



**PUBLIC SAFETY  
COMMITTEE**

**FEBRUARY PACKET 2016**

## AGENDA

MEETING OF THE PUBLIC SAFETY COMMITTEE OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON FEBRUARY 8<sup>TH</sup>, AT 5:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS.

CALL TO ORDER

ROLL CALL

1. REVIEW JANUARY 11<sup>TH</sup>, 2016 PUBLIC SAFETY COMMITTEE MEETING MINUTES.
2. REVIEW WEEKLY PRESS RELEASES – INFORMATION.
3. REVIEW OVERTIME REPORT FOR 01/04/2016-01/31/2016 - INFORMATION.
4. REVIEW MONTHLY EXPENDITURE REPORT FOR JANUARY 2016 – INFORMATION.
5. REVIEW MONTHLY OFFENSE SUMMARY REPORT FOR JANUARY 2016 - INFORMATION.
6. REVIEW LETTER(S) OF RECOGNITION AND APPRECIATION – INFORMATION
  - Officer Dave Gaddis
  - Officer Ted Kolodziej
  - Officer Bob Schaller
  - Secretary Debbie Han
  - Secretary Lori Rinella
7. DISCUSSION ITEMS
  - Update on new recruit
  - Training Schedules
  - Update on FTO Officers
8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).
9. ADJOURNMENT

NEXT MEETING SCHEDULED MARCH 14<sup>TH</sup>, 2016 AT 5:30 P.M.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**

MOTION TO APPROVE THE PUBLIC SAFETY COMMITTEE MEETING MINUTES ON JANUARY 11<sup>TH</sup>, 2016.

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 02/08/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached minutes are from the Public Safety Committee held on January 11<sup>th</sup>, 2016

**STAFF RECOMMENDATION (if any)**

APPROVE MOTION.

## AGENDA

Minutes of the Public Safety Committee of the Village of Willowbrook that was held on January 11<sup>th</sup>, 2016 at 5:30 p.m. at the Willowbrook Police Department, 7760 Quincy Street, in the Village of Willowbrook, DuPage County, Illinois.

### CALL TO ORDER

*The meeting was called to order at 5:30 p.m.*

### ROLL CALL

*Those present at roll call were Chief Mark Shelton, Chairman of the Public Safety Committee Terrence Kelly, and Trustee Sue Berglund.*

1. Reviewed the November 9<sup>th</sup>, 2015 Public Safety Committee Meeting Minutes.  
*The Committee approved the November 9<sup>th</sup>, 2015 Public Safety Committee Meeting Minutes.*
2. Reviewed the Weekly Press Releases – Information.
3. Reviewed the Overtime Report for 10/12/2015-11/08/2015, 11/09/2015-12/06/2015 and 12/07/2015-01/03/2016 - Information.
4. Reviewed the Monthly Expenditure Report for November 2015 and December 2015 – Information.
5. Reviewed the Monthly Offense Summary Report for November 2015 and December 2015 - Information.
6. Reviewed the Letter(s) of Recognition and Appreciation – Information
  - Secretary Bunny Goers
  - Secretary Laurie Schmitz
  - Detective John Handzik
  - Detective Tim Kobler
  - Officer Nick Volek
  - Officer Ted Kolodziej
  - Sergeant Chris Drake
  - Secretary Lori Rinella
  - Secretary Debbie Hahn
7. Discussion Items
  - Update – New Officers  
*Chief Shelton advised the Committee that the new officers are doing well. Officer Robles has completed the Probationary Period. The newest recruits started the police academy on January 10<sup>th</sup>, 2016.*
  - General Orders / New Law(s)  
*The General Orders have been updated with the applicable 2016 New Laws as per State Statute.*

- NIPAS Replacement  
*Officer Lopez was given the opportunity to apply for the NIPAS Mobile Field Force position. This position was previously held by Officer Volek but was vacated when Officer Volek was assigned as the new Canine Officer. Officer Lopez must first go through an interview and successfully pass an agility test with NIPAS before he is approved for the position.*

- Update – Canine  
*Chief Shelton advised the Committee that the Canine and Handler are both doing very well. They have assisted surrounding towns with searches and drug location, within vehicles and containers, with positive results.*

8. \* VISITOR'S BUSINESS (Public comment is limited to three minutes per person).

