

**PUBLIC SAFETY
COMMITTEE**

AUGUST PACKET 2015

AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON AUGUST 10TH, 2015 AT 6:00 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW JULY 13TH, 2015 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 06/22/2015 – 07/19/2015 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR JULY 2015 – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR JULY 2015 - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION

- Sergeant Michelle Strugala
- Officer Eric Babczak
- Officer Dylan Trainor
- Officer David Gaddis
- Officer Darren Biggs
- Officer Nick Volek
- Secretary Lori Rinella

7. DISCUSSION ITEMS

- Incident # 15-5535

8. EXECUTIVE SESSION

DISCUSSION – Pursuant to 5 ILCS 120/2(c) (21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act For the Purpose of a Semi-Annual Review of Said Minutes As Mandated by 5 ILCS 120/2.06(d), For Purposes of Possible Release.

RESOLUTION

A Resolution making a determination relative to the release of Executive Session Minutes pursuant to the Illinois Open Meetings Act.

9. * VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
10. ADJOURNMENT

NEXT MEETING SCHEDULED SEPTEMBER 14TH, 2015 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON JULY 13TH, 2015.

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/10/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached minutes are from the Public Safety Committee held on July 13th, 2015.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on July 13th, 2015 at 6:00 p.m. at the Village Hall, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL

Those present at roll call were Chief Mark Shelton, Deputy Chief Mark Altobella, Chairman of the Public Safety Committee Terrence Kelly and Trustee Sue Berglund.

1. Reviewed the June 8th, 2015 Public Safety Committee Meeting Minutes.
The Committee approved the June 8th, 2015 Public Safety Committee Meeting Minutes.
2. Reviewed The Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 05/25/2015 – 06/21/2015 - Information.
4. Reviewed the Monthly Expenditure Report for June 2015 – Information.
5. Reviewed the Monthly Offense Summary Report for June 2015 - Information.
6. DISCUSSION ITEMS

- Communications
Chief Shelton gave a summary of the S.W.C.D. and DuComm comparisons in relation to future technologies and upgrades of the facilities and the possible future building plans of both S.W.C.D. and DuComm. A brief history of the 9-1-1 surcharge determination involving S.W.C.D. was also explained. Chief Shelton discussed probable reimbursement by DuPage ETSB for some of the costs which may be incurred by the Village of Willowbrook if the police were to move to DuComm dispatch. The difference in costs associated with per officer charges is potentially a savings of over \$20,000 per year. There will be costs including but not limited to a one time DuComm administrative fee of approximately \$7,000, an agency reserve contribution one-time fee of approximately \$66,500 and miscellaneous equipment needs. The police would need to purchase in-car computers because the current in-car computers are the property of S.W.C.D. Another factor involved in this discussion involves the current new CAD/RMS project that DuPage County has undertaken. DuPage County will be making a decision in the near future on a trial CAD/RMS program and the Willowbrook P.D. will want to participate in this trial phase. The StarCom radios, which are currently being utilized by the police department, are also used by DuComm agencies. StarCom has (4) full-time technicians working with DuComm. The police will have to change the tornado siren service which would cost approximately \$4,200 which would then allow DuComm to activate as we currently do with S.W.C.D. DuComm's facility was toured by the Chief, Deputy Chief and Finance Director two weeks ago and found it to be very advanced and technologically up-to-date. DuComm dispatch would coordinate with current members in our area for W.B.P.D. to be our spare radio channel which is an officer safety / information advantages. Current StarCom portables are not changed except for programming, which DuComm currently conducts.

7. VISITOR'S BUSINESS*

None

8. ADJOURNMENT

9. *The meeting was adjourned at 6:25 p.m.*

* VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only).

NEXT MEETING SCHEDULED AUGUST 10TH, 2015 AT 6:00 P.M.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/10/2015

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached are press releases approved for the weeks of:

July 6th – 12th, 2015
July 13th – 19th, 2015
July 20th, - 26th, 2015
July 27th – August 2nd, 2015

STAFF RECOMMENDATION (if any)

None.

Willowbrook Police Department
Press Release for the week of July 6th – 12th, 2015
July 13th, 2015
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 07/07/2015 At 12:28 a.m. Zafar, Naseer A., 39, 2300 block of Sedgwick Court, Naperville, Illinois was arrested for alleged DRIVING WHILE LICENSE REVOKED, DISOBEYED A TRAFFIC CONTROL DEVICE, ILLEGAL TRANSPORTATION OF ALCOHOL and RESISTING A PEACE OFFICER following a traffic stop at the intersection of Kingery Highway and 63rd Street. Mr. Zafar was transported to the DuPage County Jail.
- 07/08/2015 At 11:58 a.m. Ali, Mohammad U., 22, 3000 block of 35th Street, Oak Brook, Illinois was arrested for alleged HIT AND RUN ACCIDENT, DRIVING WHILE LICENSE SUSPENDED and UNLAWFUL USE OF AN ELECTRONIC HANDHELD DEVICE WHILE OPERATING A MOTOR VEHICLE following a motor vehicle accident in the 7500 block of Quincy Street. Mr. Ali was transported to the Willowbrook Police Department and released after posting bond.
- 07/08/2015 At 8:53 p.m. Officers responded to the 6100 block of Knollwood Road for the report of a CRIMINAL DAMAGE TO PROPERTY. Offender(s) unknown, using an unknown blunt type object, damaged a window on the parked/unattended motor vehicle. The cost to repair the vehicle was estimated at \$300.00 U.S.C.
- 07/10/2015 At 1:54 p.m. Officers responded to the 200 block of 75th Street for the report of a BURGLARY. Offender(s) unknown, by unknown means, gained access to the secured residence and removed a flat panel television and a Diamond crossbow. The cost to replace the items was undetermined at the time of the report.



