

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS HELD ON NOVEMBER 20, 2015 AT THE VILLAGE POLICE DEPARTMENT BUILDING OF THE VILLAGE OF WILLOWBROOK, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Schuler at the hour of 7:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman William Schuler, Secretary Stephen Landsman, and Commissioner Joseph Heery. Also present were Village Administrator Tim Halik, Chief of Police Mark Shelton, and Executive Secretary Cindy Stuchl.

ABSENT: None.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. REVIEW AND APPROVE MINUTES

Minutes - Regular BOPC Meeting - October 16, 2015 (APPROVE)

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to approve the October 16, 2015 minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

There were no communications.

6. UNFINISHED BUSINESS

- a. DISCUSSION AND APPROVE TO SEND TO BOPC ATTORNEY FOR REVIEW - Board of Police Commissioners Rules and Regulations

Chairman Schuler pointed out that the qualification statement dealing with the applicant's history as a conscious objector identified for deletion at the last meeting should be restored

because this qualification exists in ILCS 65. Secretary Landsman suggested that we also add a standard clause to cover any unstated qualifications or disqualifications that exist in the state statute. Village Administrator Halik will request an opinion of BOPC Attorney John Broihier.

The Commissioners had an in depth discussion about the Departmental Merit and Efficiency percentages. Chairman Schuler is in favor of 10% for Merit and Efficiency and summarized documentation he had provided in support of 10%.

Chief Shelton stated that he strongly supports 20% for Merit and Efficiency which will allow him a better advantage to make sure the right qualified people are in the top three of the Promotional list. Secretary Landsman and Commissioner Heery stated that they feel it is more important to give the Chief of Police 20% for Merit and Efficiency to allow for his discretion.

Chairman Schuler requested a motion to approve the BOPC Rules and Regulations as it was presented subject to attorney's review. There was no motion made. Motion failed.

Secretary Landsman stated that the Promotional Examination weighting should be rated at 55% for the written exam, 25% for Oral Interview/Assessment Center, and 20% for Departmental Merit and Efficiency.

MOTION: Made by Secretary Landsman, seconded by Commissioner Heery, to adopt the draft BOPC Rules and Regulations as amended subject to final review by BOPC Attorney John Broihier.

ROLL CALL VOTE: AYES: Secretary Landsman and Commissioner Heery.
NAYS: Chairman Schuler. ABSENT: None.

MOTION DECLARED CARRIED

7. NEW BUSINESS

a. Update - Academy Recruits

Chief Shelton advised that the current recruits are scheduled to graduate from the academy on December 17th. They have both tested in the upper 90% in all tests.

The next potential hire, if all background tests return positive, would begin at the academy on January 12, 2016.

b. Certificate of Appointment

Administrator Halik related that he had received an email from Chairman Schuler regarding verbiage in the state statute that refers to the BOPC Chairman and Secretary signing the approval of appointment of patrol officers. Chairman Schuler had stated that they have not been signing any certificates or commission cards.

Administrator Halik advised that the Village had changed Village employee identification cards that have preprinted state statute verbiage on the back side of patrol officer ids that do not contain the BOPC signatures.

Administrator Halik requested if the BOPC wished to restart signing commission cards or change to a paper certificate. Chairman Schuler requested that Attorney Broihier be contacted to confirm if an actual signed certificate needs to be completed.

8. ADJOURNMENT

MOTION: Made by Commissioner Heery, seconded by Secretary Landsman, to adjourn the meeting at the hour of 7:54 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

December 18 , 2015

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.