

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 9, 2015 AT THE VILLAGE POLICE STATION BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Attorney Michael R. Durkin, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Assistant to the Village Administrator Garrett Hummel, Deputy Clerk Cindy Stuchl, and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Neal to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 26, 2015 (APPROVE)
- c. Warrants - \$447,003.64 (APPROVE)
- d. Monthly Financial Report - October 31, 2015
- e. Ordinance - An Ordinance Approving and Authorizing a Parking and Traffic Enforcement Agreement By and Between the Village of Willowbrook and Werk Management, Nantucket Townhomes - Ordinance No. 15-O-32 (PASS)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Accept Online

- Payments - Official Payments Corporation - Resolution No. 15-R-69 (ADOPT)
- g. Resolution - A Resolution Approving a Plat of Easement - 7635 Eleanor Place - Resolution No. 15-R-70 (ADOPT)
 - h. Plan Commission Recommendation - Special Use Permit to Allow a Commercial School - Elite Tutoring Place of Willowbrook, 870 75th Street, Willowbrook Plaza Shopping Center (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL FOR CONSULTING SERVICES RELATING TO THE RENOVATION OF THE VILLAGE POLICE DEPARTMENT BUILDING - SENTINEL TECHNOLOGIES, INC.

Administrator Halik related that a technology consultant was needed to be hired to assist with the development of design specifications and installation of communication equipment during the renovations of the police department building. Williams Architects has worked with Sentinel Technologies, Inc. in the past and recommended them to the Village.

The scope of work will include programming, schematic design, design development and construction documents pertaining to the building security system, paging system, data cabling, and A/V systems for the project. The amount of the proposal is \$9,520.00.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 15-R-71 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Neal, and Oggerino. NAYS: None. ABSENT: Trustees Davi and Mistele.

MOTION DECLARED CARRIED

7. REPORT - UPDATE ON THE STATUS OF THE POLICE DEPARTMENT BUILDING RENOVATION PROJECT (PHASE II OF THE VILLAGE MASTER FACILITIES PLAN)

Administrator Halik stated a schematic design process meeting was held on October 15th. These meetings are being held on a weekly basis. A final design will be brought before the Board at the December 14th Board meeting. If approved, the project will move forward to construction.

Light interior demolition should begin next month. Full interior demolition will begin in the Spring. Full construction will commence in August of 2016, with the project completion in June of 2017.

Trustee Berglund asked when the Council Chambers will be relocated. Administrator Halik advised that arrangements have been made with the Burr Ridge Police Department for the Board meetings to be held in their training room throughout 2016. The December 14th Board meeting will be the last meeting held in the current Council Chambers.

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly related that Lake Hinsdale Village held their annual Veterans event on Friday, November 6th and wished to thank the Village officials and staff that attended.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

12. MAYOR'S REPORT

Mayor Trilla stated that he had attended the Veterans event at Lake Hinsdale Village and thanked Trustee Kelly for his work.

13. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 6:39 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

November 23, 2015.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.