Willowbrook Police Department
Press Release for the week of July 13th – 19th, 2015
July 20th, 2015
Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

07/13/2015 At 1:45 a.m. Brncich, Kevin T., 24, 700 block of Lambeth Lane, New Lenox, Illinois was arrested for alleged UNLAWFUL POSSESSION OF CANNABIS, UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA and FAILURE TO DIM HEADLIGHTS following a traffic at the intersection of Clarendon Hills Road and 63rd Street. Mr. Brncich was transported to the Willowbrook Police Department and released after posting bond.

07/17/2015 At 8:42 p.m. Gomez, Nolasco S., 44, 6100 block of Knoll Valley Drive, Willowbrook, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and FAILURE TO NOTIFY SECRETARY OF THE STATE OF ADDRESS CHANGE following a traffic stop at the intersection of Kingery Highway and Willow. Mr. Gomez was transported to the Willowbrook Police Department and released after posting bond.

07/19/2015 At 12:26 a.m. Mohammed, Azam, 19, 2200 block of Country Club Drive, Woodridge, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED and DRIVING WITHOUT HEADLIGHTS following a traffic stop at the intersection of 73rd Street and Quincy Street. Mr. Mohammed was transported to the Willowbrook Police Department and released after posting bond.



**Willowbrook Police Department
Press Release for the week of July 20th – 26th, 2015
July 27th, 2015**

**Contact: Chief Mark Shelton or Laurie Schmitz
at (630) 325-2808**

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 07/20/2015 At 3:39 p.m. Officers responded to the 800 block of 79th Street for the report of a THEFT. Offender(s) unknown, by unknown means, removed two sets of snow plow headlights from the parked/unattended motor vehicles. The cost to replace the items was estimated at \$800.00 U.S.C.
- 07/20/2015 At 5:36 p.m. Officers responded to the 6100 block of Knoll Way Drive for the report of a THEFT. Offender(s) unknown, by unknown means, removed the unattended/unsecured Cannon Dale Quick CX1 Bicycle. The cost to replace the items was estimated at \$1,400.00 U.S.C.
- 07/21/2015 At 2:08p.m. Officers responded to the 7800 block of Kingery Highway for the report of a MOTOR VEHICLE THEFT. Offender(s) unknown, by unknown means, removed (2) parked/unattended Semi-Truck Utility Trailers from the business parking lot. The cost to replace the trailers was estimated at \$70,000 U.S.C.
- 07/22/2015 At 4:04 p.m. Boudreau, Jessica R., 25, 300 block of Naperville Road, Westmont, Illinois was arrested for alleged CRIMINAL TRESPASS TO PROPERTY following an incident in the 7700 block of Kingery Highway. Ms. Boudreau was transported to the Willowbrook Police Department and released after posting bond.
- 07/22/2015 At 7:43 p.m. Officers responded to the 6700 block of Madison Street for the report of a RESIDENTIAL BURGLARY. Offender(s) unknown, forced entry to the residence and removed electronic equipment and jewelry. The cost to replace the items was estimated at \$4,207.00 U.S.C.

M

Willowbrook Police Department
Press Release for the week of July 27th – August 2nd, 2015
August 3rd, 2015
Contact: Deputy Chief Mark Altobella or Laurie Schmitz
at (630) 325-2808

FOR IMMEDIATE RELEASE

NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.

- 07/31/2015 At 5:59 a.m. Hadley, Darwin A., 27, 8600 block of Paulina Street, Chicago, Illinois was arrested for alleged NO VALID DRIVERS LICENSE, DRIVERS LICENSE NOT ON PERSON and SPEEDING following a traffic stop in the 7800 block of Kingery Highway. Mr. Hadley was transported to the Willowbrook Police Department and released after posting bond.

- 07/31/2015 At 3:03 p.m. Officers responded to the 7500 block of Sheridan Drive for the report of a MOTOR VEHICLE THEFT. Offender(s) unknown removed a 2003 Infiniti G3 vehicle from the parking lot. The cost to replace the vehicle was undetermined at the time of the report.

