



EST. 1960

# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 [www.willowbrookil.org](http://www.willowbrookil.org)

## Mayor

Frank A. Trilla

## Village Clerk

Leroy R. Hansen

## Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

## Village Administrator

Tim Halik

## Chief of Police

Mark Shelton

## AGENDA

REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON MONDAY, JANUARY 11, 2016, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
  - a) November 9, 2015 Regular Meeting of the Municipal Services Committee
4. DISCUSSION – Parkway Tree Trimming Program – South, Central, and East Quadrants of Town
5. REPORT – Status of Plumbing Ordinance Approval by the Illinois Department of Public Health (IDPH)
6. REPORT – Municipal Services Department:
  - a) November & December 2015 Monthly Permit Activity Reports
  - b) October & November 2015 Water System Pumpage Reports
7. VISITOR'S BUSINESS  
(Public comment is limited to three minutes per person)
8. COMMUNICATIONS
9. ADJOURNMENT



Proud Member of the  
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES  
COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON  
MONDAY, NOVEMBER 9, 2015 AT THE WILLOWBROOK POLICE  
STATION BUILDING, 7760 QUINCY STREET, IN THE VILLAGE OF  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

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1. CALL TO ORDER

Chairman Mistele called the meeting to order at 6:00 PM.

2. ROLL CALL

Those present at roll call were Chairman Michael Mistele, Trustee Paul Oggerino, and Village Administrator Tim Halik.

3. APPROVAL OF MINUTES

- a) After review of the draft minutes from the October 12, 2015 Regular Meeting of the Municipal Services Committee, Trustee Oggerino made a motion to approve the minutes as presented. Chairman Mistele seconded the motion. Motion carried.

4. REPORT – Proposed Water Main Replacement Project, Ridgemoor West Subdivision

Administrator Halik advised the committee that recently, public works crews responded to a water main break located near the intersection of Willow Lane and Stough Street. The water main in this area is among the oldest mains in town. Upon excavation, the water main pipe was found to be in severely deteriorated condition. This is relatively common for older water mains if they are buried in corrosive type soils. This section of main was in such poor condition that repair was difficult and another break was caused nearby by merely stressing the ground with heavy equipment for the first dig. As a result of this incident, staff has considered a partial water main replacement project for this area and has solicited several proposals based on several different replacement scenarios. Halik summarized three different options to repair this main. The first including the replacement of the immediate area of deteriorated main at an estimated cost of \$8,000. The second option would consist of replacing the entire length of main to the next valve, at an estimated cost of \$26,760. The third option would be to re-route the water main and abandon this deteriorated section. Halik explained that the third option is possible given there are redundant water mains along both sides of the street. Halik further stated that he had reviewed this third option with the Village engineer to determine whether this plan would have any negative hydraulic effect. The engineer reviewed the proposal and did not have any concerns. Halik recommended that the section of main be monitored over the winter and the third option be budgeted for in FY 2106/17 and completed after May 1, 2016. The Committee was in agreement and further stated that if the section of main experienced another break before May of 2016, crews should just perform this work at that time. Halik agreed.

5. REPORT – Plumbing Ordinance Approval by the Illinois Department of Public Health (IDPH)

Administrator Halik advised the Committee that in March of this year, the Village received a letter from the Illinois Department of Natural Resources (IDNR) advising us of changes to the Lake Michigan Allocation Rules and Regulations. These new regulations became effective on November 18, 2014 and require that the Village adopt two (2) new provisions within our plumbing code. The first is to add a provision requiring that new and replacement plumbing

fixtures be labeled WaterSense products. The second to adopt water conservation requirements that restrict non-essential outside water use. These changes were to be made to our plumbing ordinance by September 30, 2015. Halik explained that the Village's plumbing code is an adoption of the Illinois State Plumbing Code minimum standards with several local amendments to make areas of the code more restrictive, such as in the area of protection from potable water contamination (i.e., backflow prevention). Any amendments to the ISPC first requires approval from the Illinois Department of Public Health. There is a pre-approval process that must be followed before a plumbing ordinance can be adopted locally. Halik advised that the Village submitted our proposed plumbing ordinance changes, including the IDNR required items, in August but soon after learned that the IDPH staff's interpretations of the Illinois Plumbing License Law has changed. They will no longer allow local amendments, such as our increased backflow prevention requirements, and will not allow local enforcement of plumbing regulations outside of an issued construction permit. Halik stated that these are substantial changes from the manner in which they have always viewed and enforced the statute. Staff regards these new positions by the IDPH as an overreach, as they are not derived from the language in the current statute, and unacceptable to the community. As such we have requested a compliance deadline extension from the IDNR while DMMC and some of our state elected officials we've reached out to try to engage the IDPH to reconsider their new positions relative to the local adoption of plumbing code requirements. The IDNR was well aware of the issues towns are experiencing with the IDPH and granted an extension to 12/31/15 to comply with their items. The Committee agreed with staff's position and urged that continued efforts be taken to oppose the IDPH stance in this matter. With regard to the IDNR required items, Chairman Mistele asked whether WaterSense fixtures are U.L. listed. Halik responded that he would find out.

6. REPORT – Municipal Services Department

- a. Administrator Halik reviewed the monthly permit activity report for the month of October 2015. The Village has taken in just over \$24,000 in permit revenue for the month. Halik advised that in total for the first six months of fiscal year 2015/16, the Village has received approximately 118% of the anticipated FY2015/16 budgeted revenue.
- b. Administrator Halik shared the water system pumpage report for September 2015. The report indicates that the Village pumped 32,623,000 gallons of water in the month, bringing the total amount pumped for the first five months of the fiscal year to 161,081,000 gallons. Halik stated that we have pumped about 1% more water so far this year as compared to the same time frame last year. Halik shared that we are on track so far in reaching our estimated pumpage projection for the year of 350,000,000 gallons.

7. VISITOR'S BUSINESS

(None)

8. COMMUNICATIONS

(None)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele and seconded by Trustee Oggerino. The meeting was adjourned at 6:22 PM.

(Minutes transcribed by: Tim Halik, 1/7/16)

**MUNICIPAL SERVICES COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

**Parkway Tree Trimming Program –  
South, Central, and East Quadrants of Town**

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date:

January 11, 2016

- Discussion Only
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Seeking Feedback
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Regular Report
- Report/documents requested by Committee

**BACKGROUND**

Attached, please find a DRAFT proposed parkway tree trimming Request for Proposal (RFP) document that has been developed. The technical pruning requirements within this document represent specifications as developed by the National Arborist Association. The specifications contain general terms and conditions of the project, pruning specifications, and the final version will contain the location and approximate tree count in each identified area. In addition, section S (page 11) of the document includes a provision offering private participation in the program to interested property owners. Under this provision, residents can request that the awarded contractor trim trees on private property at the unit prices stated within the bid document. This is an opportunity for residents to potentially save money by utilizing the Village’s contractor and guaranteed pricing. The agreement for this work would be entirely between the contractor and the resident.

Staff would forward the attached Request for Proposal (RFP) to various reputable tree trimming and tree maintenance type contractors to solicit prices. The project is slated to begin in February 2016 with 50% of the project to be completed by March 1, 2016. All work must be completed by April 1, 2016. The DRAFT document also includes the completion of various “optional areas” that can be authorized if unit prices come in lower than expected.

Provided that the committee has no objection to the provisions contained within the attached document staff would request authorization to begin soliciting RFP’s from reputable contractors. The proposals received would be reviewed by the Committee at their next meeting on February 8, 2016, before being considered by the Village Board.

**STAFF RECOMMENDATION**

Staff would request that the Committee authorize staff to solicit requests for proposals to complete a comprehensive parkway tree trimming project within the south, central, and east quadrants of town.

**SPECIFICATIONS AND CONTRACT DOCUMENTS**  
for

**Parkway Tree Trimming Services**

Required For Use By:

**VILLAGE OF WILLOWBROOK**  
Willowbrook, Illinois 60527

- **PROPOSALS TO BE EXECUTED IN DUPLICATE**
- **ALL SIGNATURES TO BE SWORN BEFORE A NOTARY PUBLIC**
- **ALL INSURANCE REQUIREMENTS MUST BE MET**

ACCOUNT NUMBER: \_\_\_\_\_

DEPOSIT: \_\_\_\_\_

none required

BOND(S) REQUIRED: \_\_\_\_\_

none required

DRAWINGS: \_\_\_\_\_

PROPOSALS DUE: \_\_\_\_\_

Tuesday, February 2, 2016 by 12:00 Noon

VILLAGE HALL  
835 Midway Drive  
Willowbrook, Illinois 60527

Issued by:

Village of Willowbrook, Illinois  
835 Midway Drive  
Willowbrook, Illinois 60527  
(630) 323-8215

Timothy J. Halik  
Village Administrator

Carrie Dittman  
Director of Finance

## REQUEST FOR PROPOSAL

The Village of Willowbrook will be accepting proposals for the item listed. Proposals will be accepted at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook, until Tuesday, February 2, 2016 by 12:00 Noon.

Specifications may be obtained at the Village Hall, weekdays, between 8:30 a.m. and 4:30 p.m. Questions may be directed to the Municipal Services Department at (630) 920-2261.

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this proposal.

The Village of Willowbrook reserves the right to reject any or all proposals, to waive technicalities, and to accept any proposal which is deemed to be in the best interest of the Village of Willowbrook.

The Village of Willowbrook, Illinois, does not discriminate on the basis of disability in the admission or access to, treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all Village of Willowbrook services, programs, and activities. The Village has a designated coordinator to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulation, and to coordinate compliance with Section 504 of the Rehabilitation Act of 1973, as mandated by Section 8.5 of the U.S. Department of Housing and Urban Development regulations. For information, contact the Tim Halik, Village of Willowbrook, 835 Midway Drive, Willowbrook, Illinois, 60527; (630) 323-8215, TDD (630)920-2259.

Upon request, this information can be made available in large print, audio tape, and/or computer disk.

## I. GENERAL CONDITIONS

### 1. DEFINITIONS

The following words and phrases, as used herein, shall have the meaning ascribed to them, as follows:

A. CONTRACTOR or VENDOR shall mean:

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B. VILLAGE shall mean the Village of Willowbrook, DuPage County Illinois, an Illinois Municipal Corporation.

### 2. PREPARATION AND SUBMISSION OF PROPOSAL

The vendor must submit his/her proposal in duplicate on the forms furnished by the Village of Willowbrook. All blank spaces on the proposal form must be filled in if applicable. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership or a duly authorized officer, attested to by the Corporate Secretary, of a Corporation. The proposal is contained in these documents and must remain attached thereto when submitted. All signatures and spaces are to be completed in ink or typewritten, where applicable. Prices/costs shall be in United States dollars.

**ALL PROPOSALS SHALL BE SUBMITTED INCLUDING  
THE FOLLOWING INFORMATION ON THE FACE:**

**VENDOR'S NAME, ADDRESS, SUBJECT MATTER OF PROPOSAL,  
DESIGNATED DUE DATE AND HOUR DESIGNATED FOR PROPOSALS TO  
BE SUBMITTED BY.**

### **3. WITHDRAWAL OF PROPOSAL**

Vendors may withdraw their proposals at any time prior to the time specified in the Request for Proposal Notice as the closing time for the receipt of proposals.

However, no proposal shall be withdrawn or cancelled for a period of sixty (60) calendar days after said advertised closing time for the submittal of proposals, nor shall the successful proposal be withdrawn, cancelled, or modified after having been accepted by the Village.

### **4. SUBMISSION OF ALTERNATE PROPOSALS**

Vendor may submit alternate proposals provided that:

- Proposals meet Village Specifications and are submitted separately.
- The Village shall not consider an alternate proposal which fails to meet specifications.

### **5. ~~BID DEPOSIT~~**

~~When required on Page 1 of these Specifications, all bids shall be accompanied by a bid deposit in the amount specified. Bid deposits shall be in the form of a certified check, a bank cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the Village of Willowbrook, or bid bond.~~

~~The bid deposit of all except the three lowest bidders on each contract will be returned within twenty (20) calendar days after the opening of the bids. The remaining bid deposits on each contract will be returned, with the exception of the accepted Bidder, after the contract is awarded. The bid deposit of the accepted Bidder will be returned after acceptance by the Village of satisfactory performance bond where such bond is required or completion of contract where no performance bond is required.~~

### **6. SECURITY FOR PERFORMANCE**

~~When required on Page 1 of these Specifications, the successful Bidder or Bidders shall, within thirteen (13) calendar days after acceptance of the bid by the Village, furnish a performance bond in the full amount of the contract, in a form acceptable to the Village.~~

~~In the event that the successful Bidder(s) fails to furnish the performance bond within thirteen (13) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said bond.~~

### **7. EQUIVALENT PRODUCTS**

In cases where a specified item is identified by a manufacturer's name, trade name or other reference, it is understood that the Vendor proposes to furnish the item as identified. If the Vendor proposes to furnish an "equal" item, the proposed "equal" item must be so indicated in the proposal. The Village shall be the sole determiner of the equalness of the substitute offered.

## **8. BASIS OF AWARD**

The Village reserves the right to accept or reject any and all proposals, in whole or in part, and to waive technicalities.

## **9. ACCEPTANCE OF PROPOSAL**

The Village shall make its determination with respect to proposals within sixty (60) days, or within ninety (90) days where approval by other agencies is required, from the deadline date of receiving proposals. Should the Village fail to act within the times herein specified, all proposals shall be rendered null and void.

## **10. CATALOGS**

Each Vendor shall submit catalogs, descriptive literature and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like, in order to fully describe the material or work proposed to be furnished.

## **11. DELIVERY**

All materials shipped to the Village of Willowbrook must be shipped F.O.B. freight prepaid, designated location Willowbrook, Illinois. The materials must then be delivered where directed, and unloaded by the successful Vendor, or his/her agent. All deliveries shall be deemed to be "inside delivery". Truck deliveries shall be accepted before 2:30 p.m. on weekdays only. No deliveries shall be accepted on Saturdays, Sundays or holidays. The quantity of material delivered by truck shall be ascertained from a weight certificate issued by a duly licensed public weight-master. In the case of delivery by rail, weight will be ascertained from bill of lading from originating line, but the Village reserves the right to re-weigh at the nearest available railroad scale.

## **12. GUARANTEES AND WARRANTIES**

All guarantees and warranties required shall be furnished by the successful Vendor and shall be delivered to the Village before the final payment voucher is issued.

## **13. SUBLETTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS**

No proposal accepted by the Village of Willowbrook shall be assigned, in whole or in part, or any part of the same sub-contracted without the written consent of the Village Administrator. In no case shall such consent relieve the successful Vendor from his/her obligations or change the terms of the contract.

Any and all subcontractors shall be bound by contract to the same terms as the successful Vendor. Prior to commencing any work, subcontractors must place on file with the Village a certificate of insurance as outlined under "insurance".

The successful Vendor shall not transfer or assign any contract funds or claims due or to become due without the written approval of the Village Administrator having first been obtained.

## **14. COMPETENCY OF CONTRACTOR**

No proposal shall be accepted from any person, firm or corporation that is in arrears or is in default to the Village of Willowbrook upon any debt, or other obligation or who has failed to perform faithfully any previous contract with the Village.

The Contractor, if required, must present within forty-eight (48) hours evidence satisfactory to the Village of performance ability, possession of necessary facilities, equipment, pecuniary resources and adequate insurance to comply with the terms of these specifications. The Village hereby reserves the right to reject any proposal submitted by a Vendor who, in the sole and exclusive discretion of the Village, cannot completely perform the services or deliver the goods specified in these specifications.

**15. COMPLIANCE WITH OSHA STANDARDS, THE AMERICANS WITH DISABILITIES ACT, VILLAGE ORDINANCES AND STATE LAWS**

The equipment supplied to the Village of Willowbrook must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused. Vendor may be required at his/her expense to provide training to Village employees in the operation of equipment and its maintenance at the convenience of the Village.