*None*

9. ADJOURNMENT

*The meeting was adjourned at 5:57 p.m.*

Next Meeting Scheduled February 8<sup>th</sup>, 2016 at 5:30 p.m.

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION ONLY – PRESS RELEASES

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 02/08/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached are press releases approved for the weeks of:

January 4<sup>th</sup> – 10<sup>th</sup>, 2016  
January 11<sup>th</sup> – 17<sup>th</sup>, 2016  
January 18<sup>th</sup> – 24<sup>th</sup>, 2016  
January 25<sup>th</sup> – 31<sup>st</sup>, 2016

### STAFF RECOMMENDATION (if any)

None.



**Willowbrook Police Department  
Press Release for the week of January 4<sup>th</sup> – 10<sup>th</sup>, 2016  
January 11<sup>th</sup>, 2016**

**Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808**

**FOR IMMEDIATE RELEASE**

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

01/09/2016 At 12:49 a.m. McDaniel, James A., 37, 1000 block of Luna Avenue, Chicago, Illinois was arrested for alleged DRIVING WHILE LICENSE SUSPENDED, OPERATION OF AN UNINSURED MOTOR VEHICLE and SUSPENDED REGISTRATION following a traffic stop in the 6200 block of Kingery Highway. Mr. McDaniel was transported to the Willowbrook Police Department and released after posting bond.

**Willowbrook Police Department  
Press Release for the week of January 11<sup>th</sup> – 17<sup>th</sup>, 2016  
January 18<sup>th</sup>, 2016**

**Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808**

**FOR IMMEDIATE RELEASE**

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

- 01/14/2016 At 4:57 p.m. Smith, Rodney T., 33, 200 block of Smith Avenue, Joliet, Illinois was arrested for alleged **DRIVING WHILE LICENSE SUSPENDED** following a traffic stop in the 6300 block of Kingery Highway. Mr. Smith was transported to the Willowbrook Police Department and released after posting bond.
- 01/15/2016 At 5:22 a.m. Lauletta, Gina M., 40, 12000 block of Torrence Avenue, Lynwood, Illinois was arrested for alleged **DRIVING WHILE LICENSE SUSPENDED** and **FAILURE TO SIGNAL WHEN REQUIRED** following a traffic stop at the intersection of Kingery Highway and 75<sup>th</sup> Street. Ms. Lauletta was transported to the Willowbrook Police Department and released after posting bond.
- 01/15/2016 At 1:21 p.m. Leech, Eric E., 25, 8000 block of 84<sup>th</sup> Street, Justice, Illinois was arrested for alleged **DRIVING UNDER THE INFLUENCE** and **IMPROPER LANE USAGE** following a traffic stop in the 6600 block of Kingery Highway. Mr. Leech was transported to the Willowbrook Police Department and released after posting bond.
- 01/15/2016 At 1:27 p.m. Franc, Gretchen L., 39, 400 block of Jan Drive, Manteno, Illinois was arrested for alleged **RESIDENTIAL BURGLARY** following an incident in the 7600 block of Clarendon Hills Road. Ms. Franc, by unknown means, gained access to the residence and removed a Sentry Lock Box & Key and an Estee Lauder makeup box. The estimated property value was undetermined at the time of the report. Ms. Franc was transported to the DuPage County Jail.
- 01/15/2016 At 3:41 p.m. Officers responded to the 10 block of Clubhouse Drive for the report of a **CRIMINAL DEFACEMENT OF PROPERTY**. Offender(s) unknown, using an unknown sharp type object, damaged an elevator wall. The cost to repair the damaged wall was undetermined at the time of the report.
- 01/17/2016 At 10:53 a.m. Officers responded to the 7100 block of Kingery Highway for the report of a **THEFT**. Offender(s) unknown, gained access to the unattended/unsecured motor vehicle and removed a wallet and its contents. The cost to replace the items was estimated at \$80.00 U.S.C.

**Willowbrook Police Department  
Press Release for the week of January 18<sup>th</sup> – 24<sup>th</sup>, 2016  
January 25<sup>th</sup>, 2016**

**Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808**

**FOR IMMEDIATE RELEASE**

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

01/20/2016 At 8:45 a.m. Ramirez-Jimenez, Rudy A., 26, 4000 block of Sacramento Avenue, Chicago, Illinois was arrested for alleged NO VALID DRIVERS LICENSE following a property damage only accident in the 800 block of 79<sup>th</sup> Street. Mr. Ramirez-Jimenez was transported to the Willowbrook Police Department and released after posting bond.