- 08/01/2015 At 12:41 p.m. Officers responded to the 7500 block of Sheridan Drive for the report of a THEFT. Offender(s) unknown, by unknown means, removed (30) light bulbs from the exterior garage door light fixtures. The cost to replace the light bulbs was estimated at \$50.00 U.S.C.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION
INFORMATION – MONTHLY OVERTIME REPORT

COMMITTEE REVIEW
 Finance/Administration
 Municipal Services
 Public Safety
Meeting Date: 08/10/2015

- | | |
|--|---|
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached report is a summary of the overtime expenditure between the dates of:

06/22/2015 – 07/19/2015

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

**Willowbrook Police Department
Overtime Breakdown Schedule**

Overtime Categories:	3/30/2015 to 4/26/2015	4/27/2015 to 5/24/2015	5/25/2015 to 6/21/2015	6/22/2015 to 7/19/2015
SHIFT COVERAGE	88.50	35.00	100.00	100.00
WHEATON COURT (MISD & FEL CASES)	6.00	6.00	8.00	6.50
WHEATON COURT CALL-IN (1-HR PER CASE)	1.00	2.00	1.00	3.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)			3.00	
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	18.00	24.00	33.00	21.00
LATE CALLS OR ARRESTS	14.75	16.25	16.50	12.50
INVESTIGATIVE CALL-OUT / FOLLOW-UP	9.50	3.50	20.50	9.00
SPECIAL DETAILS / POLICE HIRED SERVICES	6.00			2.50
CRIME PREVENTION/PUBLIC RELATIONS				
COMMANDERS STAFF MEETINGS	2.00	7.50	2.00	2.00
RANGE / FIREARMS TRAINING	2.00	17.00	10.00	4.50
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT				
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL	4.50	2.50		
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
IMAGE GRANT SPECIAL DETAIL				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS	1.50	3.00	4.00	5.75
EVALUATIONS & WELLNESS TESTING				
ASSISTS TO OTHER AGENCIES		1.50		
MISCELLANEOUS TRAINING	1.00			
PEER JURY				
BREATHALIZER OPERATION		4.00		4.00
K-9 UNIT				
EVIDENCE/DESTRUCTION	5.00	5.50	6.00	
ACCIDENT RECONSTRUCTION		20.50		
CADET MEETING				
DEA OVERTIME		6.00		
DEPT. DETAIL	9.00		6.50	14.00
HOLIDAY PAY				
	63.00	24.00	48.00	72.50
Total Accumulated Hours:	231.75	178.25	258.50	257.25