Each contracting agency shall ensure that every contract to which it is a party shall comply with all relevant aspects of the Americans with Disabilities Act.

The Vendor will strictly comply with all ordinances of the Village of Willowbrook, the County of DuPage, and the laws of the State of Illinois and United States Government.

**16. SPECIAL HANDLING**

Prior to delivery of any product which is caustic, corrosive, flammable or dangerous to handle, the successful Vendor will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for first aid.

**17. MATERIAL INSPECTION AND RESPONSIBILITY**

The Village shall have a right to inspect any material to be used in carrying out this proposal. The Village does not assume any responsibility for the availability of any materials and equipment required under this proposal.

**18. TOXIC SUBSTANCES**

Successful Vendor shall notify the Village of, and provide material safety data sheets for all substances used or supplied in connection with this contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

Materials, components, or completed work not complying therewith, may be rejected by the Village and shall be replaced by the successful Vendor at no cost to the Village. Any materials or components rejected shall be removed within a reasonable time from the premises of the Village at the expense of the successful Vendor.

## **19. PRICE REDUCTIONS**

If at any time after a proposal is accepted the successful Vendor makes a general price reduction in the comparable price of any material covered by the contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to the proposal for the duration of the job (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For the purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to successful Vendor's customers generally, or (2) in the successful Vendor's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for submittal on this proposal. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The successful Vendor shall invoice the Village at such reduced prices indicating on the invoice that the reduction is pursuant to the "price reduction" provision of this contract. The successful Vendor, in addition, shall within ten (10) days of any general price reduction, notify the Village Administrator of such reduction by letter. Failure to do so may result in termination of the proposal.

## **20. TERMINATION OF CONTRACT**

- A. The Village may, by written notice of default to the successful Vendor, terminate the whole or part of this proposal in any one of the following circumstances:
1. If the successful Vendor fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or fails to provide the supplies or to perform the service at the exact price accepted by the Village (and any charges for contract changes mutually agreed to by the Village and the successful Vendor); or
  2. If the successful Vendor fails to perform any of the other provisions of this proposal, or so fails to make progress as to endanger performance of this proposal in accordance with its terms, and in either of these two circumstances does not cure such failure within such period of time as the Village Administrator may direct in writing.
  3. If it is determined that successful Vendor knowingly falsified information provided to the Village.
  4. If it is determined that successful Vendor offered substantial gifts or gratuities to a Village official, employee, or agent whether in their official capacity or not.
  5. Any order is entered in any proceeding against the successful Vendor decreeing the dissolution of the successful Vendor and such order remains in effect for sixty (60) days.

6. The successful Vendor shall apply to any tribunal for the appointment of a trustee or receiver of any part of the assets of the successful Vendor, or commence any proceedings relating to the successful Vendor under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or other liquidation law of any jurisdiction, or any such application shall be filed, or any such proceedings shall be commenced, against the successful Vendor, and the successful Vendor indicates its approval, consent or acquiescence, or an order shall be entered appointing such trustee or receiver or adjudicating the successful Vendor bankrupt or insolvent, or approving the petition in any such proceeding, and such order remains in effect for sixty (60) days.

B. In the event the Village terminates this contract in whole or in part as provided in Paragraph (A) of this clause, the Village may procure, upon such terms in such manner as the Village Administrator may deem appropriate, supplies or services similar to those so terminated, and the successful Vendor shall be liable to the Village for any excess costs for such similar supplies or service, provided that the successful Vendor shall continue the performance of this proposal to the extent not terminated under the provisions of this clause.

## **21. EQUAL EMPLOYMENT OPPORTUNITY**

Each contracting agency shall ensure every contract to which it is a party shall contain the following clause.

### **EQUAL EMPLOYMENT OPPORTUNITY**

In the event of the contractor's non-compliance with the provisions of this equal employment opportunity clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of the Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from the military service; and further that it will examine all job classifications to determine if minority persons or women are under utilized and will take appropriate affirmative action to rectify any such under utilization.

2. That, if it hires additional employees in order to perform this work proposal or any portion thereof, it will determine the availability (in accordance with the department's rules and regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under utilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.
4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations.

If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such act and rules and regulations, the contractor will promptly so notify the department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the department's rules and regulations, furnish all relevant information as may from time to time be requested by the department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's rules and regulations.
6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's rules and regulations.
7. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

**SUBCONTRACTS**

Each public subcontractor shall in turn include the equal employment opportunity clause set forth within these rules and regulations in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

**CONTRACTS OR SUBCONTRACTS WITH RELIGIOUS ENTITIES**

The requirements of the equal employment clause set forth above with respect to non-discrimination because of religion shall not apply to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion for the carrying on by such corporation, association, educational institution or society of its activities.

**22. INSURANCE SPECIFICATIONS**

- A. The successful Vendor **shall not commence work** under the proposal until he/she has obtained all insurance required herein and such insurance has been approved by the Village.
- B. The successful Vendor shall maintain limits no less than:

<u>TYPE OF INSURANCE</u>	<u>MINIMUM INSURANCE COVERAGE</u>
<b><u>COMMERCIAL GENERAL LIABILITY</u></b>	
1. Comprehensive Form	<b>COMBINED SINGLE LIMIT PER OCCURRENCE FOR BODILY INJURY AND PROPERTY DAMAGE</b> <b>\$1,000,000</b>
2. Premises - Operations	
3. Explosion & Collapse Hazard	
4. Underground Hazard	
5. Products/Completed Operations Hazard	<b>PERSONAL INJURY PER OCCURRENCE</b> <b>\$1,000,000</b>
6. Contractual Liability Coverage Included	
7. Broad Form Property Damage - construction projects only.	<b>GENERAL AGGREGATE</b> <b>\$2,000,000</b>
8. Independent contractors	
9. Personal Injury	
Business Automobile Liability Any Auto, Owned, Non-Owned Rented/Borrowed	<b>COMBINED SINGLE LIMIT PER OCCURRENCE FOR BODILY INJURY AND PROPERTY DAMAGE</b> <b>\$1,000,000</b>
Worker's Compensation and Occupational Diseases	<b>STATUTORY LIMIT</b>
Employer's Liability Insurance per Occurrence	<b>\$500,000</b>

Coverage shall be at least as broad as (1) Insurance Services Office Commercial General Liability occurrence form CG 0001 with the Village named as additional insured on a form at least as broad as the attached sample endorsement including ISO Additional Insured Endorsement (Exhibit A); (2) if requested, Owners and Contractors Protective Liability policy with the Village named as insured; (3) Insurance Services Office Business Auto Liability form number CA 0001, Symbol 01 "Any Auto"; and (4) Workers Compensation as required by the Labor Code of the State of Illinois and Employers' Liability insurance.

- C. In the event of accidents of any kind, the successful Vendor shall furnish the Village with copies of all reports of such accidents at the same time that the reports are forwarded to any other interested parties.
- D. Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Village, its officials, agents, employees, and volunteers; or the successful Vendor shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

**23. INSURANCE POLICY(S) ENDORSEMENT**

*SHALL BE PROVIDED PRIOR TO THE COMMENCEMENT OF WORK.*

VILLAGE OF WILLOWBROOK ("The Village")

Attention: Administration Department

835 Midway Drive

Willowbrook, Illinois 60527

**A. POLICY INFORMATION.**

- 1. Insurance Company \_\_\_\_\_
- 2. Policy Number \_\_\_\_\_
- 3. Policy Term: (From) \_\_\_\_\_ (To) \_\_\_\_\_
- 4. Endorsement Effective Date \_\_\_\_\_
- 5. Named Insured \_\_\_\_\_
- 6. Address of Named Insured \_\_\_\_\_
- 7. Limit of Liability Any One Occurrence/  
Aggregate \$ \_\_\_\_\_
- 8. Deductible or Self-Insured Retention (Nil unless otherwise specified)  
\$ \_\_\_\_\_

**B. VERIFICATION OF COVERAGE**

When required on Page 1 of these Specifications, the successful Vendor shall, **within seven (7) calendar days** after acceptance of the proposal by the Village, furnish the Village with certificates of insurance naming the Village, its officials, agents, employees and volunteers as additional insureds, and with original endorsements affecting coverage required. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

~~In the event that the successful Vendor fails to furnish the insurance coverage within thirteen (13) calendar days after acceptance of the proposal by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said insurance.~~

The attached Additional Insured Endorsement (Exhibit A) shall be provided to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village reserves the right to request full certified copies of the insurance policies and endorsements.

**C. POLICY AMENDMENTS.**

Each policy shall contain, or be endorsed to contain, the following provisions:

**1. INSURED.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS  
AUTOMOBILE LIABILITY)

The Village, its officials, agents, employees, and volunteers are to be included as additional insureds with regard to liability and defense of claims arising from: (a) activities performed by or on behalf of the successful Bidder, (b) products and completed operations of the successful Bidder, (c) premises owned, leased or used by the successful Bidder, and (d) automobiles owned, leased, hired or borrowed by the successful Vendor. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, and volunteers.

**2. CONTRIBUTION NOT REQUIRED.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS AUTOMOBILE LIABILITY)

The insurance afforded by the policy shall be primary insurance as respects the Village, its officials, agents, employees, and volunteers; or stand in an unbroken chain of coverage excess of the successful Vendor's scheduled underlying primary coverage. In either event, any other insurance or self-insurance maintained by the Village, its officials, agents, employees, and volunteers shall be excess of this insurance and shall not contribute with it.

**3. SEVERABILITY OF INTEREST.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS AUTOMOBILE LIABILITY)

The insurance afforded by the policy applies separately to each insured who is seeking coverage or against whom a claim is made or a suit is brought, except with respect to the Company's limit of liability.

**4. SUBCONTRACTORS.**

(ALL COVERAGES)

The successful Vendor shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in these General Conditions.

**5. PROVISIONS REGARDING THE INSURED'S DUTIES AFTER ACCIDENT OR LOSS.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS AUTOMOBILE LIABILITY)

Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Village, its officials, agents, employees, and volunteers.

**6. CANCELLATION NOTICE.**

(ALL COVERAGES)

The insurance afforded by the policy shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail return receipt requested has been given to the Village. Such notice shall be addressed as shown in the heading of the endorsement.

**7. SUBROGATION.**

(WORKERS COMPENSATION AND EMPLOYERS' LIABILITY)

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, and volunteers for losses arising from work performed by the successful Vendor for the Village.

**8. ACCEPTABILITY OF INSURERS.**

(ALL COVERAGES)

Insurance is to be placed with insurers with a Best's rating of no less than A-,VII and licensed to do business in the State of Illinois.

**9. ASSUMPTION OF LIABILITY.**

(ALL COVERAGES)

The successful Vendor assumes liability for all injury to or death of any person or persons including employees of the successful Vendor, any subcontractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in anyway arising out of any work performed pursuant to the contract.

**D. SIGNATURE OF INSURER OR AUTHORIZED REPRESENTATIVE OF THE INSURER.**

I, \_\_\_\_\_ (print/type name),  
warrant, and by my signature hereon do so certify, that the required coverage is  
in place.

Signature of: \_\_\_\_\_  
Authorized Representative (Original signature required on endorsement  
furnished to the Village).

Title: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**24. INDEMNITY HOLD HARMLESS PROVISION**

To the fullest extent permitted by law, the successful Vendor hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents, employees, and volunteers, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may in anywise accrue against the Village, its officials, agents, employees, and volunteers; arising in whole or in part or in consequence of the performance of the work by the successful Vendor, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village, its officials, agents, employees, and volunteers, and the successful Vendor shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village, its officials, agents, employees, and volunteers, in any such action, the successful Vendor shall, at its own expense, satisfy and discharge same.

The successful Vendor expressly understands and agrees that any performance bond or insurance policies required by the proposal, or otherwise provided by the successful Vendor, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents, employees, and volunteers, as herein provided.

The successful Vendor further agrees that to the extent that money is due the successful Vendor by virtue of the contract, an amount of said money as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

**ADDITIONAL INSURED ENDORSEMENT - EXHIBIT A**

Name of Insurer: \_\_\_\_\_

Name of Insured: \_\_\_\_\_

Policy Number: \_\_\_\_\_

Policy Period: \_\_\_\_\_

Endorsement Effective Date: \_\_\_\_\_

This endorsement modifies coverage provided under the following:

**Commercial General Liability Coverage Part**

Name of Individuals or Organization:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability “arising out of your work”.

For purposes of this endorsement, “arising out of your work” shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

**CONTRACTOR'S CERTIFICATION - BID PROPOSAL**

\_\_\_\_\_, as part of its bid on a  
(Name of Contractor)

contract for \_\_\_\_\_ to The Village of Willowbrook,  
Illinois, hereby certifies that said contractor is not barred from bidding on the aforementioned  
contract as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4.

By: \_\_\_\_\_  
Authorized Agent of Contractor

**SUBSCRIBED AND SWORN BEFORE ME**

This \_\_\_\_\_ day of  
\_\_\_\_\_, 20 \_\_\_\_\_.

**MY COMMISSION EXPIRES:**

\_\_\_\_\_  
\_\_\_\_\_

**NOTARY PUBLIC**

VILLAGE OF WILLOWBROOK

PROPOSAL - # \_\_\_\_\_

\*\*\* EXAMPLE ONLY \*\*\*

The undersigned, an authorized officer or employee of Bidder, hereby warrants that the Bidder agrees to furnish to the Village \_\_\_\_\_ according to the specifications and contract documents attached hereto and by this reference incorporated herein.

Base Price \$ \_\_\_\_\_

Make/Model (if applicable) \_\_\_\_\_

Delivery Terms: \_\_\_\_\_

Name of Bidder: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Subscribed and sworn before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

My Commission Expires: \_\_\_\_\_

Notary Public

**CONTRACT – Page One of Two**

1. This agreement, made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, between the Village of Willowbrook, acting by and through its Mayor and Board of Trustees and \_\_\_\_\_.
  
2. That for and in consideration of the payments and agreements mentioned in the Specifications and Contract Document attached hereto, \_\_\_\_\_ agrees with the Village of Willowbrook at his/her own proper cost and expense to furnish the equipment, material, labor, supplies and/or services as provided therein in full compliance with all of the terms of such specifications and contract documents attached hereto.
  
3. It is understood and agreed that the specifications and contract documents hereto attached, prepared by the Village of Willowbrook, are all essential documents of this contract and are a part hereof.
  
4. In witness whereof, the said parties have executed these presents on the date above mentioned.

**(Village Seal)**

**VILLAGE OF WILLOWBROOK**

Attest:

By: \_\_\_\_\_  
Village Clerk

By: \_\_\_\_\_  
Village Administrator

**IF A CORPORATION**

**(Corporate Seal)**

**CORPORATE NAME**

Attest:

\_\_\_\_\_

By: \_\_\_\_\_  
Secretary

By: \_\_\_\_\_  
President

**SUBSCRIBED AND SWORN BEFORE ME**

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**CONTRACT - Page Two of Two**

**IF A PARTNERSHIP**

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Seal)

\_\_\_\_\_  
(Seal)

PARTNERS DOING BUSINESS UNDER THE NAME OF

\_\_\_\_\_

**SUBSCRIBED AND SWORN BEFORE ME**

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

**IF AN INDIVIDUAL**

\_\_\_\_\_ (Seal)

**SUBSCRIBED AND SWORN BEFORE ME**

This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

MY COMMISSION EXPIRES: \_\_\_\_\_

\_\_\_\_\_  
NOTARY PUBLIC

## **II. ADDITIONAL REQUIREMENTS FOR PUBLIC WORKS PROJECTS**

### **A. INTENT**

It is the intent of these specifications and proposal that a complete working improvement be constructed. All necessary work and materials shall be included; whether specifically called for or implied.

