

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION  
HELD ON TUESDAY, MARCH 3, 2015, AT THE WILLOWBROOK VILLAGE HALL, 7760  
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Robert Pionke, and Doug Stetina.

ABSENT: Commissioner Rene Schuurman; and at time of Roll Call, Commissioner Ramona Weigus.

Also present was Superintendent of Parks and Recreation Kristin Violante.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – FEBRUARY 3, 2015

The Commission reviewed the February 3, 2015 minutes.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Stetina to approve the February 3, 2015 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Pionke, Stetina, and Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

MOTION DECLARED CARRIED

4. REPORTS

A. *Park News in Brief*

New Village Hall

Superintendent Violante related that the employees moved into the new Village Hall on Friday, February 13, 2015 and was opened to the public on Tuesday, February 17<sup>th</sup>. The police department will be renovated beginning in July. After that completion, the Park building will be renovated. Unknown at this time when that renovation will take place.

\*\*\*NOTE: Commissioner Ramona Weigus arrived at 7:02 p.m.

5. OLD BUSINESS

A. OSLAD Grant for Willow Pond Park

Superintendent Violante introduced John Vann from Land Tech Design to answer any questions regarding the Willow Pond Park project. Mr. Vann advised that bids were received earlier on today's date from five (5) contractors. The lowest bids were received from Clauss Brothers and Reil. Mr. Vann advised that he has worked with all of the contractors. The base bid that Clauss Brothers submitted was for \$583,004.73. In addition, fees need to be added for installation of the playground, washroom options, and pathway lighting. The budget for this project is \$800,000. With the additions, current costs are approximately \$56,000 over budget.

Corrective measures to bring the costs down could include damage allowances to sidewalks, landscaping can be scaled back and added at a later date, and some costs can be paid for from SRA funds.

Tentative deadline for the contracts is August 1, 2015.

MOTION: A Motion was made by Commissioner Kanaverskis and seconded by Commissioner Lazarski to accept the bid presented by Clauss Brothers as presented with Alternate Options #1, #5, #7, #8, and #9.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Pionke, Stetina, and Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

MOTION DECLARED CARRIED

B. Village Race

Commissioner Pionke distributed posters for the event. Higher fundraising/sponsorship amounts have been received than expected. Flyers have been posted in several shopping locations.

Advertisements have been placed on the Village website, the Willowbrook Post, and several racing websites. Flyers will also be distributed during the Easter Egg Hunt.

C. Master Plan

Superintendent Violante had no updates to the Master Plan.

D. Name park amenity after previous Superintendent

Superintendent Violante had no updates.

6. NEW BUSINESS

A. Approval of bid for Willow Pond improvements

See discussion in Item 5A.

B. Easter Egg Hunt

Superintendent Violante advised that the Easter Egg Hunt is April 4<sup>th</sup> at 11:00 a.m. Chicken Basket and Kiwanis are sponsors for this event.

7. CORRESPONDENCE/COMMUNICATIONS

There was no communications.

8. VISITORS' BUSINESS

There was no Visitors' Business.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Stetina to adjourn the meeting at the hour of 8:02 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, Stetina, and Weigus. NAYS: None. ABSENT: Commissioner Schuurman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

\_\_\_\_\_  
May 5 \_\_\_\_\_, 2015

\_\_\_\_\_  
Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.