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY EXPENDITURE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/20/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly Expenditure Report for the month of July 2015.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR JULY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>POLICE DEPARTMENT</u>								
<u>ADMINISTRATION</u>								
<u>PERSONNEL SERVICES</u>								
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	161,615.09	584,088.32	27.27	2,142,037.00	1,557,948.68	13.63	4,284,074.00
01-30-630-102	OVERTIME	10,687.70	45,525.15	15.97	285,000.00	239,474.85	7.99	570,000.00
01-30-630-103	OVERTIME-SPECIAL DETAIL & GRANTS	947.42	947.42	4.12	23,000.00	22,052.58	2.06	46,000.00
01-30-630-104	PART TIME CLERICAL	1,063.93	3,834.21	15.59	24,587.00	20,752.79	7.80	49,174.00
01-30-630-106	INTERN	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-126	SALARIES - CLERICAL	12,235.84	42,633.34	26.80	159,063.00	116,429.66	13.40	318,126.00
01-30-630-127	OVER-TIME - CLERICAL	0.00	132.15	1.20	11,000.00	10,867.85	0.60	22,000.00
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANC	28,711.72	91,318.55	26.24	348,030.00	256,711.45	13.12	696,060.00
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	79.35	79.35	2.59	3,069.00	2,989.65	1.29	6,138.00
01-30-630-147	EMPLOYEE BENEFIT - MEDICARE	2,546.22	9,293.34	25.10	37,026.00	27,732.66	12.55	74,052.00
01-30-630-151	I M R F	2,258.38	7,847.53	25.26	31,070.00	23,222.47	12.63	62,140.00
01-30-630-155	POLICE PENSION	47,271.54	165,450.39	26.92	614,530.00	449,079.61	13.46	1,229,060.00
01-30-630-156	SLEP PENSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-161	SOCIAL SECURITY FICA	806.24	2,897.22	24.01	12,068.00	9,170.78	12.00	24,136.00
*TOTAL	PERSONNEL SERVICES	268,223.43	954,046.97	25.85	3,690,480.00	2,736,433.03	12.93	7,380,960.00
<u>CONTRACTUAL SERVICES</u>								
01-30-630-201	PHONE - TELEPHONES	2,574.83	5,301.56	18.93	28,000.00	22,698.44	9.47	56,000.00
01-30-630-202	ACCREDITATION	0.00	0.00	0.00	5,000.00	5,000.00	0.00	10,000.00
01-30-630-231	STORAGE SPACE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	100.00	3,500.00	0.00	50.00	7,000.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	0.00	0.00	12,000.00	12,000.00	0.00	24,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	3,000.00	3,000.00	100.00	3,000.00	0.00	50.00	6,000.00
01-30-630-243	DUMEG CONTRIBUTIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-245	FIRING RANGE	18.58	658.31	32.92	2,000.00	1,341.69	16.46	4,000.00
01-30-630-246	RED LIGHT ADJUDICATOR	0.00	0.00	0.00	7,000.00	7,000.00	0.00	14,000.00
01-30-630-247	RED LIGHT CAMERA FEES	13,934.50	57,144.50	21.19	269,700.00	212,555.50	10.59	539,400.00
01-30-630-248	RED LIGHT - COM ED	118.28	457.84	19.08	2,400.00	1,942.16	9.54	4,800.00
01-30-630-249	RED LIGHT - MISC FEE	1,135.50	4,613.94	32.96	14,000.00	9,386.06	16.48	28,000.00
*TOTAL	CONTRACTUAL SERVICES	20,781.69	74,676.15	21.55	346,600.00	271,923.85	10.77	693,200.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-630-301	OFFICE SUPPLIES	134.06	390.08	5.91	6,600.00	6,209.92	2.96	13,200.00
01-30-630-302	PRINTING & PUBLISHING	0.00	0.00	0.00	5,450.00	5,450.00	0.00	10,900.00
01-30-630-303	GAS-OIL-WASH-MILEAGE	12,569.00	19,545.90	21.18	92,300.00	72,754.10	10.59	184,600.00
01-30-630-304	SCHOOLS-CONFERENCE TRAVEL	250.00	1,156.58	4.63	25,000.00	23,843.42	2.31	50,000.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	0.00	3,000.00	3,000.00	0.00	6,000.00
01-30-630-306	REIMB PERSONAL EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-630-307	FEES-DUES-SUBSCRIPTIONS	1,219.99	7,049.13	56.39	12,500.00	5,450.87	28.20	25,000.00
01-30-630-308	CADET PROGRAM	0.00	0.00	0.00	4,000.00	4,000.00	0.00	8,000.00
01-30-630-311	POSTAGE & METER RENT	209.47	686.44	17.16	4,000.00	3,313.56	8.58	8,000.00
01-30-630-315	COPY SERVICE	275.65	640.88	16.02	4,000.00	3,359.12	8.01	8,000.00
01-30-630-331	OPERATING SUPPLIES	0.00	0.00	0.00	6,000.00	6,000.00	0.00	12,000.00
01-30-630-345	UNIFORMS	1,060.00	2,434.79	8.40	29,000.00	26,565.21	4.20	58,000.00
01-30-630-346	AMMUNITION	0.00	0.00	0.00	12,000.00	12,000.00	0.00	24,000.00
*TOTAL	SUPPLIES & MATERIAL #1	15,718.17	31,903.80	15.65	203,850.00	171,946.20	7.83	407,700.00
<u>EQUIPMENT - OFFICE</u>								
01-30-630-401	OPERATING EQUIPMENT	1,460.18	3,785.55	16.46	23,000.00	19,214.45	8.23	46,000.00
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	219.00	219.00	43.80	500.00	281.00	21.90	1,000.00
01-30-630-409	MAINTENANCE - VEHICLES	1,479.06	2,593.69	3.60	72,000.00	69,406.31	1.80	144,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	0.00	6,300.00	6,300.00	0.00	12,600.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR JULY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
*TOTAL	EQUIPMENT - OFFICE	3,158.24	6,598.24	6.48	101,800.00	95,201.76	3.24	203,600.00
**TOTAL	ADMINISTRATION	307,881.53	1,067,225.16	24.57	4,342,730.00	3,275,504.84	12.29	8,685,460.00
<u>BLDG - CONSTRUCTION REMODELING</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-635-288	BLDG CONSTR & REMOD	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>DATA PROCESSING</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-640-212	EDP-SOFTWARE	750.00	1,366.53	20.71	6,600.00	5,233.47	10.35	13,200.00
01-30-640-263	EDP-EQP. MAINTENANCE	0.00	0.00	0.00	11,000.00	11,000.00	0.00	22,000.00
*TOTAL	CONTRACTUAL SERVICES	750.00	1,366.53	7.76	17,600.00	16,233.47	3.88	35,200.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-640-305	EDP-PERSONAL TRAINING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	0.00	1,500.00	1,500.00	0.00	3,000.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,500.00	1,500.00	0.00	3,000.00
<u>EQUIPMENT - OFFICE</u>								
01-30-640-401	EDP-OPERATNG EQP.	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	DATA PROCESSING	750.00	1,366.53	7.15	19,100.00	17,733.47	3.58	38,200.00
<u>RISK MANAGEMENT</u>								
<u>CONTRACTUAL SERVICES</u>								
01-30-645-273	SELF INS - DEDUCTIBLE	0.00	0.00	0.00	12,500.00	12,500.00	0.00	25,000.00
01-30-645-275	BONDS-SELF INSURANCE	0.00	1,460.62	0.00	0.00	-1,460.62	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	1,460.62	11.68	12,500.00	11,039.38	5.84	25,000.00
**TOTAL	RISK MANAGEMENT	0.00	1,460.62	11.68	12,500.00	11,039.38	5.84	25,000.00
<u>PATROL SERVICES</u>								
<u>PERSONNEL SERVICES</u>								
01-30-650-107	PART TIME - MATRON	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<u>CONTRACTUAL SERVICES</u>								
01-30-650-268	ANIMAL CONTROL	0.00	0.00	0.00	800.00	800.00	0.00	1,600.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	800.00	800.00	0.00	1,600.00
<u>SUPPLIES & MATERIAL #1</u>								
01-30-650-342	LIQUOR VIOLATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-343	JAIL SUPPLIES	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-650-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-346	DUI DRAW/LAB	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-348	DRUG FORFEITURE EXP. - STATE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-650-349	DRUG FORFEITURE EXP. - FEDERAL	1,329.18	15,101.99	37.75	40,000.00	24,898.01	18.88	80,000.00
01-30-650-350	NARCINT EXPENDITURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	1,329.18	15,101.99	36.83	41,000.00	25,898.01	18.42	82,000.00
<u>EQUIPMENT - OFFICE</u>								
01-30-650-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PATROL SERVICES	1,329.18	15,101.99	36.13	41,800.00	26,698.01	18.06	83,600.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR JULY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>INVESTIGATIVE SERVICES</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-655-236	RADIO PAGING SYSTEMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	0.00	400.00	400.00	0.00	800.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-655-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-347	SUBPOENA FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	1,400.00	1,400.00	0.00	2,800.00
	<u>EQUIPMENT - OFFICE</u>							
01-30-655-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-655-405	FURN & OFFICE EQUIPT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OFFICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	INVESTIGATIVE SERVICES	0.00	0.00	0.00	1,400.00	1,400.00	0.00	2,800.00
	<u>TRAFFIC SAFETY</u>							
	<u>PERSONNEL SERVICES</u>							
01-30-660-105	PART TIME - CROSSING GUARD	0.00	1,064.53	21.51	4,950.00	3,885.47	10.75	9,900.00
*TOTAL	PERSONNEL SERVICES	0.00	1,064.53	21.51	4,950.00	3,885.47	10.75	9,900.00
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-660-345	UNIFORMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TRAFFIC SAFETY	0.00	1,064.53	21.51	4,950.00	3,885.47	10.75	9,900.00
	<u>E S D A COORDINATOR</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
*TOTAL	SUPPLIES & MATERIAL #1	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
**TOTAL	E S D A COORDINATOR	0.00	0.00	0.00	750.00	750.00	0.00	1,500.00
	<u>CRIME PREVENTION</u>							
	<u>SUPPLIES & MATERIAL #1</u>							
01-30-670-302	PRINTING	0.00	0.00	0.00	1,000.00	1,000.00	0.00	2,000.00
01-30-670-331	COMMODITIES	325.00	1,407.46	31.28	4,500.00	3,092.54	15.64	9,000.00
*TOTAL	SUPPLIES & MATERIAL #1	325.00	1,407.46	25.59	5,500.00	4,092.54	12.80	11,000.00
**TOTAL	CRIME PREVENTION	325.00	1,407.46	25.59	5,500.00	4,092.54	12.80	11,000.00
	<u>TELECOMMUNICATIONS</u>							
	<u>CONTRACTUAL SERVICES</u>							
01-30-675-235	RADIO DISPATCHING	44,411.80	88,823.60	32.96	269,500.00	180,676.40	16.48	539,000.00
01-30-675-263	EQUIPMENT MNTNCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CONTRACTUAL SERVICES	44,411.80	88,823.60	32.96	269,500.00	180,676.40	16.48	539,000.00
	<u>EQUIPMENT - OPERATING</u>							
01-30-675-401	OPERATING EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	EQUIPMENT - OPERATING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	TELECOMMUNICATIONS	44,411.80	88,823.60	32.96	269,500.00	180,676.40	16.48	539,000.00