### **B. LOCATION OF UTILITIES**

The successful Vendor shall contact the Village of Willowbrook Department of Municipal Services at least seventy-two (72) hours before beginning work. Where required, electric, gas, telephone and cable utilities must be located in the field prior to construction. The Village bears no responsibility for damage done to existing utilities during construction.

### **C. TRAFFIC CONTROL AND PROTECTION**

Traffic control and protection - the successful Vendor's manner of prosecuting the work or revisions in the phasing of operations may require temporary traffic control devices to be installed. In such cases, all but not limited to, signs, signals, markings, traffic codes, barricades, warning lights, flagmen and other traffic control devices must conform with all provisions of the appropriate standards. The Village shall be the sole judge as to the acceptability of placement and maintenance of the traffic control devices prescribed in the appropriate standards. Said temporary traffic control devices shall be considered incidental to the contract and no compensation will be allowed.

### **D. EXAMINATION OF SITE**

The successful Vendor shall carefully examine the site and become familiar with the conditions under which he/she will have to execute the work required under this contract. Failure to do so will in no way relieve the successful Vendor of his/her responsibility under this contract.

### **E. ADDITIONAL WORK**

The Village reserves the right to order additional work during the course of construction. Prior to commencing any additional work, the successful Vendor shall submit his/her charges for performing the work and shall not proceed until the Village has approved the charges.

### **F. PREVAILING WAGES**

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this proposal.

**F. PREVAILING WAGES (CONTINUED)**

Prospective Vendors shall thoroughly familiarize themselves with the provisions of the above mentioned act and shall prepare any and all bids in strict compliance therewith. Copies of the prevailing rate of wages for this Village are on file in the office of the Village Clerk of the Village of Willowbrook.

**G. PROTECTION OF EXISTING FACILITIES**

Existing facilities, including grounds, structures, landscaping, and so forth, shall be protected by the successful Vendor. Any damage to existing facilities shall be reported to the Village and shall be repaired promptly by the successful Vendor when ordered to do so by the Village. All repairs of damage to existing facilities shall be made to the satisfaction of the Village. Failure to repair damage shall be just cause for withholding payment for work that becomes due.

**H. BIDDER'S RESPONSIBILITY**

The successful Vendor shall be responsible for constructing the improvements in accordance with the specifications. The successful Vendor shall have available on the job site at all times during construction, a complete set of specifications with all revisions thereto. The successful Vendor shall employ only workmen skilled in their trade and shall furnish full-time supervision of all construction. An English-speaking superintendent shall be at the site whenever construction is in progress. The superintendent shall have authority to receive and carry out instructions from the Village. The lack of a competent superintendent on the site during construction shall be just cause for the Village to order the work to cease.

**I. SITE CONDITION AND CLEAN-UP**

The successful Vendor shall store materials and equipment where directed by the Village and shall move same, if and when it becomes necessary at his/her own expense.

The successful Vendor shall have control over his/her employees' parking of automobiles on the site, and shall provide portable toilet facilities and receptacles for depositing waste paper and garbage. The successful Vendor shall keep the site neat and shall clean up any debris when directed to do so by the Village. Upon completion of the improvement, the site shall be left in a condition acceptable to the Village. Failure to keep the site neat, or clean-up debris when directed to do so shall be just cause for withholding payment due the successful Vendor and final acceptance will not be made until the site is in a condition acceptable to the Village.

**J. TRESPASS ON LAND**

The successful Vendor shall confine his/her operations and storage of materials and equipment to the job site, public right-of-way or easements. The successful Vendor shall exercise extreme caution so as not to trespass upon property of third parties not involved in the contract. In the event that the successful Vendor is to enter upon the property of third parties in the execution of the work, he/she shall obtain written permission prior to doing so, and submit evidence of said written permission to the Village.

**K. COPIES OF DRAWINGS AND SPECIFICATIONS**

The Village shall furnish to the Vendor, without charge, three (3) sets of specifications for that portion of the work to be performed by the Vendor. If the Vendor desires additional copies of the specifications, they may be secured from the Village at Vendor's expense.

**L. PROTECTION OF PUBLIC**

The Vendor shall erect and maintain sufficient signs, barricades, lights and fences and shall employ competent flagmen and watchmen to warn and guard the public against the hazards created by the construction of the work. The Vendor shall not allow hazardous conditions to remain without affording adequate protection to the public. If, in the opinion of the Village, a hazardous condition exists and the Vendor fails to correct the condition, or to protect the public, the Village may order the necessary precautions to safeguard the public, the cost of which will be deducted from payments due the Vendor. Flagrant disregard for the safety of the public shall constitute just reason for the Village to order cessation of work.

**M. GUARANTEE**

All work and materials furnished under this contract shall be guaranteed by the Vendor against defects, failure, improper performance and non-compliance with the contract documents for a period of one (1) year after completion and acceptance of the work under this contract. During the guarantee period, the Vendor shall repair and replace, at his/her own expense, when so ordered by the Village, all work that develops defects whether these defects may be inherent in the functioning of the piece of operating equipment, materials furnished or workmanship performed. Any equipment or material that is repaired or replaced shall have the guarantee period extended one (1) year from the date of the last repair or replacement.

**N. PAYMENT**

Final payment will be made when the work is accepted by the Village. The Vendor shall submit final waivers-of-lien covering all labor, material, equipment, services and so forth, prior to receiving final payments.

**O. ACCEPTANCE**

The work shall not be accepted by the Village until the Village has determined that all work is complete and in accordance with the specifications.

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**VILLAGE OF WILLOWBROOK**  
**PARKWAY TREE TRIMMING SERVICES**  
**SPECIFICATIONS**

The undersigned ("Contractor") agrees to furnish to the Village of Willowbrook, an Illinois municipal corporation, hereinafter referred to as the "Village", **PARKWAY TREE TRIMMING SERVICES** conforming to the terms and conditions set forth herein.

**I. GENERAL TERMS AND CONDITIONS**

**A. EXAMINATION OF SITE**

Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed and the type of trimming required under this contract.

The Contractor to whom a contract is awarded will not be allowed any extra compensation by reason of any such matters of things concerning which the Contractor did not inform himself prior to bidding. The successful Contractor must employ, so far as reasonably possible as determined by the Village, such methods and means in the carrying out of his work as will not cause any interruption or interference with any other contractor.

**B. MEETING BEFORE WORK BEGINS**

It is mandatory that the Contractor meets with the Director of Municipal Services or his designee(s) prior to the start of work in order to review the contract specifications, designate the appropriate project contacts, and the manner in which work will be proceeding, among other items.

**C. DAMAGE TO PUBLIC OR PRIVATE PROPERTY**

Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within ten (10) days after damage occurs to the satisfaction of the Village. The Contractor shall inform the Village of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the Village, the Village reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.

**D. BASIS OF PAYMENT**

The Contractor shall be paid for the work described herein on a per tree basis for each work area. Partial payment shall be made to the Contractor as work progresses but, in no case, shall payment be made on trees not completed to the satisfaction of the Village and in accordance with these specifications and accepted arboricultural practices. Diameter of

trees trimmed shall be measured with a standard diameter tape at four and one-half (4-1/2) feet from the ground. In the case of multi-stemmed trees whose crotch is four and one-half (4-1/2) feet from the ground or lower, measurement will be taken one foot below the crotch.

**E. FINAL REPORT**

Upon completion of the project a report shall be prepared and submitted to the Village for review and acceptance in typed form listing location (address), number(s) of trees trimmed, species and condition upon completion of the project. The Contractor shall be required to make any requested revisions to the report prior to the Village finalizing and accepting the project.

**F. STARTING AND COMPLETION REQUIREMENTS**

Work shall begin on or about February 15, 2016 or at a time mutually agreed upon by the Contractor and the Village inspector. All work shall be completed prior to April 1, 2016. Fifty percent (50%) of the dollar value of the contract shall be completed by March 1, 2016, as an indication that the Contractor is satisfactorily progressing toward completion of the contract.

**G. WORKING HOURS**

The Contractor shall work the same hours as the Public Works Division of the Village unless other arrangements are agreed upon ahead of time. The Division's normal work hours are 7:00 a.m. to 3:30 p.m., Monday through Friday. Unless otherwise approved by an authorized representative of the Village, all work by the Contractor shall be completed at least one (1) hour prior to the end of the Village's specified work hours, in order to allow an opportunity to review the completed work.

**H. PREVAILING WAGES**

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this contract. Prospective Bidders shall thoroughly familiarize themselves with the provisions of the above mentioned act and shall prepare any and all bids in strict compliance therewith. Copies of the prevailing rate of wages for this Village are on file in the office of the Village Clerk of the Village of Willowbrook.

**I. TRESPASS ON LAND**

The Contractor shall confine his operations and storage of materials and equipment to the job site public right-of-way or easements. The Contractor shall exercise extreme caution so as not to trespass upon property of third parties not involved in the contract. In the event that the Contractor is to enter upon the property of third parties in the execution of the work he shall obtain written permission prior to doing so and submit evidence of said written permission to the Village.

**J. COSTS**

The undersigned hereby affirms and states that the prices quoted herein constitute the total cost to the Village for all work involved in the respective items. This cost also includes all proposal preparation costs, insurance, royalties, transportation charges, use of all tools and equipment, superintendent, overhead expense, inspection costs, all profits and all other work services and conditions necessarily involved in the work to be done in accordance with the requirements of the contract documents considered severally and collectively.

**K. ADDITIONAL WORK**

The Village reserves the right to order additional work at the same unit price as provided for in the contractor's bid. Prior to commencing any additional work, the bidder shall submit his charges for performing the work and shall not proceed until the Director of Municipal Services or his designee, has approved the charges in writing.

**L. ADDITIONAL INFORMATION**

Each bidder shall be asked to provide the following data with the bid:

A statement of the items or equipment that the bidder proposes to use on the project and a statement noting which of these items of equipment the bidder owns. A separate statement is needed for those items the contractor does not own but will be able to rent or otherwise have access to use.

At least four (4) references who can attest to the bidder's ability to fulfill this contract including at least one (1) municipal, governmental, or institutional reference. Include names, addresses and phone numbers.

At least one (1) reference that can attest to the bidder's previous satisfactory performance of a municipal or other governmental tree trimming contract that is comparable in size to this project.

Any bidder may be required by the Village to submit additional data in support of the bidder's claim to be competent to carry out the terms and provisions of the contract.

**M. PENALTY FOR NON-COMPLETION**

Time is of the essence to the contract. Should the Contractor fail to complete the work within the working days stipulated in the contract or on or before the completion date stipulated in the contract or within such extended time as may have been allowed, the Contractor shall be liable and shall pay the Village two hundred fifty dollars (\$250.00) per calendar day not as a penalty but as liquidated damages, for each day of overrun in the contract time or such extended time as may have been allowed. The liquidated damages for failure to complete the contract on time are approximate, due to the impracticality of calculating and proving actual delay costs. This penalty established is to cover the cost of delay to account for administration, engineering, inspection, and supervision during periods of extended and delayed performance. The costs of delay represented by this schedule are understood to be a fair and reasonable estimate borne by the Village during extended and delayed performance by the Contractor of the work, remaining incidental work, correction

of work improperly completed, or repair of work damaged as a result of the Contractor. The liquidated damage amount specified will accrue and be assessed until final completion of the total physical work of the contract even though the work may be substantially complete. The Village will deduct these liquidated damages from any monies due or to become due to the Contractor from the Village.

The other provisions of the Contract have been established to allow for the efficient completion of this project, without creating additional burden or hardship on Village residents or additional administration and/or operating expenses for the Village. The failure to adhere to the specifications of the contract, including but not limited to the following examples, shall result in the assessment of liquidated damages of one hundred dollars (\$100.00) per incident per day. Some examples include:

- a) failure to start work on the specified date and time without notification and approval for a change from the Village;
- b) failing to show up for scheduled work without notification to the Village;
- c) starting operations before the allowed time without permission from the Village;
- d) failure to provide appropriate traffic control and protection; and
- e) failure to notify the Village in advance of where work will be taking place.

## **II. PRUNING SPECIFICATIONS**

### **A. PURPOSE AND INTENT**

1. All pruning shall follow the ANSI A300-2001 Pruning Standard and the ISA's Tree Pruning Guidelines for the purpose of crown cleaning, crown thinning, crown raising, and structure development.
2. All pruning shall improve the appearance of the trees, maintaining the crown shape and symmetry typical of the species at its size and age with an emphasis on the following:
  - a. Crown cleaning to remove all dead, dying, diseased, crowded, weakly attached and low-vigor branches.
  - b. Crown thinning to selectively remove and/or prune branches back to large laterals to increase light penetration and air movement through the crown. After crown thinning, trees and branches shall have foliage and mechanical stress evenly distributed along a branch and throughout the crown.
  - c. Crown raising to remove lower branches where practical to obtain an eventual full foliage height clearance of fifteen (15) feet on the street side of the tree and approximately ten (10) feet on the sidewalk or pedestrian side of the tree. All work shall always maintain the crown shape and symmetry typical of the species being pruned. If a tree is near a building, branches shall be pruned to clear the building by approximately ten (10) feet. Pruning may include heading cuts on lower limbs or thinning cuts to lighten lower branch loads to achieve clearance if complete branch removal is not practical.

- d. Pruning for structure such that if a scaffold branch is large in diameter and competes with the leader, that this scaffold branch be headed back to a lateral and/or thinned to obtain a balanced crown shape overall.
- e. Pruning to remove all interior crowding branches, and one of all crossed or rubbing branches where practical so the removal thereof will not leave large holes in the general form of the tree.
- f. Pruning to remove one branch of all structurally weak “V” crotches occurring along the main trunk or developing within young tree crowns. Special attention shall be given to the effect removal of such branches will have on the ultimate form of the tree.
- g. Pruning to remove trunk suckers and water sprouts especially where they are present below the bottomed one half (1/2) of the tree. Such branches that add to the shape of the tree above 14 feet may remain in mature trees which may not have an optimum tree crown or shape.

**B. PRUNING CUTS AND TOOLS**

- 1. All Final cuts shall be “collar cuts” made sufficiently close to the trunk or parent limb, without cutting into the branch collar or leaving a protruding stub, so that closure can readily begin under normal conditions. The face of the “collar cut” or wound area shall be circular in form. “Flush” cuts to the main stem behind the branch collar and that leave oval exposed wounds shall not be made. Cuts shall be made such that all wound sides are even edged and do not leave “dog ear” ridges on one side or another. Clean cuts shall be made at all times without leaving any stubs.
- 2. All limbs to be removed shall be cut in such a manner so as to prevent any ripping or tearing of the wood or bark on the parent or remaining stem. Large limbs shall be cut using the three-cut pruning manner as to prevent any damage to real or personal property, publicly or privately owned.
- 3. Proper tools for pruning shall be used for each cut. Blades of each tool, including hand pruners, pole saws, hand saws, and chain saws, shall be placed on each branch to obtain the proper pruning cut. This shall be done in a way that will not cut, rip, or harm adjacent bark areas.
- 4. No person working in trees shall use shoes with spikes, or any other footwear, which will, in the opinion of the Village Director of Municipal Services or his designee, injure the tree being pruned. At no time shall any person working in the trees for pruning purposes, wear spurs or climbing irons.

**C. PRUNING OF TREES BY POWER LINES**

Trees which have been disfigured due to ComEd pruning for power line clearance shall only be pruned for height clearance from the ground, clearance from buildings, and removal of structurally weak branches or deadwood under this contract. If any question arises, the Village shall define the trees which are “disfigured.”

**D. SITE APPEARANCE AND CLEAN-UP**

Pruned limbs and branches temporarily placed in the parkway area shall be placed in such a manner as to eliminate any obstruction or potential hazard to motor vehicles and pedestrians.

