

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS HELD ON OCTOBER 16, 2015 AT THE VILLAGE POLICE DEPARTMENT BUILDING OF THE VILLAGE OF WILLOWBROOK, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery. Also present were Chief of Police Mark Shelton and Administrative Assistant Debbie Hahn.

ABSENT: None.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. REVIEW AND APPROVE MINUTES

Minutes - Regular BOPC Meeting - August 21, 2015 (APPROVE)

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

- a. Resolution - Authorizing the Board of Police Commissioners (BOPC) to effect the original appointment of a candidate to fill a vacancy in the rank of Patrol Officer within the Village Police Department

Chairman Schuler reviewed the resolution that was passed by the Village Board to allow the BOPC to hire another candidate due to a recently hired patrol officer taking a position at another department.

6. UNFINISHED BUSINESS

- a. Review - Revised Board of Police Commissioners Rules and Regulations

Chairman Schuler recommended some wording changes under Section 3 - Disqualifications to make the college requirements clearer. Chairman Schuler also suggested obtaining clarification on the age requirement from the BOPC attorney.

Chairman Schuler suggested continuing discussion on the BOPC Rules and Regulations at the next BOPC meeting when Administrator Halik, in his role as staff liaison, will be present.

7. NEW BUSINESS

- a. Update - Academy Recruits

Chief Shelton related that the new recruits were sent to the University of Illinois in Champaign. Chief Shelton stated that he receives weekly updates on their progress. Test scores have been good. Chief Shelton has received only positive comments from fellow officers and trainers. Chief Shelton advised that the officers will be graduating the Academy on December 17, 2015 and will be finished with their Field Training program by the end of March.

- b. Discussion - Patrol Officer Vacancy

Chief Shelton advised that Officer Babczak submitted his resignation. In his exit interview, Officer Babczak had only positive things to say about the department. He stated that he was leaving to a larger department for more opportunities.

Chief Shelton stated that backgrounds are already being conducted on the next several candidates on the eligibility list. Chief Shelton advised that he has an academy reservation secured for January.

The Commission concurred on the hiring of a new patrol officer.

8. ADJOURNMENT

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to adjourn the meeting at the hour of 7:48 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

November 20 , 20 15

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Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.