



EST. 1960

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

AGENDA

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, SEPTEMBER 1, 2015, AT 7:00 P.M. AT THE VILLAGE POLICE STATION BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a) August 4, 2015 Regular Meeting of the Parks & Recreation Commission
4. REPORT – Programs/Special Event Planning:
 - a) Co-Rec Softball
 - b) Children's Holiday Party, December 13, 2015
5. DISCUSSION – 2016 Park Goose Control Agreement, Wild Goose Chase, Inc.
6. VISITOR'S BUSINESS – Public comment is limited to three (3) minutes per person
7. COMMUNICATIONS:
 - a) Willow Pond Park Renovation Project
 - b) Lake Hinsdale Park Renovation Project
 - c) Burr Ridge Park District
 - d) Park Landscape Maintenance
8. ADJOURNMENT

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, AUGUST 4, 2015, AT THE VILLAGE POLICE STATION BUILDING, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Landsman called the meeting to order at the hour of 7:06 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Lorraine Grimsby, Ronald Kanaverskis, Laurie Landsman, Robert Pionke, and Rene Schuurman.

ABSENT: Chairman Richard Cobb, and at time of Roll Call – Commissioners Carol Lazarski and Doug Stetina.

Also present were Village Administrator Tim Halik and Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – JULY 7, 2015

The Commission reviewed the July 7, 2015 minutes.

MOTION: A Motion was made by Commissioner Pionke and seconded by Commissioner Grimsby to approve the July 7, 2015 minutes as presented.

ROLL CALL VOTE: AYES: Commissioners Grimsby, Kanaverskis, Landsman, Pionke, and Schuurman. NAYS: None. ABSENT: Chairman Cobb, Commissioner Lazarski, and Commissioner Stetina.

MOTION DECLARED CARRIED

4. REPORT – EVENT UPDATES

a. Touch-A-Truck

Commissioner Grimsby questioned where this event was advertised. Interim Superintendent Fenske advised that it was posted on the Village website, flyers were posted, and DuPage County Visitors Bureau website.

Interim Superintendent Fenske related that this event was held on July 10th. Approximately 350-400 people attended this event.

b. Family Movie Night

Interim Superintendent Fenske advised that this event was held on July 17th. The movie “Big Hero 6” was presented. Approximately 15-20 families were in attendance.

***NOTE: Commissioner Doug Stetina arrived at 7:15 p.m.

c. Community Yard Sale

Interim Superintendent Fenske stated that this event was held on July 25th. There were 16 sellers that registered for tables and 14 sellers were in attendance. This event was advertised through Metromix.com and the Suburban Life Newspaper. Flyers were also distributed around the Village. There was a steady stream of shoppers throughout the day.

5. DISCUSSION – INTERGOVERNMENTAL AGREEMENT WITH THE BURR RIDGE PARK DISTRICT

Administrator Halik related that he and Mayor Trilla met with representatives from the Burr Ridge Park District to explore areas that can be combined and outsourced. One of the areas identified was the formatting and printing of the Park Program Guide. This agreement will also allow Willowbrook residents to register for Burr Ridge programs and receive the resident rate.

Administrator Halik advised that Willowbrook will continue to run the athletic programs and special events. The Burr Ridge Park District offered to provide part time staffing for these events.

Administrator Halik stated that this agreement is good for one year. This will allow for a trial period to make sure that this arrangement works for both entities. If this agreement does work well, there is an option to renew.

The Parks Commission concurred with the intergovernmental agreement with the Burr Ridge Park District and bring forward to the Village Board for approval.

6. DISCUSSION – CONCEPTUAL PLANNING – COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE

Administrator Halik reviewed the conceptual plan for the new Community Resource Center, located at 825 Midway Drive.

*** NOTE: Commissioner Carol Lazarski arrived at 7:30 p.m.

Administrator Halik advised that the tentative move in date would be the Fall of 2016. Recommendations were made to enlarge the kitchen area, include a coat room, and outdoor seating space.

7. VISITORS' BUSINESS

There was no Visitors' Business.

8. COMMUNICATIONS

a. Willow Pond Park Renovation Project

Interim Superintendent Fenske advised that he had met with other area park districts. Discussion involved that some OSLAD grants will be released. Administrator Halik stated that after speaking with the project consultant, John Vann, he advised that the OSLAD funds will be released eventually.

b. Lake Hinsdale Park Renovation Project

Administrator Halik related that this project was moving forward until the DCEO grant was suspended. The Governor's Office has taken a position that without a current state budget in place, there is no vehicle to dispense this money. Administrator Halik advised that once the budget is passed, hopefully this money will be released.

9. ADJOURNMENT

MOTION: Made by Commissioner Schuurman, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 8:00 p.m.

ROLL CALL VOTE: AYES: Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Chairman Cobb.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

____ September 1 _____, 2015

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

**PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

**DISCUSSION – 2016 Park Goose Control Agreement,
Wild Goose Chase, Inc.**

COMMISSION REVIEW

- Report
- Discussion
- Seeking Feedback

Meeting Date:

September 1, 2015

BACKGROUND

The Village has, in the past, hired a service to perform goose control measures at both Prairie Trail Park and Willow Pond Park. The nature of services includes the use of Border Collies and handlers to move wild Canada geese from the properties, and sweeping any goose droppings from common paved areas. In addition, goose egg depredation is performed, in accordance with a state permit that is obtained.