01/23/2016 At 4:02 a.m. Dumitru, Victor, 30, 200 block of Bodin Street, Hinsdale, Illinois was arrested for alleged UNLAWFUL POSSESSION OF A CONTROLLED SUBSTANCE, HARBORING A RUNAWAY, OBSTRUCTING JUSTICE, UNLAWFUL POSSESSION OF CANNABIS and CONTRIBUTING TO THE DELINQUENCY OF A MINOR following an incident in the 7500 block of Kingery Highway. Mr. Dumitru was transported to the DuPage County Jail.

01/24/2016 At 12:37 p.m. Officers responded to the 7100 block of Kingery Highway for the report of a THEFT. Offender(s) unknown, by unknown means, removed an unattended/unsecured wallet and its contents from the employee lounge of the business. The cost to replace the items was estimated at \$435.00 U.S.C.

Willowbrook Police Department  
Press Release for the week of January 25<sup>th</sup> – 31<sup>st</sup>, 2016  
February 1, 2016

Contact: Chief Mark Shelton or Laurie Schmitz  
at (630) 325-2808

FOR IMMEDIATE RELEASE

**NOTE: Any person listed as being charged and/or arrested by this Department has merely been accused of such offense(s) and are presumed innocent until proven guilty.**

01/25/2016 At 8:00 p.m. Michalik, Zachary A., 21, 200 block of Richmond Avenue, Clarendon Hills, Illinois was arrested for alleged UNLAWFUL POSSESSION OF A CONTROLLED SUBSTANCE and UNLAWFUL POSSESSION OF DRUG PARAPHERNALIA following an incident in the 6900 block of Kingery Highway. Mr. Michalik was transported to the DuPage County Jail.

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

**AGENDA ITEM DESCRIPTION**  
INFORMATION – MONTHLY OVERTIME REPORT

**COMMITTEE REVIEW**

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 02/08/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

**BACKGROUND**

The attached report is a summary of the overtime expenditure between the dates of:

01/04/2016 – 01/31/2016

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

**Willowbrook Police Department  
Overtime Breakdown Schedule**

<b>Overtime Categories:</b>	<b>10/12/2015 to 11/8/2015</b>	<b>11/9/2015 to 12/6/2015</b>	<b>12/7/2015 to 1/3/2016</b>	<b>1/4/2016 to 1/31/2016</b>
SHIFT COVERAGE	107.50	187.25	210.50	226.50
WHEATON COURT (MISD & FEL CASES)	9.00	21.50	9.00	3.00
WHEATON COURT CALL-IN (1-HR PER CASE)	4.00	1.00	2.00	5.00
SUMMARY SUSPENSION HEARINGS (DUI CASES)			3.00	
TRAFFIC COURT (ALL TRAFFIC EXCEPT DUI)	21.00	27.00	15.00	21.00
LATE CALLS OR ARRESTS	21.00	32.00	12.50	23.50
INVESTIGATIVE CALL-OUT / FOLLOW-UP	45.00	51.50	29.50	44.00
SPECIAL DETAILS / POLICE HIRED SERVICES		30.00	17.00	10.00
CRIME PREVENTION/PUBLIC RELATIONS				
SERGEANT STAFF MEETINGS	6.00	14.00	2.50	2.00
RANGE / FIREARMS TRAINING			13.00	
MISC CALL-IN				
EVIDENCE TECHNICIAN CALL-OUT	1.00			
ACCREDITATION				
TRAVEL TIME TO AND FROM SCHOOL				1.00
JUVENILE OFFICER CALL-OUT				
ARSON / FIRE INVESTIGATIONS				
FIELD TRAINING OFFICER				
DEPARTMENT MEETINGS				
MISCELLANEOUS MEETINGS	5.50	2.00	2.50	2.00
EVALUATIONS & WELLNESS TESTING		20.00		
ASSISTS TO OTHER AGENCIES		2.50		
MISCELLANEOUS TRAINING	31.50	0.75	29.00	
PEER JURY				
BREATHALIZER OPERATION				
K-9 UNIT	0.50	2.50		1.50
EVIDENCE/DESTRUCTION				2.50
ACCIDENT RECONSTRUCTION				
EXPLORER MEETING			9.00	8.50
NARCINT OVERTIME	21.00	21.00		18.50
DEPT. DETAIL				
HOLIDAY PAY		134.00	321.00	80.00
<b>Total Accumulated Hours:</b>	<b>273.00</b>	<b>547.00</b>	<b>675.50</b>	<b>491.50</b>