The Contractor shall clean up the site and remove and dispose of all debris at the end of each day's operation. The Contractor shall clean up and dispose of all debris resulting from trimming operation, including raking all lawn areas and sweeping all paved areas. All work areas shall be cleaned up by the end of each workday. The site shall be returned to the same state it existed in prior to the pruning work. Under no circumstances shall any materials be allowed to lie on the parkway overnight. Failure to keep the site neat, complete restoration of any disturbed areas, or cleanup debris to the satisfaction of the Village, when directed to do so shall be just cause for withholding payment due the Contractor and final acceptance will not be made until the site is in a condition acceptable to the Village. If the Contractor fails to complete the repairs or clean-up immediately, or as otherwise directed by the Village, the Village shall provide notice to the Contractor and proceed to repair or replace the existing facilities and/or damaged property as may be deemed necessary at the Contractor's expense.

As pruning may occur during and after snow events, some debris may not be immediately accessible for clean up. In these instances, it is the responsibility of the contractor to re-clean and rake up debris in these areas after the snow melts. No extra payment shall be made for this clean up work.

**E. TREE DISEASE DIAGNOSIS**

In the course of completing the trimming work, the contractor shall identify and inventory any and all trees that the contractor believes may exhibit signs of undue stress and/or disease, including but not limited to ash trees showing signs of emerald ash borer (EAB) infestation. The contractor shall submit the full inventory of any and all trees identified to the Director of Municipal Services, or his designee, as part of the Final Report outlined in Section "E" above.

**F. INSPECTION OF WORK**

In order to allow for the efficient progression and inspection of the work, the Contractor shall confine their ongoing operations to a specific geographic area each day, as approved by the Village. All work must be completed to the satisfaction of the Director of Municipal Service or his designee. The Village will inspect the site(s) which have been worked on by the Contractor and notify the Contractor if any additional work is required in order to meet the project specifications. Failure to properly complete the work shall result in non-payment to the Contractor until all work has been completed to the satisfaction of the Village.

**G. DISCONTINUANCE OF WORK / PROTECTION OF THE PUBLIC**

Any practice of obviously hazardous activity as determined by the Director of Municipal Services or his designee shall be immediately discontinued by the Contractor upon receipt of either written or verbal notice from a representative of the Village to discontinue such practice. Continued practice of hazardous activity is grounds for termination of contract. Any and all applicable penalties will be imposed to the fullest extent of the law.

If in the opinion of the Village a hazardous condition exists and the Contractor fails to correct the condition, or to protect the public, the Village may order the necessary precautions to safeguard the public, the cost of which will be deducted from payments due the bidder.

**H. PERSONNEL AND EQUIPMENT**

The Contractor shall supply all material, equipment and personnel necessary to complete the work specified.

**I. CERTIFIED ARBORIST**

An Arborist certified by the International Society of Arbiculture must be on the job site at all times. Their name(s) and certification number(s) shall be included in the bid document. Failure to have a certified arborist on site at all times may result in termination of the contract at the discretion of the Village.

**J. WORK CREW SUPERVISION**

The Contractor shall provide qualified supervision of each crew at all times while working under this contract. Each supervisor shall be fluent in English and be authorized by the Contractor to accept and act upon all directives issued by the Director of Municipal Services or his designee and the supervisor(s) shall be available twenty-four (24) hours a day. The Village and Contractor representatives for this project will meet on a regular basis as designated by the Village representative, in order to discuss the completed work, review the ongoing tree counts, among other items. The discussions of completed work and tree counts are not the inspection of the completed work, which will be done separately by the Village.

**K. PROTECTION OF OVERHEAD UTILITIES**

Tree trimming operations may be conducted in areas when overhead electric, telephone, and cable television facilities exist. The Contractor shall protect all utilities from damage, shall immediately contact the appropriate utility if damage should occur, and shall be responsible for all claims for damage due to his operation. The Contractor shall make arrangements with the utility for removal of all necessary limbs and branches, which may conflict with or create a hazard in conducting the operations of this contract. If the Contractor has properly contacted the utility in sufficient time to arrange for the required work by the utility, delays encountered by the Contractor in waiting for the utility to complete its work shall not be the responsibility of the Contractor.

**L. SAFETY STANDARDS**

All equipment to be used and all work to be performed must be in full compliance with the most current revision of the American National Standards Institute Standard Z-133.1.

**M. TREE LOCATIONS**

The Village designated trees to be trimmed are over (4) inches Diameter at Breast Height (D.B.H.) and located on Village right-of-way in the following areas and trimmed in the following sequence:

(REMAINDER OF PAGE INTENTIONALLY LEFT BLANK)

**WORK AREA ("WATERFORD SUBDIVISION")**

1	<b>Waterford Drive</b> – Madison Street to Garfield Avenue	2	<b>Waterford Court</b> – Off of Waterford Drive
3	<b>Bentwood Lane</b> – Waterford Drive to Hiddenbrook Lane	4	<b>Hiddenbrook Lane</b> – Bentwood Lane to Meadow Lane
5	<b>Meadow Lane</b> – Hiddenbrook Lane to Waterford Drive	6	<b>Wingate Road</b> – Waterford Lane to Ridgemoor Drive
7	<b>Woodgate Court</b> – Off of Wingate Road	8	<b>Stonegate Court</b> – Off of Wingate Road
9	<b>Cambridge Road</b> – Waterford Drive to Ridgemoor Drive	10	<b>Rodgers Drive</b> – Waterford Drive to Plainfield Road
11	<b>Ridgemoor Drive</b> – Madison Street to Rodgers Drive	12	<b>Wedgewood Lane</b> – Ridgemoor Drive to Somerset Road
13	<b>Somerset Road</b> – Wedgewood Lane to Chaucer Road	14	<b>Somerset Court</b> – Off of Somerset Court
15	<b>Chaucer Road</b> – Somerset Road to Waterford Drive	16	<b>Chaucer Court</b> – Off of Chaucer Road
17	<b>Rodgers Court</b> – Off of Rodgers Drive	18	<b>Ridgemoor Court</b> – Off of Ridgemoor Drive
19	<b>Wedgewood Court</b> – Off of Wedgewood Lane	20	<b>Sheffield Street</b> – Ridgemoor Drive to Stratford Lane
21	<b>Stratford Lane</b> – Sheffield Street to Wedgewood Lane	22	<b>Kingswood Road</b> – Stratford Lane to Plainfield Road
23	<b>Kingswood Court</b> – Off of Kingswood Road	24	<b>Oxford Road</b> – Waterford Drive to Hill Road

**OPTIONAL AREA 1 ("ROGERS FARM SUBDIVISION")**

1	<b>Hill Road</b> – Tremont Road to Raleigh Road	2	<b>Tremont Road</b> – Hill Road to Sunset Ridge Road
3	<b>Sunset Ridge Road</b> – Tremont Road to Raleigh Road	4	<b>Raleigh Road</b> – Hill Road to Sunset Ridge Road
5	<b>Wesley Road</b> – Sunset Ridge Road to Hill Road	6	<b>Briar Road</b> – Sunset Ridge Road to Hill Road
7	<b>Rogers Farm Road</b> – Raleigh Road to Garfield Avenue		

**OPTIONAL AREA 2**

1	<b>Garfield Ridge Court</b> – Off of Garfield Avenue	2	<b>Ridgefield Lane</b> – Off of Garfield Avenue
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**OPTIONAL AREA 3**

1	<b>Ridgemoor Drive</b> – 6412 Madison to 6730 Madison west side	2	<b>Lane Court</b> – Off of Ridgemoor Drive
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**OPTIONAL AREA 4**

1	<b>Martin Drive – Off of 63<sup>rd</sup> Street</b>	2	<b>Creekside Court – Off of Madison Street</b>
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**OPTIONAL AREA 5 (“FARMINGDALE SUBDIVISION”)**

1	<b>Sheridan Drive – 75<sup>th</sup> Street to Clarendon Hills Road</b>	2	<b>Apple Tree Lane – Sheridan Drive to Blackberry Lane</b>
3	<b>Blackberry Lane – Sheridan Drive to 79<sup>th</sup> Street</b>	4	<b>Cherry Tree Lane – Sheridan Drive to 79<sup>th</sup> Street</b>
5	<b>Sugarbush Lane – 79<sup>th</sup> Street to north terminus</b>	6	<b>Hawthorne Lane – Blackberry Lane to Cherry Tree Lane</b>
7	<b>79<sup>th</sup> Street – Clarendon Hills Road to west Village limits</b>	8	<b>Honey Locust Lane – Blackberry Lane to west Village limits</b>
9	<b>Pine Tree Lane – Apple Tree Lane to west Village limits</b>		

**OPTIONAL AREA 6**

1	<b>Clarendon Hills Road – 75<sup>th</sup> Street to 79<sup>th</sup> Street</b>
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**OPTIONAL AREA 7**

1	<b>79<sup>th</sup> Street – Clarendon Hills Road to east terminus</b>
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**OPTIONAL AREA 8**

1	<b>Brookbank Road – 75<sup>th</sup> Street to 79<sup>th</sup> Street</b>
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**OPTIONAL AREA 9**

1	<b>Midway Drive – Kingery Highway to Clarendon Hills Road</b>
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**OPTIONAL AREA 10 (“WILLOW MANOR SUBDIVISION”)**

1	<b>67<sup>th</sup> Place – Madison Street to 68<sup>th</sup> Street</b>	2	<b>68<sup>th</sup> Street – Madison Street to west Terminus</b>
3	<b>68<sup>th</sup> Place – 68<sup>th</sup> Street to Adams Street</b>	4	<b>Quincy Street – 67<sup>th</sup> Place to 68<sup>th</sup> Place</b>
5	<b>69<sup>th</sup> Street – Adams Street to west terminus</b>	6	<b>Adams Street – 68<sup>th</sup> Street to Plainfield Road</b>
7	<b>Caitlin Court – 68<sup>th</sup> Street to south Terminus</b>		

**A map depicting these areas is attached.**

**N. CHIP DISPOSAL**

Disposal of chips generated by work described within this contract will be the responsibility of the Contractor. At the Village's option the Contractor may be asked to drop chips at a Village park site or other Village owned property within town.

**O. EMERGENCY TREE SERVICES**

At the Village's option the Contractor may be asked provide emergency tree services in the event that such services become necessary. The cost of such services will be provided on a time and equipment plus profit basis as stated on the proposal page. Work shall begin within twenty-four (24) hours of notification by the Director of Municipal Services or his designee.

**P. TREE REMOVAL SERVICES**

At the Village's option the Contractor may be asked to provide tree removal service. At the discretion of the Village, stump grinding will be required. Stump grinding shall include at a minimum the removal of the stump to eight inches (8") below grade as well as the removal of any surface roots in order to be able to landscape the area where the tree used to be located. The cost of removal and stump grinding will be billed separately at the rate listed on the proposal page.

**Q. TRAFFIC CONTROL**

The Contractor shall provide adequate traffic control for work area protection in compliance with the Federal Highway Administration Manual on Uniform Traffic Control Devices for Streets and Highways, the State of Illinois Vehicle Code, the Illinois Department of Transportation Highway Standards, and the Illinois Department of Transportation Handbook of Traffic Engineering Practice for Small Cities. This shall include but not limited to the following:

- a. Whenever possible, work vehicles shall be parked on the same side of the street as work site. Vehicles shall park with right wheels to the curb or to the right edge of the right-hand shoulder as required by the Village Code of Ordinances.
- b. Whenever possible the work site on a two-lane street shall be confined to one traffic lane leaving the opposite lane open to traffic.
- c. Work area protection shall take into account the duration of the project, the size of the project, the lanes of traffic, the volume of traffic, the speed limit, and the distance to the work area from the pavement.
- d. Work vehicles shall have the flasher light lit but not as a substitute for any traffic control devices for work area protection, which may be necessary.
- e. Under certain field conditions such as hills and curves, the spacing of the traffic control devices shall be adjusted as necessary.
- f. Warning signs such as "MEN WORKING" shall be diamond shape having a black symbol or message on an orange reflective background. Such signs shall have a minimum size of 24 inches by 24 inches with a maximum size of 48 inches by 48 inches. Such signs shall be posted at a minimum height of 12 inches above the pavement.

- g. Should individuals progress ahead of vehicles, such as tree climbers, cones shall be placed in the roadway to alert motorists of activity in those trees.
- h. Blocking of public streets shall not be permitted unless prior arrangements have been made with and approved by the Village and is coordinated with the appropriate departments.
- i. The Contractor shall provide adequate barricades, flagmen, sign and/or warning devices during the performance of the Contract to protect motorists and pedestrians. Yellow flashing lights mounted on a vehicle shall not be deemed as sufficient or adequate protection. Questions of sufficiency shall be resolved to the satisfaction of the Director of Municipal Services or his designee.

**R. NOTIFICATION OF COMMENCING WORK**

The Contractor shall keep the Village informed as accurately as possible as to when they plan to commence work and in what way they intend to proceed. In order to accomplish this, at a minimum, the Contractor shall provide advance daily written notification (via fax, email, or hand delivered) of the locations the Contractor intends to work that day to the Village's contact person for this project.

**S. ADDITIONAL WORK – TREE TRIMMING ON PRIVATE PROPERTY**

The Village offers a private participation tree trim program to interested property owners. The Contractor will be required to trim trees on private property at the unit price stated under "Additional Work" on the bid document. Work on private property, including brush removal and cleanup will be performed to the same specifications as provided in this document for trimming of trees on public property. The agreement for the work will be between the Contractor and the resident.

The Program will work as follows:

- Step 1: Property owners who live in the area where tree trimming will take place will receive a letter from the Village stating the Contractor name and price for tree trimming.
- Step 2: The property owner contacts the Contractor and arranges for tree trimming. All quotes must be provided in writing and agreed to in writing by the homeowner.
- Step 3: The Contractor invoices the property owner for the cost to perform the trimming. The cost of the work is based upon the bid award for additional work.
- Step 4: The property owner submits payment directly to the Contractor.
- Step 5: A report shall be prepared during the contract period and submitted to the Village in a typed form listing location (address), number of trees trimmed, and amount invoiced to each property owner. The report shall be submitted to the Village upon completion of the entire project.

In instances where the Contractor cannot trim a tree on private property due to an obstruction or other extenuating circumstance(s) he must contact the Director of Municipal Services or his designee to view the site. If the Director or his designee agrees that conditions exist which reasonably prevent trimming of the tree(s) the Contractor will not be required to trim the tree.

**VILLAGE OF WILLOWBROOK**  
**PARKWAY TREE TRIMMING SERVICES PROPOSAL**

The undersigned "Contractor" offers to provide to the Village of Willowbrook, an Illinois Municipal Corporation, Parkway Tree Trimming Services conforming to the specifications attached hereto, with such exceptions or modifications as herewith set forth, and in accordance with the terms and conditions herein specified.

