

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, NOVEMBER 3, 2015, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Cobb called the meeting to order at the hour of 7:05 p.m.

2. ROLL CALL

Those present at roll call were Chairman Richard Cobb, Commissioners Laurie Landsman, Carol Lazarski, Robert Pionke, Rene Schuurman, and Doug Stetina.

ABSENT: Commissioners Lorraine Grimsby and Ron Kanaverskis.

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – OCTOBER 6, 2015

The Commission reviewed the October 6, 2015 minutes.

MOTION: A Motion was made by Commissioner Lazarski and seconded by Commissioner Landsman to approve the October 6, 2015 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioners Grimsby and Kanaverskis.

MOTION DECLARED CARRIED

4. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING

a. Pumpkin Fest/Halloween Party – October 23, 2015

Interim Superintendent Fenske related that to save time and staff hours, instead of placing individual Kiwanis sponsor labels on the taffy apples, he posted signs up stating that the apples were the courtesy of Kiwanis. Interim Superintendent Fenske advised that the Gower PTO provided games and candy. He advised that cups for coffee and drinks ran out.

Interim Superintendent Fenske advised that the attendance was approximately 200 guests. Interim Superintendent Fenske thanked Commissioners Grimsby, Pionke, and Stetina for their assistance; and thanked police staff, Debbie Hahn and Lori Rinella, for their help during the event.

b. Children's Holiday Party – December 13, 2015

Interim Superintendent Fenske advised that as of today's date, he has received \$2,529.00 in donations. Interim Superintendent Fenske related that he is working on postcards to be mailed out to residents. There will be an announcement on the card that any family that brings in food donations will be automatically entered into a raffle for a prize from Hinsdale Nurseries.

Commissioners requested that signs be placed in several parks advertising the party.

Interim Superintendent Fenske stated that he had spoken with the Hinsdale South National Honor Society volunteers that had helped out at the Pumpkin Fest. The students are looking for additional service hours. They have also agreed to help out at the Holiday Party.

c. Holiday Tree Lighting Ceremony

Interim Superintendent Fenske advised that the lighting ceremony is set for Friday, December 4, 2015 from 6:00 – 7:30 p.m. at Willow Pond. A contract has been set with Wingren's to decorate the trees.

Commissioner Schuurman made a suggestion to draw more attendance, provide a coupon for a free entry to the 5K race. Suggestions were also made to contact Giordano's or Chick-fil-A to provide food for the event.

d. 2016 5K Fun Run

Commissioner Schuurman and Interim Superintendent Fenske related that several people have been inquiring if there will be another race held next year. Commissioner Pionke advised that there should be a change for the next race in advertising.

Commissioner Pionke also suggested that the time of the race be an hour later. Suggestion was also made that companies wishing to sponsor the race should register through the race website.

Discussion on picking dates and race planning will continue at the next Commission meeting.

5. DISCUSSION – Community Resource Center (CRC) Design

Interim Superintendent Fenske advised that Administrator Halik wishes to go out to bid on this project at the same time as the police department renovation.

Suggestion was made to remove the storage room next the kitchen and enlarge the kitchen to accommodate cooking classes. Interim Superintendent Fenske related that he believes that the wall is a load-bearing wall and cannot be removed. He will confirm that with Administrator Halik. Commissioners also suggested that an outdoor patio be added to the plans.

6. VISITORS' BUSINESS

There was no Visitors' Business.

7. COMMUNICATIONS

There were no Communications.

8. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Stetina to adjourn the meeting at the hour of 8:25 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Commissioners Grimsby and Kanaverskis.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

December 1, 2015

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.