

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, AUGUST 4, 2015, AT THE VILLAGE POLICE STATION BUILDING, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Landsman called the meeting to order at the hour of 7:06 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Lorraine Grimsby, Ronald Kanaverskis, Laurie Landsman, Robert Pionke, and Rene Schuurman.

ABSENT: Chairman Richard Cobb, and at time of Roll Call – Commissioners Carol Lazarski and Doug Stetina.

Also present were Village Administrator Tim Halik and Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – JULY 7, 2015

The Commission reviewed the July 7, 2015 minutes.

MOTION: A Motion was made by Commissioner Pionke and seconded by Commissioner Grimsby to approve the July 7, 2015 minutes as presented.

ROLL CALL VOTE: AYES: Commissioners Grimsby, Kanaverskis, Landsman, Pionke, and Schuurman. NAYS: None. ABSENT: Chairman Cobb, Commissioner Lazarski, and Commissioner Stetina.

MOTION DECLARED CARRIED

4. REPORT – EVENT UPDATES

a. Touch-A-Truck

Commissioner Grimsby questioned where this event was advertised. Interim Superintendent Fenske advised that it was posted on the Village website, flyers were posted, and DuPage County Visitors Bureau website.

Interim Superintendent Fenske related that this event was held on July 10th. Approximately 350-400 people attended this event.

b. Family Movie Night

Interim Superintendent Fenske advised that this event was held on July 17th. The movie “Big Hero 6” was presented. Approximately 15-20 families were in attendance.

***NOTE: Commissioner Doug Stetina arrived at 7:15 p.m.

c. Community Yard Sale

Interim Superintendent Fenske stated that this event was held on July 25th. There were 16 sellers that registered for tables and 14 sellers were in attendance. This event was advertised through Metromix.com and the Suburban Life Newspaper. Flyers were also distributed around the Village. There was a steady stream of shoppers throughout the day.

5. DISCUSSION – INTERGOVERNMENTAL AGREEMENT WITH THE BURR RIDGE PARK DISTRICT

Administrator Halik related that he and Mayor Trilla met with representatives from the Burr Ridge Park District to explore areas that can be combined and outsourced. One of the areas identified was the formatting and printing of the Park Program Guide. This agreement will also allow Willowbrook residents to register for Burr Ridge programs and receive the resident rate.

Administrator Halik advised that Willowbrook will continue to run the athletic programs and special events. The Burr Ridge Park District offered to provide part time staffing for these events.

Administrator Halik stated that this agreement is good for one year. This will allow for a trial period to make sure that this arrangement works for both entities. If this agreement does work well, there is an option to renew.

The Parks Commission concurred with the intergovernmental agreement with the Burr Ridge Park District and bring forward to the Village Board for approval.

6. DISCUSSION – CONCEPTUAL PLANNING – COMMUNITY RESOURCE CENTER (CRC), 825 MIDWAY DRIVE

Administrator Halik reviewed the conceptual plan for the new Community Resource Center, located at 825 Midway Drive.

*** NOTE: Commissioner Carol Lazarski arrived at 7:30 p.m.

Administrator Halik advised that the tentative move in date would be the Fall of 2016. Recommendations were made to enlarge the kitchen area, include a coat room, and outdoor seating space.

7. VISITORS' BUSINESS

There was no Visitors' Business.

8. COMMUNICATIONS

a. Willow Pond Park Renovation Project

Interim Superintendent Fenske advised that he had met with other area park districts. Discussion involved that some OSLAD grants will be released. Administrator Halik stated that after speaking with the project consultant, John Vann, he advised that the OSLAD funds will be released eventually.

b. Lake Hinsdale Park Renovation Project

Administrator Halik related that this project was moving forward until the DCEO grant was suspended. The Governor's Office has taken a position that without a current state budget in place, there is no vehicle to dispense this money. Administrator Halik advised that once the budget is passed, hopefully this money will be released.

9. ADJOURNMENT

MOTION: Made by Commissioner Schuurman, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 8:00 p.m.

ROLL CALL VOTE: AYES: Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Chairman Cobb.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, September 1 _____, 2015

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.