

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JUNE 22, 2015 AT THE VILLAGE POLICE STATION BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Attorney Michael Durkin, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Deputy Chief Mark Altobella, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Deputy Chief Altobella to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - June 8, 2015 (APPROVE)
- c. Minutes - Executive Session Meeting - June 8, 2015 (APPROVE)
- d. Warrants - \$369,060.00 (APPROVE)
- e. Resolution - A Resolution Acknowledging Requirements of the Illinois Department of Transportation (IDOT) as they Pertain to the Maintenance of Village Owned Utilities Located within State Rights-of-Way - Resolution No. 15-R-44 (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik reported that there were four (4) delinquent water bills in the amounts of \$204.04, \$160.20, \$165.47, and \$115.35. Staff requested authorization to proceed in accordance with past practices which was granted.

7. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL FOR PROJECT MANAGEMENT SERVICES RELATING TO THE COMPLETION OF THE POLICE BUILDING RENOVATION PROJECT, 7760 QUINCY STREET - INTEGRATED PROJECT MANAGEMENT COMPANY, INC. AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE THE PROPOSAL, DISCLOSURE AGREEMENT, AND RECRUITING RESTRAINT AGREEMENT

Administrator Halik related that due to construction issues that arose during the renovation of the new Village Hall building, Williams Architects suggested that the Village consider a different construction delivery method to complete the police facility. Integrated Project Management Company (IPM) had performed project management services for the Burr Ridge police facility.

The proposal received from IPM includes dividing the project into four (4) phases. The first three (3) phases address management services that are required during design and contractor selection. The total fee for the three (3) phases is \$68,250. Services covering the fourth phase, which includes demolition and construction oversight, will be provided in a separate proposal.

Trustee Kelly asked if IPM will be making a recommendation on which contractors will be used for the project. Attorney Bastian stated that the competitive bid process would apply. Trustee

Kelly stated that he wants the best contractors for the job and that they might not necessarily be the lowest bid. Attorney Bastian advised that references would be submitted with the bids and investigated.

Trustee Kelly also asked if the Village will have any input on who the project consultant will be. Administrator Halik stated that he has requested the lead consultant that was involved in the Burr Ridge project. However, this consultant is working on another project. IPM does have another individual in mind that will be well suited for this project.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adopt Resolution No. 15-R-45 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE A CERTAIN CONTRACT - LANDSCAPE MAINTENANCE SERVICES - FALCO'S LANDSCAPING

Administrator Halik related that in April of this year, after the competitive bidding process, the Village awarded the landscape maintenance contract to a new vendor for parks, rights-of-ways, and Village owned facilities. The new contract began on May 1, 2015. Throughout May, the new contractor consistently failed to meet the contract requirements. Complaints were received from residents, businesses and athletic organizations that use the Village parks.

A landscape company was brought in to clean up the work, as well as Public Services employees were used to perform some of the work. The contract was terminated on June 1, 2015.

The second low bidder, Falco's Landscaping, was contacted. Falco's has agreed to accept the contract and honor their original bid price. Falco's Landscaping had been awarded the contract in the past and staff has been pleased with their quality of work.

MOTION: Made by Trustee Berglund and seconded by Trustee Neal to adopt Resolution No. 15-R-46 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN EMPLOYEE RETIREMENT AND RELEASE AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK, JOHN SKIBA, AND THE ILLINOIS FRATERNAL ORDER OF POLICE LABOR COUNCIL

There was no staff report on this item.

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund to adopt Resolution No. 15-R-47 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele congratulated Trustee Davi on being appointed President of the Illinois State Bar Association.

Trustee Berglund had no report.

Trustee Davi thanked the Village Board and staff for their support and related that he was sworn in as President of the Illinois State Bar Association on June 19, 2015.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

Attorney Bastian also congratulated Trustee Davi.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik related that the Village received an Accreditation Award from the Intergovernmental Risk Management Association (IRMA). During a recent audit, the Village's safety rating went up from 83% to 92%. Administrator Halik thanked Chief Shelton, Deputy Chief Altobella, and especially Assistant to the Village Administrator Hummel for their hard work.

14. MAYOR'S REPORT

Mayor Trilla thanked staff for their work on the IRMA award. Mayor Trilla also congratulated Trustee Davi on being elected as the 139<sup>th</sup> President of the Illinois State Bar Association.

15. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

July 13, 2015.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.