**WORK AREA ("Waterford Subdivision")**

<b>Work Area #</b>	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	56		
2	12		
3	5		
4	11		
5	15		
6	26		
7	11		
8	13		
9	15		
10	28		
11	26		
12	19		
13	26		
14	7		
15	25		
16	21		
17	19		
18	10		
19	4		
20	15		
21	22		
22	9		
23	12		
24	7		
<b>Total</b>	<b>414</b>		

**OPTIONAL AREA 1 (“Rogers Farm Subdivision”)**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	23		
2	18		
3	17		
4	10		
5	29		
6	16		
7	8		
<b>AREA 1 TOTAL</b>	<b>121</b>		

**OPTIONAL AREA 2**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	31		
2	26		
<b>AREA 2 TOTAL</b>	<b>57</b>		

**OPTIONAL AREA 3**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	66		
2	19		
<b>AREA 3 TOTAL</b>	<b>85</b>		

**OPTIONAL AREA 4**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	30		
2	11		
<b>AREA 4 TOTAL</b>	<b>41</b>		

**OPTIONAL AREA 5 (“Farmingdale Subdivision”)**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	19		
2	56		
3	87		
4	59		
5	17		
6	8		
7	42		
8	10		
9	4		
<b>AREA 5 TOTAL</b>	<b>302</b>		

**OPTIONAL AREA 6**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	18		
<b>AREA 6 TOTAL</b>	<b>18</b>		

**OPTIONAL AREA 7**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	15		
<b>AREA 7 TOTAL</b>	<b>15</b>		

**OPTIONAL AREA 8**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	30		
<b>AREA 8 TOTAL</b>	<b>30</b>		

**OPTIONAL AREA 9**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	72		
<b>AREA 9 TOTAL</b>	<b>72</b>		

**OPTIONAL AREA 10 (“Willow Manor Subdivision”)**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
1	29		
2	39		
3	16		
4	65		
5	41		
6	1		
7	15		
<b>AREA 10 TOTAL</b>	<b>206</b>		

**GRAND TOTAL (INCLUDING ALL OPTIONAL AREAS)**

	<b>Approximate # of Trees</b>	<b>Unit Price</b>	<b>Estimated Total</b>
<b>Total Including Optional Areas</b>	<b>947</b>	<b>Grand Total:</b>	

**ADDITIONAL WORK**

<b>Item</b>	<b>Category</b>	<b>Description</b>	<b>Cost</b>
1a	Tree Removal Services	Cost per D.B.H	
1b	Tree Removal Services	Stump Grinding	
2a	Emergency Tree Service	Cost per Man-hour	
2b	Emergency Tree Service	Equipment Cost	
3a	Private Participation Program – Tree Trimming	Unit Cost	

3b	Private Participation Program – Tree Removal	Cost per D.B.H	
3c	Private Participation Program – Stump Grinding	Stump Grinding	

NOTE: Prices shall remain in effect until April 30, 2016.

Certified Arborist:

\_\_\_\_\_

Name

\_\_\_\_\_

Number

Contractor:

\_\_\_\_\_

Address:

\_\_\_\_\_

\_\_\_\_\_

Phone:

\_\_\_\_\_

Date:

\_\_\_\_\_

Signature:

\_\_\_\_\_

Subscribed and sworn before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2016

MY COMMISSION EXPIRES:

\_\_\_\_\_

\_\_\_\_\_

NOTARY PUBLIC



**REFERENCE LIST**

(please make additional copies of this sheet if needed)

**Village/City:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Type & Date of Work:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Village/City:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Type & Date of Work:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Village/City:** \_\_\_\_\_

**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Type & Date of Work:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Village/City:** \_\_\_\_\_

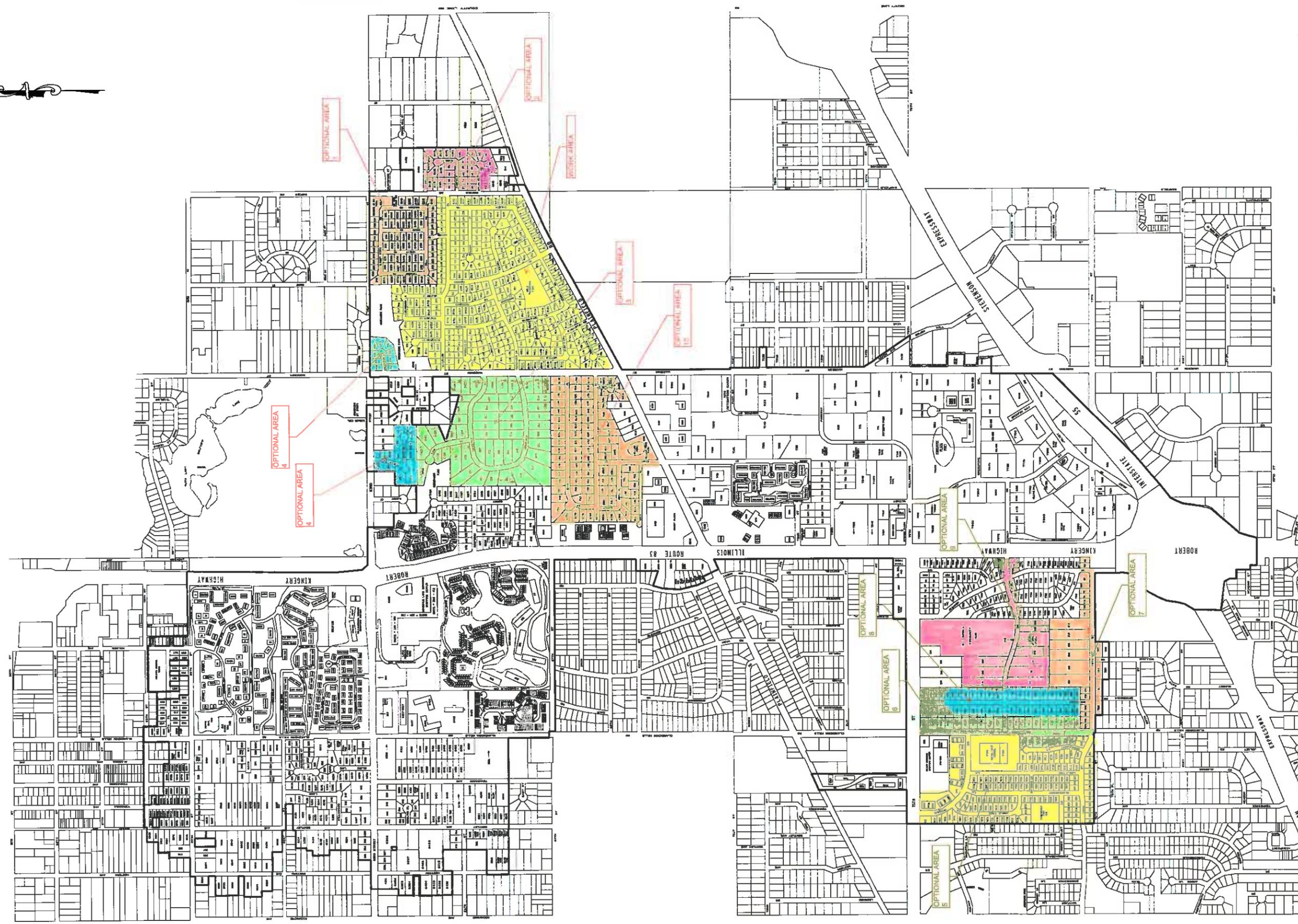
**Contact:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Type & Date of Work:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

# VILLAGE OF WILLOWBROOK

DU PAGE COUNTY, ILLINOIS



**CHRISTOPHER B. BURKE** ENGINEERING, L.T.D.  
9575 West Higgins Road, Suite 600  
Rosemont, Illinois 60018  
(847) 823-0500

## ADDRESS MAP

DWN.	DTM	PROJECT NO.
CHKD. <td>DLI<td>90-144PPP</td></td>	DLI <td>90-144PPP</td>	90-144PPP
SCALE: <td>NTS<td>SHEET 1 OF 1</td></td>	NTS <td>SHEET 1 OF 1</td>	SHEET 1 OF 1
DATE: <td>9/8/2010<td>DRAWING NO. 1</td></td>	9/8/2010 <td>DRAWING NO. 1</td>	DRAWING NO. 1

**MUNICIPAL SERVICES COMMITTEE MEETING  
AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

**REPORT – Status of Plumbing Ordinance Approval by the  
Illinois Department of Public Health (IDPH)**

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date:

January 11, 2016

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report             | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

At the November 9, 2015 meeting of the Municipal Services Committee, staff briefed the members on an issue involving the Illinois Department of Public Health (IDPH). Per Illinois Department of Natural Resources (IDNR) requirements, the Village is required to add two (2) new provisions to our plumbing ordinance. However, the IDPH has taken the position that any change to a municipal plumbing ordinance must first be approved by them. When our draft ordinance was forwarded to the IDPH to seek this pre-approval, several of our long-standing local amendments, including amendments to ensure the protection of our water system, were denied by the IDPH. This response from the IDPH was unacceptable and a clear overreach by the department since their current position is not supported by the language in the state statute.

Administrator Halik raised this issue with the DuPage Mayors and Managers Conference Regulatory Issues Committee, two (2) state elected officials that represent our district, a representative from the International Code Council (ICC), and the lobbyist for the Suburban Building Officials Conference (SBOC). This effort ultimately led to contact with IDPH officials to further discuss the matter. Shortly thereafter, the IDPH sought to clarify their authority through an administrative rule change. This action must follow the Joint Commission on Administrative Rules (JCAR) process, which includes a public comment period. The public comment period was open until December 21, 2015. Prior to the end of the comment period, several Councils of Government (COG) including the Illinois Municipal League (IML) and the DuPage Mayors and Managers Conference (DMMC) submitted comments letters (attached) opposing the proposed rule change by the IDPH.

**REQUEST FOR FEEDBACK**

On January 4, 2016, the Village received the attached letter from the IDPH providing tentative approval of our proposed plumbing code amendments, including those amendments aimed at protecting the Village water system. The ordinance must now be considered by the Village Board. If the ordinance is passed, a certified copy must be sent to the IDPH to receive final approval.

**STAFF RECOMMENDATION**

Staff would recommend that the proposed plumbing ordinance be considered at the Village Board's next meeting on January 25<sup>th</sup>. If approved at that time, we can meet the IDNR's extended deadline to adopt the required provisions, which is to be done by January 31, 2016.

**Educate. Advocate. Empower.**

December 21, 2015

Elizabeth Paton  
Assistant General Counsel  
Division of Legal Services  
Illinois Department of Public Health  
535 W. Jefferson St., 5<sup>th</sup> floor  
Springfield, IL 62761

via e-mail to [dph.rules@illinois.gov](mailto:dph.rules@illinois.gov)

RE: First Notice, 39 Ill. Reg. 14297  
Plumbers Licensing Code, 68 Ill. Adm. Code 750

Dear Ms. Paton:

The Illinois Municipal League (IML) is a non-political association of 1,226 municipalities in the State of Illinois. State statute designates the IML as an instrumentality of its members. 65 ILCS 5/1-8-1. The IML's mission is to articulate, defend, maintain and promote the interests and concerns of Illinois communities. In this role, the IML submits its comments regarding the proposed rulemaking to 68 Ill. Adm. Code 750.800.

The proposed amendments to section 750.800 are inconsistent with the statutory provisions set forth in the Illinois Plumbing License Law (the Act), 225 ILCS 320/36. Section 36 of the Act allows governmental units, which are otherwise authorized, to adopt local plumbing ordinances that are at least as stringent as the minimum code of standards promulgated by the Illinois Department of Public Health (IDPH). The proposed rule amendment eviscerates the statutory recognition of the authority of local governments and instead applies a standard whereby IDPH must pre-approve the language of a local ordinance before it is enacted. Under IDPH's proposed language, before a governmental unit can adopt a more stringent plumbing inspection standard, for example, via ordinance, that draft ordinance must first be sent to IDPH for "review and approval." According to the draft rule, ordinances that are not pre-approved by IDPH have no legal effect.

Not only is the pre-approval scheme contrary to the language of the Act, it is also in direct conflict with the Illinois Constitution as it pertains to home rule municipalities. Under Article VII, section 6(i), "[h]ome rule units may exercise and perform concurrently with the State any power or function of a home rule unit to the extent that the General Assembly by law does not specifically limit the concurrent exercise or specifically declare the State's exercise to be



exclusive.” Except as provided in section 42 of the Act, home rule municipalities are permitted to adopt their own local regulations pertaining to plumbing under the authority of the Illinois Constitution. The proposed rule amendment that purports to thwart the constitutional authority of home rule municipalities is legally invalid.

Finally, from a practical standpoint, the proposed rule amendment to section 750.800 is unworkable. There is no language in the draft rule that provides that IDPH has a certain deadline by which to approve or deny the draft ordinance. Therefore, a municipality could be left waiting for weeks, or even months, for pre-approval from IDPH. Left without regulatory recourse in the event of untimely approval action by IDPH, municipalities would have no legal ability to proceed with their local regulations.

Therefore, for the reasons stated herein, the Illinois Municipal League objects to the proposed rule amendment of section 750.800. Thank you for your consideration.

Yours very truly,



BRAD COLE  
Executive Director

Ms. Elizabeth Paton  
Assistant General Counsel  
Division of Legal Services  
Illinois Department of Public Health  
535 W. Jefferson St., 5<sup>th</sup> Floor  
Springfield, IL 62761

Re: Proposed Rules, Plumbers Licensing Code, 68 Ill. Adm. Code 750

Dear Ms. Paton,

On behalf of the DuPage Mayors and Managers Conference (Conference), I am writing to express concern regarding the proposed rulemaking which seeks to amend Section 750.800 of 68 Ill. Adm. Code 750, the Plumbers Licensing Code. The proposed changes would prohibit governmental units from enacting a minimum code of standards for the design of plumbing materials and the operation and maintenance of plumbing systems, and ordinances or rules for the inspection of plumbing systems; instead requiring governmental units to provide proposed ordinances along with unwarranted, unduly burdensome, and often unobtainable scientific documentation to the Department of Public Health (Department) for review and approval prior to adopting said ordinances.

The proposed changes to Section 750.800 would strip local ability to regulate plumbing codes and ordinances, giving that ability to the Department, a state agency which, respectfully, has little knowledge of individual communities' needs and standards. Governmental units rely on the aforementioned ability to protect local property values and public health and safety. In addition, governmental units have long exercised the authority to establish and maintain plumbing standards, so it is unclear what problem the Department now seeks to address. The ability of individual communities to enact a minimum code of plumbing standards must be protected.

The Conference is willing and eager to work with the Department and all interested stakeholders to ensure that any changes made to Section 750.800 are feasible for governmental units and benefit and provide protection to citizen residents and taxpayers. Should you have any questions, I encourage you to contact me at (630) 571-0480, ext. 223 or [mbaloga@dmmc-cog.org](mailto:mbaloga@dmmc-cog.org).

Thank you for your consideration of the Conference's concerns.

Sincerely,

Mark Baloga  
Executive Director, DuPage Mayors and Managers Conference

cc: Senator Don Harmon, Co-Chairman of the Joint Committee on Administrative Rules  
Representative Ron Sandack, Co-Chairman of the Joint Committee on Administrative Rules  
Members of the Joint Committee on Administrative Rules  
Dr. Nirav Shah, Director of the Department of Public Health

## Tim Halik

---

**From:** Dunlap, Darrah <Darrah.Dunlap@illinois.gov>  
**Sent:** Monday, January 04, 2016 2:00 PM  
**To:** Tim Halik  
**Subject:** Village of Willowbrook plumbing ordinance  
**Attachments:** TA. Willowbrook 1-4-16.pdf

**Categories:** Red Category

Good afternoon, Mr. Halik,

The Department is disposed to approve the amendments designated in the attached tentative approval letter. The final ordinance before adoption should reflect the previously agreed upon revisions, such as the deletion of the "2014" edition and the movement of some provisions into other ordinances (I can provide a copy of our last working document if necessary). If the Village would like to move forward in this manner, please send a response.

If the Village moves forward, the tentatively approved ordinance should be adopted. Once adopted, a certified copy of the ordinance should be electronically sent to the Department to receive final approval documents.

