

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, OCTOBER 6, 2015, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Lorraine Grimsby, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Robert Pionke, and Doug Stetina.

ABSENT: Commissioner Rene Schuurman.

Also present were Temporary Interim Superintendent of Parks and Recreation John Fenske and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – SEPTEMBER 1, 2015

The Commission reviewed the September 1, 2015 minutes.

MOTION: A Motion was made by Commissioner Landsman and seconded by Commissioner Stetina to approve the September 1, 2015 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioner Schuurman.

MOTION DECLARED CARRIED

4. DISCUSSION – SPECIAL EVENT PLANNING

a. Pumpkin Fest/Halloween Party – October 23, 2015

Interim Superintendent Fenske advised that the Pumpkin Fest is in conjunction with Gower West Elementary School. The party begins at 6:00 p.m. and asked for volunteers from the Commission to assist. Interim Superintendent Fenske stated that he is still waiting to hear from the Willowbrook/Burr Ridge Kiwanis Club for their donation towards the taffy apples. Commissioner Lazarski advised that she will follow up with Kiwanis.

b. Children's Holiday Party – December 13, 2015

Interim Superintendent Fenske stated that plans for the Holiday Party are going well. Mr. Taps will be the entertainment this year. Tommy R's Catering will be donating \$740.00 worth of food for the event.

As of today, Interim Superintendent Fenske advised that there have been approximately \$1,700.00 in donations. Interim Superintendent Fenske related that he will need to purchase some supplies this year.

Interim Superintendent Fenske advised that next year will be the 40th Anniversary of the Children's Holiday Party and asked that the Commissioners consider if they would like to do something on a grander scale for the anniversary.

c. Holiday Tree Lighting Ceremony

Interim Superintendent Fenske related that Administrator Halik stated that a new tree will be planted in Willow Pond Park during this week. Administrator Halik had questioned if the commissioners were interested in having a tree lighting ceremony this year. After discussion, the commissioners concurred on a small-scale tree lighting.

5. DISCUSSION – 2015 Special Recreation Tax Levy

Interim Superintendent Fenske advised that at the last Village Board meeting, the Mayor and Board of Trustees approved a 2% increase in the Gateway SRA membership dues. All other fees and costs will remain the same for the 2016/17 Fiscal Year Budget.

6. DISCUSSION – Community Resource Center (CRC) Design

Interim Superintendent Fenske reviewed the list of proposed changes to the CRC design that had been discussed at the September Parks meeting. Commissioners concurred with moving the location of the kitchen to be next to a multi-purpose room. Commissioners also discussed about make the conference room into a reception area with a partition wall in order to have citizens “greeted” when they enter the door.

The Commissioners requested more detailed information as far as room dimensions be brought for the next meeting for further discussion.

7. VISITORS' BUSINESS

There was no Visitors' Business.

8. COMMUNICATIONS

There were no Communications.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Lazarski to adjourn the meeting at the hour of 8:01 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: Commissioner Schuurman.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

____ November 3 _____, 2015

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.