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR JULY, 2015
 GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL IMPROVEMENTS</u>								
<u>CAPITAL EXPENDITURES</u>								
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	13,560.00	73.58	18,430.00	4,870.00	36.79	36,860.00
01-30-680-622	RADIO EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-680-625	NEW VEHICLES	4,284.98	119,154.97	91.66	130,000.00	10,845.03	45.83	260,000.00
01-30-680-641	EDP NEW EQUIPMENT	0.00	0.00	0.00	13.00	13.00	0.00	26.00
01-30-680-642	COPY MACHINE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
*TOTAL	CAPITAL EXPENDITURES	4,284.98	132,714.97	89.40	148,443.00	15,728.03	44.70	296,886.00
**TOTAL	CAPITAL IMPROVEMENTS	4,284.98	132,714.97	89.40	148,443.00	15,728.03	44.70	296,886.00
<u>CONTINGENCIES</u>								
01-30-685-799	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	POLICE DEPARTMENT	358,982.49	1,309,164.86	27.01	4,846,673.00	3,537,508.14	13.51	9,693,346.00
****TOTAL	GENERAL CORPORATE FUND	358,982.49	1,309,164.86	27.01	4,846,673.00	3,537,508.14	13.51	9,693,346.00
<u>FUND SUMMARY</u>								
†	GENERAL CORPORATE	358,982.49	1,309,164.86	27.01	4,846,673.00	3,537,508.14	13.51	9,693,346.00
	TOTALS ALL FUNDS	358,982.49	1,309,164.86	27.01	4,846,673.00	3,537,508.14	13.51	9,693,346.00

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION - MONTHLY OFFENSE REPORT

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/20/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

The attached report is a monthly offense summary report for the month of July 2015.