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

<p><b>AGENDA ITEM DESCRIPTION</b> INFORMATION - MONTHLY EXPENDITURE REPORT</p>	<p><b>COMMITTEE REVIEW</b></p> <p><input type="checkbox"/> Finance/Administration <input type="checkbox"/> Municipal Services <input checked="" type="checkbox"/> Public Safety</p> <p>Meeting Date: <u>02/08/2016</u></p>
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- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report  | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached report is a monthly Expenditure Report for the month of January 2016.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 01/31/2016  
POLICE DEPARTMENT

GL NUMBER	DESCRIPTION	MONTH 01/31/2016	YTD BALANCE 01/31/2016	2015-16 ORIGINAL BUDGET	% BGD USED	AVAILABLE BALANCE
<b>Dept 30-POLICE DEPARTMENTS</b>						
<b>CAPITAL IMPROVEMENTS</b>						
01-30-680-611	FURNITURE & OFFICE EQUIPMENT	0.00	13,560.00	18,430.00	73.58	4,870.00
01-30-680-625	NEW VEHICLES	0.00	125,470.73	130,000.00	96.52	4,529.27
01-30-680-641	EDP NEW EQUIPMENT	0.00	0.00	13.00	0.00	13.00
<b>CAPITAL IMPROVEMENTS</b>						
		0.00	139,030.73	148,443.00	93.66	9,412.27
<b>ADMINISTRATION</b>						
01-30-400-147	EMPLOYEE BENEFITS - MEDICARE	2,896.58	29,731.54	37,026.00	80.30	7,294.46
01-30-400-151	IMRF	2,214.08	23,627.28	31,070.00	76.05	7,442.72
01-30-400-161	SOCIAL SECURITY/FICA	860.44	9,034.50	12,068.00	74.86	3,033.50
01-30-630-101	SALARIES - PERMANENT EMPLOYEES	164,725.30	1,794,214.44	2,142,037.00	83.76	347,822.56
01-30-630-102	OVERTIME	21,812.23	160,648.70	285,000.00	56.37	124,351.30
01-30-630-103	OVERTIME - SPECIAL DETAIL & GRANTS	1,130.58	11,641.53	23,000.00	50.62	11,358.47
01-30-630-104	PART TIME - CLERICAL	1,481.55	15,576.27	24,587.00	63.35	9,010.73
01-30-630-126	SALARIES - CLERICAL	12,235.84	122,166.30	159,063.00	76.80	36,896.70
01-30-630-127	OVERTIME - CLERICAL	179.72	1,451.53	11,000.00	13.20	9,548.47
01-30-630-141	EMPLOYEE BENEFIT - MEDICAL INSURANCE	53,061.27	260,702.64	348,030.00	74.91	87,327.36
01-30-630-144	EMPLOYEE BENEFIT - UNEMPLOYMENT INS	282.85	412.16	3,069.00	13.43	2,656.84
01-30-630-155	POLICE PENSION	47,271.54	472,715.40	614,530.00	76.92	141,814.60
01-30-630-201	PHONE - TELEPHONES	852.77	14,832.75	28,000.00	52.97	13,167.25
01-30-630-202	ACCREDITATION	935.00	5,000.00	5,000.00	100.00	0.00
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00
01-30-630-241	FEES - SPECIAL ATTORNEY	0.00	0.00	12,000.00	0.00	12,000.00
01-30-630-242	DUPAGE CHILDREN'S CENTER	0.00	3,000.00	3,000.00	100.00	0.00
01-30-630-245	FIRING RANGE	0.00	864.61	2,000.00	43.23	1,135.39
01-30-630-246	RED LIGHT - ADJUDICATOR	0.00	1,147.50	7,000.00	16.39	5,852.50
01-30-630-247	RED LIGHT - CAMERA FEES	4,495.00	78,811.22	269,700.00	29.22	190,888.78
01-30-630-248	RED LIGHT - COM ED	235.21	1,117.13	2,400.00	46.55	1,282.87
01-30-630-249	RED LIGHT - MISC FEE	(900.51)	6,865.06	14,000.00	49.04	7,134.94
01-30-630-301	OFFICE SUPPLIES	80.74	3,038.63	6,600.00	46.04	3,561.37
01-30-630-302	PRINTING & PUBLISHING	4,307.88	4,759.65	5,450.00	87.33	690.35
01-30-630-303	FUEL/MILEAGE/WASH	1,595.35	42,843.40	92,300.00	46.42	49,456.60
01-30-630-304	SCHOOLS/CONFERENCES/TRAVEL	265.00	5,260.00	25,000.00	21.04	19,740.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	3,000.00	0.00	3,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	3,359.30	11,763.58	12,500.00	94.11	736.42
01-30-630-308	CADET PROGRAM	1,137.11	1,504.69	4,000.00	37.62	2,495.31
01-30-630-311	POSTAGE & METER RENT	8.48	2,262.03	4,000.00	56.55	1,737.97
01-30-630-315	COPY SERVICE	(1.41)	1,454.42	4,000.00	36.36	2,545.58
01-30-630-331	OPERATING SUPPLIES	0.00	639.77	6,000.00	10.66	5,360.23
01-30-630-345	UNIFORMS	6,832.28	20,365.25	29,000.00	70.23	8,634.75
01-30-630-346	AMMUNITION	0.00	0.00	12,000.00	0.00	12,000.00
01-30-630-401	OPERATING EQUIPMENT	1,293.19	8,544.79	23,000.00	37.15	14,455.21
01-30-630-405	FURNITURE & OFFICE EQUIPMENT	0.00	219.00	500.00	43.80	281.00
01-30-630-409	MAINTENANCE - VEHICLES	1,706.57	39,436.85	72,000.00	54.77	32,563.15
01-30-630-421	MAINTENANCE - RADIO EQUIPMENT	0.00	0.00	6,300.00	0.00	6,300.00
<b>ADMINISTRATION</b>		334,353.94	3,159,152.62	4,342,730.00	72.75	1,183,577.38
<b>DATA PROCESSING</b>						