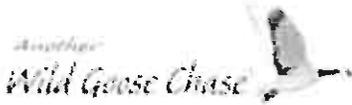
REQUEST FOR FEEDBACK

Attached please find Wild Goose Chase's 2016 Service Proposal for Prairie Trail Park and Willow Pond Park. The following are explanations provided by Wild Goose Chase of changes in the proposal:

- Wild Goose Chase will be changing to monthly programs for next year. The consensus among their clients was that this change will make it easier and more cost effective for budgeting and bill paying needs. The attached proposal details the customized service program that will best mitigate the negative impact that nuisance geese can have.
- Proposals for 2016 and 2017 have been included for those who would prefer an agreement that will guarantee price and allow for budgeting for a 2 year period. This new format will also allow for the selection of desired services and contract period. So, if a one year agreement is preferred, we would have that option.

STAFF RECOMMENDATION

Service options for 2016 (and beyond) will be discussed at the meeting.



Date: August 10, 2015
Contact: John Fenske
Job Name: Prairie Trails
Job Address: 59th & Clarendon Hills Rd.
Job City/State: Willowbrook, IL 60527

WGC/MBM Job Name: VWB-Prairie Trails Pk.

We hereby submit specifications and proposals to: Village of Willowbrook, 7760 Quincy St., Willowbrook, IL 60527; Attention: John Fenske; Phone: 630-323-8215, Fax: 630-323-0787.

Dog Service for Goose Management

Wild Goose Chase, Inc. will provide Border Collie and Handler to move wild Canada geese from the location listed above. Site inspections shall be performed, weather permitting, by Wild Goose Chase, Inc. personnel for goose control. We shall be allowed access of multiple visits as needed, to the property for the duration of the service contract; excluding major holidays. During our visits, we will sweep any goose droppings from common paved areas. Upon request, Wild Goose Chase, Inc. shall provide written reports at the end of each month listing site specific activity and observations.

Spring Nesting 2016
 3/1/2016 - 5/31/2016
 Initials _____

Fall Migration 2016
 8/1/2016 - 11/30/2016
 Initials _____

Spring Nesting 2017
 3/1/2017 - 5/31/2017
 Initials _____

Fall Migration 2017
 8/1/2017 - 11/30/2017
 Initials _____

\$960.00 Nine Hundred Sixty Dollars and No Cents per month

Goose Egg Depredation Service

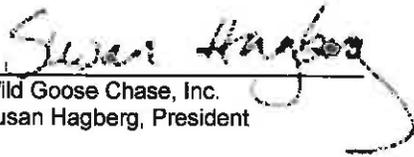
Wild Goose Chase, Inc. will assist in the application for the required State permit and provide egg depredation services at the location listed above. As required by the state, goose egg depredation includes; locating nest(s), oiling and or adding eggs as soon as the full clutch is laid and before incubation begins, and removal and burial at the end of nesting season. The owner of the property shall provide safe access to roof, including ladders, if necessary, for services to be performed on roof nests. These services include office administrative follow-up and report filing with the State.

Season 2016
 3/7/2016 to 5/29/2016
 Initials _____

Season 2017
 3/6/2017 to 5/28/2017
 Initials _____

\$.00 No Dollars and No Cents per Season
 With a signed full 2016 Dog Service Contract

All work to be completed in a competent and professional manner using prevailing standards in the industry. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All Dog Service for Goose Management will be billed at the beginning of contract period and the first of each month thereafter or arrangements can be made for a quarterly billing cycle. Any Egg Depredation and Flight Control services will be billed at the time services are completed. Payment is due upon receipt of invoice. A service charge of 1 1/2% per month (18%) per year will be added to all balances not paid within thirty (30) days of invoice. Purchaser agrees to pay any expenses incurred by Wild Goose Chase, Inc. in collecting amounts due: including court costs, attorney's fees, and any other costs of collection including just compensation for time spent in pursuit of delinquent accounts by those representing Wild Goose Chase be it the owner or an officer of the company. This proposal may be withdrawn if not accepted within 15 days.


 Wild Goose Chase, Inc.
 Susan Hagberg, President

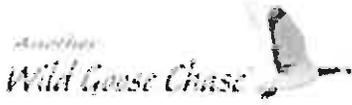

 Wild Goose Chase, Inc.
 Account Manager

Acceptance of Proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

 Authorized Signature (Title)

 (PRINT NAME & TITLE)



Date: August 10, 2015
Contact: John Fenske
Job Name: Willow Pond
Job Address: Adams St. & Plainfield Rd.
Job City/State: Willowbrook, IL 60527

WGC/MBM Job Name: VWB-Willow Pond

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 Initials _____

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 4/1/2017 - 6/30/2017
 Initials _____

Fall Migration 2017
 8/1/2017 - 11/30/2017
 Initials _____

\$.00 No Dollars and No Cents per month
With a signed full 2016-2017 Dog Service Contract for VWB-Prairie Trails Pk.

Goose Egg Depredation Service

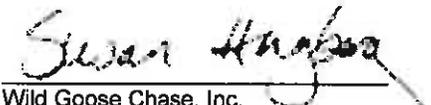
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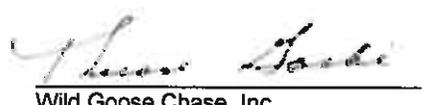
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