resolution - A Resolution Proclaiming May 15, 2015 Police Officers Memorial Day and the Week of May 10th - 16th, 2015 as Police Week in the Village of Willowbrook - Resolution No. 15-R-16 (ADOPT)
- h. Motion to Approve - Request for Waiver of Permit Fees - West Suburban Shrine Club (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda. Trustee Mistele recommended that Item 5f be tabled at this time. Administration is working on an additional change order that will help to close out the contract for the Village Hall reconstruction contract.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to table Item 5f until a future meeting.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. MOTION - BOARD ADVICE AND CONSENT TO MAYOR'S APPOINTMENTS TO FILL VACANCIES IN THE PARKS & RECREATION COMMISSION, PLAN COMMISSION, BOARD OF POLICE COMMISSIONERS, AND POLICE PENSION FUND BOARD

Attorney Bastian advised that Ramona Weigus has requested to be removed from the Parks and Recreation Commission. Attorney Bastian also advised that the term expiration date for the Plan Commissioners should be April 30, 2019.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to approve the Commission appointments as amended.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. PRESENT: Trustee Davi. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE AMENDING SPECIAL USE PERMIT NO. 86-32 AS APPROVED IN ORDINANCE NO. 86-O-32 AND AS AMENDED IN ORDINANCE NOS. 87-O-41, 94-O-19, 95-O-09, 96-O-09, 98-O-23, 00-O-30, 02-O-11, 10-O-08, 12-O-21, 14-O-32, AND 15-O-01 - 6300 KINGERY HIGHWAY (HINSDALE LAKE COMMONS SHOPPING CENTER)

Planning Consultant Charlton stated that this ordinance amendment adds to the changes that had been approved by the Board at a previous meeting relating to the Whole Foods. The amendment includes the addition of 29 parking spaces, enclosing all dumpster areas in the rear of the shopping center, landscaping, new facades, sidewalk enhancements, and new signs.

The Plan Commission held a public hearing on March 4, 2015 and received unanimous support for the project.

Ms. Charlton related that the ordinance recognizes that the center is compliant with parking spaces and adequate for the uses within the shopping center. A specification was included that not more than 10 ½% of the total square footage can be used for restaurant usage. This will ensure that more parking spaces will not be required.

Ms. Charlton also stated that one of the tentative new tenants is a pet store. A provision was added that will only allow temporary boarding of cats only during adoption events. There will be no overnight boarding for family pets.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance No. 15-O-07 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AMENDING SECTION 11-3-1 ENTITLED "TAX REQUIRED; AMOUNT" OF CHAPTER 3 ENTITLED "MUNICIPAL HOTEL TAX" OF TITLE 11, ENTITLED "TAXES" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Interim Director of Finance Dittman stated that the Village established a 1% tax in 1986 for room occupancies at the four (4) hotels located in town. Recently, tax receipts have been down. As a non-home rule Village, the maximum amount of tax that can be collected is 5%. Most municipalities surrounding Willowbrook charge 3 - 5%.

The ordinance would go into effect June 1, 2015. The increase would raise approximately \$180,000 in additional revenue for the hotel/motel tax fund, which is used to promote tourism.

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund to pass Ordinance No. 15-O-08 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT TO COMPLETE A LED STREETLIGHT CONVERSION PROJECT - UTILITY DYNAMICS CORPORATION, OSWEGO

Management Analyst Hummel related that this project was made possible by an Illinois Department of Commerce and Economic Opportunity (DCEO) grant. This project will replace 64 antiquated cobra-head streetlight fixtures with LED retrofit fixtures. The lowest bid was received by Utility Dynamics Corporation.

Trustee Kelly questioned if the grant money is secured. Administrator Halik advised that the Village has a binding contract with DCEO.

Trustee Mistele asked if this contract is for all streetlights in town. Management Analyst Hummel stated that this only for 64 lights. The total amount of streetlights is 222. Administrator Halik advised that once this contract is awarded, the remainder of the grant funds will be brought before the Board at a future meeting to complete the rest of the lights. The additional project had been approved during the Budget Workshop.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 15-R-17 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE A CERTAIN CONTRACT - LANDSCAPE MAINTENANCE SERVICES - ON THE GREEN SOLUTIONS, CLARENDON HILLS

Administrator Halik stated that a public bid opening was conducted on April 7, 2015 at 10:00 a.m. for landscape maintenance services. Two bids were received. The low bid was received by On the Green Solutions, which was in an amount that is 4% below last year's cost.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution No. 15-R-18 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal wanted to thank Trustee Mistele and Planning Consultant JoEllen Charlton for working with her on property issues between Hinsdale Lake Commons and Lake Hinsdale Village.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Deputy Clerk Stuchl had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik advised that the bond sale closing occurred earlier in the day, and the funds have been wired to the Village account.

15. MAYOR'S REPORT

Mayor Trilla wished to congratulate Administrator Halik and Trustee Kelly for their work in the bond process.

16. EXECUTIVE SESSION

- a. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Mistele, seconded by Trustee Kelly, to adjourn into Executive Session at the hour of 6:55 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Meeting at the hour of 7:08 p.m.

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ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele,
Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

April 27, 2015.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.