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 01/31/2016  
 POLICE DEPARTMENT

GL NUMBER	DESCRIPTION	MONTH 01/31/2016	YTD BALANCE 01/31/2016	2015-16 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
01-30-640-212	EDP SOFTWARE	(250.00)	2,028.05	6,600.00	30.73	4,571.95
01-30-640-263	EDP EQUIPMENT MAINTENANCE	10,000.00	10,000.00	11,000.00	90.91	1,000.00
01-30-640-306	CONSULTING SERVICES	0.00	0.00	1,500.00	0.00	1,500.00
<b>DATA PROCESSING</b>		9,750.00	12,028.05	19,100.00	62.97	7,071.95
<b>RISK MANAGEMENT</b>						
01-30-645-273	SELF INSURANCE - DEDUCTIBLE	0.00	2,500.00	12,500.00	20.00	10,000.00
01-30-645-275	BONDS - SELF INSURANCE	(1,460.62)	0.00	0.00	0.00	0.00
<b>RISK MANAGEMENT</b>		(1,460.62)	2,500.00	12,500.00	20.00	10,000.00
<b>PATROL</b>						
01-30-650-268	ANIMAL CONTROL	405.00	840.00	800.00	105.00	(40.00)
01-30-650-343	JAIL SUPPLIES	0.00	159.00	1,000.00	15.90	841.00
01-30-650-349	DRUG FORFEITURE EXP - FEDERAL	0.00	20,438.76	40,000.00	51.10	19,561.24
<b>PATROL</b>		405.00	21,437.76	41,800.00	51.29	20,362.24
<b>INVESTIGATIVE</b>						
01-30-655-335	CAMERA SUPPLIES	0.00	0.00	400.00	0.00	400.00
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00
<b>INVESTIGATIVE</b>		0.00	0.00	1,400.00	0.00	1,400.00
<b>TRAFFIC SAFETY</b>						
01-30-660-105	PART TIME - CROSSING GUARD	275.54	3,530.62	4,950.00	71.33	1,419.38
<b>TRAFFIC SAFETY</b>		275.54	3,530.62	4,950.00	71.33	1,419.38
<b>ESDA COORDINATOR</b>						
01-30-665-263	SIREN MAINTENANCE	0.00	550.00	750.00	73.33	200.00
<b>ESDA COORDINATOR</b>		0.00	550.00	750.00	73.33	200.00
<b>CRIME PREVENTION</b>						
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00
01-30-670-331	COMMODITIES	0.00	4,147.82	4,500.00	92.17	352.18
<b>CRIME PREVENTION</b>		0.00	4,147.82	5,500.00	75.41	1,352.18
<b>TELECOMMUNICATIONS</b>						
01-30-675-235	RADIO DISPATCHING	22,205.90	199,853.10	269,500.00	74.16	69,646.90
<b>TELECOMMUNICATIONS</b>		22,205.90	199,853.10	269,500.00	74.16	69,646.90
<b>Total Dept 30-POLICE DEPARTMENT</b>		365,529.76	3,542,230.70	4,846,673.00	73.09	1,304,442.30
<b>TOTAL EXPENDITURES - ALL FUNDS</b>		365,529.76	3,542,230.70	4,846,673.00	73.09	1,304,442.30

