

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 25, 2016 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Mark Shelton, Assistant to the Village Administrator Garrett Hummel, Deputy Clerk Cindy Stuchl, Planning Consultant JoEllen Charlton, and Administrative Intern Tiffany Kolodziej.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Administrator Halik to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - January 11, 2016 (APPROVE)
- c. Warrants - \$260,929.02 (APPROVE)
- d. Ordinance - An Ordinance Amending the Village Code of the Village of Willowbrook Title 4 Chapter 2 Section 4-2-24 - Plumbing Code Adopted - Ordinance No. 16-0-05 (PASS)
- e. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal from Cameo Electric, Inc. for Materials and Labor Necessary to

- Directional Bore Two (2) Underground Conduits from the Police Building to the Community Resource Center Building to Provide for Communication System Interconnection between the Two - Resolution No. 16-R-04 (ADOPT)
- f. Resolution - A Resolution Appointing a Primary Delegate and Alternate Delegate to the Intergovernmental Risk Management Agency (IRMA) - Resolution No. 16-R-05 (ADOPT)
  - g. Motion - A Motion to Approve Application for a License to Hold a Raffle - Holy Trinity Catholic Parish (PASS)
  - h. Plan Commission Recommendation - Zoning hearing Case 15-07: Willowbrook Square Management Company - Amendment to Planned Unit Development (PUD) to Reduce the "Dwell Time" for each Message on an Approved Digital Sign from 20 seconds to 8 seconds (RECEIVE)
  - i. Plan Commission Recommendation - Zoning Case 15-08: Petition Requesting a Special Use for a Planned Unit Development (PUD) that allows the Reuse of Part of the Existing Vacated K-Mart Building as a Multi-Tenant Building and Construction of a New Multi-Tenant Commercial Building, Including On-Site Improvements and Off-Site Improvements to both Plainfield Road and Kingery Highway (Illinois Route 83) - Pete's Fresh Market (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### NEW BUSINESS

##### 6. DELINQUENT WATER BILLS

Administrator Halik advised that there were six (6) delinquent water bills in the amounts of \$140.35, \$168.37, \$273.47, \$7,693.80, \$333.13, and \$164.32. Staff requested authorization to proceed in accordance with past practices, which was granted.

7. ORDINANCE - AN ORDINANCE AMENDING THE SPECIAL USE PERMIT AUTHORIZED BY ORDINANCE 86-O-28 TO ALLOW A REDUCTION IN THE DWELL TIME FOR A DIGITAL GROUND SIGN AUTHORIZED PURSUANT TO ORDINANCE 14-O-24 WHICH AUTHORIZED A MAJOR CHANGE TO A PUD TO PERMIT AND REGULATE A DIGITAL GROUND SIGN - WILLOWBROOK CENTRE PUD

Planning Consultant Charlton related that the initial ordinance that amended the PUD to allow digital ground signs was originally for a minimum 20 second dwell time. This was originally intended to minimize distractions and potential accidents that could occur at the intersection. Tenants have complained that their businesses are not receiving enough exposure on the digital signs.

The Plan Commission reviewed a study provided by the property owner. As signs have evolved, dwell times have been reduced and studies have shown that there is no significant increase to accidents. The Plan Commission debated between changing the dwell time to 8 or 10 seconds. The applicant had requested 8. There were no complaints from citizens at the public hearing. The Plan Commission has recommended the 8 second dwell time.

Trustee Kelly asked how many accidents have occurred with vehicles pulling into the shopping plaza. Chief Shelton advised very few.

Trustee Neal cited a study completed by the National Highway Transportation Safety Administration that refers to the increase amount of accidents due to driver distractions.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to pass Ordinance 16-O-06 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, and Oggerino. NAYS: Trustees Kelly and Neal. ABSENT: None.

MOTION DECLARED CARRIED

8. PRESENTATION - FISCAL YEAR 2016/17 BUDGET PREVIEW

Administrator Halik and Finance Director Dittman provided the Board with a preview of the Fiscal Year 2016/17 Budget. Joint Committee review is planned for February 22, 2016 with the Budget Workshop scheduled for March 14<sup>th</sup>. Final budget approval is set for April 25, 2016.

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

13. MAYOR'S REPORT

Mayor Trilla advised that he will be meeting with Trustee Mistele and Administrator Halik in reference to the continuing work on the police station renovations. Mayor Trilla related that after tonight's meeting, he will be presenting an award to the owners of Madison's Restaurant from the Secretary of Defense for hiring military personnel and invited the Board to attend.

14. EXECUTIVE SESSION

- a. DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Destruction of Audio or Video Recordings of Closed Meetings Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Recordings as Mandated by 5 ILCS 120/2.06(3)(c)(1)

- b. DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act for the Purpose of a Semi-Annual Review of Said Minutes as Mandated by 5 ILCS 120/2.06(d), for Purposes of Possible Release
- c. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/2(C)(2)

RECESS INTO EXECUTIVE SESSION

MOTION: Made by Trustee Neal and seconded by Trustee Kelly to recess into Executive Session at the hour of 7:20 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:50 p.m.

15. RESOLUTION - A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 16-R-06 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

16. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF EXECUTIVE SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to adopt Resolution No. 16-R-07 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

17. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 7:52 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

February 8, 2016.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.