

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JUNE 2, 2015, AT THE VILLAGE POLICE STATION BUILDING, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Ronald Kanaverskis, Laurie Landsman, Robert Pionke, Rene Schuurman, and Doug Stetina.

ABSENT: Commissioner Carol Lazarski.

Also present was Village Administrator Tim Halik and Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – MAY 5, 2015

The Commission reviewed the May 5, 2015 minutes.

MOTION: A Motion was made by Commissioner Stetina and seconded by Commissioner Grimsby to approve the May 5, 2015 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioner Lazarski.

MOTION DECLARED CARRIED

4. REPORT – SPRING INSPECTIONS

Administrator Halik stated that staff completed a full Spring Park inspection. Minor repairs and worn out playground equipment was noted. In Creekside Park, there is a set of timber stairs that are in bad shape. The recommendation is to replace them with concrete steps. The Commission concurred with the concrete replacement and to continue to review bids.

Administrator Halik related that the basketball courts at Farmingdale Park and Creekside Park need to be restriped.

Administrator Halik advised that there is an issue in Farmingdale Park with the limestone path. The path is prone to washout and it is recommended to replace the path with a concrete path. Administrator Halik stated that he had received a bid of \$3,360 to complete the path. Commissioner Schuurman asked if an edge needs to be added along the sidewalk to prevent the

washout. Administrator Halik stated that he will have the Village engineer review the grading of the area. The Commission concurred with the sidewalk replacement.

Administrator Halik related that the holiday tree that was transplanted into Willow Pond has died. Staff will be soliciting pricing from landscape companies to replace the tree.

5. DISCUSSION – STATUS OF WILLOW POND PARK PROJECT

Administrator Halik stated that he had spoken with the consultant from Land Tech, John Vann, related to discussions about how to continue with the Willow Pond Park renovations. There is a possibility of the grant money being released in July. Mr. Vann stated that the OSLAD grant agreement does not allow for any continuation with the project in any capacity. Any work done would forfeit the grant award.

The Commission suggested that John Vann design a scaled down version of the renovations for the \$400,000 that is budgeted for the park so that if the OSLAD grant does get cancelled, the new renovation can take place.

6. DISCUSSION – LAKE HINSDALE PARK RENOVATION

Administrator Halik advised that the \$60,000 grant that was received from the Illinois Department of Commerce and Economic Opportunity can be transferred to the Lake Hinsdale Park renovation. Administrator Halik stated that he will be contacting the management company at Lake Hinsdale Tower and advise them that renovations are waiting on the status of the Willow Park project.

7. DISCUSSION – PARK DEPARTMENT OUTSOURCING OPPORTUNITIES

Administrator Halik related that one of the areas that the Burr Ridge Park District can assist the Village is with the Park Guide. Currently, the Village sends out the park guide three times a year. Burr Ridge changed their distribution to twice a year and have not seen any decline in registrations. Several of the park programs are shared with the Burr Ridge Park District. They have offered to complete the formatting and producing the park guide using the same printer. The letter from the Mayor will continue. The guide will be full color and sent out two times per year, with a possible smaller guide sent to coincide with the school year.

In the summer of 2016, the Community Resource Center (CRC), located at 825 Midway Drive, will be renovated. Programs currently held in the CRC are the bridge club and yoga. During the renovations, these programs will be relocated to the Burr Ridge Park District.

The Burr Ridge Park District has also offered staffing assistance with special events that Willowbrook holds throughout year.

Commissioner Schuurman asked if Willowbrook residents will be able to receive resident rates for Burr Ridge classes. Administrator Halik advise that resident rates will be addressed in the final contract with the park district.

8. DISCUSSION – BOY SCOUTS OF AMERICA – EAGLE SCOUT PROJECT

Interim Parks Superintendent Fenske reviewed a list of possible projects that an Eagle Scout can perform. Commissioner Grimsby stated that the project to clean up and fix bbq grills, picnic tables, and pavilions at Willow Pond and Borse Park would be a great project. The other recommended project was to weed and plant flowers at Ridgemoor Park.

Commissioner Schuurman suggested that the list of projects be given to the Eagle Scout candidates and let them decide which project to complete. He stated that this is one of the challenges for the Eagle Scouts to complete for his credentials. The Eagle Scout is required to plan, engage, and execute the project.

9. VISITORS' BUSINESS

There was no Visitors' Business.

10. COMMUNICATIONS

a. Unfinished Business

None presented.

11. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 8:01 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioner Lazarski.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

July 7, 2015

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.