**COMMITTEE MEETING**

**AGENDA ITEM SUMMARY SHEET**

<p><b>AGENDA ITEM DESCRIPTION</b> INFORMATION - MONTHLY OFFENSE REPORT</p>	<p><b>COMMITTEE REVIEW</b></p> <p><input type="checkbox"/> Finance/Administration <input type="checkbox"/> Municipal Services <input checked="" type="checkbox"/> Public Safety</p> <p>Meeting Date: <u>02/08/2016</u></p>
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- |   |   |
|---|---|
| <input checked="" type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date)  |
| <input type="checkbox"/> Seeking Feedback           | <input type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input checked="" type="checkbox"/> Regular Report  | <input type="checkbox"/> Report/documents requested by Committee  |

**BACKGROUND**

The attached report is a monthly offense summary report for the month of January 2016.

**REQUEST FOR FEEDBACK (if any)**

NONE.

**STAFF RECOMMENDATION (if any)**

NONE.

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR January 2016

REPORT DATE RANGE: 01/01/2016 through 01/31/2016

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR	
		THIS PERIOD	YTD
0410	AGGRAVATED BATTERY	1	1
0560	ASSAULT	1	1
0610	BURGLARY	1	1
0625	RESIDENTIAL BURGLARY	1	1
0810	THEFT OVER \$500	1	1
0820	THEFT UNDER \$500	1	1
0860	RETAIL THEFT	6	6
0910	MOTOR VEH THEFT	3	3
1110	DECEPTIVE PRACTICE	1	1
1130	FRAUD	1	1
1137	IDENTITY THEFT	1	1
1150	CREDIT CARD FRAUD	1	1
1210	THEFT OF LABOR	1	1
1305	CRIMINAL DEFACEMENT	1	1
1310	CRIMINAL DAMAGE TO PROPERTY	1	1
2410	DUI ALCOHOL	2	2
2445	HIT AND RUN ACCIDENT	1	1
2461	OPERATE UNINSURED VEH	7	7
2470	NO DRIVERS LICENSE	8	8
2480	SUSPENDED/REVOKED DL	2	2
2820	TELEPHONE THREAT	3	3
5081	IN-STATE WARRANT	1	1
6511	TRAFFIC CONTROL	5	5
6513	ASSIST MOTORIST	1	1
6518	TRAFFIC SIGNALS OUT	22	22
6519	ABANDONED AUTO	4	4
6521	TRAFFIC SURVEY	2	2
6529	TRAFFIC RELATED SERVICES	1	1
6562	10-50 PI	1	1
6563	10-50 PD	6	6
6582	ILLEGAL PARKING	47	47
6583	OVERNIGHT PARKING	6	6
7701	DOMESTIC TROUBLE	40	40
7737	JUVENILE PROBLEMS DRUGS	9	9
7739	JUVENILE PROBLEMS OTHER	1	1
9001	ASSIST FIRE DEPARTMENT	3	3
		21	21