Happy New Year & Best Regards,  
Darrah Dunlap

*Darrah A. Dunlap, Public Health Policy Analyst*

Illinois Department of Public Health  
Division of Environmental Health  
525 W. Jefferson Street  
Springfield, Illinois 62761  
217-785-2065



525-535 West Jefferson Street • Springfield, Illinois 62761-0001 • www.dph.illinois.gov

January 4, 2016

Tim Halik  
Village Administrator  
Village of Willowbrook  
835 Midway Drive  
Willowbrook, Illinois 60527



**RE: Draft Ordinance Submittal Review  
Village of Willowbrook**

Dear Mr. Halik,

The Illinois Department of Public Health (“IDPH” or “Department”) has reviewed the submittals provided by the Village of Willowbrook (the “Village”), received on September 10, 2015, for local ordinances related to the Illinois Plumbing Code (the “Code”; 77 Ill. Adm. 890). Pursuant to Section 36 of the Illinois Plumbing License Law (the “Law”; 225 ILCS 320/36) and Section 750.800(b) of the Illinois Plumbers Licensing Code (68 Il. Adm. Code 750.800(b)), IDPH is authorized to review and approve proposed ordinances of governmental units related to the design of plumbing materials and the operation and maintenance of plumbing systems. The Village’s proposed ordinances have been individually reviewed and the following are tentatively approved by the Department:

- Amendment of Section 890.630 by adding a new section “j” to read as follows: “j) A safe pan will be required for water heaters, furnaces and clothes washers located above living/occupied areas.”
- Deletion of Section 890.1130 c) Backflow in its entirety, and in lieu thereof substitute and insert the following: “c) Backflow. A Reduced Pressure Zone (R.P.Z.) will be required on all new commercial buildings on both fire and domestic water service.”
- Amend Section 890.1340 Determination of Sizes for Drainage Systems by deleting paragraph (b) (2) in its entirety and in lieu thereof substitute with the following new paragraph (b)(2):  

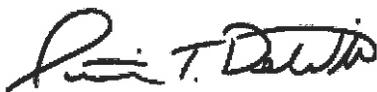
“(b)(2) Any dwelling containing any floor (including basement floors) below grade at foundation is required to have an overhead sewer. All fixtures located below grade shall drain to an ejector pit with pump. Approval of the Building Official shall be required for any other type of installation. Pressure-building drains shall be sized in accordance with the ejector pump manufacturer’s recommendation, but shall not be less than 2 inches in diameter.”
- In Section 890.1380 Storm Water Drainage within a Building. Amend by adding a new section “a” to the end of the paragraph: “a) Sizing of piping and appurtenances related to building storm drainage shall conform to building standards as reference d in the Village of Willowbrook Ordinance, 4-2-24 (C)(8), Storm Drainage.”

- Section 890.1410 Materials amend by adding the following new subsection “c”: “c) Refer to Village of Willowbrook chart indicating approved materials for piping.”
- Delete Section 890. Appendix A – Table A: Approved Building Drainage/Vent Pipe in its entirety and in lieu thereof substitute the Village of Willowbrook chart indicating approved materials for piping.
- Delete Section 890. Appendix A – Table A: Approved Materials for Water Service Pipe in its entirety and in thereof substitute the Village of Willowbrook chart indicating approved materials for piping and add: “Minimum 5’-6” of cover on all outside water mains/services is required.”
- Delete Section 890. Appendix A – Table A: Approved Materials for Water Distribution Pipe in its entirety and in lieu thereof substitute the Village of Willowbrook chart indicating approved materials for piping.
- Section 890. Appendix A – Table P: Demand at Individual Water Outlets shall be amended by adding the following new subsections “a” and “b”:
  - a) All fixtures shall bear the “WaterSense” product label, as specified by the U SEPA.
  - b) All new and/or replacement law irrigation sprinkler systems shall be equipped with a “WaterSense” labeled irrigation controller and be in compliance with Section 2.5(g) of the Illinois Plumbing License Law [225 ILCS 320].

To proceed please provide your tentatively approved local ordinances to your village council for adoption. Once adopted the Village of Willowbrook shall provide a certified copy of the adopted ordinance, accompanied by a letter acknowledging that IDPH-approved ordinances are subject to Section 750.800 of the Plumbers Licensing Code, to IDPH. Whereupon, IDPH will issue Certificates of Approval for the IDPH-approved local ordinance amendments.

Please refer any questions concerning the approval process to Darrah Dunlap, Public Health Policy Analyst, at [darrah.dunlap@illinois.gov](mailto:darrah.dunlap@illinois.gov) or 217-785-2065.

Best Regards,



Justin DeWitt, P.E., LEED AP  
Chief, General Engineering



EST. 1960

# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MONTHLY REPORT  
MUNICIPAL SERVICES DEPARTMENT  
Permits issued for the month of November, 2015

**Mayor**

Frank A. Trilla

**Village Clerk**

Leroy R. Hansen

**Village Trustees**

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

**Village Administrator**

Tim Halik

**Chief of Police**

Mark Shelton

Addition	1
Concrete	2
Deck	2
Decommissioning	1
Demo	1
Driveway Replacement	1
Drywall & Insulation	1
Electric Service	1
Electric Alteration	1
Equipment Modification	1
Fence	1
Foundation Stabilization	5
Interior Demolition	1
Patio Door	1
Plan Review	3
Reroof	4
SFR	1
Sign	2
Special Promotion	1
Tenant Buildout	1
Water Disconnect	1
Window Replacement	6

TOTAL 39

Final Certificates of Occupancy 0

Temporary Certificates of Occupancy 0

Permit Revenue for November, 2015 39,743.04

Total Revenue Collected for Fiscal Year To Date 277,042.18

Total Budgeted for Fiscal Year 2015/16 200,000.00

Total Percentage of Budgeted Revenue Collected to Date 138.52

Respectfully submitted,

Timothy Halik  
Village Administrator

TH/jp



Proud Member of the  
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2015/16

MONTH	CURRENT FISCAL YEAR	PRIOR FISCAL YEAR
MAY	\$ 11,447.58	\$ 12,317.12
JUNE	\$ 21,083.13	\$ 8,573.76
JULY	\$ 19,426.58	\$ 15,008.48
AUGUST	\$ 15,150.56	\$ 8,890.90
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NOVEMBER	\$ 39,743.04	\$ 4,709.37
DECEMBER		\$ 52,874.78
JANUARY		\$ 17,590.14
FEBRUARY		\$ 23,298.46
MARCH		\$ 110,947.28
APRIL		\$ 20,097.94
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BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET	(39,743.04)	(179,769.36)
PERCENTAGE OF BUDGETED REVENUE COLLECTED	138.52	202.73

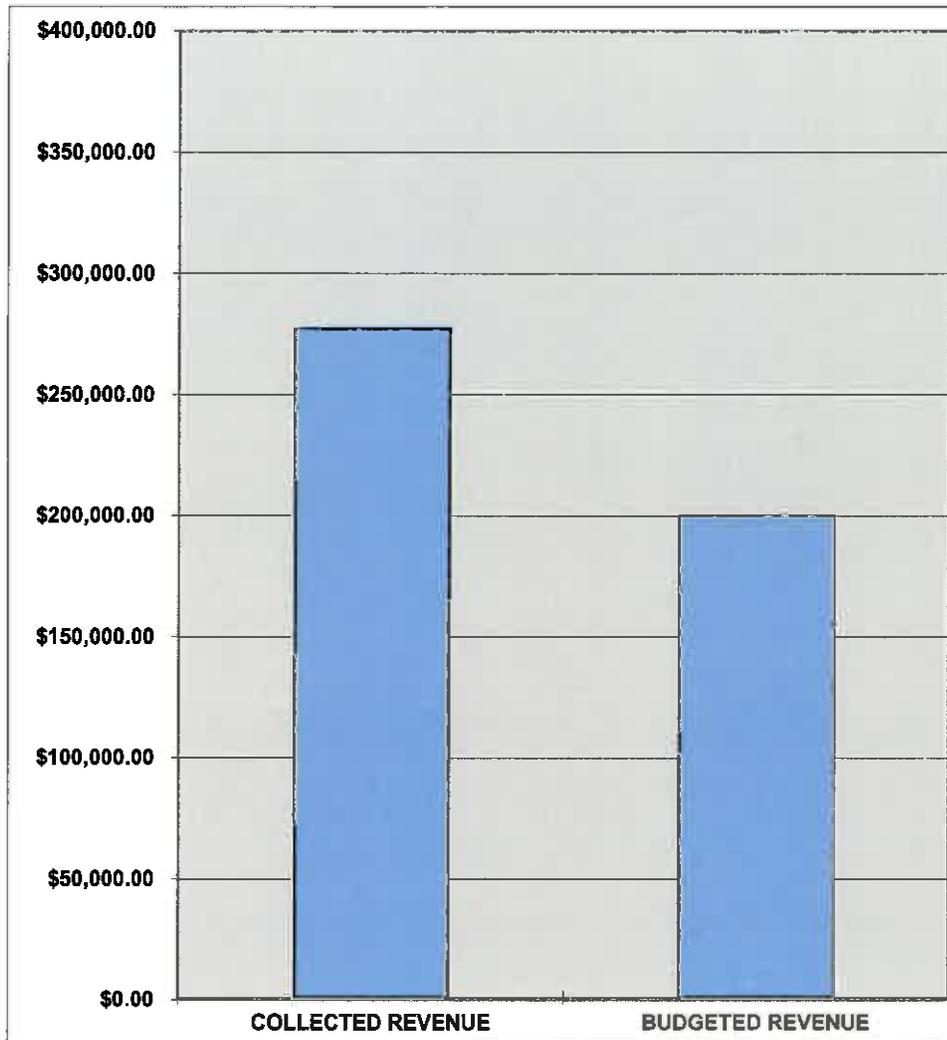
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 15/16	Fiscal Year 14/15
COLLECTED REVENUE	\$ 277,042.18	\$ 354,769.36
BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00

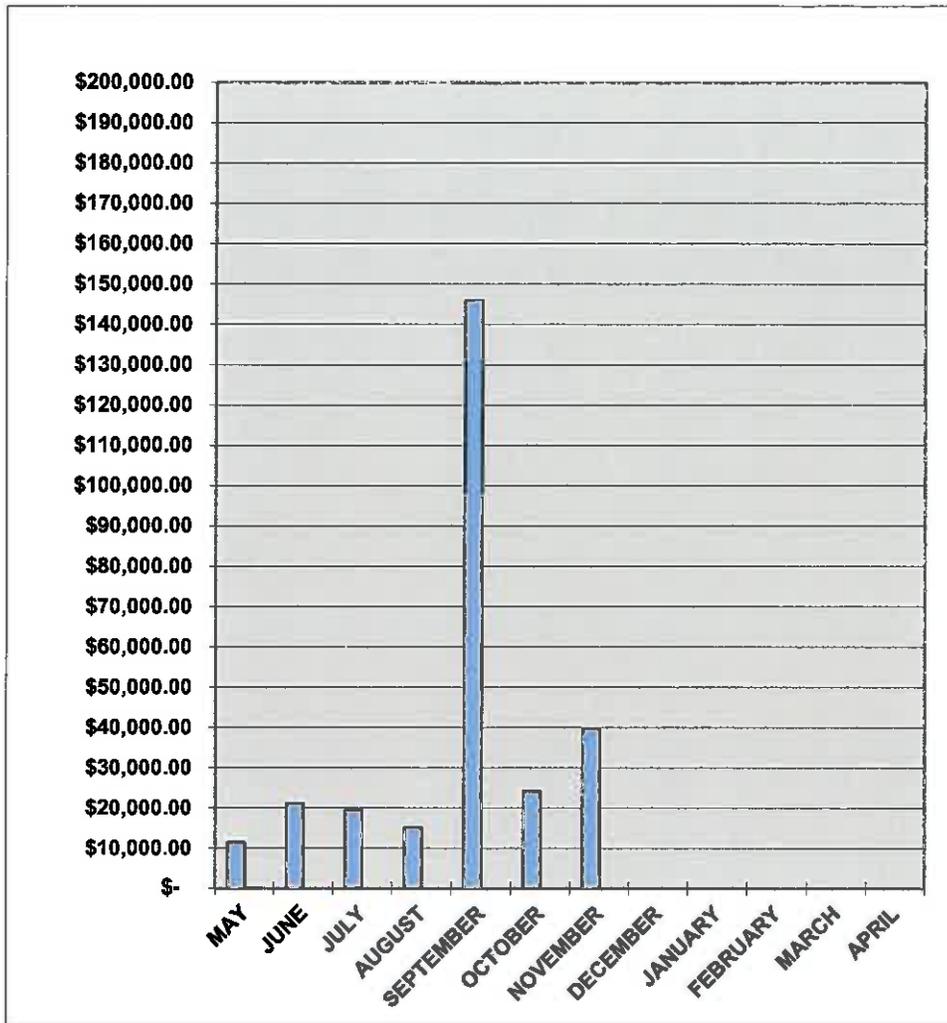
# MUNICIPAL SERVICES DEPARTMENT

## PERMIT REVENUE



# MUNICIPAL SERVICES DEPARTMENT

## PERMIT REVENUE



**2015**

Permit	Date Issued:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Date Released:	Date Permit Expires:
15-400	11/13/15	N. Valenti	5902 Bentley Ave	Addition		\$ 577.98	R	11/13/15	11/13/16
15-399	11/13/15	Peter Makris	7505 Sheridan	Concrete	Marydale Condo	\$ 75.00	C	11/13/15	11/13/16
15-428	11/23/15	Bakers Square	7409 Kingery	Concrete	Bakers Square	\$ 100.00	C	11/23/15	11/23/16
15-352	11/13/15	K. Sahlas	24 Windward Drive	Deck		\$ 50.00	R	11/13/15	11/13/16
15-433	11/23/15	Jeff Marek	6129 Willowood Lane	Deck		\$ 50.00	R	11/23/15	11/23/16
15-412	11/10/15	Lake Hinsdale Tower	6340 Americana Drive	Decommissioning		\$ 500.00	R	11/06/15	11/06/16
15-392	11/03/15	Bob Schlenker	6412 Madison	Demo		\$ 150.00	R	11/03/15	11/03/16
15-405	11/06/15	Amar Patel	7640 Blackberry Lane	Driveway Replacement		\$ 125.00	R	11/06/15	11/06/16
15-429	11/23/15	Jolanta Rozwadowska	6340 Americana Drive	Drywall & Insulation		\$ 75.00	R	11/23/15	11/23/16
15-398	11/03/15	Robert Schlenker	6412 Madison	Electric Service		\$ 190.00	R	11/03/15	11/03/16
15-413	11/10/15	Matt Marshall	7850 Quincy St.	Electrical Alteration	Diamond Edge	\$ 100.00	C	11/10/15	11/10/16
15-378	11/06/15	Dave Froming	6239 Bentley	Equipment Modification	Com Ed	\$ -	C	11/06/15	11/06/16
15-401	11/03/15	Kurt Gugora	305 61st Street	Fence		\$ 50.00	R	11/03/15	11/03/16
15-418	11/17/15	Nantucket	6571 Snug Harbor	Foundation Stabilization		\$ 250.00	R	11/17/15	11/17/16
15-419	11/17/15	Nantucket	6601 Snug Harbor	Foundation Stabilization		\$ 250.00	R	11/17/15	11/17/16
15-422	11/17/15	Nantucket	6511 Snug Harbor	Foundation Stabilization		\$ 250.00	R	11/17/15	11/17/16
15-421	11/17/15	Nantucket	6625 Snug Harbor	Foundation Stabilization		\$ 250.00	R	11/17/15	11/17/16
15-420	11/17/15	Nantucket	6541 Snug Harbor	Foundation Stabilization		\$ 250.00	R	11/17/15	11/17/16
15-431	11/23/15	Pure Barre	7187 Kingery	Interior Demolition		\$ 500.00	R	11/23/15	11/23/16
15-409	11/13/15	W. Whitney	6160 Brookside Dr.	Patio Door		\$ 75.00	R	11/13/15	11/13/16
	11/03/15	Sudhir Mantri	6414 Clarendon Hills Rd	Plan Review		\$ 750.00	R	11/03/15	11/03/16
	11/17/15	R. Styczynski	876 75th Street	Plan Review		\$ 1,000.00	C	11/17/15	11/17/16
	11/17/15	European Wax	6300 Kingery - unit 218	Plan Review		\$ 2,000.00	C	11/17/15	11/17/16
15-424	11/17/15	Bob Kaplan	855 Cramer Ct	Reroof		\$ 35.00	R	11/17/15	11/17/16
15-402	11/03/15	Anita Leonard	310 Ridgemoor	Roof		\$ 35.00	R	11/03/15	11/03/16
15-406	11/05/16	Jose Buonaventura	6602 Rodgers Dr	Roof		\$ 35.00	R	11/05/15	11/05/16
15-407	11/06/15	Rufo Umal	315 Ridgemoor Dr.	Roof		\$ 35.00	R	11/05/15	11/06/16
15-411	11/12/15	Mark Astrella	7635 Eleanor	SFR		\$ 10,670.96	R	11/12/15	11/12/16
15-390	11/03/15	Ethan Crooks	6258 Kingery Highway	Sign	Little Sunshine Play	\$ 1,307.50	C	11/03/15	11/03/16
15-359	11/10/15	John Bobak	301 W. 75th	Sign	Chishack	\$ 1,086.99	C	11/10/15	11/10/16
15-417	11/23/15	Jim Kuehnle	735 Plainfield Road	Special Promotion	Clover's Christmas	\$ 150.00	C	11/23/15	11/23/16
15-432	11/30/15	Petco	6300 Kingery - unit 201	Tenant Buildout	Petco	\$ 17,962.33	C	11/30/15	11/30/16
15-430	11/23/15	Jim Buonavolanto	6407 Lane Court	Water Disconnect		\$ 100.00	R	11/23/15	11/23/16
15-404	11/03/15	Venkaigiri Mady	326 Ridgemoor Ct	Window Replacement		\$ 75.00	R	11/03/15	11/03/16
15-391	11/03/15	Casselyn Feinstein	5849 Tennessee	Window Replacement		\$ 75.00	R	11/03/15	11/03/16
15-362	11/03/15	Craig Planson	231 Hill Road	Window Replacement		\$ 75.00	R	11/03/15	11/03/16
15-410	11/06/15	Mindaugas Valius	6606 Weather Hill Dr	Window Replacement		\$ 75.00	R	11/06/15	11/06/16
15-403	11/13/15	S. Song	220 Somerset	Window Replacement		\$ 75.00	R	11/13/15	11/13/16
15-408	11/17/15	Cathy Pellegrino	6343 Raleigh Road	Window Replacement		\$ 75.00	R	11/17/15	11/17/16

