

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 28, 2015 AT THE VILLAGE POLICE STATION BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Umberto Davi, Terrence Kelly, Michael Mistele, and Gayle Neal.

ABSENT: Trustees Sue Berglund and Paul Oggerino

Also present were Village Attorney Thomas Bastian, Village Attorney Michael R. Durkin, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Planning Consultant JoEllen Charlton, Deputy Clerk Cindy Stuchl, and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked members of the Tri-State Fire Protection District to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 14, 2015 (APPROVE)
- c. Minutes - Executive Session Board Meeting - September 14, 2015 (APPROVE)
- d. Warrants - \$299,508.92 (APPROVE)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Provide Elevator Maintenance Services, 835 Midway Drive (Village Hall) - ThyssenKrupp Elevator Corporation - Resolution No. 15-R-60 (ADOPT)

- f. Resolution - A Resolution Approving and Authorizing the Mayor and Village Clerk to Execute a Contract Between the Village of Willowbrook and Robert White Construction to Remove and Replace Sections of Public Sidewalk Previously Identified as Being in a State of Disrepair - Resolution No. 15-R-61 (ADOPT)
- g. Resolution - A Resolution Authorizing the Board of Police Commissioners (BOPC) to Effect the Original Appointment of a Candidate to Fill a Vacancy in the Rank of Patrol Officer Within the Police Department - Resolution No. 15-R-62 (ADOPT)
- h. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Conduct the Fall Brush Collection Program, October 12th through October 16th - Pessina Tree Service, LLC - Resolution No. 15-R-63 (ADOPT)
- i. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Accept a Proposal for the Purchase of one (1) 2016 Ford F-250 XL 4WD Regular Cab Public Works Vehicle - Willowbrook Ford, Inc. - Resolution No. 15-R-64 (ADOPT)
- j. Motion to Approve - Lake Hinsdale Village Water Tank Re-Coating Project: Payout #1 - Final Payment - Era Valdivia Contractors, Inc. (APPROVE)
- k. Motion to Approve - LED Streetlight Replacement Project: Payout #2 - Final Payment - Utility Dynamics Corporation (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, and Neal.
NAYS: None. ABSENT: Trustees Berglund and Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik reported that there were three (3) delinquent water bills in the amounts of \$202.93, \$711.76, and \$18,203.09. Staff requested authorization to proceed in accordance with past practices which was granted.

7. PROCLAMATION - A PROCLAMATION RECOGNIZING DEPUTY CHIEF MARK ALTOBELLA FOR 25 YEARS OF SERVICE TO THE VILLAGE OF WILLOWBROOK

Mayor Trilla presented Deputy Chief Mark Altobella with a Proclamation and gift recognizing his 25 years of service with the Village of Willowbrook. Mayor Trilla, the Board of Trustees, and Staff thanked Deputy Chief Altobella for his service.

8. MOTION - MOTION RECOGNIZING EXEMPLARY SERVICE IN THE LINE OF DUTY AND APPROVAL OF A MERITORIOUS SERVICE AWARD - SERGEANT MICHELLE STRUGALA

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Meritorious Service Award to Michelle Strugala.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustees Berglund and Oggerino.

MOTION DECLARED CARRIED

Mayor Trilla presented Sergeant Michelle Strugala with a Meritorious Service Award for her efforts in saving residents from a fire located on the 11th floor of the Lake Hinsdale Tower. Chief Shelton presented Sergeant Strugala with a Meritorious medal and ribbon to be worn on her dress uniform. Mayor Trilla, the Board of Trustees, and Staff thanked Sergeant Strugala for her service.

9. MOTION - MOTION RECOGNIZING EXEMPLARY SERVICE IN THE LINE OF DUTY AND APPROVAL OF A MERITORIOUS SERVICE AWARD - OFFICER DYLAN TRAINOR

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to approve the Meritorious Service Award to Dylan Trainor.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustees Berglund and Oggerino.

MOTION DECLARED CARRIED

Mayor Trilla presented Officer Dylan Trainor with a Meritorious Service Award for his efforts in saving residents from a fire located on the 11th floor of the Lake Hinsdale Tower. Chief Shelton presented Officer Trainor with a Meritorious medal and

ribbon to be worn on his dress uniform. Mayor Trilla, the Board of Trustees, and Staff thanked Officer Trainor for his service.

10. ORDINANCE - AN ORDINANCE APPROVING A FINAL PLAT OF SUBDIVISION - 7523 BROOKBANK SUBDIVISION

Planning Consultant Charlton advised that this application is for the approval of a two-lot subdivision. The subdivision complies with all requirements of zoning regulations. The Plan Commission reviewed the application at their special meeting held on August 26, 2015. There was an issue from a neighbor in regards to drainage. These issues will be addressed when the final engineering and building permits are submitted.

There is an existing home on the property which will be demolished. The plat will not be recorded until the demolition of the house occurs.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to pass Ordinance No. 15-0-27 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: Trustees Berglund and Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Davi thanked the trustees that had attended the award ceremony hosted by the West Central Municipal Conference for his appointment as President of the Illinois Bar Association.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen stated that he had attended the Illinois Municipal Conference and was a worthwhile event.

14. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

15. MAYOR'S REPORT

Mayor Trilla thanked the Board members that had attended the Illinois Municipal League Conference.

16. EXECUTIVE SESSION

Trustee Davi requested to adjourn into Executive Session to discuss the minutes of the September 14th Executive Session.

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Davi and seconded by Trustee Neal to adjourn into Executive Session at the hour of 6:50 p.m.

ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, and Neal.
NAYS: None. ABSENT: Trustees Berglund and Oggerino.

MOTION DECLARED CARRIED

17. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Mistele, to adjourn the Regular Meeting at the hour of 6:58 p.m.

ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, and Neal.
NAYS: None. ABSENT: Trustees Berglund and Oggerino.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

October 12 _____, 2015.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.