Wednesday, February 3, 2016

# Southwest Central Dispatch

## INCIDENT ACTIVITY BY MONTH FOR January 2016

REPORT DATE RANGE: 01/01/2016 through 01/31/2016

### WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	M008 - POLICE INCIDENT ACTIVITY BY MONTH YEAR											
		THIS PERIOD YTD											
9002	ASSIST COUNTY POLICE	4											4
9003	ASSIST STATE POLICE	4											4
9004	ASSIST OTHER POLICE DEPT	13											13
9008	ASSIST BUSINESS AGENCY	4											4
9011	ASSIST PUBLIC WORKS	4											4
9020	OPEN DOOR	2											2
9023	BUSINESS CHECK	2											2
9024	HOUSE CHECK	6											6
9031	LOCK OUT	28											28
9034	EXTRA PATROL - RES	45											45
9046	BURGLAR ALARM	22											22
9047	HOLD UP ALARM	7											7
9050	WIRE DOWN	1											1
9056	SOLICITOR COMPLAINTS	3											3
9059	OTHER PUBLIC COMP (DEFINE)	1											1
9061	LOST ARTICLE	1											1
9062	FOUND ARTICLE	5											5
9063	LOST DRIVERS LICENSE/PLATES	1											1
9065	MISSING PERSON-ADULT/F	1											1
9067	MISSING PERSON-JUV/F	1											1
9072	FINGERPRINTING	1											1
9083	ASSIST AMBULANCE	2											2
9091	REPOSSESSIONS	65											65
9093	INFORMATION FOR THE POLICE	2											2
9096	CRIME PREVENTION	3											3
9101	SUSPICIOUS AUTO	7											7
9102	SUSPICIOUS NOISE	12											12
9103	SUSPICIOUS PERSON	1											1
9105	NEIGHBORHOOD TROUBLE	5											5
9110	DISTURBANCE	2											2
9111	FIELD INTERVIEW CARD	7											7
9112	SUSPICIOUS CIRCUMSTANCES	1											1
9119	911 HANG UP TX #	7											7
9123	DAMAGE TO VEH NON-CRIMINAL	17											17
9124	INVESTIGATION - SUPPLEMENTAL REPORT	1											1
9125	911 MIS DIAL TX #	1											1
		5											5

Wednesday, February 3, 2016

# Southwest Central Dispatch

INCIDENT ACTIVITY BY MONTH FOR January 2016

REPORT DATE RANGE: 01/01/2016 through 01/31/2016

## WILLOWBROOK POLICE

IUCR	OFFENSE DESCRIPTION	THIS PERIOD	YTD
9209	STRAY DOG	1	1
9219	ANIMAL COMPLAINTS	2	2
9454	VACATION	2	2
9455	SICK CALL	11	11
9458	HOLIDAY	2	2
9469	COMP TIME TAKEN	1	1
9507	STATION INFORMATION	17	17
9769	COURT OTHER	5	5
9915	ASST RENDERED CIVIL CATEGORY	1	1
9916	NOTIFICATION	1	1
9917	CANINE DUTIES	4	4
9922	CITIZEN ASSIST	38	38
9923	COMMUNITY CONTACT	1	1
9926	DAMAGE TO RESIDENTIAL LAWN	1	1
9929	SEX OFFENDER REGISTRATION	1	1
9930	INTERNET CRIME INVESTIGATION	1	1
9934	SUMMONS SERVICE	21	21
9940	PARK PREMISE CHECK	46	46
9999	LOCAL ORDINANCE VIOLATION	1	1
	<b>DEPARTMENT TOTALS</b>	<b>664</b>	<b>664</b>

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

### AGENDA ITEM DESCRIPTION

INFORMATION –LETTERS & CERTIFICATES OF APPRECIATION

### COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 02/08/2016

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee

### BACKGROUND

The attached Letter(s) of Appreciation for the Willowbrook Police Department Officers.

- Officer Dave Gaddis
- Officer Ted Kolodziej
- Officer Bob Schaller
- Secretary Debbie Hahn
- Secretary Lori Rinella

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.

# DARIEN POLICE

KATHLEEN MOESLE WEAVER  
Mayor

Greg Thomas  
Chief of Police

JOHN B. COOPER  
Deputy Chief

1710 Plainfield Road  
Darien, Illinois 60561-5044  
Administration (630) 971-3999  
FAX (630) 971-4326  
Police Response 9-1-1  
[www.darienil.us](http://www.darienil.us)

January 7, 2016

Chief Mark Shelton  
Willowbrook Police Department  
7760 Quincy Street  
Willowbrook, IL 60527

Dear Chief Shelton:

On January 1, 2016, Darien Police were dispatched to the 700 block of Plainfield Rd. for a two vehicle crash with reported injuries. Both victims were extricated from their vehicles and transported to Good Samaritan Hospital in Downers Grove by Tri-State and Westmont Fire Departments. Tragically, both victims died as a result of this accident.

