

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 11, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Assistant to the Village Administrator Garrett Hummel, Deputy Clerk Cindy Stuchl, Planning Consultant JoEllen Charlton, and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - December 14, 2015 (APPROVE)
- c. Warrants - \$569,302.11 (APPROVE)
- d. Monthly Financial Report - December 31, 2015 (APPROVE)
- e. Ordinance - An Ordinance Declaring Surplus Property and Authorizing the Disposal of the Same - Ordinance No. 16-O-01 (PASS)
- f. Ordinance - An Ordinance Amending Title 3, Section 3-12-5(B)(1) of the Village Code - Classifications: Class B-1 License - Ordinance No. 16-O-02 (PASS)

- g. Resolution - A Resolution Authorizing a Representative to Sign Loan Documents - IEPA SRF Low Interest Loan in the Total amount of \$1,417,000 for the Painting and Maintenance of Two (2) Potable Water Storage Tank Structures - Resolution No. 16-R-01 (ADOPT)
- h. Resolution - a Resolution Authorizing the Execution of the Local Public Agency Agreement for Federal Participation in the Clarendon Hills Road Reconstruction Project - Resolution No. 16-R-02 (ADOPT)
- i. Motion - A Motion to Approve Application for a license to Hold a Raffle - Willowbrook/Burr Ridge Chamber of Commerce (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were numerous delinquent water bills. Due to an error in the notification letters, any outstanding accounts would not be shut off until Monday, January 18th. Staff requested authorization to proceed in accordance with past practices, which was granted.

7. ORDINANCE - AN ORDINANCE APPROVING A PRELIMINARY AND FINAL PLAT OF SUBDIVISION, AND GRANTING A SPECIAL USE PERMIT FOR A PRELIMINARY AND FINAL PLAT OF PUD, INCLUDING WAIVERS FROM THE ZONING ORDINANCE - ROC PUD, 7501 - 7601 QUINCY STREET

Planning Consultant Charlton related that after the December 14, 2015 Board meeting there were concerns voiced about this project. The applicant was asked to consider modifications to address the concerns. Staff and Trustee Mistele met with the applicant to come to an agreement with recommended changes. The result involved the increase of the building set back from

Quincy Street to 40 feet, add a masonry refuse enclosure, and changes to the design of the façade of the buildings.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to pass Ordinance 16-0-03 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE AUTHORIZING AND GRANTING A FRANCHISE TO NORTHERN ILLINOIS GAS COMPANY (d/b/a NICOR GAS COMPANY) ITS SUCCESSORS AND ASSIGNS, TO CONSTRUCT, OPERATE, AND MAINTAIN A NATURAL GAS DISTRIBUTING SYSTEM IN AND THROUGH THE VILLAGE OF WILLOWBROOK, ILLINOIS

Administrator Halik related that this franchise agreement took approximately six (6) to negotiate. The previous agreement was 50 years old and had expired on August 16, 2010. This new agreement is for 25 years.

Compensation for the use of the Village's rights-of-ways provides for a 20% increase in therm allowance to be paid annually in cash, which is how the Village has always been compensated from NiCOR, or in free gas for all Village facilities. The Village has until March 1, 2016 to make the decision on which compensation option to use.

Administrator Halik advised that the Village should receive approximately \$44,000 from NiCOR for the year 2016.

Trustee Mistele requested that a comparison between the two compensation options be brought to the Board at a future meeting.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to pass Ordinance No. 16-0-04 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION EXPRESSING OFFICIAL INTENT REGARDING CERTAIN EXPENDITURES TO BE REIMBURSED FROM THE BUSINESS DISTRICT FUND FOR AND/OR FROM PROCEEDS OF AN OBLIGATION ISSUED, IF ANY, IN CONNECTION WITH A PROPOSED BUSINESS DISTRICT COMMONLY DESCRIBED AS ROUTE 83/PLAINFIELD ROAD

Administrator Halik related that this resolution is a precursor to a larger discussion that will occur on this project in the future. The Village is reviewing requests from two potential developers requesting public subsidies for the projects. Without the subsidies, these projects are not financial feasible to complete. A financial consultant was hired to review the financial data provided by the developers. Once the findings have been received, the report will be forwarded to the Board for review.

If the Board were to support a subsidy, the creation of a new business district would be a viable and preferred method to raise the revenue. This resolution expresses the Village's intent that if a new business district were created, the Village's general fund would be reimbursed from the future business district fund for any eligible expenses related to the review of the developers' request. If the business district was ultimately not created, this resolution would become inoperative.

Trustee Berglund asked how much money has been expended so far for this review. Administrator Halik advised that to date, approximately \$3,700 has been paid to the financial consultant. By the time that this project moves forward, expenses would be about \$10,000.

Administrator Halik related that if a business district is created, it would enable the Village to designate the limits of a district to include the Town Center and the new Pete's Fresh Market development where patrons would pay an additional 1% sales tax, for a total of 8¼%.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Resolution No. 16-R-03 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

10. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele related that the Municipal Services Committee discussed accepting proposals for tree trimming throughout the Village. This project has not been completed in the Village since 2011.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

11. ATTORNEY'S REPORT

There was no attorney present to provide a report.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

14. MAYOR'S REPORT

Mayor Trilla had no report.

15. EXECUTIVE SESSION

Mayor Trilla stated that there was no need for Executive Session during tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:53 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

January 25, 2016.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.