PERIOD ENDING 11/30/2015

GL NUMBER	DESCRIPTION	2015-16 AMENDED BUDGET	YTD BALANCE 11/30/2015 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 11/30/2015 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% BDGT USED
<b>Fund 01 - GENERAL FUND</b>						
<b>Revenues</b>						
<b>Dept 00</b>						
01-00-310-101	PROPERTY TAX LEVY - SRA	73,181.00	75,648.67	1,451.20	(2,467.67)	103.37
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	101,938.00	104,400.95	1,975.50	(2,462.95)	102.42
01-00-310-201	MUNICIPAL SALES TAX	3,600,000.00	2,144,167.55	337,896.14	1,455,832.45	59.56
01-00-310-202	ILLINOIS INCOME TAX	634,095.00	595,377.39	99,156.14	38,717.61	93.89
01-00-310-203	AMUSEMENT TAX	69,984.00	42,459.34	11,855.93	21,524.66	60.67
01-00-310-204	REPLACEMENT TAX	1,220.00	642.26	0.00	577.74	52.64
01-00-310-205	UTILITY TAX	1,075,000.00	551,671.71	77,541.44	523,328.29	51.32
01-00-310-207	TELECOMMUNICATION LEASE	0.00	0.00	0.00	0.00	0.00
01-00-310-208	PLACES OF EATING TAX	460,000.00	307,078.41	40,168.44	152,921.59	66.76
01-00-310-209	WATER TAX	165,800.00	100,467.26	15,490.54	65,332.74	60.60
01-00-310-210	WATER TAX - CLARENDON WATER CO	1,000.00	567.47	0.00	432.53	56.75
01-00-310-301	VEHICLE LICENSES	0.00	0.00	0.00	0.00	0.00
01-00-310-302	LIQUOR LICENSES	60,500.00	84,250.00	66,000.00	(23,750.00)	139.26
01-00-310-303	BUSINESS LICENSES	82,000.00	93,502.50	57,650.00	(11,502.50)	114.03
01-00-310-305	VENDING MACHINE	2,000.00	3,230.00	2,055.00	(1,230.00)	161.50
01-00-310-306	SCAVENGER LICENSES	6,000.00	8,000.00	2,000.00	(2,000.00)	133.33
01-00-310-401	BUILDING PERMITS	200,000.00	277,042.18	39,743.04	(77,000.00)	138.52
01-00-310-402	SIGN PERMITS	5,000.00	714.26	0.00	4,285.74	14.29
01-00-310-403	OTHER PERMITS	500.00	294.00	0.00	206.00	58.80
01-00-310-404	COUNTY BMP FEE	2,000.00	18,275.60	1,739.00	(16,275.60)	913.78
01-00-310-501	CIRCUIT COURT FINES	120,000.00	68,539.09	4,702.59	51,460.91	57.12
01-00-310-502	TRAFFIC FINES	25,000.00	12,553.34	1,575.00	12,446.66	50.21
01-00-310-503	RED LIGHT FINES	540,000.00	144,034.00	18,825.00	395,966.00	26.67
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATER	470,218.00	274,293.81	39,184.83	195,924.19	58.33
01-00-310-700	PLANNING APPLICATION FEES	10,000.00	6,750.00	0.00	3,250.00	67.50
01-00-310-701	PUBLIC HEARING FEES	2,550.00	1,700.00	0.00	850.00	66.67
01-00-310-702	PLANNING REVIEW FEES	6,000.00	3,000.00	0.00	3,000.00	50.00
01-00-310-703	ANNEXATION FEES	500.00	0.00	0.00	500.00	0.00
01-00-310-704	ACCIDENT REPORT COPIES	2,000.00	1,125.00	195.00	875.00	56.25
01-00-310-705	VIDEO GAMING FEES	8,300.00	3,961.12	0.00	4,338.88	47.72
01-00-310-706	COPIES-ORDINANCES & MAPS	200.00	7.00	0.00	193.00	3.50
01-00-310-723	ELEVATOR INSPECTION FEES	5,000.00	1,725.00	150.00	3,275.00	34.50
01-00-310-724	BURGLAR ALARM FEES	15,000.00	100.00	0.00	14,900.00	0.67
01-00-310-726	NSF FEE	0.00	0.00	0.00	0.00	0.00
01-00-310-813	PARK & REC CONTRIBUTION	2,250.00	75.00	0.00	2,175.00	3.33
01-00-310-814	PARK PERMIT FEES	3,000.00	1,580.00	570.00	1,420.00	52.67
01-00-310-815	SUMMER RECREATION FEES	18,736.00	4,163.00	0.00	14,573.00	22.22
01-00-310-816	WINTER RECREATION FEES	8,485.00	982.00	0.00	7,503.00	11.57
01-00-310-817	SPECIAL EVENTS	5,380.00	1,168.92	300.00	4,211.08	21.73
01-00-310-818	FALL RECREATION FEES	6,718.00	50.00	0.00	6,668.00	0.74
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL REIMB	6,500.00	0.00	0.00	6,500.00	0.00
01-00-310-820	HOLIDAY CONTRIBUTION	1,300.00	2,899.00	170.00	(1,599.00)	223.00
01-00-310-821	CHECK PROCESSING FEE - GIFT CERTS	0.00	0.00	0.00	0.00	0.00
01-00-310-822	BR/WB BASEBALL REIMB FACILITY	6,600.00	0.00	0.00	6,600.00	0.00
01-00-310-823	SPRING RECREATION FEES	4,689.00	0.00	0.00	4,689.00	0.00
01-00-310-901	REIMBURSEMENTS - IRMA	5,000.00	19,312.95	0.00	(14,312.95)	386.26
01-00-310-902	WASTE STICKERS PROCEEDS	0.00	0.00	0.00	0.00	0.00
01-00-310-903	REIMB - POLICE TRAINING	0.00	0.00	0.00	0.00	0.00
01-00-310-905	ARC - RECYCLE BINS	0.00	0.00	0.00	0.00	0.00
01-00-310-907	BID PROPOSAL DEPOSIT	150.00	140.00	0.00	10.00	93.33
01-00-310-908	RENTAL INCOME - 825 MIDWAY DRIVE	82,500.00	42,606.00	1,356.00	39,894.00	51.64
01-00-310-909	SALE - FIXED ASSETS	7,500.00	15,176.00	5,000.00	(7,676.00)	202.35
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	500.00	225.00	0.00	275.00	45.00
01-00-310-911	OTHER REIMBURSEMENTS-REFUNDS	8,000.00	23,753.17	108.87	(15,753.17)	296.91
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	11,600.00	5,940.00	0.00	5,660.00	51.21



EST. 1960

# Willowbrook

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Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MONTHLY REPORT  
MUNICIPAL SERVICES DEPARTMENT  
Permits issued for the month of December, 2015

**Mayor**

Frank A. Trilla

**Village Clerk**

Leroy R. Hansen

**Village Trustees**

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

**Village Administrator**

Tim Halik

**Chief of Police**

Mark Shelton

Basement Remodel	1
Bathroom Remodel	1
Build Out	1
Demolition	2
Door Replacement	1
Fence	1
Gas Main Extension	1
Interior Buildout	4
Low Voltage Security	1
Plan Review	2
Remodel	1
Reoccupancy	1
Roof	1
Sign	3
Skylights	1
Underground Bore	1
Underground Cable	2
Water Service Disconnect	1
Water Heater Replacement	1
Window Replacement	1

TOTAL 28

Final Certificates of Occupancy	1
Temporary Certificates of Occupancy	1

Permit Revenue for December, 2015	15,692.73
Total Revenue Collected for Fiscal Year To Date	292,734.91
Total Budgeted for Fiscal Year 2015/16	200,000.00
Total Percentage of Budgeted Revenue Collected to Date	146.37

Respectfully submitted,

Timothy Halik  
Village Administrator

TH/jp



Proud Member of the  
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2015/16

MONTH	CURRENT FISCAL YEAR	PRIOR FISCAL YEAR
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BUDGETED REVENUE	\$ 200,000.00	\$ 175,000.00
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PERCENTAGE OF BUDGETED REVENUE COLLECTED	146.37	202.73

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 15/16	Fiscal Year 14/15
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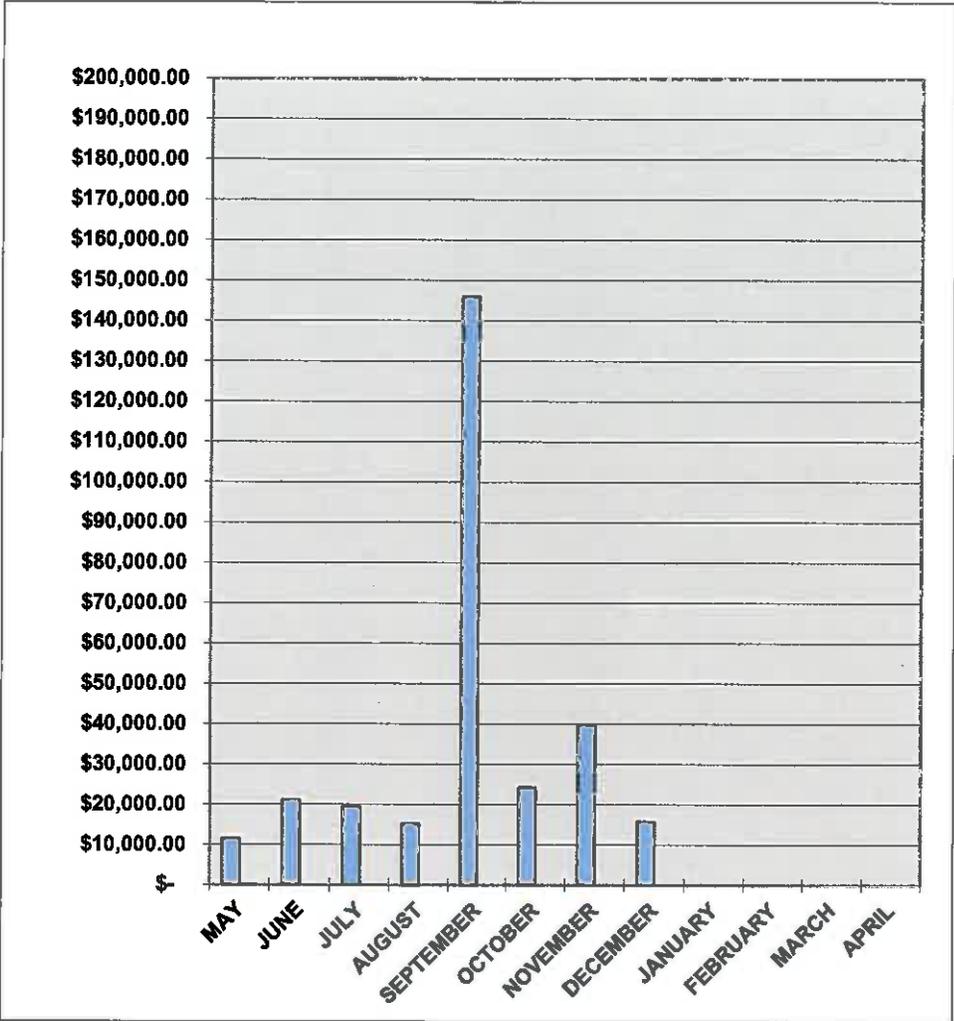
# MUNICIPAL SERVICES DEPARTMENT

## PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



**2015**

Permit	Date Issued:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Date Released:
15-438	12/17/15	Lawrence Filippi	6430 Emerald	Basement remodel		\$ 769.70	R	12/17/15
15-448	12/10/15	James Connelly	38 Kyle Court	Bathroom Remodel		\$ 350.00	R	12/10/15
15-445	12/05/15	M. Marshall	7850 Quincy Street	Build out	Diamond Edge	\$ 2,853.75	C	12/04/15
15-450	12/15/15	J. Buonavolanto	6407 Lane Ct	Demolition		\$ 1,250.00	R	12/15/15
15-459	12/21/15	John Barcelona	7523 Brookbank	Demolition		\$ 1,250.00	R	12/21/15
15-461	12/22/15	Robert McNichols	218 Sunset Ridge Rd	Door Replacement		\$ 75.00	R	12/22/15
15-410	12/08/15	Noel Valenti	5902 Bentley	Fence		\$ 50.00	R	12/08/15
15-451	12/11/15	Dan Gwaltrey	6258 Kingery Highway	Gas Main Extension	Little Sunshine Play	-	C	12/10/15
15-425	12/08/15	Elite Tutoring	876 75th Place	Interior Buildout	Elite Tutoring	\$ -	C	12/08/15
15-446	12/10/15	Pure Barre	7187 Kingery	Interior Buildout	Pure Barre	\$ 2,013.37	C	12/10/15
15-458	12/15/15	King Koil	7501 Quincy	Interior Buildout	King Koil	\$ 711.40	C	12/15/15
15-460	12/29/15	European Wax Center	6300 Kingery	Interior Buildout	European Wax	\$ 1,394.01	C	12/29/15
15-437	12/02/15	S. Palanappan	445 Kingswood Ct	Low Voltage Security		\$ 50.00	R	12/02/15
	12/08/15	King Koil	7501 Quincy	Plan Review	King Koil	\$ 1,000.00	C	12/08/15
	12/17/15	John Barcelona	7523 Brookbank	Plan Review		\$ 750.00	R	12/17/15
15-435	12/21/15	Bonnie Zaleiski	101 Lake Hinsdale Dr	Remodel		\$ 280.00	R	12/21/15
15-427	12/04/15	B. McNaughton	545 Plainfield	Reoccupancy	Frank Novotny	\$ 200.00	C	12/04/15
15-441	12/03/15	C. Morales	208 Waterford Drive	Roof		\$ 35.00	R	12/03/15
15-444	12/15/15	Radio Shack	6944 Kingery Hwy	Sign	Radio Shack	\$ 339.81	C	12/15/15
15-449	12/17/15	Elite Tutoring	876 75th Street	Sign	Elite Tutoring	\$ 343.33	C	12/17/15
15-463	12/22/15	Phillips 66	6949 Kingery	Sign	Phillips 66	\$ 1,451.75	C	12/22/15
15-440	12/09/15	Paul Ngumi	6128 Willowood Lane	Skylights		\$ 110.00	R	12/09/15
15-452	12/10/15	Mike Tannura	540 Executive Dr	Underground Bore		-	C	12/10/15
15-454	12/11/15	VOW	7760 Quincy Street	Underground Cable		-	C	12/10/15
15-453	12/11/15	VOW	835 Midway	Underground Cable		-	C	12/10/15
15-455	12/14/15	John Barcelona	7523 Brookbank	Water Srv Disconnent		\$ 100.00	R	12/14/15
15-443	12/04/15	A. Spyksma	101 75th	Waterheater Replace		\$ 50.00	R	12/04/15
15-457	12/15/15	D. Engbers	15 Lakeshore Dr	Window replacement		\$ 150.00	R	12/15/15