Please express my personal thanks to Officers Dave Gaddis #522, Ted Kolodziej #523 and Bob Schaller #530 for their assistance in blocking roads during this accident investigation. Their actions demonstrate the importance of agencies working together with a common goal of assisting citizens in their time of need. Your department's support to us only works to reinforce this grand law enforcement tradition.

Sincerely,



Greg Thomas  
Chief of Police

GT:rg



VILLAGE OF  
**BURR RIDGE**  
A VERY SPECIAL PLACE

**Mickey Straub**  
Mayor

**Karen J. Thomas**  
Village Clerk

**Steven S. Stricker**  
Administrator

January 25, 2016

Chief Mark Shelton  
Willowbrook Police Department  
7760 Quincy St.  
Willowbrook, IL 60527

Dear Chief Shelton,

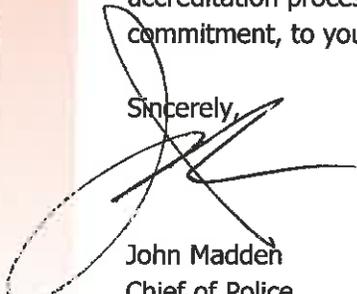
The Burr Ridge Police Department held a mock **assessment** from December 14-18, 2015 as part of the drive toward attaining our fourth reaccreditation through the Commission on Accreditation for Law Enforcement Agencies (CALEA).

The mock assessment team consisted of nine CALEA assessors and managers from various local police departments, through the Illinois Police Accreditation Coalition (I-PAC). The goal of the mock assessment process was to give our Department a report card to measure our readiness for the up-coming CALEA on-site assessment. Through this process we were able to define areas in which we needed to revise policy and procedure, and areas where our CALEA files were deficient. A mock assessment is an important step toward preparing an agency for the rigorous CALEA on-site scheduled in a few months.

Debbie Hahn from Willowbrook PD was one of the assessors for our mock. We sincerely appreciate the time, effort and expertise Debbie gave us. We received a fair and accurate assessment of our progress, as well as ideas for future improvements. Debbie's suggestions and comments will help us to prepare for a successful reaccreditation.

The Burr Ridge Police Department thanks you for your commitment to the CALEA accreditation process. Department members like Debbie are a credit to that commitment, to your agency, and to the communities we serve.

Sincerely,

  
John Madden  
Chief of Police

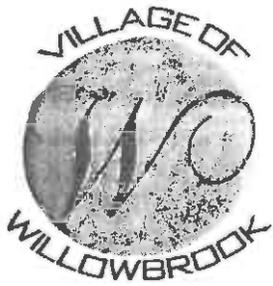
Cc: Debbie Hahn



POLICE DEPARTMENT

John W. Madden  
Chief of Police

7700 County Line Rd.  
Burr Ridge, IL 60527  
(630) 323-8181  
Fax: (630) 654-4441  
www.burr-ridge.gov



# Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594



Chief of Police

Mark T. Shelton

## LETTER OF RECOGNITION

January 26, 2016

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Secretary Lori Rinella  
Secretary Debbie Hahn

On January 14<sup>th</sup>, 2016 Secretary Rinella and Secretary Hahn assisted Patrol Officers with what could have concluded in a very unfortunate manner. But, because of their diligence and attention, a domestic incident was diffused and a potential tragic ending did not occur.

Secretary Rinella received an anonymous phone call relating an individual living in town may be contemplating suicide. Secretary Hahn and Secretary Rinella were able to utilize social media resources to locate the individual referenced by the anonymous caller. Patrol Officers were able to go to the location along with Command Staff and the situation was resolved without further incident.

Both Secretary Rinella and Secretary Hahn should be commended for their professionalism and actions.

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MARK SHELTON  
CHIEF OF POLICE

# COMMITTEE MEETING

## AGENDA ITEM SUMMARY SHEET

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- Report/documents requested by Committee

### BACKGROUND

- Update on New Recruit
- Training Schedules
- Update on FTO Officers

### REQUEST FOR FEEDBACK (if any)

None.

### STAFF RECOMMENDATION (if any)

None.