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

NONE.

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR July 2015

REPORT DATE RANGE: 07/01/2015 through 07/31/2015

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
0460	BATTERY	1	1
0486	DOMESTIC BATTERY	1	1
0610	BURGLARY	2	2
0810	THEFT OVER \$500	2	2
0820	THEFT UNDER \$500	3	3
0860	RETAIL THEFT	4	4
0910	MOTOR VEH THEFT	3	3
1130	FRAUD	2	2
1137	IDENTITY THEFT	5	5
1150	CREDIT CARD FRAUD	1	1
1210	THEFT OF LABOR	2	2
1310	CRIMINAL DAMAGE TO PROPERTY	6	6
1811	POSS OF CANNABIS < 30 GRAMS	1	1
2445	HIT AND RUN ACCIDENT	5	5
2450	DRAG RACING	1	1
2461	OPERATE UNINSURED VEH	22	22
2470	NO DRIVERS LICENSE	2	2
2480	SUSPENDED/REVOKED DL	4	4
2805	VAGRANCY (LOCAL LAWS)	1	1
2820	TELEPHONE THREAT	1	1
2825	HARASSMENT BY TELEPHONE	1	1
4255	UNLAWFUL VISITATION INTERFERENCE	1	1
5081	IN-STATE WARRANT	1	1
5083	RECOVERED PROPERTY ONLY	1	1
6512	ESCORT	1	1
6513	ASSIST MOTORIST	1	1
6514	THOROUGHFARE OBSTRUCTION	27	27
6518	TRAFFIC SIGNALS OUT	6	6
6521	TRAFFIC SURVEY	2	2
6562	10-50 PI	11	11
6563	10-50 PD	7	7
6582	ILLEGAL PARKING	45	45
6583	OVERNIGHT PARKING	8	8
6590	ALL OTHER TRAFFIC	129	129
7701	DOMESTIC TROUBLE	1	1
7739	JUVENILE PROBLEMS OTHER	5	5
		2	2

Tuesday, August 4, 2015

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR July 2015

REPORT DATE RANGE: 07/01/2015 through 07/31/2015

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR											
		THIS PERIOD YTD											
9001	ASSIST FIRE DEPARTMENT	17											17
9002	ASSIST COUNTY POLICE	5											5
9003	ASSIST STATE POLICE	2											2
9004	ASSIST OTHER POLICE DEPT	10											10
9005	ASSIST OTHER GOV AGENCY	2											2
9008	ASSIST BUSINESS AGENCY	1											1
9011	ASSIST PUBLIC WORKS	6											6
9013	ASSIST VILLAGE/CITY CLERK	1											1
9020	OPEN DOOR	3											3
9023	BUSINESS CHECK	9											9
9024	HOUSE CHECK	6											6
9031	LOCK OUT	28											28
9033	EXTRA PATROL - BUS	5											5
9034	EXTRA PATROL - RES	112											112
9046	BURGLAR ALARM	41											41
9047	HOLD UP ALARM	6											6
9056	SOLICITOR COMPLAINTS	7											7
9058	LOUD NOISE COMPLAINT	9											9
9059	OTHER PUBLIC COMP (DEFINE)	3											3
9060	SKATEBOARD COMPLAINT	1											1
9061	LOST ARTICLE	1											1
9062	FOUND ARTICLE	2											2
9063	LOST DRIVERS LICENSE/PLATES	2											2
9065	MISSING PERSON-ADULT/F	2											2
9066	MISSING PERSON-JUV/M	2											2
9069	CANCEL HOUSEWATCH	1											1
9072	FINGERPRINTING	1											1
9083	ASSIST AMBULANCE	3											3
9091	REPOSESSIONS	72											72
9093	INFORMATION FOR THE POLICE	2											2
9095	CARE OF EQUIPMENT	5											5
9096	CRIME PREVENTION	1											1
9101	SUSPICIOUS AUTO	32											32
9102	SUSPICIOUS NOISE	12											12
9103	SUSPICIOUS PERSON	1											1
9106	OTHER TROUBLE (DEFINE)	19											19
		1											1