User: JKufrin  
 DB: Willowbrook  
 PERIOD ENDING 12/31/2015

GL NUMBER	DESCRIPTION	2015-16		ACTIVITY FOR MONTH	AVAILABLE BALANCE	% BDCGT USED
		AMENDED BUDGET	YTD BALANCE 12/31/2015			
Fund 01 - GENERAL FUND						
Revenues						
Dept 00						
01-00-310-101	PROPERTY TAX LEVY - SRA	73,181.00	75,445.34	(203.33)	(2,264.34)	103.09
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	101,938.00	104,164.98	(235.97)	(2,226.98)	102.18
01-00-310-201	MUNICIPAL SALES TAX	3,600,000.00	2,505,010.08	360,842.53	1,094,989.92	69.58
01-00-310-202	ILLINOIS INCOME TAX	634,095.00	632,934.95	37,557.56	1,160.05	99.82
01-00-310-203	AMUSEMENT TAX	69,984.00	50,235.80	7,776.46	19,748.20	71.78
01-00-310-204	REPLACEMENT TAX	1,220.00	705.46	63.20	514.54	57.82
01-00-310-205	UTILITY TAX	1,075,000.00	551,360.24	(311.47)	523,639.76	51.29
01-00-310-207	TELECOMMUNICATION LEASE	0.00	0.00	0.00	0.00	0.00
01-00-310-208	PLACES OF EATING TAX	460,000.00	352,789.22	45,710.81	107,210.78	76.69
01-00-310-209	WATER TAX	165,800.00	119,702.19	19,234.93	46,097.81	72.20
01-00-310-210	WATER TAX - CLARENDON WATER CO	1,000.00	567.47	0.00	432.53	56.75
01-00-310-301	VEHICLE LICENSES	0.00	0.00	0.00	0.00	0.00
01-00-310-302	LIQUOR LICENSES	60,500.00	83,250.00	(1,000.00)	(22,750.00)	137.60
01-00-310-303	BUSINESS LICENSES	82,000.00	92,903.50	(599.00)	(10,903.50)	113.30
01-00-310-305	VENDING MACHINE	2,000.00	3,170.00	(275.00)	(1,170.00)	158.50
01-00-310-306	SCAVENGER LICENSES	6,000.00	8,000.00	0.00	(2,000.00)	133.33
01-00-310-401	BUILDING PERMITS	200,000.00	292,734.91	15,692.73	(92,734.91)	146.37
01-00-310-402	SIGN PERMITS	5,000.00	1,704.07	989.81	3,295.93	34.08
01-00-310-403	OTHER PERMITS	500.00	698.00	404.00	(198.00)	139.60
01-00-310-404	COUNTY BMP FEE	2,000.00	18,275.60	0.00	(16,275.60)	913.78
01-00-310-501	CIRCUIT COURT FINES	120,000.00	74,707.29	6,168.20	45,292.71	62.26
01-00-310-502	TRAFFIC FINES	25,000.00	15,658.34	3,130.00	9,341.66	62.63
01-00-310-503	RED LIGHT FINES	540,000.00	145,134.00	1,100.00	394,866.00	26.88
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB = WATER	470,218.00	313,478.64	39,184.83	156,739.36	66.67
01-00-310-700	PLANNING APPLICATION FEES	10,000.00	6,750.00	0.00	3,250.00	67.50
01-00-310-701	PUBLIC HEARING FEES	2,550.00	1,700.00	0.00	850.00	66.67
01-00-310-702	PLANNING REVIEW FEES	6,000.00	3,000.00	0.00	3,000.00	50.00
01-00-310-703	ANNEXATION FEES	500.00	0.00	0.00	500.00	0.00
01-00-310-704	ACCIDENT REPORT COPIES	2,000.00	1,265.00	140.00	735.00	63.25
01-00-310-705	VIDEO GAMING FEES	8,300.00	15,212.75	11,251.63	(6,912.75)	183.29
01-00-310-706	COPIES-ORDINANCES & MAPS	200.00	7.00	0.00	193.00	3.50
01-00-310-723	ELEVATOR INSPECTION FEES	5,000.00	1,725.00	0.00	3,275.00	34.50
01-00-310-724	BURGULAR ALARM FEES	15,000.00	10.00	(90.00)	14,990.00	0.07
01-00-310-726	NSF FEE	0.00	0.00	0.00	0.00	0.00
01-00-310-813	PARK & REC CONTRIBUTION	2,250.00	75.00	0.00	2,175.00	3.33
01-00-310-814	PARK PERMIT FEES	3,000.00	1,580.00	0.00	1,420.00	52.67
01-00-310-815	SUMMER RECREATION FEES	18,736.00	4,163.00	0.00	14,573.00	22.22
01-00-310-816	WINTER RECREATION FEES	8,485.00	982.00	0.00	7,503.00	11.57
01-00-310-817	SPECIAL EVENTS	5,380.00	1,168.92	0.00	4,211.08	21.73
01-00-310-818	FALL RECREATION FEES	6,718.00	50.00	0.00	6,668.00	0.74
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL REIMB	6,500.00	0.00	0.00	6,500.00	0.00
01-00-310-820	HOLIDAY CONTRIBUTION	1,300.00	2,899.00	0.00	(1,599.00)	223.00
01-00-310-821	CHECK PROCESSING FEE - GIFT CERTS	0.00	0.00	0.00	0.00	0.00
01-00-310-822	BR/WB BASEBALL REIMB FACILITY	6,600.00	0.00	0.00	6,600.00	0.00
01-00-310-823	SPRING RECREATION FEES	4,689.00	0.00	0.00	4,689.00	0.00
01-00-310-901	REIMBURSEMENTS - IRMA	5,000.00	19,312.95	0.00	(14,312.95)	386.26
01-00-310-902	WASTE STICKERS PROCEEDS	0.00	0.00	0.00	0.00	0.00
01-00-310-903	REIMB - POLICE TRAINING	0.00	0.00	0.00	0.00	0.00
01-00-310-905	ARC - RECYCLE BINS	0.00	0.00	0.00	0.00	0.00
01-00-310-907	BID PROPOSAL DEPOSIT	150.00	140.00	0.00	10.00	93.33
01-00-310-908	RENTAL INCOME - 825 MIDWAY DRIVE	82,500.00	42,606.00	0.00	39,894.00	51.64
01-00-310-909	SALE - FIXED ASSETS	7,500.00	21,826.00	6,650.00	(14,326.00)	291.01
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	500.00	225.00	0.00	275.00	45.00
01-00-310-911	OTHER REIMBURSEMENTS-REFUNDS	8,000.00	24,778.17	1,025.00	(16,778.17)	309.73
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	11,600.00	5,940.00	0.00	5,660.00	51.21

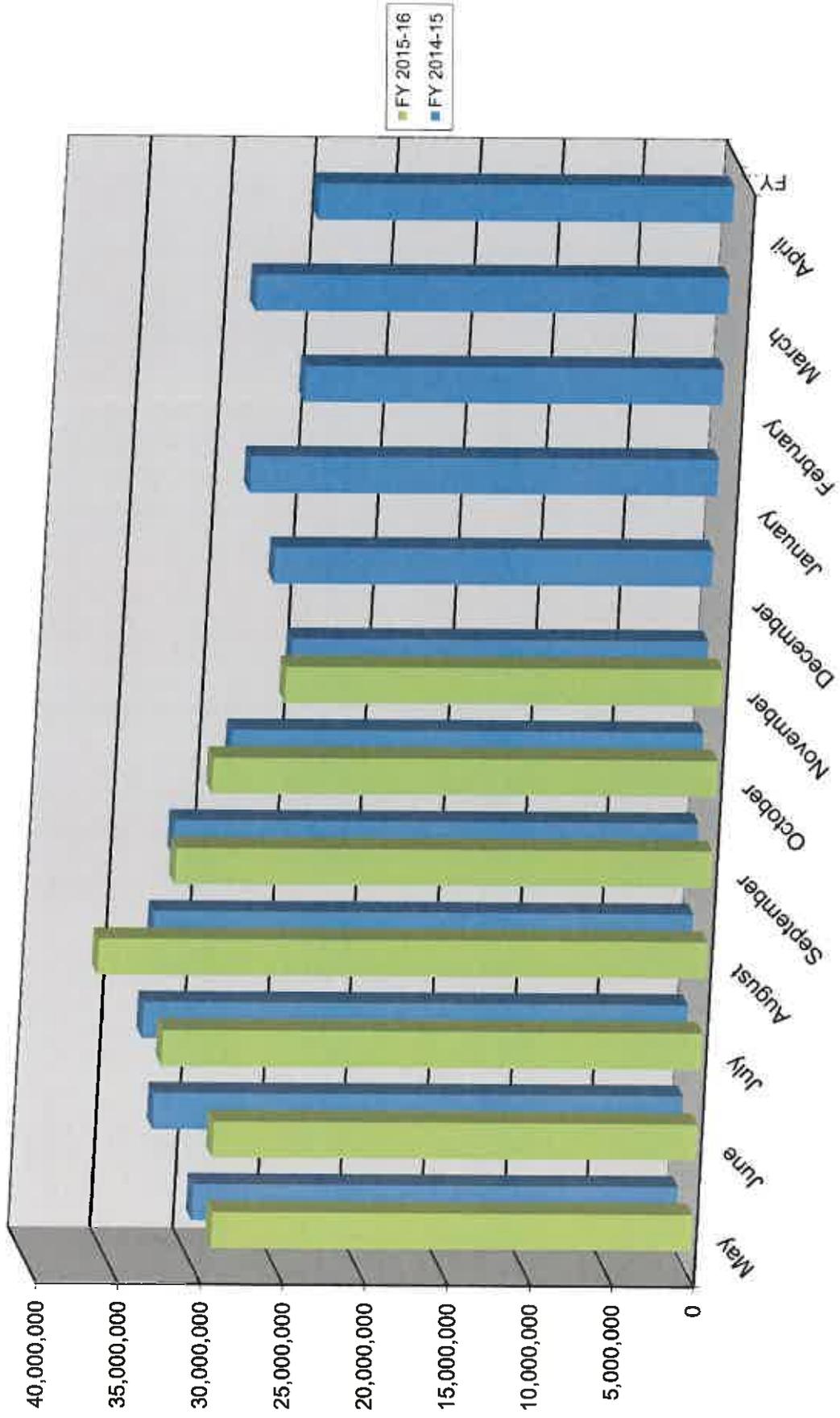
VILLAGE OF WILLOWBROOK - PUMPAGE REPORT  
TOTAL GALLONS PUMPED  
FY 2002/03 - FY 2015/16

Month	2002-03	2003-04	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16
May	32,267,000	33,518,000	35,018,000	35,919,000	35,162,000	36,696,000	33,890,000	31,322,000	31,715,000	30,725,000	34,220,000	30,860,000	29,547,000	29,213,000
June	38,911,000	38,691,000	35,447,000	48,511,000	42,471,000	43,700,000	33,817,000	32,087,000	31,799,000	32,620,000	44,635,000	31,512,000	32,193,000	29,447,000
July	52,100,000	39,116,000	41,248,000	52,479,000	43,279,000	44,574,000	41,463,000	36,819,000	38,513,000	41,371,000	49,498,000	39,106,000	33,122,000	32,813,000
August	44,167,000	40,433,000	41,059,000	47,861,000	41,114,000	38,778,000	43,017,000	38,516,000	38,745,000	35,639,000	40,272,000	41,448,000	32,796,000	36,985,000
September	40,838,000	36,275,000	39,658,000	43,906,000	32,998,000	42,013,000	33,418,000	34,331,000	33,992,000	32,273,000	33,657,000	35,737,000	31,869,000	32,623,000
October	33,128,000	31,667,000	33,765,000	35,009,000	31,937,000	34,612,000	30,203,000	28,919,000	33,789,000	29,892,000	30,283,000	29,226,000	28,728,000	30,690,000
November	28,560,000	28,260,000	30,106,000	29,515,000	29,153,000	29,847,000	28,054,000	26,857,000	28,125,000	27,138,000	27,535,000	28,446,000	25,364,000	26,585,000
December	30,503,000	29,133,000	32,786,000	31,086,000	30,102,000	31,435,000	29,568,000	28,931,000	29,257,000	28,643,000	27,863,000	29,847,000	26,710,000	
January	30,343,000	29,602,000	31,223,000	29,411,000	30,340,000	32,444,000	29,383,000	28,123,000	28,401,000	28,846,000	28,427,000	31,265,000	28,505,000	
February	27,216,000	28,755,000	26,768,000	27,510,000	29,078,000	29,470,000	26,629,000	25,005,000	24,988,000	26,635,000	24,308,000	29,230,000	25,484,000	
March	29,488,000	30,315,000	30,025,000	29,905,000	30,362,000	31,094,000	28,408,000	27,945,000	27,909,000	28,911,000	27,862,000	29,917,000	28,779,000	
April	29,845,000	29,350,000	29,478,000	30,452,000	29,468,000	30,239,000	27,193,000	27,793,000	27,145,000	34,220,000	27,514,000	28,101,000	25,255,000	
<b>TOTAL</b>	<b>417,366,000</b>	<b>395,115,000</b>	<b>406,581,000</b>	<b>441,564,000</b>	<b>405,464,000</b>	<b>424,902,000</b>	<b>385,043,000</b>	<b>366,648,000</b>	<b>374,378,000</b>	<b>376,913,000</b>	<b>396,074,000</b>	<b>384,695,000</b>	<b>348,352,000</b>	<b>218,356,000</b>

YEAR TO DATE LAST YEAR (gallons):	213,619,000
YEAR TO DATE THIS YEAR (gallons):	<u>218,356,000</u>
DIFFERENCE (gallons):	<u>4,737,000</u>
PERCENTAGE DIFFERENCE (+/-):	2.22%
FY14/15 PUMPAGE PROJECTION (gallons):	350,000,000
FY14/15 GALLONS PUMPED TO DATE:	<u>218,356,000</u>
CURRENT PERCENTAGE PUMPED COMPARED TO	<b>62.39%</b>

All table figures are in millions of gallons sold on a monthly basis per fiscal year.

Monthly Pumpage Chart



# Village of Willowbrook Pumpage Report

