

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 14, 2015 AT THE VILLAGE POLICE STATION BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: At time of Roll Call - Trustee Umberto Davi

Also present were Village Attorney Thomas Bastian, Village Attorney Michael R. Durkin, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Assistant to the Village Administrator Garrett Hummel, Planning Consultant JoEllen Charlton, and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Administrative Intern Kolodziej to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Ms. Phyllis Martin, 501 Lake Hinsdale Drive, Willowbrook, Illinois thanked Chief Mark Shelton and the Willowbrook Police Department for the work done on the home invasion incident.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 24, 2015 (APPROVE)
- c. Warrants - \$224,028.23 (APPROVE)
- d. Monthly Financial Report - August 31, 2015 (APPROVE)
- e. Ordinance - An Ordinance Approving the Termination by the Village of Willowbrook of a Certain License Agreement Allowing Communication Equipment to be Maintained at the Water Tower Located at 7760 Quincy

- Street by Southwest Central Dispatch - Ordinance No. 15-O-23 (PASS)
- f. Ordinance - An Ordinance Amending Title 3, Chapter 12, Section 3-12-5(E) of the Village Code - Classifications: Class E License - Ordinance No. 15-O-24 (PASS)
  - g. Resolution - A Resolution Approving a Plat of Easement - 7627 Virginia Court - Resolution No. 15-R-57 (ADOPT)
  - h. Resolution - A Resolution Authorizing the Acceptance of Change Order Number 1 - Various Additions - 67<sup>th</sup> Street Water Tank Re-Coating Project, and Ratifying and Confirming the Village Administrator's Prior Execution of Said Change Order - Resolution No. 15-R-58 (ADOPT)
  - i. Motion to Approve - 2015 Motor Fuel Tax (MFT) Roadway Maintenance Program: Payout #1 - Partial Payment - K-Five Construction Corporation (APPROVE)
  - j. Plan Commission Recommendation - Approval of a Two Lot Subdivision - 7523 Brookbank Road (RECEIVE)
  - k. Proclamation - A Proclamation Recognizing Fire Prevention Week and Fire Safety Month in October within the Village of Willowbrook (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

#### NEW BUSINESS

6. ORDINANCE - AN ORDINANCE APPROVING A TEXT AMENDMENT TO ADD "RECREATIONAL USES" AS A NEW SPECIAL USE IN THE M-1 ZONING DISTRICT

Planning Consultant Charlton related that this text amendment ordinance and the special use ordinance in the following agenda item was proposed by an applicant wishing to open a baseball/softball training facility in Willowbrook. Recreational uses are not currently listed as a permitted use or special use in the M-1 zoning district. This amendment would include recreational uses as special uses within the M-1 District.

Trustee Berglund advised that she had attended the Plan Commission meetings involving this applicant and stated that this will be a good addition to the Village.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to pass Ordinance No. 15-0-25 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE APPROVING A SPECIAL USE FOR A RECREATIONAL USE AT 7850 QUINCY STREET - WILLOWBROOK BASEBALL/SOFTBALL FACILITY

Planning Consultant Charlton advised that the applicant has experience putting these types of facilities together. The facility will use over 30,000 square feet of the building located at 7850 Quincy Street. The building will include pitching tunnels, a sports performance area, and training and educational rooms. The parking lot is sufficient in size to handle the potential parking needs.

The applicant will be relocating the front door from the front of the building to the side facing the parking lot. Additional improvements will include the removal of a dead tree and store front windows that will replace an existing loading dock door, and the enhancement of a drainage swale.

An operational condition was included in the ordinance that pertains to the handling of garbage.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to pass Ordinance No. 15-0-26 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR TO ACCEPT AND EXECUTE A PROPOSAL FOR PROFESSIONAL ARCHITECTURAL SERVICES - 7760 QUINCY STREET (VILLAGE POLICE STATION BUILDING) RENOVATION PROJECT - WILLIAMS ARCHITECTS

Administrator Halik advised that Phase II of the Village Master Facilities plan includes the renovation of 7760 Quincy Street to service solely as the Village police station. The plan is to start in the fall on the interior demolition and to break ground in the spring on the sally port addition and site work.

The Village received a proposal from Williams Architects which provides for basic architectural services, preparation of documents for the public bidding, meeting attendance, construction administration and interior design services.

The overall architectural fee for this project is \$175,000. The Municipal Services Committee reviewed the contract and recommends the acceptance of the contract.

Administrator Halik acknowledged the efforts of Mayor Trilla, Trustee Mistele, and Attorney Bastian in finalizing the contract.

Trustee Berglund asked when the Board will lose the use of the Council Chambers. Administrator Halik related probably in November. Administrator Halik advised that arrangements have been finalized with the Village of Burr Ridge to utilize their police department's training room to serve as temporary Council Chambers.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 15-R-59 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly related that during the Public Safety Meeting prior to tonight's Board meeting, the Committee reviewed numerous emails and letters that were received by residents of

Willowbrook and other communities positively commenting on the work being done by the Willowbrook Police Department.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Oggerino stated that he had been approached by a citizen related to the victim of the home invasion. The citizen advised that they would like the victim to be honored by the Board in some form.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen reminded the Board that this week is the Illinois Municipal Conference in Chicago.

12. ADMINISTRATOR'S REPORT

Administrator Halik wished to point out that the payout for the Motor Fuel Tax Roadway Maintenance Program that was approved in the Omnibus Vote was originally valued at \$212,000. After the project was completed, the actual payout was \$182,000. The \$30,000 savings included less material needing to be used in the project.

13. MAYOR'S REPORT

Mayor Trilla related that Trustee Davi is being honored by the West Central Municipal Conference at their next meeting for his being appointed as President of the Illinois State Bar Association.

Mayor Trilla also thanked Chief Shelton, the Willowbrook Police Department and the outside agencies that assisted in the home invasion incident.

\*\*\*NOTE: Trustee Davi arrived at 7:00 p.m.

14. EXECUTIVE SESSION

- a. Appointment, Employment, Compensation, Performance of a Specific Employee Pursuant to 5 ILCS 120/2(c)(1)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Neal and seconded by Trustee Kelly to adjourn into Executive Session at the hour of 7:00 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Davi, to adjourn the Regular Meeting at the hour of 7:24 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

September 28 , 2015.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.