Tuesday, August 4, 2015

Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR July 2015

REPORT DATE RANGE: 07/01/2015 through 07/31/2015

WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR											
		THIS PERIOD YTD											
9110	DISURBANCE	14											14
9112	SUSPICIOUS CIRCUMSTANCES												17
9119	911 HANG UP TX #	17											17
9121	FIREWORKS	10											10
9122	DAMAGE TO PROP NON-CRIMINAL	6											6
9125	911 MIS DIAL TX #	1											1
9126	CELLULAR 911 HANG UP INVESTIGATION	6											6
9209	STRAY DOG	1											1
9212	SICK/INJURED ANIMAL	1											1
9215	STRAY ANIMAL HOLDING	1											1
9219	ANIMAL COMPLAINTS	1											1
9454	VACATION	8											8
9455	SICK CALL	2											2
9458	HOLIDAY	11											11
9469	COMP TIME TAKEN	4											4
9507	STATION INFORMATION	1											1
9769	COURT OTHER	14											14
9916	NOTIFICATION	3											3
9917	CANINE DUTIES	1											1
9918	FIGHT	3											3
9922	CITIZEN ASSIST	1											1
9923	COMMUNITY CONTACT	32											32
9927	GAS DRIVE OFF	5											5
9932	HANDICAPPED PARKING VIOLATION	1											1
9934	SUMMONS SERVICE	2											2
9940	PARK PREMISE CHECK	4											4
9999	LOCAL ORDINANCE VIOLATION	49											49
	DEPARTMENT TOTALS	4											4
		951											951

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/10/2015

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The attached Letter(s) of Appreciation for the following:

- Sergeant Michelle Strugala
- Officer Eric Babczak
- Officer Dylan Trainor
- Officer David Gaddis
- Officer Darren Biggs
- Officer Nick Volek
- Secretary Lori Rinella

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.



Willowbrook Police Department

7760 Quincy Street
Willowbrook, IL 60527-5594



Chief of Police

Mark T. Shelton

LETTER OF RECOGNITION

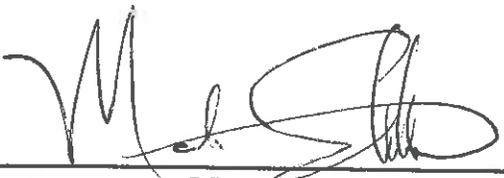
July 20, 2015

**Sergeant Michelle Strugaia
Officer Eric Babczak
Officer Dylan Trainor**

On Tuesday, July 15th, 2015 Officer Babczak, Officer Trainor and Sergeant Strugaia responded to 6340 Americana Drive for a reported condominium fire on the 11th floor of the building.

Officer Trainor and Officer Babczak assisted two elderly persons from the 11th floor, carrying them to the ground floor for evacuation and to await fire personnel. The residents on the floor were all able to evacuate the building without injury. The condominium was found to have damage and the 11th floor was closed until ventilation and the securing of individual residences had occurred.

I want to personally acknowledge the duties performed by all officers.



**MARK SHELTON
CHIEF OF POLICE**



**Village of
Oak Brook**

1200 Oak Brook Road
Oak Brook, IL 60523-2255

Website
www.oak-brook.org

Administration
630.368.5000
FAX 630.368.5045

**Community
Development**
630.368.5101
FAX 630.368.5128

**Engineering
Department**
630.368.5130
FAX 630.368.5128

Fire Department
630.368.5200
FAX 630.368.5251

Police Department
630.368.8700
FAX 630.368.8739

**Public Works
Department**
630.368.5270
FAX 630.368.5295

**Oak Brook
Public Library**

600 Oak Brook Road
Oak Brook, IL 60523-2200
630.368.7700
FAX 630.368.7704

Oak Brook Sports Core

Bath & Tennis Club
700 Oak Brook Road
Oak Brook, IL 60523-4600
630.368.6420
FAX 630.368.6439

Golf Club
2606 York Road
Oak Brook, IL 60523-4602
630.368.6400
FAX 630.368.6419

July 29, 2015

Chief Mark Shelton
Willowbrook Police Department
7760 Quincy Street
Willowbrook, Illinois 60527-5594

Dear Chief Shelton:

I would like to take this opportunity to extend our thanks to K-9 Officer David Gaddis and K-9 Icha for the assistance they provided to the Oak Brook Police Department on July 28, 2015 concerning a burglary at 800 Oak Brook Road. After a perimeter was set up, K-9 Officer Gaddis and K-9 Icha began to track the offender, which then caused the offender to attempt to exit the perimeter which led to his apprehension.

This is a great example of different law enforcement agencies working together. Again, please express our thanks to K-9 Officer Gaddis for his professionalism, commitment and assistance.

Please do not hesitate to contact me or any member of my staff in the future, for any assistance you may need. We will be more than happy to reciprocate.

Sincerely,


James R. Kruger Jr.
Chief of Police

JRK:kk

Chief of Police
Willowbrook, IL

31 July, 2015

Re: Officer Gaddis

On Tuesday, July 28, 2015, Officer Gaddis responded to a disturbance at 101 Lake Hinsdale Drive in Willowbrook. Some young people had apparently been driving at high speed in the parking lot, and struck a parked car. Officer Gaddis was explaining their misdeeds to them when I arrived (7:15 am) in front of the building. Just then the mother (a 94-year-old resident of the building) arrived in front, considerably upset by the activities of the young people (one of whom is her daughter). Officer Gaddis was considering her plight and about to escort her up to her apartment, when another resident came out and volunteered to take her up. Officer Gaddis thanked the resident and returned his attention to the young folks who were misbehaving. At this time I had to leave for an appointment.

The compassion shown for the older resident was evident, and his stern tone with the young folks, were both very much appreciated by all the residents – we could not ask for more from any officer. Please thank him for all the residents of the 101 building.


James

Willowbrook, IL 60527

July 13th, 2015

Dear Dave,

Thank you so much to you and Icha for coming out to the Village of Willowbrook's Touch-a-Truck event on Friday, July 10th. You were a great help with the large crowd and a great representative of the Police Department. Everyone enjoyed your demonstration. We hope to see you again next year. Thank you again.

Sincerely,

John Fenske
Interim Superintendent of Parks and Recreation



Cc: Mark Shelton, Police Chief
Mark Altobella, Deputy Police Chief



Village of Clarendon Hills

POLICE DEPARTMENT

448 PARK AVENUE
TELEPHONE (630) 286-5460

CLARENDON HILLS, ILLINOIS 60514
FAX (630) 286-5499



July 2, 2015

Chief Mark Shelton
Willowbrook Police Department
7760 Quincy St
Willowbrook, IL 60527

Dear Chief Shelton:

On Friday June 26, 2015 around 6:15 p.m. our department received reports of a multi vehicle crash with injuries that occurred in our town in the intersection of 55th street and Prospect Avenue. The crash was extensive and happened during a heavily congested time and intersection. I wanted to commend Officer Darren Biggs #1513 from your department, who assisted us with traffic control without prompting and was of great assistance to us. We are grateful that Officer Biggs #1513 provided us the support and manpower necessary to complete our crash investigation. Please forward this letter to Officer Biggs and give him my personal thanks for a job well done.

Sincerely,
Clarendon Hills Police Department

A handwritten signature in black ink, appearing to read "Boyd Farmer".

Boyd Farmer
Chief of Police

Just a note to express our appreciation for the assistance we received on June 25, 2015 from one of your police officers. Officer Volek #527. Returning from an excursion our bus stalled due to a mechanical problem. We were on Route 83 near 63rd street in what I would consider heavy traffic. Officer Volek pulled up behind us, keeping his lights on to alert the on coming traffic that we were having a problem. We were there for at least 60 to 90 minutes. Officer Volek was extremely helpful, kind and friendly, giving a bus load of senior citizens advise regarding home safety. This made the time go quickly while we were waiting for our 2nd bus to return to pick us up and transport us to our Levy Senior Center in Bolingbrook. Again just want to say “thank you Officer Volek”

July 10, 2015

Marilyn

July 14th, 2015

Dear Lori,

Thank you so much for coming out to the Village of Willowbrook's Touch-a-Truck event on Friday, July 10th. You were a great help with the large crowd and a great representative of the Police Department. The kids loved the giveaways! We hope to see you again next year. Thank you again.

Sincerely,

John Fenske
Interim Superintendent of Parks and Recreation

Cc: Mark Shelton, Police Chief
Mark Altobella, Deputy Police Chief

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

INFORMATION –DISCUSSION ITEMS

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 08/20/2015

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

BACKGROUND

- Incident # 15-5535

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

None.

COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

A RESOLUTION MAKING A DETERMINATION
RELATIVE TO THE RELEASE OF EXECUTIVE
SESSION MINUTES PURSUANT TO THE ILLINOIS
OPEN MEETINGS ACT

COMMITTEE REVIEW

- Finance/Administration
 Municipal Services
 Public Safety

Meeting Date: 08/20/2015

- | | |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

See attached Resolution.

REQUEST FOR FEEDBACK (if any)

None.

STAFF RECOMMENDATION (if any)

Adopt Resolution.

RESOLUTION NO. 15-PSC- 01

A RESOLUTION MAKING A DETERMINATION RELATIVE
TO THE RELEASE OF EXECUTIVE SESSION MINUTES
PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

WHEREAS, by the Public Safety Committee of the Village of Willowbrook have met from time to time in executive session for the purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such executive sessions; and

WHEREAS, pursuant to the requirements of the Open Meetings Act, the Public Safety Committee have met in executive session to review all executive session minutes; and

WHEREAS, they have determined that a need for confidentiality still exists as to the executive session minutes from the meetings set forth on Schedule "A" attached hereto; and

WHEREAS, they have further determined that the minutes of the meetings listed on Schedule "B" attached hereto no longer require confidential treatment and should be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Public Safety Committee of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The Executive Session minutes from those meetings set forth on Schedule "B" attached hereto are hereby released for public inspection.

SECTION TWO: The Village Clerk is hereby authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the Clerk's office.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED and APPROVED this 10th day of August, 2015.

Chairman/Trustee

Trustee

Chief of Police

SCHEDULE "B"

**EXECUTIVE SESSION MINUTES
WHICH NO LONGER REQUIRE CONFIDENTIAL TREATMENT
AND ARE AVAILABLE FOR PUBLIC INSPECTION**

2007

April 23

May 22

2008

January 14

February 11

SCHEDULE "A"

**EXECUTIVE SESSION MINUTES
FOR WHICH THE NEED FOR CONFIDENTIALITY STILL EXISTS**

NONE